

City of Emily

AGENDA

Tuesday, May 9, 2023

6:00 p.m. CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****Presentation of Certificate to Nancy Moritz in Appreciation of Over 10 Years of Service as a Park Commission Member****PLEASE TURN OFF ALL CELLPHONES FOR THE DURATION OF THE MEETING.****APPROVE AGENDA** *(Council action – motion)***CONSENT AGENDA:** One motion to approve:

- MINUTES: April 11, 2023 Council Meeting
April 18, 2023 Emergency Council Meeting
- FINANCIAL REPORT: April Checking Beginning Balance \$775,425.73, Ending Balance \$732,605.88
- RECEIPTS: General \$11,165.04, Sewer \$14,783.45, Total \$25,948.49
- CLAIMS FOR APPROVAL: \$75,112.48 for Pine River State Bank Checks #60371 to #60473 and automatic withdrawals #330691 to #330697
- INVESTMENTS (Market Value): \$376,212.75
- TOTAL CHECKING/INVESTMENTS: \$1,108,818.63

PUBLIC FORUM (Opportunity for public to address the Council during the Council Meeting.)

SPEAKERS: 6:10 p.m. Jeff Ledin, City Engineer, and Alex Voit, Project Engineer, S.E.H., regarding 2024 Road Improvements Project and maintenance of bridges/Emily Dam

6:20 p.m. Nicholas Davis regarding keeping the City Police Department

6:25 p.m. Jason Herfel re: water levels of Emily Lake, Little Pine River, and Mary Lake and re: Emily Dam concerns

FIRE DEPARTMENT

- Public Safety Contract between the City and Township of Little Pine with fire protection contract rate of 3.14174% and first response coverage contract rate of .67776%. *(Council action – motion)*
- Public Safety Contract between the City and Fairfield Township with fire protection contract rate of 3.14174% and first response coverage contract rate of .67776%. *(Council action – motion)*
- Public Safety Contract between the City and Ross Lake Township with fire protection contract rate of 3.14174%. *(Council action – motion)*
- Emily Firemen's Relief Association Application for 1 Day Temporary On-Sale Intoxicating Liquor License for Saturday, June 17, 2023 in the Emily Baseball Field Park for a softball tournament, subject to Public Safety Commissioner approval. *(Council action – motion)*
- Emily Firemen's Relief Association Application for 1 Day Temporary On-Sale Intoxicating Liquor License for Saturday, July 15, 2023 in the Emily Downtown City Park for Emily Day, subject to Public Safety Commissioner approval. *(Council action – motion)*
- Resolution 23-19 Accepting Donation to the City of \$2,000 from the Emily Firemen's Relief Association for the firemen's equipment fund. *(Council action – motion)*
- Payment of Cat's Minnesota T's invoices for purchase of safety jackets for all firefighters for a total of \$1,937.95 (from turnout gear budget of \$4,000). *(Council action – motion)*

- Fire Department recommendation to accept resignation/retirement of William Philstrom from the Emily Volunteer Fire Department, effective March 7, 2023, with no required training reimbursement. *(Council action - motion)*

FIRST RESPONSE UNIT

- Confirmation of First Response Unit election results as follows: Chief Cary LeBlanc and Assistant Chief Krista Kommer. *(Council action - motion)*
- Resignation of Mary Eppen from the Emily First Response Unit, effective April 17, 2023, with no required training reimbursement. *(Council action - motion)*
- First Response Unit recommendation to hire Kale Jones as a First Responder pending preemployment screenings and background check. *(Council action - motion)*
- First Responder personnel matter. *(Council action - motion)*

POLICE DEPARTMENT

- Emily Police Department. *(Council action - motion)*

WASTEWATER

PLANNING & ZONING

ATTORNEY

ROADS

- 2024 Road Improvements Project road review meeting. *(Council action - motion)*
- Bridge maintenance and Emily Dam inspection. *(Council action - motion)*
- Quotes for dust control for unpaved City streets (Budget of \$12,000) (6.79 miles in 2022, 7.44 miles requested in 2023): *(Council action - motion)*
 - Crow Wing County approved contractor Corbin Excavating - 9,523 gallons of magnesium chloride at \$1.20 per gallon for a total of \$11,427.60.
 - Envirotech options:
 - 9,523 gallons of 38% calcium chloride at \$1.50 per gallon for a total of \$14,284.50.
 - 9,523 gallons of DuraBlend CEP at \$1.63 per gallon for a total of \$16,667.27.
- Quotes for striping of public parking lots and basketball court, curb painting, and crosswalk blocks: *(Council action - motion)*
 - Pavestripe for total of \$1,685:
 - Striping of City Hall parking lot and basketball court for \$470
 - Painting of State Highway 6 curbs for \$1,215
 - Linescape Linestriping for total of \$4,349:
 - Painting of crosswalks (double coat for 27 blocks) \$33 each for \$891
 - Striping of Public Parking Lot for \$630
 - Striping of City Hall parking lot for \$500
 - Striping of basketball court for \$400
 - Painting of State Highway 6 curbs (estimated 3,110') \$.62 per foot for \$1,928
- Request for quotes to make 3,000 yards of Class 5, including optional costs for loading. *(Council action - motion)*
- Purchase of mine tailings for up to \$500. *(Council action - motion)*
- MnDOT response to local resident presentation for public safety improvements for the State Highway 6/ County Road 1 intersection. *(Information)*
- MnDOT progress on resolution of 2019 State Highway 6 road construction project issues. *(Information)*

MAINTENANCE

CITY HALL

- Crow Wing Power load management program requirement for repair of wiring from City Hall boiler to the dual fuel panel by June 2, 2023 or alternate solution. *(Council action - motion)*

CEMETERY

PARKS

- Park Commission recommendation to appoint Pam Roden to the Park Commission for a 3 year term of May 10, 2023 to December 31, 2025. *(Council action - motion)*

LIBRARY

PERSONNEL

- Appointment of Council Member to vacant seat for prior Council Member Mary Eppen's remaining term through December 31, 2024, effective May 10, 2023. *(Council action - motion)*

**EMILY WATERS
ECONOMIC DEV. (EDA)
CODIFICATION**

FINISHED BUSINESS:

- North Star Manganese update. *(Information)*
- 2023 Clean Up Day. *(Council action – motion)*
- Update regarding proposed Crow Wing County Park on Little Emily Lake. *(Information)*

NEW BUSINESS:

- Resolution 23-17 Approving Pine River State Bank and Pershing Wealth Solutions BNY Mellon Account(s) Signers with removal of Mary Eppen and addition of Gregory Koch as signer for the Pine River State Bank account. *(Council action – motion)*
- Resolution 23-18 Approving a Lawful Gambling Permit for the Lakers Lions of Emily, Outing & Fifty Lakes to hold a raffle drawing at The Pickled Loon Saloon of Emily on Saturday, August 19, 2023 with no waiting period. *(Council action – motion)*
- Crow Wing County request for classification to non-conservation and future sale of tax forfeited land, Parcel ID 21230574. *(Council approval – motion)*

CORRESPONDENCE:

- ✓ Ruth Lake Improvement District re: thank you for award of Emily Waters funds.
- ✓ Initiative Foundation re: options for support of economic and community growth.
- ✓ Emily Emergency Food Shelf re: thank you for donation.
- ✓ State Auditor re: approval of audit extension request.
- ✓ IRRRB re: electric vehicle charging infrastructure informational meeting May 17 at 8 a.m.

Scheduled Upcoming Meetings:

AGENDA



**IN APPRECIATION TO
NANCY MORITZ
for over 10 years
of Dedicated Service
to the City of Emily**

Park Commission 10 + years





March 15, 2023

City of Emily
Cari Johnson, Clerk
P.O. Box 68
Emily, Minnesota 56447

Re: Bridge Maintenance

Dear Cari Johnson,

Bridges represent a considerable investment and as such to get the maximum life out of a bridge they require periodic maintenance. The current funding levels are not adequate to replace all bridges in need of replacement, as a result there is a need to make existing bridges last longer. Often a little preventative maintenance can add 20 or more years of life to a bridge.

Deficiencies and Potential repairs for Bridge Number L2877
(Roosevelt Drive over Crooked Creek).

- As annual maintenance every spring flush the deck, top of the abutments and bridge beams to remove any salt, sand left from winter snow removal operations.
- The wooden portion of the south wingwalls are shifting, they need to be stabilized. The southwest wingwall has a large boulder exposed holding back fill. These wingwalls serve to protect the slopes of the bridge.
- The bituminous surfacing over the deck and approaches are deteriorating. Patch and seal the deck as needed. This would help to reduce earth pressures against the abutments by keeping the road runoff from penetrating to the subgrade and slow the deterioration of the interior bridge steel.
- Repair the broken lower wooden railing at the SW corner of the bridge.
- Remove the large tree that is across the NW wingwall and channel.
- There is flaking rust present on the lower webs and top of the lower flanges of the bridge beams. There is measureable section loss on 2 of the interior beams. This deterioration has resulted in the NBI rating for the superstructure of the bridge to be dropped from a 5, "Fair Condition, initial section loss" to a 4, "Poor Condition, significant section loss".
- Reminder, it is the city's responsibility to monitor this bridge at times of high water and to notify this office when the water level reaches a point above the mark on the monitoring sign so that the water level can be recorded and the bridge cleared of any potential damage inflicted by the high water event.



Timothy V. Bray
County Engineer
Highway Department
16589 County Road 142
Brainerd, MN 56401

Office: (218) 824-1110
Fax: (218) 824-1111
www.crowwing.us

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.



- This bridge is load posted, is considered structurally deficient, and has a Local Planning Index (LPI) of 42. Bridge L2877 is on the county's priority list for replacement. This office supports the advancement of planning and the replacement of this structure.
- The inspection frequency will increase to 12 month cycle.

Deficiencies and potential repairs for Bridge Number L2878 (Dam Rd. over Little Pine River.).

- Clean the bridge seats of dirt and debris. Dirt holds moisture and will speed the rusting of the bridge beams. There is some flaking rust present in the bridge beams and is limited to about 2 feet of the ends of each beam over the abutments and pier. Cleaning and scraping the bridge beams of the flaking rust will slow the deterioration of the bridge beams but may again require permits and it would be up to the city and their engineer to obtain said permits. At a minimum, the scraping and cleaning would have to be done in such a way as to minimize material from entering the river.
- There is minor erosion around the SW and SE wingwalls.
- Remove any trees and/or brush growing around the abutments to prevent any potential damages from root growth later. For timber elements, trees and brush increase the presence of moisture and moisture increases the potential for rot and insect damage.
- Reminder, it is the city's responsibility to monitor this bridge at times of high water and to notify this office when the water level reaches a point above the mark on the monitoring sign so that the water



level can be recorded and the bridge cleared of any potential damage inflicted by the high water event. The sign needs to be kept clear of any brush or debris.

- This bridge is on a 2-year inspection cycle.

Routine Maintenance and potential repairs for Bridge Number 18515 (South Shore Drive over Little Pine River.).

- Repair the SE guardrail terminal. The impact head is not properly seated on the plate beam railing. The bolts at the base of the post need to be loosened and the upper part of the post tipped toward the bridge and then retighten all of the bolts.
- There is a minor washout under the guardrail just to the west of the bridge.
- The bituminous surfacing is showing its age. Rubber seal any cracks in the bituminous surface that are over and within 25' of the structure.
- Seal the shoulders (pave) directly over the culvert and shape the shoulders on both sides of the structure so that they shed as much runoff as possible before the runoff reaches the structure.
- During past inspections it has been noted that there is infiltration (sand leaking through the bebo joints) at the joint between the wingwall and spandrel wall connections. Also, during past inspections, small sink holes have been found at the shoulder of the road over the culvert, but no sink holes were found during the 2022 inspection. City maintenance forces need to be made aware of the potential of sink holes developing and impacting the driving surface. City crews should closely monitor this river crossing. It may be necessary to probe the shoulder as vegetation can hide them. Please make this office aware of larger holes should any develop.
- This bridge is on a 2-year inspection cycle.



Since bridges represent a considerable investment of taxpayer dollars, you are encouraged to conduct an on-site review of your bridges to confirm existing conditions and take appropriate action. This office is available to provide advice as to maintenance procedures and answer any questions related to bridges. You may contact the following: Wayne Dosh, Senior Engineering Technician and Certified Bridge Inspector; Rob Hall, Assistant County Highway Engineer; and Tim Bray, County Highway Engineer.

Sincerely,

Timothy Bray P.E.
County Highway Engineer

By: Wayne Dosh
Wayne Dosh Senior Engineering Technician

From: Lindgren, Rachel (DNR) <rachel.lindgren@state.mn.us>
Sent: Tuesday, April 25, 2023 2:26 PM
To: clerk@emily.net
Cc: Boyle, Jason (DNR)
Subject: Lake Emily
Attachments: IR_MN00052_2022.pdf

Good Afternoon City of Emily Council,

Representatives of the Minnesota DNR Dam Safety Unit inspected the above dam on October 27, 2022. Such inspections are conducted on a regular basis as required by state rules. Low Hazard Dams, such as Lake Emily, are inspected about every eight years.

We are forwarding a copy of our inspection findings. The dam was given a “Fair” condition rating. There was concrete deterioration along the weir. Dam safety was notified of a leak that was discovered in 2021 during a low flow season, but flow was much higher in 2022 and the leak would not be found.

Dam Safety recommends annual mowing of the embankments to ensure a dense grass cover. If mowing is not practical, some form of annual maintenance should be completed to control the growth of trees and other undesirable vegetation on the dam.

If you have any questions, comments, or recommendations about this inspection, please feel free to email or call me at [Rachel.lindgren@state.mn.us](mailto:rachel.lindgren@state.mn.us), (651) 259-5665.

Sincerely

Rachel Lindgren
Hydrologist Dam Safety | EWR

Minnesota Department of Natural Resources
500 Lafayette Rd N
Saint Paul, MN, 55127
Phone: 651-259-5665
Email: rachel.lindgren@state.mn.us
mndnr.gov



Dam Name:	Lake Emily	Dam NID:	MN00052
Date Inspected:	10/27/2022	Inspectors:	Dana Dostert & Rachel Lindgren
Owner:	City of Emily	County:	Crow Wing
Overall Condition:	Fair	Dam Hazard Rating:	Low

If feature deficiency is not a concern check the "None" box. E.g. minor amount of rust.

Feature	Action Required			Comments
	Repair	Monitor	None	
1. Principal spillway				
a. Description				
b. Cracks, spalls, rust, other deterioration		x		August 2021 leak was found between concrete weir and abutment. Because of high flows in 2022 could not see leak. Leak could be filled during low flow events. Some concrete deterioration of weir.
c. Joint separation		x		
d. Differential settlement			x	
e. Obstruction, debris			x	
f. Leaks	x			
2. Emergency spillway				
a. Inadequate vegetation			x	
b. Erosion, rills, gullies			x	
c. Obstructions			x	
3. Embankment				
a. Settlement or cracking			x	
b. Erosion			x	
c. Seepage			x	
d. Animal burrows			x	
e. Inadequate vegetation			x	
f. Trees, brush, etc.			x	
4. Reservoir				
a. Embankment shoreline			x	
b. Debris			x	
5. Outlet Works				
a. Drains			x	
b. Riprap			x	
c. Plunge Pool			x	

Notes: Concrete deterioration of weir. Could not see leak that was photographed in 2021 due to higher flows in 2022.



Photo of leaking between concrete weir and concrete abutment during drought of 2021.



Overview of Upstream side of dam. Small amount of concrete degradation around pier and abutments.



Gage and concrete degradation.



Concrete weir, showing erosion.



Looking upstream at dam, higher flows than last year could not see leak.

Request Placement on Agenda
City of Emily
Emily, MN 56447

RECEIVED
MAY 04 2023

BY:

Deadline: This form and all supporting material MUST be received in the Clerk's office by noon the Thursday before a Regular Council Meeting.

Name of person making request Nicholas Davis

Subject for consideration Keeping City Police Department

Regular Council Meeting Date 5/9/23

Or other meeting date _____

Will you attend the meeting? YES or NO

If NO, will you have representation & who? _____

Are you making a monetary request? YES or NO

If YES, please explain (include all bids with City of Emily on bid) _____

Will you have presentation material or other information for distribution? YES or NO

If yes, the Clerk's office must receive 7 copies for meeting packets.

I understand that my time is limited to 5 minutes:

I further understand that City Council Meetings are public; therefore, all presentation materials distributed are public information:

N Davis

5/4/23

Signature

Date

Nicholas Davis

612-730-5562

Print name

Phone (in case of meeting cancellation)

RECEIVED
MAY 05 2023

Request Placement on Agenda
City of Emily
Emily, MN 56447

BY:

Deadline: This form and all supporting material MUST be received in the Clerk's office by noon the Thursday before a Regular Council Meeting.

Name of person making request Jason Herfel

Subject for consideration Water levels of Lake Emily, River and Lake Mary. Concern about dam on lake Emily and other contributing factors.

Regular Council Meeting Date Tuesday May 9th

Or other meeting date _____

Will you attend the meeting? YES or NO

If NO, will you have representation & who? _____

Are you making a monetary request? YES or NO

If YES, please explain (include all bids with City of Emily on bid) _____

Will you have presentation material or other information for distribution? YES or NO

If yes, the Clerk's office must receive 7 copies for meeting packets.

I understand that my time is limited to 5 minutes:

I further understand that City Council Meetings are public; therefore, all presentation materials distributed are public information:

Jason H Herfel 5/5/23
Signature Date

Jason H. Herfel 612-709-9245
Print name Phone (in case of meeting cancellation)

Minutes and Proceedings of the City
Council of the City of Emily in the
County of Crow Wing, State of Minnesota
Including accounts audited by said Council

April 11, 2023

The Emily City Council met for a regular meeting on Tuesday, April 11, 2023 in the Council Chambers and was called to order by Mayor Tracy Jones at 6:00 p.m. Councilmembers Mary Eppen, Gerhart Hanson, and Gregory Koch were present. Andrew Hemphill was absent. Cari Johnson, City Clerk/Treasurer, was present.

The Pledge of Allegiance was recited.

Mayor Jones presented a plaque to Donna Jones in appreciation of a total of 10 years of service to the City as a Councilmember and a Planning Commission Member. The Council thanked Donna Jones for her service.

COUNCILMEMBER EPPEN MADE THE MOTION TO APPROVE THE AGENDA AS PRESENTED. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

Mayor Jones requested a motion of approval of the Consent Agenda including meeting minutes of the March 10, 2023 Emergency Council Meeting, March 14, 2023 Council Meeting, March 20, 2023 Emergency Council Meeting, and March 29, 2023 Special Council Meeting and the Treasurer's Report from March 2023: Checking Beginning Balance \$838,760.23 and Ending Balance \$775,425.73; Receipts to General fund \$122,152.57, Sewer fund \$3,937.80, Total \$126,090.37; and Claims for Approval: \$174,368.90 including Pine River State Bank checks #60337 to #60393 and automatic withdrawals #330683 to #330690; Investments \$377,412.05; Total Checking/Investments \$1,152,837.78. **COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE THE CONSENT AGENDA. COUNCILMEMBER EPPEN SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.**

PUBLIC FORUM: None.

SPEAKERS: Leo Offerman, Ross Lake Township, attended the meeting to comment on the proposed fire protection contract rates for the 2023-2024 contract period. Offerman thanked the Emily Volunteer Fire Department for providing exceptional service to Ross Lake Township, including response times and professionalism. Offerman commented on the proposed significant increase in contract rates and stated understanding due to a significant increase in Aitkin Fire Department contract charges as well. Offerman reported two years ago Ross Lake Township fire protection contract rates were \$9,000 and this year the rates may be as high as \$31,000. Offerman reported the City's current formula uses the total tax capacity of the covered sections and the current Fire Department budget and both formula factors have increased significantly. Offerman requested the Council consider using a different formula to determine fire protection contract rates. The Council thanked Offerman for attending the meeting.

Wayne Dosh, Senior Engineering Technician, Crow Wing County Highway Department, attended the meeting to present the Bridge Maintenance Report for the City's bridges.

