

MINUTES

EMILY PLANNING COMMISSION/BOARD OF ADJUSTMENT

REGULAR MEETING

July 2, 2024

1. CALL TO ORDER

The meeting was called to order by Commissioner Johnson at 6:00 pm.

2. Pledge of allegiance was recited.

3. ROLL CALL

PRESENT: Dave Johnson, Chairman, Lynn Bartel, Denise Vukelich, and Faye Hughes.

ABSENT: Patrick Rheaume and Mark Mosman

Council: Greg Koch (Liaison)

Staff: Kayode Adiatu, Zoning Administrator (Sourcewell), Sue Fahrendorff, Zoning Clerk, and

Steve Jones, Zoning Administrator (Sourcewell)

4. ADDITIONS OR DELETIONS TO AGENDA

None

MOTION MADE BY COMMISSIONER HUGHES TO ADOPT THE AGENDA AS PRESENTED. SECONDED BY COMMISSIONER BARTEL. ALL VOTED IN FAVOR. MOTION CARRIED 4-0.

5. OPEN FORUM

None

6. PUBLIC HEARINGS

None

7. APPROVAL OF MINUTES

a. June 4, 2024 Regular Meeting Minutes.

MOTION BY COMMISSIONER VUKELICH TO APPROVE JUNE 4, 2024 MINUTES AS PRESENTED. SECONDED BY COMMISSIONER BARTEL. ALL VOTED IN FAVOR. MOTION CARRIED 4-0.

8. NEW BUSINESS

None

9. OLD BUSINESS

None

MINUTES

Emily Planning Commission

July 2, 2024

49 **10. LAND USE ORDINANCE SUBCOMMITTEE MEETING UPDATE**

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51 Commissioner Johnson stated the subcommittee discussed in great length the cultivation of
52 cannabis and what needs to be added to the city ordinances. The subcommittee is
53 recommending the Planning Commission make a recommendation to the City Council to place a
54 5 month moratorium on cannabis cultivation. This will allow more time for the Subcommittee
55 and Planning Commission to research and hold a public hearing on any changes to the Land
56 Use Matrix in regard to cannabis cultivation, processing and dispensing.

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58 **MOTION MADE BY COMMISSIONER HUGHES TO RECOMMEND THE CITY**
59 **COUNCIL PLACE A FIVE MONTH MORITORIUM ON CANNABIS CULTIVATION,**
60 **PROCESSING, AND DISPENSING WITH THE CITY OF EMILY. SECONDED BY**
61 **COMMISSIONER VUKELICH. ALL VOTED IN FAVOR 4-0. MOTION CARRIED.**

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64 **11. P & Z ADMINISTRATOR’S REPORT**

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66 Adiatu stated this was his last day as the interim Zoning Administrator. Steve Jones will be
67 taking over effective immediately as the Zoning Administrator/Community Development
68 Administrator through Sourcewell. The Planning Commissioners thanked Kayode for the time
69 and knowledge he provided to the city. The Planning Commissioners also welcomed Steve to
70 his new position as Zoning Administrator/Community Development.

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72 **12. ADJOURNMENT**

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74 **MOTION BY COMMISSIONER BARTEL TO ADJOURN THE MEETING,**
75 **SECONDED BY COMMISSIONER HUGHES . ALL VOTED IN FAVOR 4-0.**
76 **MOTION CARRIED**

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78 The meeting adjourned at 6:09 pm.

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80 Respectfully submitted,

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85 Sue Fahrendorff,
86 Zoning Clerk