
CITY OF EMILY

PLANNING COMMISSION/BOARD OF ADJUSTMENT

AGENDA

Tuesday February 4, 2025 6:00 pm

Please Silence All Cell Phones.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Election Chairperson and Vice-Chairperson** *(Commission Action-Motion)*
5. **Additions or Deletions to Agenda** *(Commission Action-Motion)*
6. **Open Forum**- *This is the time to provide comments to the Planning Commissioners about items **not** on the agenda. No action will be taken on these items. If you're speaking, please come to the podium, state your name and address for the record.*
7. **Public Hearings**
 - a. Conditional Use Permit application for Northern Lights over Roosevelt Lake Homeowners Association modifying conditions of an existing Final Plat. The subject property is located at Twilight Court and Evening Star Lane. PID 21030546. *(Commission Action-Motion)*
8. **Approval of Minutes**
 - a. December 3, 2024, regular meeting *(Commission Action-Motion)*
9. **Land Use Ordinance Subcommittee Meeting update**
10. **New Business**
 - a. After-the-fact Permit fee for septic system. Brian Ronayne 40107 E Emily Dr. PID 21260571. See Exhibit A. *(Commission Action-Motion)*
 - b. 2025 Planning Commission Regular Meeting Dates approval. See Exhibit B. *(Commission Action-Motion)*
 - c. Planning Commission to discuss a requirement in the land use permit process regarding city road condition prior to construction. See Exhibit C. *(Discussion only)*
 - d. Planning Commission to discuss interpretation of City Ordinance regarding number of guest houses allowed on a parcel. See Exhibit D. *(Discussion only)*

- e. Education & Training Opportunities for Planning Commissioners. See Exhibit E. *(Informational)*
 - 1. Land Use Essentials- Thursday March 27, 2025 10 AM-3 PM in person at Sourcewell Staples.
 - 2. Open Meeting Law & Data Practices-Thursday April 3, 2025 9 AM-12 PM in person at Crosslake Fire Hall.
- f. Variance Scenario- Julie & Mike Smithson 21930 County Rd 1 PID 21220560. See Exhibit F (Available 6:30 or after) *(Discussion only)*

11. Old Business

12. P&Z Administrator's Report

- a. Recap and summary of permits issued for 2024

13. Adjourn *(Commission Action-Motion)*

This agenda is not exclusive. Other business may be discussed as deemed necessary.