Dosh reported Bridge #L2877, Roosevelt Drive over Crooked Creek, has minor issues with the railing and there is shifting of the wingwalls. The bridge was last load rated in 2021. Last fall Dosh inspected the bridge and there is measurable section loss of 1/16" to 1/8" of the thickness on the two beams directly under the typical wheel path. The beams were 5/8" thick but now have loss from rust that is significant enough to measure. Dosh reported an estimated 15 years of life remain for the Roosevelt Drive Bridge. The bridge is on Crow Wing County's resolution for replacement of priority bridges. Because the bridge is included on the resolution the City is included on the State aid list for bridge bonding funds. The City needs engineered bridge replacement plans that are 90% complete to apply for funding. Dosh roughly estimates the bridge would cost \$750,000 to replace in the current market depending on the bridge design. Dosh reported costs of building a bridge double every 15 to 16 years, so the longer

the bridge replacement is delayed the higher the cost will be. Dosh reported engineering costs are 35 to 40% more than the cost of the bridge and the \$750,000 estimate does not include engineering.

The width of Crooked Creek at the Roosevelt Drive Bridge restricts the flow. Dosh anticipates the Minnesota Department of Natural Resources (DNR) will require the City to increase the width of Crooked Creek at the bridge from 10' to 30' or 40' when the bridge is replaced, which will require a longer bridge span. The length of the bridge would have to be 75' to 80' if the creek is widened to 30'. Dosh anticipates at least two 14' to 16' boxes would be required for the bridge replacement.

Dosh reported the Roosevelt Drive road right-of-way was dedicated about 20 years after the Roosevelt Drive Bridge was built in 1960, the City has a grandfathered 66' easement at the current location, the bridge does not have to be moved to the easement location when it is replaced, and the current location is better than the easement location. When the bridge is replaced a sister bridge would probably be built alongside the current bridge, which would also allow access for residents during bridge construction.

Dosh recommended the Council begin planning for replacement of the Roosevelt Drive Bridge. Dosh recommended completing minimal maintenance if the bridge will be replaced in 5 years and preservation maintenance if the bridge will be replaced in 15 years. The bridge did not have a bituminous deck until 2011. The bituminous deck is the roof that keeps the water off. The City had planned to overlay the bridge deck, but due to bridge load restrictions there would have been a much higher cost to rent a smaller paver. Dosh recommended pursuing resurfacing of the bridge deck if replacement is planned for 15 years to preserve the bridge as long as possible. Dosh recommended removing the bituminous completely with a skidsteer before resurfacing. Over the winter the bridge deck lost a section of patch. Dosh does not recommend using cold patch or concrete on the bridge deck and recommended mastic instead. The water needs to shed off the sides of the bridge and bridge approach. Keeping water and salt from reaching the bridge beams slows deterioration. The load rating of the bridge may be reduced before the bridge is replaced depending on deterioration. Dosh also recommended repair of the wingwalls, especially on the south slope, if replacement is planned for 10 to 15 years because the wingwalls are moving. Dosh recommended digging out the wingwalls, resetting them, and installing posts to hold them in place.

Dosh reported on the Emergency Vehicle Mapping Tool which provides guidance on maintaining compliance with bridge load ratings and posting requirements regarding emergency vehicles. Emergency vehicles, such as fire trucks, may cause a significant impact to bridges. The Roosevelt Drive over Crooked Creek Bridge is load rated for a maximum of 24 tons, but a tandem rear axle fire truck may weigh up to 43 tons. The tool is not used for enforcement, but gives emergency response members information on what bridges to be careful of.

Dosh reported Bridge #L2878, Dam Road over Little Pine River, is in relatively good condition and the bridge deck installed a few years ago made a large difference. Dosh reported large fire trucks should probably not go across the bridge, but if necessary should stay in the middle of the bridge. Dosh reported no need for long term maintenance at this time. The bridge load rating is based on the outside timbers, which are the weakest material. Dosh recommended using a fire hose to remove the rust and scaling and an air compressor to blow off the sand from the steel beams for preservation of the bridge. Dosh reported there is a small leak in the dam at a joint, but neither he nor the DNR are concerned because there are no soft holes in the dam. Dosh reported the lake loses much more water due to evaporation than the leak.

Dosh reported on Bridge #18515, South Shore Drive over Little Pine River. Dosh reported the end of the guardrail must be repaired and the Crow Wing County Highway Department could assist for the cost of supplies and time. Dosh needs to be informed when a guardrail is hit, including with a snowplow. Dosh reported some leakage at the water line and believes water is coming through from the top of the bridge. Dosh requested Maintenance personnel watch for sinkholes on the top of the bridge. Dosh reported the ends of the wingwalls are deteriorating. The top of the wingwalls need to be painted for preservation.

The Council thanked Wayne Dosh for attending the meeting.

FIRE DEPARTMENT: Council Liaison Jones reported the March Fire Department meeting was held with 15 members present and reported 1 fire call. Equipment and SCBAs were checked. Fire Hall meeting room renovation continues. Training was completed on smoke alarms.

The Council discussed a proposed fire protection contract rate increase from 2.6% to 3.14% and proposed first response coverage contract rate decrease from 1.28% to .68% for a total proposed rate decrease from 3.88% to 3.82%. The total tax capacity of the City and townships increased significantly, the Fire Department annual budget increased significantly, and the First Response Unit budget decreased. The total Fire Department Budget increased from \$105,708 in 2022 to \$182,091 for 2023. The Fire Department budget increase included funds for a second fire truck, SCBAs, radios, and pagers. The 2022 fire calls for the City and contracted townships were as follows: Emily 81%, Fairfield 5%, Little Pine 0%, and Ross Lake 14%. The total First Responder Budget decreased from \$46,896 in 2022 to \$35,135 for 2023. Alternative options with lower contract rate percentages or incremental contract rate percentage increases were discussed. If contract rates are reduced there is a concern regarding future City Budget increases and a reduction now causing a higher contract rate increase in the future. Discussion included if the contract rates were reduced, the City of Emily taxpayers would be required to pay more to make up the difference. **COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE THE FIRE PROTECTION CONTRACT RATE INCREASE TO 3.14174% AND FIRST RESPONSE COVERAGE CONTRACT RATE DECREASE TO .67776% FOR A TOTAL RATE DECREASE TO 3.8195% AS PROPOSED AND NOT DECREMENT THE RATES. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.**

COUNCILMEMBER EPPEN MADE THE MOTION TO ACCEPT THE RESIGNATION OF KEVIN FAIL FROM THE EMILY VOLUNTEER FIRE DEPARTMENT, EFFECTIVE MARCH 28, 2023, WITH NO REQUIRED TRAINING REIMBURSEMENT. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

FIRST RESPONSE UNIT: Chief Cary LeBlanc reported the First Response Unit April meeting was cancelled due to weather and was rescheduled and reported 6 medical calls in March. Chief LeBlanc is working on rescheduling the planned training. The First Responders are working on revising the Policies and Procedures and Standard Operations Guide.

COUNCILMEMBER EPPEN MADE THE MOTION TO ACCEPT THE RESIGNATION OF KIRA FLOISAND FROM THE EMILY FIRST RESPONSE UNIT, EFFECTIVE MARCH 28, 2023, WITH REQUIRED TRAINING REIMBURSEMENT OF \$600. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

POLICE: Mayor Jones reported the Emily Police Department is still in temporary deactivation status.

WASTEWATER: No action required from monthly report.

COUNCILMEMBER KOCH MADE THE MOTION TO SUBMIT A DELINQUENT SEWER BILL OF \$357.86 FOR A PROPERTY OWNER THAT HAS MOVED OUT OF THE CITY TO THE CITY ATTORNEY TO PROCEED WITH A CONCILIATION COURT CLAIM. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

PLANNING & ZONING: Planning Commission Chair Dave Johnson reported an outdoor market permit was approved and Bill Spiess was appointed as Vice Chair. The Land Use Ordinance Review Committee set their current main priority as the highway mixed use zone on State Highway 6 and the second priority as short term/vacation rentals and leaseback by owners.

MAYOR JONES MADE THE MOTION TO APPROVE THE SOURCEWELL SHARED SERVICES AGREEMENT FOR COMMUNITY DEVELOPMENT SERVICES FOR ZONING ADMINISTRATOR SERVICES AT A RATE OF \$55 PER HOUR WITH A MINIMUM OF 2 HOURS FOR ONSITE MEETINGS AND VISITS AND A MINIMUM OF 2 HOURS AND DRIVETIME FOR ONSITE MEETINGS AFTER 5 P.M. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAYOR JONES MADE THE MOTION TO APPOINT FAYE HUGHES TO THE PLANNING COMMISSION AS AN ALTERNATE FOR A 4 YEAR TERM THROUGH DECEMBER 31, 2026. COUNCILMEMBER EPPEN SECONDED THE MOTION. Discussion included per City Code the Planning Commission does not review applications before Council appointment and does not make a recommendation to the Council and the Council appoints members of the Planning Commission. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

ATTORNEY: No report.

ROADS: COUNCILMEMBER KOCH MADE THE MOTION TO REQUEST QUOTES FOR CALCIUM CHLORIDE APPLICATION ON UNPAVED ROADS. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

Quotes will be requested for striping of the public parking lots and curbs. The Park Commission will be consulted regarding striping of the tennis court for pickleball.

The decision was made for the Minnesota Department of Transportation (MnDOT) progress on resolution of 2019 State Highway 6 road construction project issues to remain on the agenda until the pending project is complete. Councilmember Hanson reported MnDOT's plan is to remediate the storm water drainage area issue at the outlet to Emily Lake this spring. The City had received a request for the City Engineer and Road Committee Member Hanson to set up a meeting with MnDOT for a local resident presentation on proposed parking and public safety improvements on State Highway 6. The meeting was held and Kale Jones presented options. MnDOT will be sending a letter to the City with their decisions regarding the requested improvements. Discussion included alternative options to bollards at the State Highway 6/County Road 1 intersection.

MAINTENANCE: Maintenance Supervisor Brian Foster reported plowing and scraping roads, working on water problems, and general maintenance.

The City had requested quotes for replacement of the salt shed roof and repair of the Downtown City Park pavilion roof. Only one quote has been received from the contractors that reviewed the projects. The League of Minnesota Cities Insurance Trust submitted an estimate for repair of the Park pavilion roof for \$7,038.72. LMCIT will issue payment for the Park pavilion roof upon receipt of a signed agreement between the City and the contractor. **COUNCILMEMBER EPPEN MADE THE MOTION TO ACCEPT THE QUOTE FROM NORTHERN LAKES BUILDING & RENOVATIONS FOR REPLACEMENT OF THE SALT SHED ROOF FOR \$17,500 AND REPAIR OF DOWNTOWN CITY PARK PAVILION ROOF FOR \$4,000 FOR A TOTAL OF \$21,500, WITH 50% DOWN, 25% AFTER FRAMING, AND 25% AFTER COMPLETION. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.**

CITY HALL: No report.

CEMETERY: No report.

PARKS: COUNCILMEMBER KOCH MADE THE MOTION TO APPOINT KALE JONES TO THE PARK COMMISSION FOR A 3 YEAR TERM OF APRIL 12, 2023 TO DECEMBER 31, 2025 AS RECOMMENDED BY THE PARK COMMISSION. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

COUNCILMEMBER EPPEN MADE THE MOTION TO APPROVE THE PORTABLE TOILET RENTAL QUOTE FROM AL'S SEWER SERVICE FOR THREE UNITS FOR THE CITY PARK, CITY HALL, AND BALLFIELD PARK FOR \$127 EACH PER MONTH WITH EXTRA CHARGE FOR CLEANING IF THE UNITS ARE VANDALIZED. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

LIBRARY: No report.

PERSONNEL: COUNCILMEMBER KOCH MADE THE MOTION TO HIRE RICH BEATTIE AND RICHARD SOUKUP AS PART-TIME SEASONAL MAINTENANCE WORKERS FOR UP TO 32 HOURS PER WEEK PER RECOMMENDATION OF PERSONNEL COMMITTEE WITH WAGE OF \$15.50 PER HOUR AND START DATE OF MAY 1, 2023 PENDING PREEMPLOYMENT SCREENINGS AND BACKGROUND CHECKS AS PER DRAFTED JOB OFFER LETTERS. COUNCILMEMBER EPPEN SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

The Council discussed possible Council Member attendance of the LMC Annual Conference.

COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE ATTENDANCE OF MANAGING DIFFICULT CONVERSTIONS WITH COLLEAGUES AND CONSTITUENTS FREE TRAINING ON WEDNESDAY, MAY 24 AT SOURCEWELL IN STAPLES WITH REIMBURSEMENT OF MILEAGE AND MEALS FOR ANY COUNCIL

MEMBER THAT WOULD LIKE TO ATTEND. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

The Council discussed attendance of the US EDA Webinar on MN Disaster Declaration presentation.

EMILY WATERS: MAYOR JONES MADE THE MOTION TO APPROVE THE EMILY WATERS COMMITTEE'S RECOMMENDATIONS REGARDING THE EMILY LAKES AND RIVERS PROTECTION FUND APPROPRIATIONS APPLICATIONS AS FOLLOWS:

- **ROOSEVELT AND LAWRENCE AREA LAKE ASSOCIATION FOR SURVEYING AND TREATING FOR INVASIVE SPECIES ON ROOSEVELT LAKE - \$4,833**
- **RUTH LAKE IMPROVEMENT DISTRICT FOR EURASIAN WATER MILFOIL REMEDIATION ON RUTH LAKE, INCLUDING SURVEY AND TREATMENT - \$4,833**
- **EMILY LAKES AND RIVER ASSOCIATION FOR INSPECTION AND CONTROL OF EURASIAN WATER MILFOIL IN EMILY AND MARY LAKES AND THE LITTLE PINE RIVER BETWEEN MARY AND EMILY LAKES - \$4,833**

COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

ECONOMIC DEVELOPMENT: No report.

CODIFICATION: No report.

UNFINISHED BUSINESS: Rick Sandri, North Star Manganese (NSM), provided a report. Sandri reported continued exploration drilling of historic areas within the leased lands with the intent to expand the knowledge of the Emily Manganese Deposit generated from prior exploration programs. Nine diamond drill holes had been drilled by the end of March. A number of the targets for drilling are located near-to, in-between, or as step-outs from previously drilled areas. Sandri reported target zones of geology and mineralization continue to be intercepted at anticipated depths. By the end of March samples from five of the holes had been shipped for assaying. Results from the assaying typically take 10 to 12 weeks. NSM's environmental consultants are visiting the site weekly to ensure all activities meet the State's environmental requirements and that the operations are in compliance. The DNR and Minnesota Department of Health have visited the site and will be doing so periodically during the drilling program. Sandri reported in March NSM continued discussions with the DNR on the mineral lease applications on State mineral lands in the Emily area. The activity will be ongoing through 2023. Additional information on the Emily Project is reported periodically by NSM's parent company, Nevada Silver Corporation. Nevada Silver Corporation is planning to change their name to Electric Metals (USA) Limited in the late spring or early summer.

The Council tabled holding a Clean Up Day in the fall until the next meeting. The City of Fifty Lakes will consider whether they are interested in partnering on Clean Up Day at their meeting.

The Council requested the Crow Wing County Board hold a public meeting in the Emily City Hall gym at the end of April regarding the proposed County Beach project on Little Emily Lake to provide Emily residents with the opportunity to learn about the current plans and to comment on the proposed project. County Administrator Tim Houle confirmed the request would be forwarded to the County Board. The County Board discussed holding a public meeting at their last meeting. Houle commented the County Board needs to hold a meeting with residents and neighbors, probably at the site, to hear their concerns and to discuss possible ways to mitigate those concerns. Houle commented the County appreciates the partnership with the City in exploring how to do this right so there is a well-run asset in the community.

NEW BUSINESS: MAYOR JONES MADE THE MOTION TO ADOPT RESOLUTION 23-13 APPROVING A LAWFUL GAMBLING PERMIT FOR THE OUTING GUN CLUB TO HOLD A RAFFLE DRAWING AT THE LOG CABIN ON SATURDAY, NOVEMBER 4, 2023 WITH NO WAITING PERIOD. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, HANSON, AND KOCH VOTED AYE. EPPEN ABSTAINED. THE MOTION PASSED.

MAYOR JONES MADE THE MOTION TO ADOPT RESOLUTION 23-14 ACCEPTING DONATION TO THE CITY OF A BENCH FROM THE BAGS TO BENCHES PROGRAM FOR THE CITY PARK FROM THE LAKERS LIONS. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAYOR JONES MADE THE MOTION TO ADOPT RESOLUTION 23-12 FOR SUBMISSION OF COMMUNITY IMPACT FUNDS GRANT APPLICATION TO SOURCEWELL TO APPLY FOR A GRANT FOR PURCHASE OF AUDIO AND VIDEO EQUIPMENT FOR \$20,845 FOR THE COUNCIL CHAMBERS IN 2023. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED. The project would include new audio equipment, microphones, video equipment, cameras, cable materials, installation, training, maintenance, and support of the audio/visual system. The equipment would improve the sound and provide the ability to live stream meetings.

CORRESPONDENCE: Discussion included the State Auditor approved an audit extension to May 15, 2023, Crow Wing County provided final property tax calculations for 2023, and Crow Wing County Historical Society thanked the City for the donation.

SCHEDULED UPCOMING MEETINGS: The Crow Wing Soil and Water Conservation District would like to meet with Mayor Jones and Council Members to discuss a Feasibility Study for resolution of South Bay Drive water runoff issues before a Special Meeting is scheduled.

COUNCILMEMBER EPPEN MADE THE MOTION TO ADJOURN THE MEETING AT 7:26 P.M. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, EPPEN, HANSON, AND KOCH VOTED AYE. THE MOTION CARRIED.

Respectfully submitted,

Attest:

Cari Johnson, MCMC, City Clerk/Treasurer

Tracy Jones, Mayor

Minutes and Proceedings of the
City Council of the City Of Emily in the
County of Crow Wing, State of Minnesota

April 18, 2023
Emergency Meeting

THESE MINUTES ARE PARAPHRASED AND ARE NOT WRITTEN WORD FOR WORD.

The Emily City Council met for an emergency meeting on Tuesday, April 18, 2023 in the Council Chambers and was called to order by Mayor Tracy Jones at 3:00 p.m. Councilmembers Mary Eppen, Gerhart Hanson, Gregory Koch, and Andrew Hemphill were present. City Clerk/Treasurer Cari Johnson was also present.

The Pledge of Allegiance was recited.

COUNCILMEMBER KOCH MADE THE MOTION TO ADOPT RESOLUTION 23-15 ACCEPTING RESIGNATION AND DECLARING A VACANCY ON THE COUNCIL ACCEPTING THE RESIGNATION OF COUNCILMEMBER MARY EPPEN EFFECTIVE APRIL 17, 2023 AND DECLARING A VACANCY ON THE COUNCIL EFFECTIVE APRIL 18, 2023. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, HANSON, KOCH, AND HEMPHILL VOTED AYE. EPPEN ABSTAINED. THE MOTION CARRIED. Mary Eppen vacated the seat at the Council dais and left the Council Chambers.

MAYOR JONES MADE THE MOTION TO ADOPT RESOLUTION 23-16 APPROVING A LAWFUL GAMBLING PERMIT FOR THE EMILY EMERGENCY FOOD SHELF TO HOLD A RAFFLE DRAWING AT THE EMILY EMERGENCY FOOD SHELF ON FRIDAY, JUNE 30, 2023 WITH NO WAITING PERIOD. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

COUNCILMEMBER HEMPHILL MADE THE MOTION TO CLOSE THE MEETING TO CONSIDER ALLEGATIONS OR CHARGES OF MISCONDUCT AGAINST AN INDIVIDUAL SUBJECT TO THE COUNCIL’S AUTHORITY, IDENTIFIED AS POLICE CHIEF DAMIEN STALKER, UNDER MINNESOTA STATUTE 13D.05, SUBDIVISION 1(D) AND SUBDIVISION 2(B). MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED. The meeting closed at 3:05 p.m.

