

City of Emily

AGENDA

October 11, 2022

6:00 p.m. CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****PLEASE TURN OFF ALL CELLPHONES FOR THE DURATION OF THE MEETING.****APPROVE AGENDA** *(Council action – motion)***CONSENT AGENDA:** One motion to approve:

- FINANCIAL REPORT: September Checking Beginning Balance \$986,875.85, Ending Balance \$916,932.77
- RECEIPTS: General \$183,580.96, Sewer \$3,300.31, Total \$186,881.27
- CLAIMS FOR APPROVAL: \$225,643.75 for Pine River State Bank Checks #59806 to #59846 and automatic withdrawals #330629 to #330637
- INVESTMENTS (Market Value): \$439,631.42
- TOTAL CHECKING/INVESTMENTS: \$1,356,564,.19

PUBLIC FORUM (Opportunity for public to address the Council during the Council Meeting.)

SPEAKER: 6:20 p.m. Rick Sandri, North Star Manganese, re: Emily Manganese Mine update.
 6:45 p.m. Todd Proctor re: after the fact septic permit fee
 6:50 p.m. Joe Mann re: ice skating rink in City Park and donations

FIRE DEPARTMENT

- State Auditor revision of required 2023 municipal contribution to Fire Relief pension from \$29,340 to \$28,976. *(Information)*
- Trunk or Treat Event on Monday, October 31 from 5 to 7 p.m. *(Information)*
- Fire Department recommendation to hire Craig Prokott as a firefighter pending preemployment screenings and background check. *(Council approval – motion)*
- Fire Department recommendation to hire Kevin Fail as a firefighter pending preemployment screenings and background check. *(Council approval – motion)*

FIRST RESPONSE UNIT**POLICE DEPARTMENT**

- Resolution #22-33 Approving State of Minnesota Joint Powers Agreement With the City of Emily on Behalf of its Prosecuting Attorney and Police Department for renewal of agreement between Department of Public Safety on behalf of the Bureau of Criminal Apprehension and the City of Emily. *(Council action – motion)*
- Court Data Services Subscriber Amendment to CJDN Subscriber Agreement. *(Council action – motion)*
- Publication of part-time Police Officer position. *(Council action – motion)*

WASTEWATER

- Agricultural Hauled Wastewater Discharge Permit Application from Al's Sewer for agricultural fish hatchery pond waste. Wastewater Operator approved after reviewing lab analysis report. *(Council action – motion)*

PLANNING & ZONING

- Update regarding previous Planning Commission recommendation to begin enforcement actions against Jason Quilling regarding an unpermitted septic system. *(Council action – motion)*

ATTORNEY

- Update on collection process for unpaid sewer bill of \$1,102.32 and Invoice 2020-06 for \$1,118. *(Information)*

ROADS

- MnDOT progress on resolution of 2019 State Highway 6 road construction project issues. *(Information)*
- MnDOT 2022/2023 Snow Control Agreement for State Highway 6 within Emily. *(Council action – motion)*
- Information from City Engineer regarding procedure for possible 2023 road overlay project and from Ehlers with development of possible road overlay project general obligation improvement bond debt schedules. *(Information/Council action – preliminary motion)*

MAINTENANCE

- Emily Dam maintenance needed for repair of leak. *(Council action – motion)*

CITY HALL

- Thelen Heating & Roofing invoice for \$120,500 for replacement of City Hall roof and withdrawal of \$70,000 from City investments for the payment. *(Council action – motion)*

CEMETERY

PARKS

LIBRARY

PERSONNEL

- Resignation of Teresa Fiedler from the Planning Commission and Park Commission effective immediately. *(Council action – motion)*
- LMC Fall Forums virtual learning opportunities for all City officials/staff for \$30 per registrant. The fee includes access to all eight trainings. *(Council action – motion)*

EMILY WATERS

ECONOMIC DEV. (EDA)

CODIFICATION

DEED HOUSING REHABILITATION

UNFINISHED BUSINESS:

- North Star Manganese update. *(Information)*
- Draft 2022-2026 Capital Improvement Plan. *(Council action – motion)*
- Use of ARPA funds for budget revenue reduction in 2021. *(Information)*
- Attorney and LMC determinations regarding proposed use of American Rescue Plan Act funds to pay Small Cities Revolving Loans. *(Council action – motion)*
- MN Investment Fund information regarding possible Business Subsidy Policy revision regarding Small Cities Revolving Loan funds. *(Council action – motion)*
- Temporary forbearance of DEED MIF Small Business Loan Payments for Sweets N Such, Diners Chicken, and Log Cabin Bar. *(Council action – motion)*

NEW BUSINESS:

- Liquor license renewals pending receipt of all information, completed background check, and any amount due to the City paid in full: *(Council action – motion)*
 - Barrett's Log Cabin Inc. - On Sale \$1,200, Off Sale \$200, Sunday On Sale \$200
 - Larson Saloon 2 Inc. - On Sale \$1,200, Off Sale \$200, Sunday On Sale \$200
 - Red Pine Ventures Inc. – On Sale \$1,200, Sunday On Sale \$200
 - Diners Chicken Shack Inc. - On Sale Wine \$600 with strong beer, 3.2 On Sale \$75, Sunday On Sale \$200
 - Reddings Sports & Spirits, Inc. - Off Sale \$200
 - ELCF, Inc. (Lake Country Foods) - Off Sale \$200
 - Ernie Rose Golf III LLC - 3.2 On Sale 7 mos. \$44.00
- General Election on Tuesday, November 8, 2022 from 7 a.m. to 8 p.m. at Emily City Hall.

CORRESPONDENCE:

- ✓ Initiative Foundation re: thank you for donation.
- ✓ Encore Wireless re: Ground Lease Buyout Proposal for Verizon lease.
- ✓ CWCS Mounted Patrol re: cancellation of training on City property.
- ✓ MnDOT re: Fiscal Year 2026/2027 Local Partnership Program Solicitation.

Scheduled Upcoming Meetings:

- November regular Council Meeting on Wednesday, November 9, 2022 at 6 p.m. due to General Election.
- Schedule General Election Canvass Meeting from Monday, November 14 through Friday, November 18.
- Schedule Special Meeting with City Engineer and Financial Municipal Advisor regarding possible 2023 road overlay project.
- Truth in Taxation Public Hearing on Tuesday, December 13, 2022 at 6 p.m.

ADJOURN