The meeting re-opened at 3:27 p.m.

COUNCILMEMBER KOCH MADE THE MOTION TO REQUEST QUOTES FROM THE CROW WING COUNTY SHERIFF’S DEPARTMENT, CUYUNA POLICE DEPARTMENT, AND CROSSLAKE POLICE DEPARTMENT TO FILL IN AND PROVIDE 60 HOURS OF POLICE COVERAGE PER WEEK IN EMILY. COUNCILMEMBER HANSON SECONDED THE MOTION. ROLL CALL VOTE – JONES, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

The Council discussed the procedure to appoint a Councilmember to fill the vacant seat. The Council is not required to consider prior candidates. The Council reviewed the election results from the 2022 election. The Council plans to appoint a Councilmember at the May 9, 2023 regular Council Meeting.

COUNCILMEMBER KOCH MADE THE MOTION TO ADJOURN THE EMERGENCY MEETING. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED. The meeting ended at 3:37 p.m.

Respectfully submitted,

Attest:

Cari Johnson, MCMC
City Clerk/Treasurer

Tracy Jones
Mayor

As on 4/30/2023

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	591,174.01	103,441.01	58,510.58	0.00	320,303.50	60,131.89	0.00	372,690.21	99,003.35	471,693.56
Road and Bridge	51,342.08	11.04	0.00	0.00	480.00	0.00	0.00	50,873.12	0.00	50,873.12
Small Cities Revolving Loan Fund	7,687.12	2,428.15	0.00	0.00	0.00	0.00	0.00	10,115.27	0.00	10,115.27
Small Cities Housing Rehabilitation Fund	4.41	0.00	0.00	0.00	0.00	0.00	0.00	4.41	0.00	4.41
American Rescue Plan Fund	45,908.01	9.88	0.00	0.00	0.00	0.00	0.00	45,917.89	0.00	45,917.89
Library	1,154.84	15.94	0.00	0.00	0.00	0.00	0.00	1,170.78	0.00	1,170.78
Firemens equip fund 225	105,662.55	646.78	8,776.58	0.00	22,495.30	8,973.42	0.00	83,617.19	14,850.50	98,467.69
1st Resp. equip fund 226	33,667.26	2,879.65	23,404.22	0.00	581.14	23,929.13	0.00	35,440.86	39,601.34	75,042.20
Emily Area Recycling 227	(0.12)	21.50	0.00	0.00	25.13	0.00	0.00	(3.75)	0.00	(3.75)
Police Fund 228	2,123.37	0.45	0.00	0.00	0.00	0.00	0.00	2,123.82	0.00	2,123.82
FORFEITURE FUND 229	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Debt Service (Identify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service PRI 2007 302	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service GOCIP 2012 303 and 305	28,486.60	2,209.19	0.00	0.00	43,812.50	0.00	0.00	(13,116.71)	0.00	(13,116.71)
Debt Service PRI 2014 304	33,200.99	2,094.31	0.00	0.00	39,331.25	0.00	0.00	(4,035.95)	0.00	(4,035.95)
Debt Service PRI 2004 305	0.00	6.70	0.00	0.00	0.00	0.00	0.00	6.70	0.00	6.70
Debt Service PRI 2005 306	0.00	577.15	0.00	0.00	0.00	0.00	0.00	577.15	0.00	577.15
Park Acquisition and Development (Optional) CITY HALL CD 406	48,335.33	1,536.46	40,957.38	0.00	607.49	41,875.97	0.00	48,345.71	69,302.35	117,648.06
GEMETERY CD 407	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SMALL CITIES CD 408	1,324.98	763.35	20,478.71	0.00	303.74	20,938.02	0.00	1,325.28	34,651.18	35,976.46
POLICE DEPART. 409	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEWER EQUIP. 410	3,309.20	545.68	14,627.64	0.00	216.96	14,955.71	0.00	3,309.85	24,750.84	28,060.69
EDA CD 412	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REHAB. PROJ. CD 413	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CAP. PROJ. FIRE CD 414	10,063.89	2.17	0.00	0.00	0.00	0.00	0.00	10,066.06	0.00	10,066.06
CAP PROJ. RD CD 415	5,009.20	1.09	0.00	0.00	0.00	0.00	0.00	5,010.29	0.00	5,010.29
FUT. CITY DEV. CD 416	18,578.55	1,094.04	29,255.27	0.00	433.93	29,911.40	0.00	18,582.53	49,501.67	68,084.20
	(2,204.61)	763.05	20,478.71	0.00	303.74	20,938.02	0.00	(2,204.61)	34,651.19	32,446.58

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
SHOP BLDG CD 417	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sewage Collection and Disposal SEWER 617	97,682.76	36,911.19	5,851.05	0.00	87,273.55	5,982.27	0.00	47,189.18	9,900.33	57,089.51
Small Cities Grant 801	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Donor pass thru 851	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total :	1,082,510.42	155,958.78	222,340.14	0.00	516,168.23	227,635.83	0.00	717,005.28	376,212.75	1,093,218.03

For the Period: 4/1/2023 To 4/30/2023

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	\$425,404.36	\$9,403.95	\$62,118.10	\$372,690.21	\$0.00	\$14,250.51	\$386,940.72
Road and Bridge	\$51,348.64	\$4.48	\$480.00	\$50,873.12	\$0.00	\$480.00	\$51,353.12
Small Cities Revolving Loan Fund	\$9,249.86	\$865.41	\$0.00	\$10,115.27	\$0.00	\$0.00	\$10,115.27
Small Cities Housing Rehabilitation Fund	\$4.41	\$0.00	\$0.00	\$4.41	\$0.00	\$0.00	\$4.41
American Rescue Plan Fund	\$45,913.87	\$4.02	\$0.00	\$45,917.89	\$0.00	\$0.00	\$45,917.89
Library	\$1,154.94	\$15.84	\$0.00	\$1,170.78	\$0.00	\$0.00	\$1,170.78
Firemens equip fund 225	\$85,896.74	\$54.78	\$2,334.33	\$83,617.19	\$0.00	\$870.09	\$84,487.28
1st Resp. equip fund 226	\$35,437.76	\$129.48	\$126.38	\$35,440.86	\$0.00	\$0.00	\$35,440.86
Emily Area Recycling 227	(\$3.75)	\$0.00	\$0.00	(\$3.75)	\$0.00	\$0.00	(\$3.75)
Police Fund 228	\$2,123.63	\$0.19	\$0.00	\$2,123.82	\$0.00	\$0.00	\$2,123.82
FORFEITURE FUND 229	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Debt Service (Identify)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service PRI 2007 302	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service GOCIP 2012 303 and 305	(\$13,116.71)	\$0.00	\$0.00	(\$13,116.71)	\$0.00	\$0.00	(\$13,116.71)
Debt Service PRI 2014 304	(\$4,035.95)	\$0.00	\$0.00	(\$4,035.95)	\$0.00	\$0.00	(\$4,035.95)
Debt Service PRI 2004 305	\$6.70	\$0.00	\$0.00	\$6.70	\$0.00	\$0.00	\$6.70
Debt Service PRI 2005 306	\$577.09	\$0.06	\$0.00	\$577.15	\$0.00	\$0.00	\$577.15
Park Acquisition and Development (Optional)	\$48,341.49	\$225.38	\$221.16	\$48,345.71	\$0.00	\$0.00	\$48,345.71
CITY HALL CD 406	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CEMETERY CD 407	\$1,325.15	\$110.70	\$110.57	\$1,325.28	\$0.00	\$0.00	\$1,325.28
SMALL CITIES CD 408	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
POLICE DEPART. 409	\$3,309.59	\$79.24	\$78.98	\$3,309.85	\$0.00	\$0.00	\$3,309.85
SEWER EQUIP. 410	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EDA CD 412	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REHAB. PROJ. CD 413	\$10,065.21	\$0.85	\$0.00	\$10,066.06	\$0.00	\$0.00	\$10,066.06
CAP. PROJ. FIRE CD 414	\$5,009.83	\$0.46	\$0.00	\$5,010.29	\$0.00	\$0.00	\$5,010.29
CAP PROJ. RD CD 415	\$18,580.89	\$159.62	\$157.98	\$18,582.53	\$0.00	\$0.00	\$18,582.53
FUT. CITY DEV. CD 416	(\$2,204.61)	\$110.58	\$110.58	(\$2,204.61)	\$0.00	\$0.00	(\$2,204.61)
SHOP BLDG CD 417	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewage Collection and Disposal	\$35,296.03	\$14,783.45	\$2,890.30	\$47,189.18	\$0.00	\$0.00	\$47,189.18
SEWER 617	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Small Cities Grant 801	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
Donor pass thru 851	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$759,685.17	\$25,948.49	\$68,628.38	\$717,005.28	\$0.00	\$15,600.60	\$732,605.88

5/4/13
AM
9/13

Andrew D Hemphill	City Council/Town Board	Date
GERHART L. HANSON, JR	City Council/Town Board	Date
Gregory A Koch	City Council/Town Board	Date
TRACY ALLEN JONES	City Council/Town Board, Mayor	Date

As of 5/5/2023

Fiscal Year : 2023

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursements</u>	<u>Ending Balance</u>
General Fund	\$591,174.01	\$161,951.59	\$380,435.39	\$372,690.21
Road and Bridge	\$51,342.08	\$11.04	\$480.00	\$50,873.12
Small Cities Revolving Loan Fund	\$7,687.12	\$2,428.15	\$0.00	\$10,115.27
Small Cities Housing Rehabilitation Fund	\$4.41	\$0.00	\$0.00	\$4.41
American Rescue Plan Fund	\$45,908.01	\$9.88	\$0.00	\$45,917.89
Library	\$1,154.84	\$15.94	\$0.00	\$1,170.78
Firemens equip fund 225	\$105,662.55	\$9,423.36	\$31,468.72	\$83,617.19
1st Resp. equip fund 226	\$33,667.26	\$26,283.87	\$24,510.27	\$35,440.86
Emily Area Recycling 227	(\$0.12)	\$21.50	\$25.13	(\$3.75)
Police Fund 228	\$2,123.37	\$0.45	\$0.00	\$2,123.82
FORFEITURE FUND 229	\$0.00	\$0.00	\$0.00	\$0.00
General Debt Service (Identify)	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service PRI 2007 302	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service GOCIP 2012 303 and 305	\$28,486.60	\$2,209.19	\$43,812.50	(\$13,116.71)
Debt Service PRI 2014 304	\$33,200.99	\$2,094.31	\$39,331.25	(\$4,035.95)
Debt Service PRI 2004 305	\$0.00	\$6.70	\$0.00	\$6.70
Debt Service PRI 2005 306	\$0.00	\$577.15	\$0.00	\$577.15
Park Acquisition and Development (Optional)	\$48,335.33	\$42,493.84	\$42,483.46	\$48,345.71
CITY HALL CD 406	\$0.00	\$0.00	\$0.00	\$0.00
CEMETERY CD 407	\$1,324.98	\$21,242.06	\$21,241.76	\$1,325.28
SMALL CITIES CD 408	\$0.00	\$0.00	\$0.00	\$0.00
POLICE DEPART. 409	\$3,309.20	\$15,173.32	\$15,172.67	\$3,309.85
SEWER EQUIP. 410	\$0.00	\$0.00	\$0.00	\$0.00
EDA CD 412	\$0.00	\$0.00	\$0.00	\$0.00
REHAB. PROJ. CD 413	\$10,063.89	\$2.17	\$0.00	\$10,066.06
CAP. PROJ. FIRE CD 414	\$5,009.20	\$1.09	\$0.00	\$5,010.29
CAP PROJ. RD CD 415	\$18,578.55	\$30,349.31	\$30,345.33	\$18,582.53
FUT. CITY DEV. CD 416	(\$2,204.61)	\$21,241.76	\$21,241.76	(\$2,204.61)
SHOP BLDG CD 417	\$0.00	\$0.00	\$0.00	\$0.00
Sewage Collection and Disposal	\$97,682.76	\$42,762.24	\$93,255.82	\$47,189.18
SEWER 617	\$0.00	\$0.00	\$0.00	\$0.00
Small Cities Grant 801	\$0.00	\$0.00	\$0.00	\$0.00
Donor pass thru 851	\$0.00	\$0.00	\$0.00	\$0.00
Total :	\$1,082,510.42	\$378,298.92	\$743,804.06	\$717,005.28

Date of Report : 5/5/2023

Outstanding Checks

<u>Date of Check</u>	<u>Check Number</u>	<u>To Whom Paid</u>	<u>Check Amount</u>
12/07/2022	60080	Payroll Period Ending 12/07/2022	\$637.21
04/12/2023	60379	PIKE PLUMBING & HEATING OF BRAINERD	\$262.50
04/19/2023	60411	Sourcewell	\$783.75
04/26/2023	60425	Minnesota Child Support Payment Ctr	\$287.03
04/26/2023	60426	K&M SIGNS INC.	\$560.00
04/26/2023	60427	Verizon	\$183.76
04/26/2023	60428	Colonial Life	\$76.72
04/26/2023	60429	Canon Financial Services, Inc.	\$148.93
04/26/2023	60430	Godfrey Plumbing & Heating, LLC	\$310.09
04/26/2023	60431	Aramark	\$170.61
04/26/2023	60432	Northern Lakes Building & Renovatio	\$10,750.00
04/26/2023	60433	Short Elliott Hendrickson, Inc.	\$480.00
04/26/2023	60434	Coil's Flags and Flagpoles	\$950.00
		Total	\$15,600.60

For the period: 4/1/2023 To 4/30/2023

Investment Type	Description	Beginning Balance	Date	Deposits	Withdrawals	Ending Balance
Money Market/Bonds	MIMMF/Municipal Bonds: Varying Maturities,	377,412.05	04/01/2023			
			04/30/2023	0.17		377,412.22
			04/30/2023	0.03		377,412.25
			04/30/2023	0.07		377,412.32
			04/30/2023	0.12		377,412.44
			04/30/2023	0.05		377,412.49
			04/30/2023	0.04		377,412.53
			04/30/2023	0.09		377,412.62
			04/30/2023	0.06		377,412.68
			04/30/2023	0.02		377,412.70
			04/30/2023		315.78	377,096.92
			04/30/2023		47.37	377,049.55
			04/30/2023		126.31	376,923.24
			04/30/2023		221.04	376,702.20
			04/30/2023		110.52	376,591.68
			04/30/2023		78.94	376,512.74
			04/30/2023		157.89	376,354.85
			04/30/2023		110.52	376,244.33
			04/30/2023		31.58	376,212.75
				0.65	1,199.95	376,212.75

Total

Total All Investments

Investments - April 2023
Pershing

Bond Earned
Interest
Deposited in
MMDA12

	Bbalance	Re- Investments	Interest	Gain/Loss	Ebalance
Cash/Dreyfus Money Market Deposit Account	\$ 182.30		\$	0.65	\$ 182.95
Money Market Total	\$ 182.30	\$	\$	0.65	\$ 182.95
Municipal Bonds/US Treasury Investments					
132033GS4 Cambria County PA	\$ 14,801.40		\$	(20.25)	\$ 14,781.15
842471BY9 Southern CA Pub Pwr Auth	\$ 5,032.25		\$	(6.40)	\$ 5,025.85
952347WQ1 West Contra Costa CA	\$ 157,424.20		\$	(784.30)	\$ 156,639.90
509262FD8 Lake Cnty ILL Crmty Unit Sch Bds	\$ 19,801.60		\$	(23.80)	\$ 19,777.80
941647P94 Waterloo Iowa Taxable GO Bds	\$ 49,907.50		\$	38.50	\$ 49,946.00
3130ATZ42 Federal Home Ln Bks Cons	\$ 50,007.00		\$	(50.50)	\$ 49,956.50
3130AU6T6 Federal Home Ln Bks Cons	\$ 20,000.20		\$	(20.20)	\$ 19,980.00
3130AV3M2 Federal Home Ln Bks Cons	\$ 60,255.60		\$	(333.00)	\$ 59,922.60
Municipal Bonds Total	\$ 377,229.75	\$	\$	(1,199.95)	\$ 376,029.80
TOTAL INVESTMENTS	\$ 377,412.05	\$	\$	(1,199.95)	\$ 376,212.75

Balanced
5-3-2023

	Original Investment	Beginning Balance	MMMF Reinvest	MMMF Interest	MMMF Gain/Loss	Muni Bonds Reinvest	Muni Bonds Interest	Muni Bonds Gain/Loss	Ending Balance	Market Value Totals
100 General Fund	\$ 100,000.00	\$ 99,318.96	\$	0.17	\$	\$	\$	\$ (315.78)	\$ 99,003.35	\$ 99,003.35
225 Firemens Equipment Fund	\$ 15,000.00	\$ 14,897.84	\$	0.03	\$	\$	\$	\$ (47.37)	\$ 14,850.50	\$ 14,850.50
226 1st Resp. Equipment Fund	\$ 40,000.00	\$ 39,727.58	\$	0.07	\$	\$	\$	\$ (126.31)	\$ 39,601.34	\$ 39,601.34
404 Park Acquisition and Dev't	\$ 70,000.00	\$ 69,523.27	\$	0.12	\$	\$	\$	\$ (221.04)	\$ 69,302.35	\$ 69,302.35
407 Cemetery	\$ 35,000.00	\$ 34,761.65	\$	0.05	\$	\$	\$	\$ (110.52)	\$ 34,651.18	\$ 34,651.18
409 Police Department	\$ 25,000.00	\$ 24,829.74	\$	0.04	\$	\$	\$	\$ (78.94)	\$ 24,750.84	\$ 24,750.84
415 Capital Project Roads	\$ 50,000.00	\$ 49,659.47	\$	0.09	\$	\$	\$	\$ (157.89)	\$ 49,501.67	\$ 49,501.67
416 Future City Development	\$ 35,000.00	\$ 34,761.65	\$	0.06	\$	\$	\$	\$ (110.52)	\$ 34,651.19	\$ 34,651.19
602 Sewage Collection and Disp.	\$ 10,000.00	\$ 9,931.89	\$	0.02	\$	\$	\$	\$ (31.58)	\$ 9,900.33	\$ 9,900.33
Total	\$ 380,000.00	\$ 377,412.05	\$	0.65	\$	\$	\$	(1,199.95)	\$ 376,212.75	\$ 376,212.75

Fund Name: All Funds

Date Range: 04/01/2023 To 04/30/2023

Date	Remitter	Receipt #	Description	Deposit ID	Void Account Name	F-A-P	Total
04/03/2023	Kapi Sundstrom	12794	Land Use Permit 23-13	(04/11/2023) -	N Building Permits (Excludes surcharge)	100-32210-	\$ 250.00
04/03/2023	Jon Stern	12795*	Small Cities Revolving Loan	(04/11/2023) -	N State MIF Business Loans COVID-19	204-36203-15	\$ 167.51
04/05/2023	Jane Davis	12800	Sale of Library Books	(04/11/2023) -	N Sale of Library Books/Materials	211-34765-	\$ 15.71
04/05/2023	Verizon	12801	Monthly Lease Payment	(04/11/2023) -	N Verizon Rental	100-34951-	\$ 1,100.00
04/07/2023	Dan and Fran Barrett	12802*	Small Cities Revolving Loan	(04/11/2023) -	N State MIF Business Loans COVID-19	204-36203-15	\$ 167.51
04/10/2023	UTILITY BILLING	12803*	Sewer Charges - ACH	(04/10/2023) -	N Rate Class I	602-37210-	\$ 171.10
04/10/2023	UTILITY BILLING	12804*	Sewer Charges - ACH	(04/10/2023) -	N Rate Class I	602-37210-	\$ 171.10
04/10/2023	UTILITY BILLING	12805	Sewer Charges	(04/11/2023) -	N Rate Class I	602-37210-	\$ 3,764.23
04/11/2023	Cheryl Fraiser	12806*	Reimbursement for Hall Water	(04/20/2023) -	N Refunds	100-36240-	\$ 3.00
04/11/2023	Crow Wing County	12807	Court Fines	(04/12/2023) -	N Court Fines	100-35101-	\$ 19.99
04/12/2023	Crow Wing County	12808	2022 Tax Forfeited Settlement	(04/12/2023) -	N Forfeited Tax Sale Apportionments	100-31920-	\$ 4,763.55

Fund Name: All Funds

Date Range: 01/2023 To 04/30/2023

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void Account Name</u>	<u>F-A-P</u>	<u>Total</u>
04/21/2023	UTILITY BILLING	12820*	Sewer Charges - ACH	(04/19/2023) -	N Rate Class I	602-37210-	\$ 171.10 \$ 171.10
04/21/2023	UTILITY BILLING	12821*	Sewer Charges - ACH	(04/21/2023) -	N Rate Class I	602-37210-	\$ 171.10 \$ 171.10
04/24/2023	The Title Team	12822	Assessment Search #23-06	(04/25/2023) -	N Assessment Searches	100-34107-	\$ 25.00 \$ 25.00
04/24/2023	Glenn Mechelke	12823	Cremation Burial Fee - Blk 24, Lot 19, S 1/4 of N 1/2	(04/25/2023) -	N Cemetery -Grave openings	100-34941-	\$ 300.00 \$ 300.00
04/25/2023	UTILITY BILLING	12824	Sewer Charges	(04/25/2023) -	N Rate Class I	602-37210-	\$ 855.00 \$ 855.00
04/25/2023	UTILITY BILLING	12825*	Sewer Charges - ACH	(04/26/2023) -	N Rate Class I	602-37210-	\$ 171.10 \$ 171.10
04/26/2023	Leonard Mallery	12826	Land Use Permit #23-16	(04/28/2023) -	N Building Permits (Excludes surcharge)	100-32210-	\$ 150.00 \$ 150.00
04/28/2023	Jon Stern	12827*	Small Cities Revolving Loan	(04/28/2023) -	N State MIF Business Loans COVID-19	204-36203-15	\$ 167.51 \$ 167.51
04/28/2023	Sue Fahrendorff	12828*	Training Reimbursement	(04/28/2023) -	N Refunds	100-36240-	\$ 20.00 \$ 20.00
04/28/2023	UTILITY BILLING	12829	Sewer Charges	(04/28/2023) -	N Rate Class I	602-37210-	\$ 1,330.39 \$ 1,330.39
04/28/2023	UTILITY BILLING	12830*	Sewer Charges - ACH	(04/28/2023) -	N Rate Class I	602-37210-	\$ 171.10 \$ 171.10
04/28/2023	Emergency Management	12831*	FEMA Emergency Management Reimbursement from 5-30-22 Storm thru State	(04/28/2023) -	N Federal Grants - Emergency Preparedness/Emergency Management Aid	100-33150-	\$ 587.42

Fund Name: All Funds

Date Range: 04/01/2023 To 04/30/2023

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
04/30/2023	Pershing	12839	Int CR Investments - MMMF	(04/30/2023) -	N	Interest Earning	100-36210-	\$ 0.17
						Interest Earning	225-36210-	\$ 0.03
						Interest Earning	226-36210-	\$ 0.07
						Interest Earning	404-36210-	\$ 0.12
						Interest Earning	407-36210-	\$ 0.05
						Interest Earning	409-36210-	\$ 0.04
						Interest Earning	415-36210-	\$ 0.09
						Interest Earning	416-36210-	\$ 0.06
						Interest Earning	602-36210-	\$ 0.02
								\$ 0.65
04/30/2023	PINE RIVER STATE BANK	12840	Int CR Checking	(04/30/2023) -	N	Interest Earning	100-36210-	\$ 34.04
						Interest Earning	201-36210-	\$ 4.48
						Interest Earning	204-36210-	\$ 0.85
						Interest Earning	206-36210-	\$ 4.02
						Interest Earning	211-36210-	\$ 0.13
						Interest Earning	225-36210-	\$ 7.38
						Interest Earning	226-36210-	\$ 3.10
						Interest Earning	228-36210-	\$ 0.19
						Interest Earning	306-36210-	\$ 0.06
						Interest Earning	404-36210-	\$ 4.22
						Interest Earning	407-36210-	\$ 0.13
						Interest Earning	409-36210-	\$ 0.26
						Interest Earning	413-36210-	\$ 0.85
						Interest Earning	414-36210-	\$ 0.46
						Interest Earning	415-36210-	\$ 1.64
						Interest Earning	602-36210-	\$ 4.15
								\$ 65.96
04/30/2023	Money Market/Bonds	IAW10745	Deposit from Money Market/Bonds	(04/30/2023)-	N	Sale of Investment	100-39990-	\$ 315.78
04/30/2023	Money Market/Bonds	IAW10746	Deposit from Money Market/Bonds	(04/30/2023)-	N	Sale of Investment	225-39990-	\$ 47.37
04/30/2023	Money Market/Bonds	IAW10747	Deposit from Money Market/Bonds	(04/30/2023)-	N	Sale of Investment	226-39990-	\$ 126.31
								\$ 47.37

Fund Name: All Funds

Date Range: 01/2023 To 04/30/2023

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void Account Name</u>	<u>F-A-P</u>	<u>Total</u>
04/30/2023	Money Market/Bonds	IAW10748	Deposit from Money Market/Bonds	(04/30/2023)-	N Sale of Investment	404-39990-	\$ 126.31
04/30/2023	Money Market/Bonds	IAW10749	Deposit from Money Market/Bonds	(04/30/2023)-	N Sale of Investment	407-39990-	\$ 221.04
04/30/2023	Money Market/Bonds	IAW10750	Deposit from Money Market/Bonds	(04/30/2023)-	N Sale of Investment	409-39990-	\$ 78.94
04/30/2023	Money Market/Bonds	IAW10751	Deposit from Money Market/Bonds	(04/30/2023)-	N Sale of Investment	415-39990-	\$ 157.89
04/30/2023	Money Market/Bonds	IAW10752	Deposit from Money Market/Bonds	(04/30/2023)-	N Sale of Investment	416-39990-	\$ 110.52
04/30/2023	Money Market/Bonds	IAW10753	Deposit from Money Market/Bonds	(04/30/2023)-	N Sale of Investment	602-39990-	\$ 31.58
Total for Selected Receipts							\$ 25,948.49

Date Range : 5/4/2023 To 5/9/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/09/2023	Elan Financial Services	Apr23:ClerkTrng, OffcSup p,Post,Clean,Council/PZ Offc Supp,RdEquipRpr/Mnt,S mTls,ShopMat	70698*	\$2,779.35	100-41425-308- 100-41110-201- 100-41910-201- 100-43126-221- 100-43110-215- 100-41941-201- 225-42280-221- 100-41425-201- 100-42860-201- 100-41425-322- 602-49490-322-	Clerk Council/Town Board Planning and Zoning Road and Bridge Equipment Maintenance-Shop City Hall Fire Stations and Buildings Clerk Other Protection-1st Response Clerk Sewer Utilities - Administration and General	\$90.00 \$32.48 \$32.47 \$69.63 \$202.45 \$86.54 \$697.86 \$71.35 \$31.00 \$378.00 \$44.00
05/09/2023	Quality Fabricating	Inv. 304028 - Fire Hall Renovation - Backsplash	70699	\$1,172.00	225-42280-240- 100-41425-211- 100-43110-240- 100-43126-240-	Fire Stations and Buildings Clerk Maintenance-Shop Road and Bridge Equipment	\$134.21 \$32.20 \$142.21 \$734.95
05/09/2023	Farm-Rite Equipment Inc.	Inv. P72117:Toolcat Repair/Maint Supp	70700	\$474.55	225-42280-221-	Fire Stations and Buildings	\$1,172.00
05/09/2023	IIMC	Annual Renewal - Johnson ID 29511 and Prokott ID 46140	70701	\$310.00	100-43240-221- 100-43126-221- 100-49010-221- 100-45202-221- 602-49450-221-	Waste (Refuse) Disposal Road and Bridge Equipment Cemetery Park Areas Sewer Utilities - Sanitary Sewer Maintenance	\$94.91 \$94.91 \$94.91 \$94.91 \$94.91
05/09/2023	Birchdale Fire and Security	Inv. 142784 - City Hall Gym smoke detector repair	70702	\$250.00	100-41425-433-	Clerk	\$310.00

Date Range : 5/4/2023 To 5/9/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/09/2023	The Office Shop, Inc.	5/1/23 Statement for Inv. 1125708-0 - Clerk's Office Supp - Paper	70703	\$115.00	100-41941-404-	City Hall	\$250.00
05/09/2023	Midwest Machinery Co.	Inv.9544753:Insecticide	70704	\$145.00	100-41425-201-	Clerk	\$115.00
05/09/2023	LEAGUE MN CITIES INS. TRUST WC	5/4/23 Invoice - Account # 40001779 - Worker's Compensation Coverage Premium Adjustment	70705	\$14.00	100-41110-151- 100-41310-151- 100-41425-151- 100-41910-151- 100-41941-151- 100-42110-151- 100-42123-151- 100-42210-151- 100-42220-151- 100-42240-151- 100-42280-151- 100-42860-151- 100-42501-151- 100-43110-151- 100-43121-151- 100-43240-151- 100-45187-151- 100-45202-151- 100-49010-151- 227-43230-151- 602-49450-151-	Council/Town Board Mayor Clerk Planning and Zoning City Hall Police Administration Patrol Fire Administration Fire Fighting Fire Training Fire Stations and Buildings Other Protection-1st Response Civil Defense Expenditures Maintenance-Shop Paved Streets Waste (Refuse) Disposal Library Park Areas Cemetery Waste (Refuse) Collection Sewer Utilities - Sanitary Sewer Maintenance Sewer Utilities - Administration and General Elections	\$0.59 \$0.23 \$3.58 \$0.84 \$0.53 \$1.02 \$2.14 \$0.16 \$0.23 \$0.15 \$0.05 \$0.42 \$0.02 \$1.22 \$1.64 \$0.26 \$0.06 \$0.27 \$0.27 \$0.01 \$0.09 \$0.07 \$0.15

Date Range : 5/4/2023 To 5/9/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/09/2023	INTERNATIONAL UNION OF	Union dues - 5-2-23 Invoice	70706	\$140.00	100-41425-101- 100-43110-101-	Clerk Maintenance-Shop	\$70.00 \$70.00
05/09/2023	Thomson Reuters - West	Investigative Suite Subscription - Inv. 848273079	70707	\$113.52	100-42110-309-	Police Administration	\$113.52
05/09/2023	Ehlers Investment Partners, LLC	April 2023 Investment Account Management Fee	70708	\$64.06	100-49350-307-	Purchase of Investments	\$64.06
05/09/2023	CULLIGAN	Invs:150X01441906,150X 01432608 Hall Softener equip rental, Salt, and Shop water	70709	\$135.16	100-43110-416- 100-41941-416-	Maintenance-Shop City Hall	\$48.61 \$86.55
05/09/2023	QUILL	Inv. 32139396 - Planning and Zoning Office Supplies	70710	\$29.78	100-41910-201-	Planning and Zoning	\$29.78
05/09/2023	POSTMASTER	12 month PO Box renewal	70711	\$146.00	100-41425-415-	Clerk	\$146.00
05/09/2023	Brainerd Pipe Supply	Invoice # 130876 - Culverts	70712	\$1,017.82	100-43121-224-	Paved Streets	\$1,017.82
05/09/2023	Department of Employment and	EMPLOYER #07987886, Qtr 1 2023 Unemployment Benefits	70713*	\$2,871.58	100-42110-142- 100-42123-142- 100-43110-142-	Police Administration Patrol Maintenance-Shop	\$547.55 \$365.03 \$1,959.00

Date Range : 5/4/2023 To 5/9/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/09/2023	CARI JOHNSON	Mileage: Safety & Loss Control w/Parking, Sourcewell Clerk's Leaders Meeting	70714	\$172.56	100-41425-331-	Clerk	\$172.56
Total For Selected Claims				\$9,950.38			\$9,950.38

Andrew D Hemphill	City Council/Town Board	Date
GERHART L. HANSON, JR	City Council/Town Board	Date
Gregory A Koch	City Council/Town Board	Date
TRACY ALLEN JONES	City Council/Town Board, Mayor	Date

For the payroll period ending: 05/03/2023

<u>Account #</u>	<u>Employee #</u>	<u>Employee Name</u>	<u>Amount</u>
100-5202-115	908	Horwath, Matthew A	64.64
	907	Meelberg, Michael J	64.64
	924	Rheume, Patrick T	64.64
Account Total			193.92
100-43110-101			
		Unallocated (Due to rounding)	\$0.00
Total For Period			\$193.92

Andrew D Hemphill	City Council/Town Board	Date
GERHART L. HANSON, JR	City Council/Town Board	Date
Gregory A Koch	City Council/Town Board	Date
ALLEN JONES	City Council/Town Board, Mayor	Date

For the payroll period ending: 05/03/2023

<u>Account #</u>	<u>Employee #</u>	<u>Employee Name</u>	<u>Amount</u>
100-41910-114	916	Bartel, Lynda C	36.94
	722	JOHNSON, DAVID P	36.94
	924	Rheaume, Patrick T	36.94
	718	SPIESS, WILLIAM F	36.94
Account Total			147.76
100-43110-101			
		Unallocated (Due to rounding)	\$0.00
Total For Period			\$147.76

Andrew D Hemphill	City Council/Town Board	Date
GERHART L. HANSON, JR	City Council/Town Board	Date
Gregory A Koch	City Council/Town Board	Date
TRACY ALLEN JONES	City Council/Town Board, Mayor	Date

Date Range : 4/27/2023 To 5/3/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/03/2023	EMILY ACE HARDWARE	Inv.4-30:HallMaintSupp,S hopSmallTools,ShopMate rials ShopMaintSupp	70690	\$128.45	100-41941-221- 100-43110-240- 100-43110-215- 100-43110-221-	City Hall Maintenance-Shop Maintenance-Shop Maintenance-Shop	\$10.40 \$72.52 \$19.51 \$26.02
05/03/2023	Tremolo Communications	City Phone Service - 5/1/2023 Invoices	70691	\$1,005.92	100-42210-321- 100-41425-321- 100-41941-321- 100-42110-321- 100-41910-321- 100-43110-321- 100-41425-321-	Fire Administration Clerk City Hall Police Administration Planning and Zoning Maintenance-Shop Clerk	\$144.30 \$38.20 \$38.20 \$198.68 \$49.08 \$106.11 \$431.35
05/03/2023	AFLAC	Monthly employee ins coverage Inv. #589575	70692	\$31.68	100-43110-101-	Maintenance-Shop	\$31.68
05/03/2023	Tri-County Septic Inspection	5-1-Septicinspection - 20686 Prairie Acres Dr	70693	\$175.00	100-41910-310-	Planning and Zoning	\$175.00
05/03/2023	Amy Prokott	Mileage: Safety and Loss Training, St. Cloud	70694*	\$53.32	100-41425-331-	Clerk	\$53.32
05/03/2023	EAST SIDE OIL COMPANIES, INC.	Filters - Inv. R104774	70695	\$75.00	227-43230-384-	Waste (Refuse) Collection	\$75.00
05/03/2023	Verizon	Police - Inv. #9933266882	70696	\$29.13	100-42110-321-	Police Administration	\$29.13
05/03/2023	I.U.O.E. LOCAL 49 FRINGE BENEFIT FU	Health Insurance June 2023	70697	\$5,680.00	100-41425-101- 100-41425-131- 100-43110-101-	Clerk Clerk Maintenance-Shop	\$590.00 \$2,250.00 \$590.00

Date Range : 4/27/2023 To 5/3/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
				\$7,178.50	100-43110-131-	Maintenance-Shop	\$2,250.00
Total For Selected Claims				\$7,178.50			\$7,178.50

Andrew D Hemphill	City Council/Town Board	Date
GERHART L. HANSON, JR	City Council/Town Board	Date
Gregory A Koch	City Council/Town Board	Date
TRACY ALLEN JONES	City Council/Town Board, Mayor	Date

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
04/12/2023	All Funds Laminate Specialist Inc.	60376	Inv. 751: Countertops, Install, and Brackets for Fire Hall Reno	N	Fire Stations and Buildings	225-42280-221-	\$ 100.00
	Total For Check	60376				225-42280-404-	\$ 1,225.00
							\$ 1,325.00
04/12/2023	CROSBY-IRONTON COURIER	60377	3/31: Classified Ad - Seasonal Maint.	N	Maintenance-Shop	100-43110-341-	\$ 49.80
	Total For Check	60377					\$ 49.80
04/12/2023	QUILL	60378	Inv. 31514221 - Clerk's Office Supplies	N	Clerk	100-41425-201-	\$ 37.58
	Total For Check	60378					\$ 37.58
04/12/2023	PIKE PLUMBING & HEATING OF BRAINERD	60379	Inv. 84255 - City Hall - Monthly boiler inspectn and safety/relief valve repair	N	City Hall	100-41941-404-	\$ 262.50
	Total For Check	60379					\$ 262.50
04/12/2023	FERRELLGAS	60380	Statement 5007681784: Fire Hall Propane	N	Fire Stations and Buildings	100-42280-383-	\$ 1,166.69
	Total For Check	60380					\$ 1,166.69
04/12/2023	Elan Financial Services	60381	Mar23:PDRepr/Maint,CouncilTr ainingHotel	N	Council/Town Board	100-41110-331-	\$ 158.71
	Total For Check	60381					\$ 3.85
						100-42123-221-	\$ 162.56
04/12/2023	Crysteel Truck Equipment Inc.	60382	Inv. FP191264 - Boss Snowplow Repair	N	Road and Bridge Equipment	100-43126-221-	\$ 57.94
	Total For Check	60382					\$ 57.94
04/12/2023	CULLIGAN	60383	Invs:150X01428804,150X01419 407 Hall Softener equip rental and Shop water	N	City Hall	100-41941-416-	\$ 41.70
	Total For Check	60383					\$ 16.11
							\$ 57.81
04/12/2023	Thomson Reuters - West	60384	Investigative Suite Subscription - Inv. 848111463	N	Police Administration	100-42110-309-	\$ 113.52

Fund Name: All Funds

Date Range: 04/12/2023 To 04/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Total For Check</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
04/12/2023	Crow Wing County	60385	60385	SolidWaste:PropID 21340584	N	Maintenance-Shop	100-43110-494-	\$ 25.00
		Total For Check	60385					\$ 25.00
04/12/2023	F.I.R.E.	60386	60386	Inv. 6109 - Fire Dept - Training - Sprinklers and Fire Detection Systems	N	Fire Training	100-42240-308-	\$ 650.00
		Total For Check	60386					\$ 650.00
04/12/2023	Payroll Period Ending 04/12/2023	60394	60394	Regular Payroll - 3-29 to 4-11	N	Clerk	100-41425-103-	\$ 18.79
		Total For Check	60394					\$ 18.79
04/12/2023	Payroll Period Ending 04/12/2023	60395	60395	Regular Payroll - 3-29 to 4-11	N	Clerk	100-41425-103-	\$ 17.25
		60395	60395			Planning and Zoning	100-41910-103-	\$ 941.28
		Total For Check	60395					\$ 958.53
04/12/2023	Payroll Period Ending 04/12/2023	60396	60396	Regular Payroll - 3-29 to 4-11	N	City Hall	100-41941-101-	\$ 312.72
		60396	60396			Fire Stations and Buildings	100-42280-101-	\$ 104.85
		60396	60396			Maintenance-Shop	100-43110-101-	\$ 564.73
		60396	60396			Paved Streets	100-43121-101-	\$ 814.91
		60396	60396			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	\$ 42.31
		Total For Check	60396					\$ 1,839.52
04/12/2023	Payroll Period Ending 04/12/2023	60397	60397	Regular Payroll - 3-29 to 4-11	N	Clerk	100-41425-101-	\$ 1,825.94
		Total For Check	60397					\$ 1,825.94
04/12/2023	Payroll Period Ending 04/12/2023	60398	60398	Regular Payroll - 3-29 to 4-11	N	Clerk	100-41425-101-	\$ 929.89
		60398	60398			Sewer Utilities - Administration and General	602-49490-101-	\$ 209.68
		Total For Check	60398					\$ 1,139.57
04/12/2023	Payroll Period Ending 04/12/2023	60399	60399	Regular Payroll - 3-29 to 4-11	N	City Hall	100-41941-101-	\$ 197.09
		60399	60399			Fire Stations and Buildings	100-42280-101-	\$ 98.55
		60399	60399			Maintenance-Shop	100-43110-101-	\$ 571.89
		60399	60399			Paved Streets	100-43121-101-	\$ 709.20
		60399	60399			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	\$ 38.77
		Total For Check	60399					\$ 1,615.50
04/12/2023	Payroll Period Ending 04/12/2023	60400	60400	Regular Payroll - 3-29 to 4-11	N	Police Administration	100-42110-101-	\$ 148.03

Fund Name: All Funds

Date Range: 12/2023 To 04/30/2023

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
		60400			Patrol	100-42123-101-	\$ 1,332.31
		60400					\$ 1,480.34
04/12/2023	Minnesota Child Support Payment Ctr	60401	Garnishment: ID 0014019010 Locator Code 27 Pay Date 4/12/2023	N	Patrol	100-42123-101-	\$ 287.03
		60401					\$ 287.03
04/12/2023	Ehlers Investment Partners, LLC	60402	March 2023 Investment Account Management Fee	N	Purchase of Investments	100-49350-307-	\$ 64.06
		60402					\$ 64.06
04/12/2023	Forum Communications Company	60403	Statement MP3210480323 - PD Temp Deactivation Statement - BrainerdDispatch	N	Police Administration	100-42110-352-	\$ 31.08
		60403					\$ 31.08
04/12/2023	Birchdale Fire and Security	60404	Inv. 142394 - City Hall Monitoring Services	N	City Hall	100-41941-404-	\$ 54.00
		60404					\$ 54.00
04/12/2023	INTERNATIONAL UNION OF	60405	Union dues - 4-10-23 Invoice	N	Clerk	100-41425-101-	\$ 70.00
		60405			Maintenance-Shop	100-43110-101-	\$ 70.00
							\$ 140.00
04/12/2023	AFLAC	60406	Monthly employee ins coverage Inv. #373079	N	Maintenance-Shop	100-43110-101-	\$ 31.68
		60406					\$ 31.68
04/12/2023	WM Corporate Services, Inc.	60407	garbage - inv. 6781314-1767-0	N	Waste (Refuse) Disposal	100-43240-384-	\$ 357.16
		60407					\$ 357.16
04/14/2023	FEDERAL WITHHOLDING/ON LINE	330691	Federal Withholding - 4/12/23 Payroll	N	Council/Town Board	100-41110-103-	\$ 156.82
		330691				100-41110-122-	\$ 127.10
		330691				100-41110-135-	\$ 29.72
		330691				100-41110-171-	\$ 18.75
		330691			Mayor	100-41310-103-	\$ 53.55
		330691				100-41310-122-	\$ 43.40
		330691				100-41310-135-	\$ 10.15
		330691			Clerk	100-41425-101-	\$ 285.59
		330691				100-41425-103-	\$ 4.77

Fund Name: All Funds

Date Range: 04/12/2023 To 04/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		330691				100-41425-122-	\$ 3.86
		330691				100-41425-122-	\$ 231.45
		330691				100-41425-135-	\$ 54.14
		330691				100-41425-135-	\$ 0.91
		330691				100-41425-171-	\$ 222.41
		330691			Planning and Zoning	100-41425-171-	\$ 20.00
		330691				100-41910-103-	\$ 84.89
		330691				100-41910-122-	\$ 68.80
		330691				100-41910-135-	\$ 16.09
		330691			City Hall	100-41941-101-	\$ 52.93
		330691				100-41941-122-	\$ 42.90
		330691				100-41941-135-	\$ 10.03
		330691			Police Administration	100-41941-171-	\$ 45.14
		330691				100-42110-101-	\$ 3.41
		330691				100-42110-135-	\$ 3.41
		330691				100-42110-171-	\$ 18.86
		330691			Patrol	100-42123-101-	\$ 30.68
		330691				100-42123-135-	\$ 30.68
		330691				100-42123-171-	\$ 169.76
		330691			Fire Stations and Buildings	100-42280-101-	\$ 20.91
		330691				100-42280-122-	\$ 16.95
		330691				100-42280-135-	\$ 3.96
		330691				100-42280-171-	\$ 16.03
		330691			Civil Defense Expenditures	100-42501-103-	\$ 3.06
		330691				100-42501-122-	\$ 2.48
		330691				100-42501-135-	\$ 0.58
		330691			Maintenance-Shop	100-43110-101-	\$ 116.66
		330691				100-43110-122-	\$ 94.55
		330691				100-43110-135-	\$ 22.11
		330691			Paved Streets	100-43110-171-	\$ 87.52
		330691				100-43121-101-	\$ 157.01
		330691				100-43121-122-	\$ 127.25
		330691				100-43121-135-	\$ 29.76
		330691				100-43121-171-	\$ 123.06
		330691			Library	100-45187-103-	\$ 19.13
		330691				100-45187-122-	\$ 15.50
		330691				100-45187-135-	\$ 3.63
		330691				100-45187-171-	\$ 20.00
		330691			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	\$ 8.34
		330691				602-49450-122-	\$ 6.76
		330691				602-49450-135-	\$ 1.58
		330691				602-49450-171-	\$ 6.45

Fund Name: All Funds

Date Range: 12/2023 To 04/30/2023

Date Vendor

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		330691			Sewer Utilities - Administration and General	602-49490-101-	\$ 20.53
		330691				602-49490-122-	\$ 16.64
		330691				602-49490-135-	\$ 3.89
		330691				602-49490-171-	\$ 5.32
		330691					\$ 2,789.86
04/17/2023	MINNESOTA REVENUE	330696	State Withholding - 4/12/23 Payroll	N	Council/Town Board	100-41110-172-	\$ 48.33
		330696			Clerk	100-41425-172-	\$ 138.89
		330696			Planning and Zoning	100-41910-172-	\$ 11.36
		330696			City Hall	100-41941-172-	\$ 31.01
		330696			Police Administration	100-42110-172-	\$ 8.37
		330696			Patrol	100-42123-172-	\$ 75.31
		330696			Fire Stations and Buildings	100-42280-172-	\$ 12.01
		330696			Maintenance-Shop	100-43110-172-	\$ 66.68
		330696			Paved Streets	100-43121-172-	\$ 90.49
		330696			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-172-	\$ 4.80
		330696			Sewer Utilities - Administration and General	602-49490-172-	\$ 8.32
		330696					\$ 495.57
04/18/2023	PERA	330694	Retirement contributions - 4/12/23 Payroll	N	Clerk	100-41425-101-	\$ 260.70
		330694				100-41425-103-	\$ 1.32
		330694				100-41425-121-	\$ 1.52
		330694				100-41425-121-	\$ 300.80
		330694			Planning and Zoning	100-41910-103-	\$ 72.13
		330694			City Hall	100-41910-121-	\$ 83.23
		330694			Police Administration	100-41941-101-	\$ 47.95
		330694			Patrol	100-41941-121-	\$ 55.33
		330694				100-42110-101-	\$ 27.74
		330694				100-42110-121-	\$ 41.62
		330694				100-42123-101-	\$ 249.70
		330694				100-42123-121-	\$ 374.54
		330694			Fire Stations and Buildings	100-42280-101-	\$ 18.96
		330694			Maintenance-Shop	100-42280-121-	\$ 21.88
		330694			Paved Streets	100-43110-101-	\$ 105.77
		330694				100-43110-121-	\$ 122.04
		330694				100-43121-101-	\$ 142.32
		330694				100-43121-121-	\$ 164.21

Fund Name: All Funds

Date Range: 04/12/2023 To 04/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		330694			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	\$ 7.56
		330694			Sewer Utilities - Administration and General	602-49450-121-	\$ 8.72
		330694				602-49490-101-	\$ 19.21
		330694				602-49490-121-	\$ 22.17
		330694					\$ 2,149.42
04/19/2023	AutoSmith Service Group	60408	Inv. 16217 - 2008 Police Squad Repairs	N	Patrol	100-42123-221-	\$ 309.13
		60408				100-42123-404-	\$ 389.20
		60408					\$ 698.33
04/19/2023	PEOPLESERVICE, INC.	60409	Inv. 0042732 - May 2023 Wastewater Operating Services	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-407-	\$ 2,090.00
		60409					\$ 2,090.00
04/19/2023	Minnesota Life Insurance Company	60410	May 2023 Life Ins - Billing Date 4-17-23 - Policy #0023198	N	Clerk	100-41425-101-	\$ 23.50
		60410			Maintenance-Shop	100-41425-133-	\$ 11.90
		60410				100-43110-133-	\$ 11.90
		60410					\$ 47.30
04/19/2023	Sourcewell	60411	Planning and Zoning Services for March - Inv. 00001705	N	Planning and Zoning	100-41910-311-	\$ 783.75
		60411					\$ 783.75
04/19/2023	CROW WING POWER	60412	Monthly - 4-7-23 Invoices	N	City Hall	100-41941-381-	\$ 27.37
		60412				100-41941-381-	\$ 2,030.15
		60412			Fire Stations and Buildings	100-42280-381-	\$ 128.96
		60412			Maintenance-Shop	100-43110-381-	\$ 76.65
		60412				100-43110-381-	\$ 25.42
		60412			Street Lighting	100-43110-381-	\$ 123.63
		60412			Park Areas	100-43160-381-	\$ 306.00
		60412				100-45202-381-	\$ 24.54
		60412				100-45202-381-	\$ 24.00
		60412			Cemetery	100-49010-381-	\$ 36.10
		60412			Sewer Utilities - Sewer Lift Stations	602-49470-381-	\$ 31.84
		60412				602-49470-381-	\$ 31.84
		60412				602-49470-381-	\$ 43.95
		60412					\$ 2,910.45

Fund Name: All Funds

Date Range: 12/2023 To 04/30/2023

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
04/19/2023	Amy Prokott	60413	Mileage: PO,kiosk,bank,Ace,Shop,OilRecycling	N	Clerk	100-41425-331-	9.89
Total For Check 60413							9.89
04/19/2023	GAMMELLO - PEARSON, PLLC	60414	92165,92163:Police,SewerCollection	N	Police Administration	100-42110-304-	1,833.00
04/19/2023	Wex Bank	60415	Inv. 88502731 - Fuel - Road Equip	N	Road and Bridge Equipment	100-43126-212-	1,595.71
Total For Check 60415							1,595.71
04/19/2023	CUYUNA REGIONAL MEDICAL CENTER	60416	Guarantor # 80002493 - Preemployment Drug Tests - Huesmann and Puhl	N	Police Administration	100-42110-306-	51.00
Total For Check 60416							51.00
04/19/2023	Crow Wing County	60417	SolidWaste:PropIDs 21340745,21270501,21340882,21340777	N	General Government Buildings and Plant	100-41940-494-	25.00
04/26/2023	Payroll Period Ending 04/26/2023	60418	Regular Payroll - 4-12 to 4-25	N	Clerk	100-41425-103-	225.87
04/26/2023	Payroll Period Ending 04/26/2023	60419	Regular Payroll - 4-12 to 4-25	N	City Hall	100-41941-101-	191.85
04/26/2023	Payroll Period Ending 04/26/2023	60420	Regular Payroll - 4-12 to 4-25	N	City Clerk	100-41425-101-	1,503.10
04/26/2023	Payroll Period Ending 04/26/2023	60421	Regular Payroll - 4-12 to 4-25	N	Planning and Zoning	100-41910-103-	659.91
04/26/2023	Payroll Period Ending 04/26/2023	60422	Regular Payroll - 4-12 to 4-25	N	Maintenance-Shop	100-43110-306-	100.00
04/26/2023	Payroll Period Ending 04/26/2023	60423	Regular Payroll - 4-12 to 4-25	N	City Hall	100-41941-101-	191.85
04/26/2023	Payroll Period Ending 04/26/2023	60424	Regular Payroll - 4-12 to 4-25	N	Maintenance-Shop	100-43110-101-	445.64
04/26/2023	Payroll Period Ending 04/26/2023	60425	Regular Payroll - 4-12 to 4-25	N	Paved Streets	100-43121-101-	1,063.14
04/26/2023	Payroll Period Ending 04/26/2023	60426	Regular Payroll - 4-12 to 4-25	N	Waste (Refuse) Disposal	100-43240-101-	169.86
04/26/2023	Payroll Period Ending 04/26/2023	60427	Regular Payroll - 4-12 to 4-25	N	Park Areas	100-45202-101-	127.90
Total For Check 60427							1,998.39
04/26/2023	Payroll Period Ending 04/26/2023	60428	Regular Payroll - 4-12 to 4-25	N	City Clerk	100-41425-101-	1,503.10
04/26/2023	Payroll Period Ending 04/26/2023	60429	Regular Payroll - 4-12 to 4-25	N	City Clerk	100-41425-101-	1,503.10

Fund Name: All Funds

Date Range: 04/12/2023 To 04/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
04/26/2023	Payroll Period Ending 04/26/2023	60421	Regular Payroll - 4-12 to 4-25	N	Clerk	100-41425-101-	\$ 880.92
		60421			Sewer Utilities - Administration and General	602-49490-101-	\$ 150.60
	Total For Check	60421					\$ 1,031.52
04/26/2023	Payroll Period Ending 04/26/2023	60422	Regular Payroll - 4-12 to 4-25	N	City Hall	100-41941-101-	\$ 160.37
		60422			Maintenance-Shop	100-43110-101-	\$ 420.75
		60422			Paved Streets	100-43110-101-	\$ (0.01)
		60422			Waste (Refuse) Disposal	100-43121-101-	\$ 822.53
		60422			Park Areas	100-43240-101-	\$ 160.37
		60422				100-45202-101-	\$ 160.37
	Total For Check	60422					\$ 1,724.38
04/26/2023	Payroll Period Ending 04/26/2023	60423	Regular Payroll - 4-12 to 4-25	N	Police Administration	100-42110-101-	\$ 148.03
		60423			Patrol	100-42123-101-	\$ 1,332.31
	Total For Check	60423					\$ 1,480.34
04/26/2023	Payroll Period Ending 04/26/2023	60424	Spindler 2023 Clothing Allowance	N	Maintenance-Shop	100-43110-101-	\$ 174.26
	Total For Check	60424					\$ 174.26
04/26/2023	Minnesota Child Support Payment Ctr	60425	Garnishment: ID 0014019010 Locator Code 27 Pay Date 4/26/2023	N	Patrol	100-42123-101-	\$ 287.03
	Total For Check	60425					\$ 287.03
04/26/2023	K&M SIGNS INC.	60426	Inv. 14914 - Fire Hall Renovation - Fire and 1st Resp Logo Graphics	N	Fire Stations and Buildings	225-42280-240-	\$ 390.00
	Total For Check	60426					\$ 287.03
04/26/2023	Verizon	60427	Police and Shop - Inv. #9932461238	N	Police Administration	225-42280-404-	\$ 170.00
		60427			Maintenance-Shop	100-43110-321-	\$ 560.00
	Total For Check	60427					\$ 80.02
04/26/2023	Colonial Life	60428	Employee paid insurance - Inv # 47086730405412	N	Clerk	100-43110-321-	\$ 103.74
	Total For Check	60428					\$ 183.76
							\$ 76.72
	Total For Check	60428					\$ 76.72

Fund Name: All Funds

Date Range: 12/2023 To 04/30/2023

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
04/26/2023	Canon Financial Services, Inc.	60429	COPIER LEASE- 4/20/23 Inv. #30397184	N	Clerk	100-41425-413-	\$ 148.93
	Total For Check	60429					\$ 148.93
04/26/2023	Godfrey Plumbing & Heating, LLC	60430	Inv. 17080 - Fire Hall Renovation Installation of Kitchen Sink and Faucet	N	Fire Stations and Buildings	225-42280-221-	\$ 55.09
	Total For Check	60430					\$ 255.00
	Total For Check	60430					\$ 310.09
04/26/2023	Aramark	60431	Rugs and Towels - Invs.2530131046,2530131048-CityHall/FireHall	N	City Hall	100-41941-418-	\$ 129.89
	Total For Check	60431					\$ 40.72
	Total For Check	60432*					\$ 170.61
04/26/2023	Northern Lakes Building & Renovatio	60432*	50% Down for replacement of salt shed roof and repair of Park Pavilion roof	N	Maintenance-Shop	100-43110-520-	\$ 8,750.00
	Total For Check	60432*					\$ 2,000.00
	Total For Check	60432					\$ 10,750.00
04/26/2023	Short Elliott Hendrickson, Inc.	60433	Inv. 444802 - Emily 2024 Road Improvements Feasibility Study Progress Payment	N	Paved Streets	201-43121-303-	\$ 480.00
	Total For Check	60433					\$ 480.00
04/26/2023	Coil's Flags and Flagpoles	60434	Invs. 6970 and 6979 - Flags for parking lot, Fire Hall, and Hall	N	City Hall	100-41941-240-	\$ 180.00
	Total For Check	60434					\$ 200.00
	Total For Check	60434					\$ 570.00
	Total For Check	60434					\$ 950.00
04/28/2023	FEDERAL WITHHOLDING/ON LINE	330692	Federal Withholding - 4/26/23 Payroll	N	Clerk	100-41425-101-	\$ 244.20
	Total For Check	330692					\$ 20.29
	Total For Check	330692					\$ 16.44
	Total For Check	330692					\$ 197.92
	Total For Check	330692					\$ 46.28
	Total For Check	330692					\$ 3.85
	Total For Check	330692					\$ 159.02
	Total For Check	330692					\$ 59.27

Fund Name: All Funds

Date Range: 04/12/2023 To 04/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check #</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
			330692			100-41910-122-	\$ 48.04
			330692			100-41910-135-	\$ 11.23
		City Hall	330692			100-41941-101-	\$ 36.80
			330692			100-41941-122-	\$ 29.83
			330692			100-41941-135-	\$ 6.97
		Police Administration	330692			100-41941-171-	\$ 33.56
			330692			100-42110-101-	\$ 3.41
			330692			100-42110-135-	\$ 3.41
		Patrol	330692			100-42110-171-	\$ 18.86
			330692			100-42123-101-	\$ 30.68
			330692			100-42123-135-	\$ 30.68
		Maintenance-Shop	330692			100-42123-171-	\$ 169.76
			330692			100-43110-101-	\$ 104.68
			330692			100-43110-122-	\$ 84.83
			330692			100-43110-135-	\$ 19.85
		Paved Streets	330692			100-43110-171-	\$ 79.72
			330692			100-43121-101-	\$ 197.44
			330692			100-43121-122-	\$ 160.02
		Waste (Refuse) Disposal	330692			100-43121-135-	\$ 37.42
			330692			100-43121-171-	\$ 183.58
			330692			100-43240-101-	\$ 34.40
			330692			100-43240-122-	\$ 27.88
			330692			100-43240-135-	\$ 6.52
		Park Areas	330692			100-43240-171-	\$ 30.38
			330692			100-45202-101-	\$ 29.80
			330692			100-45202-122-	\$ 24.15
			330692			100-45202-135-	\$ 5.65
		Sewer Utilities - Administration and General	330692			100-45202-171-	\$ 24.32
			330692			602-49490-101-	\$ 14.61
			330692			602-49490-122-	\$ 11.84
			330692			602-49490-135-	\$ 2.77
			330692			602-49490-171-	\$ 2.16
			330692				\$ 2,252.52
04/30/2023	Pershing	Muni Bonds Loss	330697	N	Unrealized Investment Loss	100-49301-800-	\$ 315.78
			330697			225-49301-800-	\$ 47.37
			330697			226-49301-800-	\$ 126.31
			330697			404-49301-800-	\$ 221.04
			330697			407-49301-800-	\$ 110.52
			330697			409-49301-800-	\$ 78.94
			330697			415-49301-800-	\$ 157.89
			330697			416-49301-800-	\$ 110.52

Fund Name: All Funds

Date Range: 04/12/2023 To 04/30/2023

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		330697				602-49301-800-	\$ 31.58
		330697					\$ 1,199.95
04/30/2023	Money Market/Bonds	IAD2748	Deposit Into Money Market/Bonds	N	Purchase of Investments	100-49350-800-	\$ 0.17
		IAD2748					\$ 0.17
04/30/2023	Money Market/Bonds	IAD2749	Deposit Into Money Market/Bonds	N	Purchase of Investments	225-49350-800-	\$ 0.03
		IAD2749					\$ 0.03
04/30/2023	Money Market/Bonds	IAD2750	Deposit Into Money Market/Bonds	N	Purchase of Investments	226-49350-800-	\$ 0.07
		IAD2750					\$ 0.07
04/30/2023	Money Market/Bonds	IAD2751	Deposit Into Money Market/Bonds	N	Purchase of Investments	404-49350-800-	\$ 0.12
		IAD2751					\$ 0.12
04/30/2023	Money Market/Bonds	IAD2752	Deposit Into Money Market/Bonds	N	Purchase of Investments	407-49350-800-	\$ 0.05
		IAD2752					\$ 0.05
04/30/2023	Money Market/Bonds	IAD2753	Deposit Into Money Market/Bonds	N	Purchase of Investments	409-49350-800-	\$ 0.04
		IAD2753					\$ 0.04
04/30/2023	Money Market/Bonds	IAD2754	Deposit Into Money Market/Bonds	N	Purchase of Investments	415-49350-800-	\$ 0.09
		IAD2754					\$ 0.09
04/30/2023	Money Market/Bonds	IAD2755	Deposit Into Money Market/Bonds	N	Purchase of Investments	416-49350-800-	\$ 0.06
		IAD2755					\$ 0.06
04/30/2023	Money Market/Bonds	IAD2756	Deposit Into Money Market/Bonds	N	Purchase of Investments	602-49350-800-	\$ 0.02
		IAD2756					\$ 0.02
			Total For Selected Checks				\$ 55,550.91

4/30/2023

General Fund

	<u>Budget</u>	<u>Actual</u>	<u>Varia.</u>
Receipts:			
Current Ad Valorem Taxes	437,082.18	19,451.35	(417,630.83)
Delinquent Ad Valorem Taxes	5,299.99	1,496.86	(3,803.13)
Mobile Home Tax	3.33	19.68	16.35
Fiscal Disparities	666.67	80.11	(586.56)
Total Acct 310	443,052.17	21,048.00	(422,004.17)
Franchise Taxes	1,250.00	0.00	(1,250.00)
Severed Mineral Tax	71.67	0.00	(71.67)
Total Acct 318	1,321.67	0.00	(1,321.67)
Penalties and Interest on Ad valorem Taxes	855.00	481.02	(373.98)
Forfeited Tax Sale Apportionments	1,800.00	4,763.55	2,963.55
Principal on Special Assessments	0.00	0.00	0.00
Penalties and Interest on Special Assessments	11.67	0.00	(11.67)
Total Acct 319	2,666.67	5,244.57	2,577.90
Licenses & Permits	33.33	0.00	(33.33)
Alcoholic Beverages	2,418.33	0.00	(2,418.33)
Rental Dwelling License	1,166.67	850.00	(316.67)
Right-of-Way Management	0.00	0.00	0.00
Total Acct 321	3,618.33	850.00	(2,768.33)
Building Permits (Excludes surcharge)	7,583.33	6,860.00	(723.33)
Animal Licenses	13.33	10.00	(3.33)
Total Acct 322	7,596.66	6,870.00	(726.66)
Federal Grants - Emergency Preparedness/Emergency Management Aid	0.00	23,496.63	23,496.63
Federal Payments in Lieu of Taxes	0.67	0.00	(0.67)
Total Acct 331	0.67	23,496.63	23,495.96
Homestead and Agricultural Credit Aid (HACA)	14,083.32	23,203.64	9,120.32
Police Training Reimbursement	166.67	0.00	(166.67)
Agricultural Market Value Credit	176.67	0.00	(176.67)
Fire Training Reimbursement	1,333.33	0.00	(1,333.33)
State Fire Aid	4,085.00	0.00	(4,085.00)
Supp. Fire State Aid	833.33	0.00	(833.33)
State Police Aid	4,500.00	0.00	(4,500.00)
Total Acct 334	25,178.32	23,203.64	(1,974.68)
Grants & Aids from Other LGUs	1,440.00	0.00	(1,440.00)
Total Acct 336	1,440.00	0.00	(1,440.00)
City/Town Hall Rent	166.67	310.00	143.33
Zoning and Subdivision Fees	1,233.33	150.00	(1,083.33)
Assessment Searches	333.33	125.00	(208.33)
Candidate Filing Fee	0.00	0.00	0.00
Copies/Faxes	23.33	30.90	7.57
Total Acct 341	1,756.66	615.90	(1,140.76)
Special Police Services	800.00	600.00	(200.00)
Special Fire Protection Services	8,599.99	0.00	(8,599.99)
First Responder Charges	2,553.33	0.00	(2,553.33)
Total Acct 342	11,953.32	600.00	(11,353.32)
Sale of Culverts	373.33	0.00	(373.33)
Contractor Water Use	0.00	0.00	0.00
Total Acct 343	373.33	0.00	(373.33)
Refuse Collection Charges	1,000.00	0.00	(1,000.00)
Total Acct 344	1,000.00	0.00	(1,000.00)
Cemetery Revenues	166.67	500.00	333.33
Cemetery -Grave openings	1,841.66	750.00	(1,091.66)

4/30/2023

General Fund

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
Cemetery -Sale of lots	4,333.33	3,000.00	(1,333.33)
Misc. Rents	6.67	1.00	(5.67)
Verizon Rental	4,400.00	4,400.00	0.00
Total Acct 349	10,748.33	8,651.00	(2,097.33)
Court Fines	273.33	98.30	(175.03)
Administrative Fines (Penalties)	166.67	2,917.50	2,750.83
Total Acct 351	440.00	3,015.80	2,575.80
Interest Earning	1,333.33	1,822.57	489.24
Contributions and Donations from Private Sources	0.00	0.00	0.00
Refunds	2,000.00	7,567.12	5,567.12
Total Acct 362	3,333.33	9,389.69	6,056.36
Total Revenues	514,479.46	102,985.23	(411,494.23)
Other Financing Sources:			
Unrealized Investment Gain	0.00	455.78	455.78
Total Acct 391	0.00	455.78	455.78
Capital Contributions	33.33	0.00	(33.33)
Total Acct 397	33.33	0.00	(33.33)
Sale of Investment	83,333.25	58,510.58	(24,822.67)
Total Acct 399	83,333.25	58,510.58	(24,822.67)
Total Other Financing Sources	83,366.58	58,966.36	(24,400.22)

4/30/2023

General Fund

	<u>Budget</u>	<u>Actual</u>	<u>Varia</u>
Disbursements:			
Council/Town Board	7,611.66	7,120.13	491.53
Ordinances and Proceedings	1,783.33	900.75	882.58
Total Acct 411	9,394.99	8,020.88	1,374.11
Mayor	2,644.99	2,368.30	276.69
Total Acct 413	2,644.99	2,368.30	276.69
Elections	33.33	0.37	32.96
Clerk	67,354.95	58,758.84	8,596.11
Total Acct 414	67,388.28	58,759.21	8,629.07
Internal Auditing	4,056.66	700.00	3,356.66
Total Acct 415	4,056.66	700.00	3,356.66
Planning and Zoning	20,771.65	15,247.48	5,524.17
General Government Buildings and Plant	1,140.00	2,416.00	(1,276.00)
City Hall	19,718.29	26,177.82	(6,459.53)
Total Acct 419	41,629.94	43,841.30	(2,211.36)
Police Administration	12,738.98	20,769.18	(8,030.20)
Patrol	51,469.28	37,698.40	13,770.88
Police Training	779.66	20.86	758.80
Total Acct 421	64,987.92	58,488.44	6,499.48
Fire Administration	17,373.67	31,194.01	(13,820.34)
Fire Fighting	49,728.28	1,484.28	48,244.00
Fire Training	3,699.99	650.00	3,049.99
Fire Stations and Buildings	4,746.66	8,229.43	(3,482.77)
Total Acct 422	75,548.60	41,557.72	33,990.88
Building Inspections Administration	1,166.67	512.50	654.17
Rental Inspections	733.33	537.50	195.83
Total Acct 424	1,900.00	1,050.00	850.00
Civil Defense Expenditures	381.34	172.24	209.10
Total Acct 425	381.34	172.24	209.10
Traffic Engineering Expenditures	1,516.67	0.00	1,516.67
Total Acct 426	1,516.67	0.00	1,516.67
Other Protection-1st Response	14,265.00	1,965.90	12,299.10
Total Acct 428	14,265.00	1,965.90	12,299.10
Maintenance-Shop	46,253.32	50,038.84	(3,785.52)
Paved Streets	26,491.67	26,263.44	228.23
Unpaved Streets	16,816.65	0.00	16,816.65
Ice and Snow Removal	1,500.00	0.00	1,500.00
Road and Bridge Equipment	55,356.69	14,470.03	40,886.66
Bridges, Viaducts and Grade Separations	100.00	0.00	100.00
Street Lighting	1,166.67	1,224.00	(57.33)
Total Acct 431	147,685.00	91,996.31	55,688.69
Waste (Refuse) Disposal	5,595.00	2,112.52	3,482.48
Total Acct 432	5,595.00	2,112.52	3,482.48
Historical Society	33.33	100.00	(66.67)
Total Acct 450	33.33	100.00	(66.67)
Library	1,891.66	1,020.87	870.79
Total Acct 451	1,891.66	1,020.87	870.79
Park Areas	8,123.34	4,455.48	3,667.86
Total Acct 452	8,123.34	4,455.48	3,667.86
Water Resources	333.33	1,000.00	(666.67)
Emily Waters	4,916.66	0.00	4,916.66

4/30/2023

General Fund

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Disbursements:			
Total Acct 461	<u>5,249.99</u>	<u>1,000.00</u>	<u>4,249.99</u>
Economic Development and Assistance	426.35	0.00	426.35
Total Acct 465	<u>426.35</u>	<u>0.00</u>	<u>426.35</u>
Food Shelf	83.33	250.00	(166.67)
Cemetery	6,429.99	1,576.48	4,853.51
Total Acct 490	<u>6,513.32</u>	<u>1,826.48</u>	<u>4,686.84</u>
Total Disbursements	<u>459,232.38</u>	<u>319,435.65</u>	<u>139,796.73</u>
Other Financing Uses:			
Unrealized Investment Loss	2,166.66	867.85	1,298.81
Purchase of Investments	83,866.58	60,131.89	23,734.69
Total Acct 493	<u>86,033.24</u>	<u>60,999.74</u>	<u>25,033.50</u>
Total Other Financing Uses	<u>86,033.24</u>	<u>60,999.74</u>	<u>25,033.50</u>
Beginning Cash Balance		591,174.01	
Total Receipts and Other Financing Sources		161,951.59	
Total Disbursements and Other Financing Uses		<u>380,435.39</u>	
Cash Balance as of 04/30/2023		372,690.21	

Fund Name: 602 - Sewage Collection and Disposal

Date Range: 04/01/2023 To 04/30/2023

Date	Remitter	Receipt #	Description	Deposit ID	Void Account Name	F-A-P	Total
04/10/2023	UTILITY BILLING	12803*	Sewer Charges - ACH	(04/10/2023) -	N Rate Class I	602-37210-	\$ 171.10
							\$ 171.10
04/10/2023	UTILITY BILLING	12804*	Sewer Charges - ACH	(04/10/2023) -	N Rate Class I	602-37210-	\$ 171.10
							\$ 171.10
04/10/2023	UTILITY BILLING	12805	Sewer Charges	(04/11/2023) -	N Rate Class I	602-37210-	\$ 3,764.23
							\$ 3,764.23
04/19/2023	UTILITY BILLING	12810	Sewer Charges	(04/20/2023) -	N Rate Class I	602-37210-	\$ 3,559.17
					Penalties and Forfeited Discounts	602-37260-	\$ 1.49
							\$ 3,560.66
04/19/2023	UTILITY BILLING	12811	Sewer Charges	(04/20/2023) -	N Rate Class I	602-37210-	\$ 2,590.73
							\$ 2,590.73
04/21/2023	UTILITY BILLING	12816	Sewer Charges	(04/24/2023) -	N Rate Class I	602-37210-	\$ 1,081.20
					Penalties and Forfeited Discounts	602-37260-	\$ 25.59
							\$ 1,106.79
04/21/2023	UTILITY BILLING	12817*	Sewer Charges - ACH	(04/13/2023) -	N Rate Class I	602-37210-	\$ 171.10
							\$ 171.10
04/21/2023	UTILITY BILLING	12818*	Sewer Charges - ACH	(04/17/2023) -	N Rate Class I	602-37210-	\$ 171.10
							\$ 171.10
04/21/2023	UTILITY BILLING	12819*	Sewer Charges - ACH	(04/19/2023) -	N Rate Class I	602-37210-	\$ 171.10
							\$ 171.10
04/21/2023	UTILITY BILLING	12820*	Sewer Charges - ACH	(04/19/2023) -	N Rate Class I	602-37210-	\$ 171.10
							\$ 171.10
04/21/2023	UTILITY BILLING	12821*	Sewer Charges - ACH	(04/21/2023) -	N Rate Class I	602-37210-	\$ 171.10
							\$ 171.10

Fund Name: 602 - Sewage Collection and Disposal

Date Range: 01/2023 To 04/30/2023

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void Account Name</u>	<u>F-A-P</u>	<u>Total</u>
04/25/2023	UTILITY BILLING	12824	Sewer Charges	(04/25/2023) -	N Rate Class I	602-37210-	\$ 855.00
							\$ 855.00
04/25/2023	UTILITY BILLING	12825*	Sewer Charges - ACH	(04/26/2023) -	N Rate Class I	602-37210-	\$ 171.10
							\$ 171.10
04/28/2023	UTILITY BILLING	12829	Sewer Charges	(04/28/2023) -	N Rate Class I	602-37210-	\$ 1,330.39
							\$ 1,330.39
04/28/2023	UTILITY BILLING	12830*	Sewer Charges - ACH	(04/28/2023) -	N Rate Class I	602-37210-	\$ 171.10
							\$ 171.10
04/30/2023	Pershing	12839	Int CR Investments - MIMMF	(04/30/2023) -	N Interest Earning	602-36210-	\$ 0.02
							\$ 0.02
04/30/2023	PINE RIVER STATE BANK	12840	Int CR Checking	(04/30/2023) -	N Interest Earning	602-36210-	\$ 4.15
							\$ 4.15
04/30/2023	Money Market/Bonds	IAW10753	Deposit from Money Market/Bonds	(04/30/2023) -	N Sale of Investment	602-39990-	\$ 31.58
							\$ 31.58
Total for Selected Receipts							\$ 14,783.45

Fund Name: 602 - Sewage Collection and Disposal

Date Range: 04/12/2023 To 04/30/2023

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
04/12/2023	Payroll Period Ending 04/12/2023	60396	Regular Payroll - 3-29 to 4-11	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	\$ 42.31
	Total For Check	60396					\$ 42.31
04/12/2023	Payroll Period Ending 04/12/2023	60398	Regular Payroll - 3-29 to 4-11	N	Sewer Utilities - Administration and General	602-49490-101-	\$ 209.68
	Total For Check	60398					\$ 209.68
04/12/2023	Payroll Period Ending 04/12/2023	60399	Regular Payroll - 3-29 to 4-11	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	\$ 38.77
	Total For Check	60399					\$ 38.77
04/14/2023	FEDERAL WITHHOLDING/ON LINE	330691	Federal Withholding - 4/12/23 Payroll	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	\$ 8.34
		330691				602-49450-122-	\$ 6.76
		330691				602-49450-135-	\$ 1.58
		330691				602-49450-171-	\$ 6.45
		330691				602-49490-101-	\$ 20.53
	Total For Check	330691					\$ 16.64
							\$ 3.89
							\$ 5.32
							\$ 69.51
04/17/2023	MINNESOTA REVENUE	330696	State Withholding - 4/12/23 Payroll	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-172-	\$ 4.80
		330696			Sewer Utilities - Administration and General	602-49490-172-	\$ 8.32
	Total For Check	330696					\$ 13.12
04/18/2023	PERA	330694	Retirement contributions - 4/12/23 Payroll	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	\$ 7.56
		330694				602-49450-121-	\$ 8.72
		330694				602-49490-101-	\$ 19.21
	Total For Check	330694					\$ 22.17
							\$ 57.66

Fund Name: 602 - Sewage Collection and Disposal

Date Range: /12/2023 To 04/30/2023

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
04/19/2023	PEOPLESERVICE, INC.	60409	Inv. 0042732 - May 2023 Wastewater Operating Services	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-407-	\$ 2,090.00
Total For Check 60409							\$ 2,090.00
04/19/2023	CROW WING POWER	60412	Monthly - 4-7-23 Invoices	N	Sewer Utilities - Sewer Lift Stations	602-49470-381-	\$ 31.84
		60412				602-49470-381-	\$ 31.84
		60412				602-49470-381-	\$ 43.95
Total For Check 60412							\$ 107.63
04/19/2023	GAMMELLO - PEARSON, PLLC	60414	92165,92163:Police,SewerCollection	N	Sewer Utilities - Administration and General	602-49490-304-	\$ 26.00
Total For Check 60414							\$ 26.00
04/26/2023	Payroll Period Ending 04/26/2023	60421	Regular Payroll - 4-12 to 4-25	N	Sewer Utilities - Administration and General	602-49490-101-	\$ 150.60
Total For Check 60421							\$ 150.60
04/28/2023	FEDERAL WITHHOLDING/ON LINE	330692	Federal Withholding - 4/26/23 Payroll	N	Sewer Utilities - Administration and General	602-49490-101-	\$ 14.61
		330692				602-49490-122-	\$ 11.84
		330692				602-49490-135-	\$ 2.77
		330692				602-49490-171-	\$ 2.16
Total For Check 330692							\$ 31.38
04/30/2023	Pershing	330697	Muni Bonds Loss	N	Unrealized Investment Loss	602-49301-800-	\$ 31.58
Total For Check 330697							\$ 31.58
04/30/2023	Money Market/Bonds	IAD2756	Deposit Into Money Market/Bonds	N	Purchase of Investments	602-49350-800-	\$ 0.02
Total For Selected Checks							\$ 2,868.26

4/30/2023

Sewage Collection and Disposal

	<u>Budget</u>	<u>Actual</u>	<u>Varia.</u>
Receipts:			
Current Ad Valorem Taxes	20,163.86	1,326.69	(18,837.17)
Delinquent Ad Valorem Taxes	500.00	47.12	(452.88)
Mobile Home Tax	0.17	1.36	1.19
Fiscal Disparities	66.67	5.46	(61.21)
Total Acct 310	20,730.70	1,380.63	(19,350.07)
Severed Mineral Tax	5.00	0.00	(5.00)
Total Acct 318	5.00	0.00	(5.00)
Penalties and Interest on Ad valorem Taxes	0.00	0.00	0.00
Principal on Special Assessments	953.33	930.40	(22.93)
Penalties and Interest on Special Assessments	116.67	60.48	(56.19)
Total Acct 319	1,070.00	990.88	(79.12)
Public Utilities	41.67	0.00	(41.67)
Total Acct 321	41.67	0.00	(41.67)
Homestead and Agricultural Credit Aid (HACA)	516.67	1,582.22	1,065.55
Total Acct 334	516.67	1,582.22	1,065.55
Interest Earning	150.00	181.21	31.21
Refunds	0.00	4.00	4.00
Total Acct 362	150.00	185.21	35.21
Rate Class I	26,333.31	32,455.37	6,122.06
Penalties and Forfeited Discounts	300.00	271.31	(28.69)
Hauled Wastewater Fees	150.00	0.00	(150.00)
Total Acct 372	26,783.31	32,726.68	5,943.37
Total Revenues	49,297.35	36,865.62	(12,431.73)
Other Financing Sources:			
Unrealized Investment Gain	66.67	45.57	(21.10)
Total Acct 391	66.67	45.57	(21.10)
Sale of Investment	8,333.33	5,851.05	(2,482.28)
Total Acct 399	8,333.33	5,851.05	(2,482.28)
Total Other Financing Sources	8,400.00	5,896.62	(2,503.38)
Disbursements:			
Bond Principal	19,999.98	60,000.00	(40,000.02)
Total Acct 471	19,999.98	60,000.00	(40,000.02)
Interest - Bonds	8,927.49	13,691.25	(4,763.76)
Total Acct 472	8,927.49	13,691.25	(4,763.76)
Fiscal Agent's Fees	158.33	0.00	158.33
Total Acct 475	158.33	0.00	158.33
Sewer Utilities - Sanitary Sewer Maintenance	12,824.99	8,877.67	3,947.32
Sewer Utilities - Sanitary Sewer Cleaning	2,000.00	0.00	2,000.00
Sewer Utilities - Sewer Lift Stations	2,836.66	1,300.30	1,536.36
Sewer Utilities - Administration and General	2,281.68	3,317.54	(1,035.86)
Total Acct 494	19,943.33	13,495.51	6,447.82
Total Disbursements	49,029.13	87,186.76	(38,157.63)

4/30/2023

Sewage Collection and Disposal

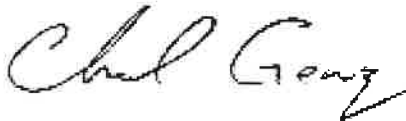
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Other Financing Uses:			
Unrealized Investment Loss	208.33	86.79	121.54
Purchase of Investments	8,459.87	5,982.27	2,477.60
Total Acct 493	<u>8,668.20</u>	<u>6,069.06</u>	<u>2,599.14</u>
Total Other Financing Uses	<u>8,668.20</u>	<u>6,069.06</u>	<u>2,599.14</u>
Beginning Cash Balance		97,682.76	
Total Receipts and Other Financing Sources		42,762.24	
Total Disbursements and Other Financing Uses		<u>93,255.82</u>	
Cash Balance as of 04/30/2023		47,189.18	

REPORT FOR EMILY CITY COUNCIL MEETING
MAY 9TH 2023

EMILY VOLUNTEER FIRE DEPARTMENT

- We had 16 members at our meeting
- 2 Calls since the last meeting
- Checked equipment / SCBA'S
- We are working on the meeting room still
- We are in the design stage for our new engine 2
- Also we need the council to approve the license for the soft ball tournament and Emily day

Respectfully submitted,



Chad Genz
Chief - Emily Fire Dept.

Emily First Department

Please accept this as my formal resignation and intent to retire, I would like to thank all members for the time and effort's together serving our community. You all are great men and was an honor to serve with you! I wish you all the best in the future.

03/07/2023

W. Lee & J. Lee

04/28/2023

EMILY VOLUNTEER FIRE DEPARTMENT OFFICERS

FIRE CHIEF	Chad Genz
ASSISTANT FIRE CHIEF	Tyson Kinkaid
SECRETARY	Josh Rooker
TREASURER	Michael Armbrust
TRAINING/SAFETY OFFICER	Brian Foster

EMILY FIREMEN'S RELIEF ASSOCIATION BOARD OF TRUSTEES

PRESIDENT	Jon Chmielecki
VICE-PRESIDENT	Calen Spindler
SECRETARY	Josh Rooker
TREASURER	Michael Armbrust
TRUSTEES	Chad Wosmek
	Calen Spindler
FIRE CHIEF	Chad Genz
COUNCILMEMBER	Andy Hemphill
CITY CLERK	Cari Johnson



City of Emily, Minnesota Public Safety Contract

This contract is made and entered into this 1st day of July, 2023 (“Anniversary Date”) between the City of Emily, 39811 State Highway 6, Emily, Minnesota 56447, Crow Wing County, Minnesota public corporation (“City”), and Township of Little Pine, 25990 County Road 1, Emily, Minnesota 56447, Crow Wing County, Minnesota a public corporation (“Town”).

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Public Safety Services.** Town agrees to purchase from City, and City agrees to provide Town, the following public safety services:

- | | |
|--|---|
| <input type="checkbox"/> Structural Firefighting | <input type="checkbox"/> Emergency Medical Services |
| <input type="checkbox"/> External Structural Firefighting | <input type="checkbox"/> Fire Scenes |
| <input type="checkbox"/> Interior Structural Firefighting | <input type="checkbox"/> Rescue Scenes |
|
 | |
| <input type="checkbox"/> Grass/Forest Firefighting | <input type="checkbox"/> General Medicals |
|
 | |
| <input type="checkbox"/> General Firefighting | Level of Emergency Medical Response |
| <input type="checkbox"/> Vehicles & Equipment | <input type="checkbox"/> Emergency Medical Responder |
| <input type="checkbox"/> Carbon Monoxide Calls | <input type="checkbox"/> Emergency Medical Technician |
| <input type="checkbox"/> Other Non-Structural Firefighting | <input type="checkbox"/> Paramedic |
|
 | |
| <input type="checkbox"/> Rescue | |
| <input type="checkbox"/> Vehicle & Equipment Extrication | |
| <input type="checkbox"/> General Search & Rescue | |
| <input type="checkbox"/> High Level Rescue | |
| <input type="checkbox"/> Water Rescue | |

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer and/or first responder member in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department and/or first responder unit under the circumstances of a given situation. Failure to provide public safety services because of poor weather conditions or other conditions beyond the control of City shall not be deemed a breach of this contract.

b. **No Guarantee.** The parties understand and agree City will endeavor to reasonably provide the services indicated above given the circumstances, but City makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard. The City and its officers, employees and volunteers shall not be liable to the Town or any other person for failure to furnish assistance under this agreement or for recalling assistance.

2. **Payment.** Town agrees to pay City annually during the term of this contract the Payment Amount determined annually according to the following:

Firefighting services compensation shall be computed at the rate of 3.14174% of the most current Township tax capacity available from Crow Wing County.

Emergency medical services compensation shall be computed at the rate of .67776% of the most current Township tax capacity available from Crow Wing County.

City shall provide Town a written claim for the Payment Amount. The Town shall provide payment to the City on or before the anniversary date of this contract:

Either party of this contract may initiate a negotiation meeting with the other party, by giving said party fifteen (15) days' notice. The purpose of these meetings, shall include, but not be limited to items, such as interpretation of this contract, satisfaction of service, or such other items as may affect this contract.

3. **Service Territory.** City shall provide public safety services as indicated in this contract to the area in Town described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute the Town's Service Territory for the purposes of this contract:

Township of Little Pine Sections 1 through 36 (All)

4. **Term.** This contract shall commence on the effective date indicated above and shall expire one (1) year from that date unless terminated earlier as provided herein.

5. **Ownership.** City owns the buildings and equipment associated with the fire department and first responder unit and the amounts paid by Town do not give rise to any ownership interest in, or responsibility toward, those items.

6. **City's Responsibilities.** In addition to any other obligations described herein, City shall:

- a. Authorize and direct the City fire department and first responders unit to provide the public safety services described herein to Town's Service Territory;
- b. Disclose to Town any proposed action the City, fire department, or first responder unit intends to take that can reasonably be expected to effect the Insurance Services Office Fire Protection Grade in the Service Territory or City's ability to provide the public safety services indicated above; and

- c. Promptly disclose to Town any information City can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

7. **Town's Responsibilities.** In addition to any other obligations described herein, Town shall:
 - a. Promptly pay City the Payment Amount as indicated above for the year of service, or a prorated share of the Payment Amount for the length of service actually provided if the contract is terminated early;
 - b. Present a budget and levy proposal to the town electors at each annual town meeting during the term of this contract seeking authority to levy funds as needed to pay the "Payment Amount;" and
 - c. Promptly disclose to City any information Town can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Town shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverages, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues. It is further agreed Town has no responsibility, beyond paying the agreed upon Payment Amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the public safety services described herein.

8. **Insurance Requirements.** City shall maintain general liability insurance for its services and shall include Town as an additional insured for the term of this contract and any extensions thereof. The City shall maintain insurance equal to or greater than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subd. 1, as amended. City shall also maintain inland marine, automobile, and property insurance coverages. City shall provide Town proof of such insurance coverages and the additional insured endorsement naming the Town annually by the anniversary date of this contract. City shall also maintain workers' compensation coverage as required by law.
9. **Indemnification.** City agrees to defend and indemnify Town against any claims brought or actions filed against Town or any officer, employee, or volunteer of Town for injury to, death of, or damage to the property of any third person or persons, arising from City's performance under this contract for services. Under no circumstances, however, shall City be required to pay on behalf of itself and Town, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for Town and City may not be added together to determine the maximum amount of liability for City. The intent of this subdivision is to impose on City a limited duty to defend and indemnify Town for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.

10. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.
11. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both City and Town, and attached hereto.
12. **Subcontracting & Assignment.** City shall not subcontract or assign any portion of this contract to another without prior written permission from Town. Services provided to Town pursuant to a mutual aid agreement City has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Town so long as City remains primarily responsible for providing public safety services to Town's Service Territory.
13. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Town fails to pay for the service according to the schedule established herein, City may terminate this agreement 60 days from the date of personal service of written termination notice. Notice to City shall be served on the City Clerk/Treasurer, and notice to Town shall be served on the Town clerk.
14. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating, a joint powers agreement, joint venture, or joint enterprise between the parties.
15. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.
16. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

City of Emily

Township of Little Pine

By its Mayor:

By its Chairperson:

Signature

Signature

Print Name

Print Name

Date

Date

Clerk

Clerk



CITY OF EMILY

P.O. Box 68
Emily, MN 56447
218-763-2480 fax 218-763-2481

Invoice No. 2023-13

INVOICE

Customer

Name Little Pine Township
Address 25990 County Road 1
City Emily State MN ZIP 56447
Phone

Date 5/9/2023
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
	PUBLIC SAFETY CONTRACT 7-1-23 THRU 6-30-24		
1	Fire Protection	\$11,755.92	\$11,755.92
1	EMS Protection	\$2,536.08	\$2,536.08
	Thank you		

SubTotal	\$14,292.00
Shipping & Handling	
Taxes State	
TOTAL	\$14,292.00

Office Use Only



City of Emily, Minnesota Public Safety Contract

This contract is made and entered into this 1st day of July, 2023 (“Anniversary Date”) between the City of Emily, 39811 State Highway 6, Emily, Minnesota 56447, Crow Wing County, Minnesota public corporation (“City”), and Fairfield Township, 33108 Dangers Road, Crosby, Minnesota 56441, Crow Wing County, Minnesota a public corporation (“Town”).

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Public Safety Services.** Town agrees to purchase from City, and City agrees to provide Town, the following public safety services:

- | | |
|--|---|
| <input type="checkbox"/> Structural Firefighting | <input type="checkbox"/> Emergency Medical Services |
| <input type="checkbox"/> External Structural Firefighting | <input type="checkbox"/> Fire Scenes |
| <input type="checkbox"/> Interior Structural Firefighting | <input type="checkbox"/> Rescue Scenes |
| <input type="checkbox"/> Grass/Forest Firefighting | <input type="checkbox"/> General Medicals |
| <input type="checkbox"/> General Firefighting | Level of Emergency Medical Response |
| <input type="checkbox"/> Vehicles & Equipment | <input type="checkbox"/> Emergency Medical Responder |
| <input type="checkbox"/> Carbon Monoxide Calls | <input type="checkbox"/> Emergency Medical Technician |
| <input type="checkbox"/> Other Non-Structural Firefighting | <input type="checkbox"/> Paramedic |
| <input type="checkbox"/> Rescue | |
| <input type="checkbox"/> Vehicle & Equipment Extrication | |
| <input type="checkbox"/> General Search & Rescue | |
| <input type="checkbox"/> High Level Rescue | |
| <input type="checkbox"/> Water Rescue | |

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer and/or first responder member in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department and/or first responder unit under the circumstances of a given situation. Failure to provide public safety services because of poor weather conditions or other conditions beyond the control of City shall not be deemed a breach of this contract.

b. **No Guarantee.** The parties understand and agree City will endeavor to reasonably provide the services indicated above given the circumstances, but City makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard. The City and its officers, employees and volunteers shall not be liable to the Town or any other person for failure to furnish assistance under this agreement or for recalling assistance.

2. **Payment.** Town agrees to pay City annually during the term of this contract the Payment Amount determined annually according to the following:

Firefighting services compensation shall be computed at the rate of 3.14174% of the most current Township tax capacity available from Crow Wing County.

Emergency medical services compensation shall be computed at the rate of .67776% of the most current Township tax capacity available from Crow Wing County.

City shall provide Town a written claim for the Payment Amount. The Town shall provide payment to the City on or before the anniversary date of this contract:

Either party of this contract may initiate a negotiation meeting with the other party, by giving said party fifteen (15) days' notice. The purpose of these meetings, shall include, but not be limited to items, such as interpretation of this contract, satisfaction of service, or such other items as may affect this contract.

3. **Service Territory.** City shall provide public safety services as indicated in this contract to the area in Town described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute the Town's Service Territory for the purposes of this contract:

Fairfield Township (part): All of Sections 1-5; 10-15; 22-27; and 34-36

4. **Term.** This contract shall commence on the effective date indicated above and shall expire one (1) year from that date unless terminated earlier as provided herein.

5. **Ownership.** City owns the buildings and equipment associated with the fire department and first responder unit and the amounts paid by Town do not give rise to any ownership interest in, or responsibility toward, those items.

6. **City's Responsibilities.** In addition to any other obligations described herein, City shall:

- a. Authorize and direct the City fire department and first responders unit to provide the public safety services described herein to Town's Service Territory;
- b. Disclose to Town any proposed action the City, fire department, or first responder unit intends to take that can reasonably be expected to effect the Insurance Services

Office Fire Protection Grade in the Service Territory or City's ability to provide the public safety services indicated above; and

- c. Promptly disclose to Town any information City can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

7. **Town's Responsibilities.** In addition to any other obligations described herein, Town shall:
 - a. Promptly pay City the Payment Amount as indicated above for the year of service, or a prorated share of the Payment Amount for the length of service actually provided if the contract is terminated early;
 - b. Present a budget and levy proposal to the town electors at each annual town meeting during the term of this contract seeking authority to levy funds as needed to pay the "Payment Amount;" and
 - c. Promptly disclose to City any information Town can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Town shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverages, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues. It is further agreed Town has no responsibility, beyond paying the agreed upon Payment Amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the public safety services described herein.

8. **Insurance Requirements.** City shall maintain general liability insurance for its services and shall include Town as an additional insured for the term of this contract and any extensions thereof. The City shall maintain insurance equal to or greater than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subd. 1, as amended. City shall also maintain inland marine, automobile, and property insurance coverages. City shall provide Town proof of such insurance coverages and the additional insured endorsement naming the Town annually by the anniversary date of this contract. City shall also maintain workers' compensation coverage as required by law.
9. **Indemnification.** City agrees to defend and indemnify Town against any claims brought or actions filed against Town or any officer, employee, or volunteer of Town for injury to, death of, or damage to the property of any third person or persons, arising from City's performance under this contract for services. Under no circumstances, however, shall City be required to pay on behalf of itself and Town, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for Town and City may not be added together to determine the maximum amount of liability for City. The intent of this subdivision is to impose on City a limited duty to defend and indemnify Town for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between

the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.

10. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.
11. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both City and Town, and attached hereto.
12. **Subcontracting & Assignment.** City shall not subcontract or assign any portion of this contract to another without prior written permission from Town. Services provided to Town pursuant to a mutual aid agreement City has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Town so long as City remains primarily responsible for providing public safety services to Town's Service Territory.
13. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Town fails to pay for the service according to the schedule established herein, City may terminate this agreement 60 days from the date of personal service of written termination notice. Notice to City shall be served on the City Clerk/Treasurer, and notice to Town shall be served on the Town clerk.
14. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating, a joint powers agreement, joint venture, or joint enterprise between the parties.
15. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.
16. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

City of Emily

Fairfield Township

By its Mayor:

By its Chairperson:

Signature

Signature

Print Name

Print Name

Date

Date

Clerk

Clerk



CITY OF EMILY

P.O. Box 68
Emily, MN 56447
218-763-2480 fax 218-763-2481

Invoice No. 2023-11

INVOICE

Customer

Name FAIRFIELD TOWNSHIP
Address 33108 Dangers Road
City Crosby State MN ZIP 56441
Phone

Date 5/9/2023
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
	PUBLIC SAFETY CONTRACT 7-1-23 THRU 6-30-24		
1	Fire Protection	\$15,361.76	\$15,361.76
1	EMS Protection	\$3,313.95	\$3,313.95
	Thank you		

SubTotal	\$18,675.71
Shipping & Handling	
Taxes State	
TOTAL	\$18,675.71

Office Use Only



City of Emily, Minnesota Public Safety Contract

This contract is made and entered into this 1st day of July, 2023 (“Anniversary Date”) between the City of Emily, 39811 State Highway 6, Emily, Minnesota 56447, Crow Wing County, Minnesota public corporation (“City”), and Ross Lake Township, 27406 Ross Lake Road, Aitkin, Minnesota 56431, Crow Wing County, Minnesota a public corporation (“Town”).

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Public Safety Services.** Town agrees to purchase from City, and City agrees to provide Town, the following public safety services:

- Structural Firefighting
 - External Structural Firefighting
 - Interior Structural Firefighting
- Grass/Forest Firefighting
- General Firefighting
 - Vehicles & Equipment
 - Carbon Monoxide Calls
 - Other Non-Structural Firefighting
- Rescue
 - Vehicle & Equipment Extrication
 - General Search & Rescue
 - High Level Rescue
 - Water Rescue

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide public safety services because of poor weather conditions or other conditions beyond the control of City shall not be deemed a breach of this contract.

b. **No Guarantee.** The parties understand and agree City will endeavor to reasonably provide the services indicated above given the circumstances, but City makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard. The City and its officers, employees and volunteers shall not be liable to the Town or any other person for failure to furnish assistance under this agreement or for recalling assistance.

2. **Payment.** Town agrees to pay City during the term of this contract the prorated Payment Amount determined according to the following:

Firefighting services compensation shall be computed at the rate of 3.14174% of the most current Township tax capacity available from Crow Wing County.

City shall provide Town a written claim for the Payment Amount. The Town shall provide payment to the City on or before the anniversary date of this contract:

Either party of this contract may initiate a negotiation meeting with the other party, by giving said party fifteen (15) days' notice. The purpose of these meetings, shall include, but not be limited to items, such as interpretation of this contract, satisfaction of service, or such other items as may affect this contract.

3. **Service Territory.** City shall provide public safety services as indicated in this contract to the area in Town described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute the Town's Service Territory for the purposes of this contract:

Ross Lake Township (part): All of Sections 7, 17, 18, 19

4. **Term.** This contract shall commence on the effective date indicated above and shall expire one (1) year from that date unless terminated earlier as provided herein.

5. **Ownership.** City owns the buildings and equipment associated with the fire department and the amounts paid by Town do not give rise to any ownership interest in, or responsibility toward, those items.

6. **City's Responsibilities.** In addition to any other obligations described herein, City shall:

- a. Authorize and direct the City fire department to provide the public safety services described herein to Town's Service Territory;
- b. Disclose to Town any proposed action the City or fire department intends to take that can reasonably be expected to effect the Insurance Services Office Fire Protection Grade in the Service Territory or City's ability to provide the public safety services indicated above; and
- c. Promptly disclose to Town any information City can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

7. **Town's Responsibilities.** In addition to any other obligations described herein, Town shall:
- a. Promptly pay City the Payment Amount as indicated above for the year of service, or a prorated share of the Payment Amount for the length of service actually provided if the contract is terminated early;
 - b. Present a budget and levy proposal to the town electors at each annual town meeting during the term of this contract seeking authority to levy funds as needed to pay the "Payment Amount;" and
 - c. Promptly disclose to City any information Town can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Town shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverages, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues. It is further agreed Town has no responsibility, beyond paying the agreed upon Payment Amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the public safety services described herein.

8. **Insurance Requirements.** City shall maintain general liability insurance for its services and shall include Town as an additional insured for the term of this contract and any extensions thereof. The City shall maintain insurance equal to or greater than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subd. 1, as amended. City shall also maintain inland marine, automobile, and property insurance coverages. City shall provide Town proof of such insurance coverages and the additional insured endorsement naming the Town annually by the anniversary date of this contract. City shall also maintain workers' compensation coverage as required by law.
9. **Indemnification.** City agrees to defend and indemnify Town against any claims brought or actions filed against Town or any officer, employee, or volunteer of Town for injury to, death of, or damage to the property of any third person or persons, arising from City's performance under this contract for services. Under no circumstances, however, shall City be required to pay on behalf of itself and Town, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for Town and City may not be added together to determine the maximum amount of liability for City. The intent of this subdivision is to impose on City a limited duty to defend and indemnify Town for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.

10. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.
11. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both City and Town, and attached hereto.
12. **Subcontracting & Assignment.** City shall not subcontract or assign any portion of this contract to another without prior written permission from Town. Services provided to Town pursuant to a mutual aid agreement City has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Town so long as City remains primarily responsible for providing public safety services to Town's Service Territory.
13. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Town fails to pay for the service according to the schedule established herein, City may terminate this agreement 60 days from the date of personal service of written termination notice. Notice to City shall be served on the City Clerk/Treasurer, and notice to Town shall be served on the Town Clerk.
14. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating, a joint powers agreement, joint venture, or joint enterprise between the parties.
15. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.
16. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

City of Emily

Ross Lake Township

By its Mayor:

By its Chairperson:

Signature

Signature

Print Name

Print Name

Date

Date

Clerk

Clerk



CITY OF EMILY

P.O. Box 68
Emily, MN 56447
218-763-2480 fax 218-763-2481

Invoice No. 2023-12

INVOICE

Customer

Name Ross Lake Township
Address 27406 Ross Lake Road
City Aitkin State MN ZIP 56431
Phone _____

Date 5/9/2023
Order No. _____
Rep _____
FOB _____

Qty	Description	Unit Price	TOTAL
1	PUBLIC SAFETY CONTRACT 7/1/2023 thru 6/30/2024 Fire Protection Thank you	\$19,224.97	\$19,224.97
		SubTotal	\$19,224.97
		Shipping & Handling	
		Taxes State	
		TOTAL	\$19,224.97

Office Use Only

2023 FIRE AND FIRST RESPONSE CONTRACT FIGURES

	Total Tax Capacity	2023 Fire Budget		2023 1st Response Budget	Recommended Totals
		2022	2023		
City of Emily	4,320,791	2.6004%	3.14174%	\$35,135.00	\$165,032.61
Fairfield Township	488,957	\$79,820.07	\$135,748.02	\$29,284.59	\$18,675.71
Little Pine Township	374,185	\$8,269.29	\$15,361.76	\$3,313.95	\$14,292.00
Ross Lake Township	611,921	\$7,331.11	\$11,755.92	\$2,536.08	\$19,224.97
Total	5,795,854	\$105,708.11	\$182,090.66	\$35,134.62	\$217,225.29

Difference
(\$0.71)

	Fire Contract Changes	1st Response Contract Changes	Total Contract Changes
2022 to 2023			
Fairfield Township	\$7,092.47	(\$750.12)	\$6,342.35
Little Pine Township	\$4,424.81	(\$1,066.90)	\$3,357.91
Ross Lake Township	\$8,937.33	\$0.00	\$8,937.33

Fire budget includes fire department disbursements and fire training, fire state aid, supplemental state aid, and fire protection services receipts.

First response budget includes first response disbursements and first response services receipts.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number	
Emily Firemen's Relief Association	9/17/1966		
Organization Address (No PO Boxes)	City	State	Zip Code
PO Box 163	Emily	MN	56447
Name of person making application	Business phone	Home phone	
Chad Benz			
Date(s) of event	Type of organization	<input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer	
6/17/2023	<input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Jon Chmielecki	Emily	MN	56447
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.

Emily Fire Hall 20837 County Road 1 Emily, MN 56447

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Minnesota Joint Underwriting - Annual Aggregate of \$300,000.00

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

CITY OF EMILY
2023 TEMPORARY LICENSE APPLICATION INFORMATION

Applying for:

- On Sale Intoxicating
 On Sale 3.2 Malt Liquor
 Off Sale Wine License

Under the Minnesota Government Data Practices and the Federal Privacy Act of 1974, we must advise you that:

This information may be used to deny the issuance of the license if you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest:

The license agency will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service:

Failing to supply this information may jeopardize or delay the issuance of your license.

PLEASE FILL IN THE FOLLOWING INFORMATION AND RETURN THIS FORM ALONG WITH THE APPLICATION FEES TO THE CITY OFFICE.

Emily Firemen's Relief Association
Name of Business license is being applied for Renewal Date

PO Box 163 Emily MN 56447
Business Address City State Zip

Same
Applicant's Last Name First Name Social Security #

Mailing Address City State Zip

MN Tax Identification # Federal Tax Identification #

6/17/2023 Emily ballfield, Broadway, Emily
Event Date Event Location

Chad Geary Chief 5/2/2023
Signature Title Date

Please return this form with the fees due and provide a copy of your liquor liability insurance policy as soon as possible before the event.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number	
Emily Firemen's Relief Association	8/17/1966		
Organization Address (No PO Boxes)	City	State	Zip Code
PO Box 163	Emily	MN	56447
Name of person making application	Business phone	Home phone	
Chad Genz		218-821-3330	
Date(s) of event	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer		
7/15/2023	<input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Jon Chmielecki	Emily	MN	56447
Organization officer's name	City	State	Zip Code
		MN	
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.
Downtown Emily City park at intersection of County Road 1 and Lake Street.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Minnesota Joint Underwriting - Annual Aggregate of \$300,000.00

APPROVAL
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official _____ Signature City Clerk or County Official _____

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

CITY OF EMILY
2023 TEMPORARY LICENSE APPLICATION INFORMATION

Applying for:

- On Sale Intoxicating
 On Sale 3.2 Malt Liquor
 Off Sale Wine License

Under the Minnesota Government Data Practices and the Federal Privacy Act of 1974, we must advise you that:

This information may be used to deny the issuance of the license if you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest:

The license agency will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service:

Failing to supply this information may jeopardize or delay the issuance of your license.

PLEASE FILL IN THE FOLLOWING INFORMATION AND RETURN THIS FORM ALONG WITH THE APPLICATION FEES TO THE CITY OFFICE.

Emily Firemen's Relief Association
Name of Business license is being applied for Renewal Date

PO Box 163 Emily MN 56447
Business Address City State Zip

Same
Applicant's Last Name First Name Social Security #

Mailing Address City State Zip

MN Tax Identification # Federal Tax Identification #

7-15-2023 Downtown Emily City Park
Event Date Event Location

Chad Genz Chief 5-2-23
Signature Title Date

Please return this form with the fees due and provide a copy of your liquor liability insurance policy as soon as possible before the event.

**CITY OF EMILY
RESOLUTION NO. 23-19**

RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Emily Firemen's Relief Association	\$ 2,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

<u>Donation Number</u>	<u>Terms or Conditions</u>
23-19	Firemen's Equipment Fund

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

1. The following donations are accepted and shall be used as follows: \$2,000.00 to the firemen's equipment fund.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of Emily, Minnesota this 9th day of May 2023.

Tracy Jones, Mayor

ATTEST:

Cari Johnson, City Clerk/Treasurer

LG555 Government Approval or Acknowledgment for Use of Gambling Funds

Keep this completed form attached to the LG100C in your organization's records. You do not need to submit this form to the Gambling Control Board or the Department of Revenue.

ORGANIZATION AND EXPENDITURE INFORMATION (attach additional sheets if necessary)

Organization Name: Emily Firemens Relief Assn	License Number: 02215
---	-----------------------


Address: PO Box 163	City/State/Zip: Emily MN 56447
---------------------	--------------------------------

- Amount of proposed lawful purpose expenditure: \$2,000.00
- Check one expenditure category:
 - A. **Contribution to a unit of government**—United States, state of Minnesota, or any of its subdivisions, agencies, or instrumentalities.
 - B. **Wildlife management project or activity** that benefits the public at large, with approval by the Minnesota Department of Natural Resources (DNR).
 - C. **Grooming and maintaining snowmobile or all-terrain vehicle trails** established under Minnesota Statutes, Sections 84.83 and 84.927, including purchase or lease of equipment, with approval by the DNR. All trails must be open to public use.
 - D. **Supplies and materials for safety training and educational programs** coordinated by the DNR, including the Enforcement Division.
 - E. **Citizen monitoring of surface water quality testing** for public waters by individuals or nongovernmental organizations, with Minnesota Pollution Control Agency (MPCA) guidance on monitoring procedures, quality assurance protocols, and data management, providing that data is submitted to the MPCA.

3. Describe the proposed expenditure, including vendors:

City Fire Dept Equipment Fund

- NO FINANCIAL OR OTHER BENEFIT:** I affirm that the contribution or expenditure does not result in any monetary, economic, financial, or material benefit to our organization, in compliance with Minn. Rule 7861.0320, subp. 17, para. C.
- FOR DNR-RELATED PROJECTS:** I affirm that when lawful gambling funds are used for grooming and maintaining snowmobile or all-terrain vehicle trails or for any wildlife management project for which reimbursement is received from a unit of government, the reimbursement funds must be deposited in our lawful gambling account and recorded on form LG100C.
- FOR SURFACE WATER QUALITY TESTING:** I affirm that the MPCA has been consulted in developing the monitoring plan and that the data collected will be submitted to the MPCA. Send form for signature to: Manager, Water Monitoring Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN 55155. Website: www.pca.state.mn.us

 Chief Executive Officer's Signature	<u>4/29/2023</u> Date
<u>Jon Chmielecki</u> Print Name	<u>218 851-7408</u> Daytime Phone

GOVERNMENT APPROVAL/ACKNOWLEDGMENT

- Contribution amount: \$2,000.00. Government use of contribution (check one):
- Wildlife**—DNR approves the wildlife management project or activity.
 - Trails**—DNR approves the grooming/maintaining of snowmobile and/or all-terrain vehicle trails.
 - Safety training**—DNR approves the supplies/materials for DNR safety training and educational programs.
 - Water quality testing**—MPCA approves the surface water quality testing project.
 - Donation to other unit of government** (city, county, state, federal, or any of their subdivisions) provided the funds will not be used for a pension or retirement fund.

Unit of Government: City of Emily	Phone: 763-2480
-----------------------------------	-----------------

Address: PO Box 68	City/State/Zip: Emily, MN 56447
--------------------	---------------------------------

By signature below, the representative of the unit of government acknowledges and approves the contribution amount for the use as listed above.

Signature <u>Tracy Jones</u> Print Name	Date <u>Mayor</u> Title
---	-------------------------------

Questions? Contact the Minnesota Gambling Control Board at 651-539-1900. This form will be made available in alternative format (i.e. large print, braille) upon request. The information requested on this form will become public information, when requested by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.



822 Front Street, Brainerd, MN 56401
Embroidery - Screen Printing - Promotional

Phone: 218-829-0029 Fax: 218-829-8107

E-Mail:

822 Front Street Brainerd MN 56401



INVOICE

Date	Invoice Number
4/18/2023	H 51902

SAFE JACKETS

Page 1 of 1

Bill To:

Emily Fire Department
Chad Genz

Phone: 218-821-3330 Cell: - - -
E-Mail: genzconst@emily.net Fax: - - -

Ship To:

Emily Fire Department
Att: Chad Genz

Ship Method: Pick Up

Terms	Sales Rep	Customer PO
Due on receipt	Cat Hanson	

Style	Description	Colors /Stitches	Size	Qty	Rate	Amount
US363	Hi-Vis Two-Tone Bomber Jacket L #'s 8, 12, 13, 14, 21, 25	YeBk	L	6	90.95	545.70
US363	Hi-Vis Two-Tone Bomber Jacket XL #'s 10, 16, 17, 19, 22	YeBk	XL	5	90.95	454.75
US363	Hi-Vis Two-Tone Bomber Jacket # 4 5X Tall is not an available size	YeBk	2X	1	94.95	94.95
US363	Hi-Vis Two-Tone Bomber Jacket # 9	YeBk	5XL	1	96.95	96.95
	Custom cut press print	Center - Back		13		
	Art Work			1		
	Custom cut press print	Sleeve - Right		13		
	center cut number on sleeve	Sleeve - Right		13		

Payments Made:

Total	1192.35
Tax Amount	0.00
Net Total	1192.35
Payments	0.00
Balance Due	1192.35

Thank you for choosing MN T's Inc
If you have a problem tell us, if you love your product tell a friend
Thank you again!



822 Front Street, Brainerd, MN 56401
Embroidery - Screen Printing - Promotional

Phone: 218-829-0029 Fax: 218-829-9107

E-Mail:

822 Front Street Brainerd MN 56401

RECEIVED

BY:

INVOICE

Date	Invoice Number
04/18/2023	H 53726

SAFE JACKETS - tails add on

Bill To:

Emily Fire Department
Chad Genz

Phone: 218-821-3330 Cell: - -
E-Mail: genzconst@emily.net Fax: - -

Ship To:

Emily Fire Department
Attn: Chad Genz

Ship Method: Pick Up

Terms	Sales Rep	Customer PO
Due on receipt	Cat Hanson	

Style	Description	Colors /Stitches	Size	Qty	Rate	Amount
US363	Hi-Vis Two-Tone Bomber Jacket LT #s 7, 11	YeBk	LT	2	90.95	181.90
US363	Hi-Vis Two-Tone Bomber Jacket 3, 24	YeBk	XLT	2	90.95	181.90
US363	Hi-Vis Two-Tone Bomber Jacket 5, 6, 23	YeBk	2XT	3	94.95	284.85
US363	Hi-Vis Two-Tone Bomber Jacket # 15	YeBk	3XT	1	96.95	96.95
	Custom cut press print	Center - Back		8		
	Art Work			1		
	Custom cut press print	Sleeve - Right		8		
	center cut number on sleeve	Sleeve - Right		8		

Payments Made:

Total	745.60
Tax Amount	0.00
Net Total	745.60
Payments	0.00
Balance Due	745.60

Thank you for choosing MN T's Inc
If you have a problem tell us if you love your product tell a friend
Thank you again!



Monthly Report

April		Cary	Mary	Mark	LeAnn	Krista	Connie	Terri	Fawn	Cindy	Kaitlin
Calls	8	6	1	3	3	1	1	1	3	4	0
Meeting	1	1	1	1	1	1	1	1	1	1	1
Trainings	1	1	1	1	1	1	1	1	1	1	1
Quarterly											
Year call Total	41	30	22	21	18	7	17	3	20	27	5

Date 05/03/2023

Our Monthly meeting and Training on 04/07/2023 were cancelled due to the bad weather. We had our April Meeting and Training on 04/12/2023, all were in attendance. In the meeting we had officer elections. Cary was elected to remain Chief, and Mary stepped down as Assistant Chief, and Krista Kommer was elected as Assistant Chief. We went over the need to go to calls, documentation, reviewed calls, and trained on immobilization. Kale Jones was voted in as a new first responder and can start as soon as he passes his employment requirements for the City. On 04/17/2023 I received a letter of resignation from Mary Eppen, effective immediately. She returned all her equipment, uniforms, and keys to the hall. On 04/27/2023 we received a donation of 1 new AED and 2 New first responder bag fully stocked, from Good Neighbors EMS fund. I also applied for round 2 donations. In the month of April, we had 7 medical calls and 1 fire stand by. In our meeting we went over calls, picked a date for another Hands Only CPR class (August 17). The Fire department asked if we wanted to sell hotdogs and hamburgers, at a softball tournament, and they will donate all the proceeds to the first responders. We voted that yes, we would help. We finished up with 1hr training on ATV traumas, and 1hr training on drownings, and airways.

RECEIVED
APR 17 2023

BY:

April 17,2023

Chief Cary Lablanc

I, Mary Eppen am formally resigning from my position as an Emily First Responder.

This resignation is effective immediately. I have learned valuable skills in my time and enjoyed every minute working with the wonderful people on this team that I will carry with me for the rest of my life



Mary Eppen



CROW WING COUNTY SHERIFF'S OFFICE
Office of Eric Klang, Sheriff

304 Laurel St
Brainerd, MN 56401
P: 218-829-4749
Fax: 218-829-9459
crowwing.us

City of Emily

City Clerk/ Treasurer

Cari Johnson

PO Box 68

Emily, MN 56447

Cari,

Sheriff Eric Klang has informed me that you have requested a soft quote for police services in the City of Emily. I have put together some numbers to give you an idea of what the cost would be to cover your requested 60 hours a week of police coverage.

Year salaries/misc. cost – \$194,850.00 (3,120 hours)

Misc. equipment expense – \$68,280

Estimated Total for 2024 - \$263,130.00

This is **only** an estimate and will need further adjustment with contract adjustment costs due to our deputies currently being in negotiations for increase in salaries of 10 to 15 percent for 2023 and 2024. We anticipate an increase around \$30,000.00 to this estimate by the end of 2023.

From today till end of year we would only be able to provide minimal coverage to the City of Emily as we are currently understaffed in our patrol division. We can try to fill some of your patrol needs this year through filling shifts with deputies on overtime, which we bill out at our contract rate of \$90.00/hr.

We would need to hire two additional deputies to fulfill the 60 hour request which will take some time. To proceed with this request we will require a three to five year contract with the City of Emily which must be approved and signed by the Crow Wing County Board.

We will continue to support the City of Emily as we always have with call response and case investigation if you ~~choose~~ to hold off on any decision about the future of Police coverage in your city.



Chief Deputy Andy Bradley

clerk@emily.net

From: Jesse Smith <jesse.smith@CUYUNAPD.ORG>
Sent: Thursday, May 4, 2023 9:29 PM
To: clerk@emily.net
Cc: 'Tracy Jones'; Bill Bedard
Subject: Re: Emily Request for Police Coverage Estimate

Greetings Cari & Mayor Jones,

Myself and City Clerk/Treasurer Bill Bedard put together a "preliminary rough soft quote" to contract 61 hours per week for police coverage for the City of Emily and your 4 hours of contractual obligation with Little Pine Township. We took the information we had to come up with this number. Just keep in mind that if your City Council decides they would like to explore further we would be more than happy to sit down and discuss everything in great detail and get a better feel for everything your city needs and we can get a more concrete number which could go down, go up or stay the same depending the totality of the circumstances. This number at least gives your city something to discuss as you figure everything out.

We figure the first year budget would come in at approximately \$181,704.12 which is \$47.22 per hour to cover everything.

Just a quick side note. The Cuyuna Police Department has been working for 23 ½ years. I have been working for the department since day 1. I have been a police officer for 26 years total, police chief for 9 years, Deputy Chief for 7 years and a Sergeant for 11 years. I also have a daughter from Emily and I use to live in Emily back when she was born.

Sorry for the long email and thank you very much for giving us the opportunity to prepare a police coverage quote for your city. If you have any questions at all email or call me 218-866-0052 (Cell) or 218-546-2692 (office).

Jesse Smith

Chief of Police
Cuyuna Police Department
PO Box 536
Deerwood, MN 56444
218-546-2692 Office
218-546-5400 Fax
www.ci.cuyuna.mn.us

Confidentiality Notice: This email (including attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. §§ 2510-2521. This email is confidential and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please reply to the sender that you have received the message in error and then delete it. Thank you. The information contained in this email is intended only for the use of the individual or entity named above. If the reader of



Planning and Zoning
39811 State Hwy 6, P.O. Box 68
Emily, MN 56447
Phone: (218) 763-3793 Fax: (218) 763-3893
Email: zoning@emily.net

May 2, 2023

Mayor and City Council
City of Emily

Re: May Council Report
City of Emily

Mayor and City Council:

The Emily Planning Commission held its regularly scheduled May meeting on May 2nd, 2023, at which there were no scheduled public hearings. They are not forwarding you any recommendations this month.

The Planning Commission consider a permit extension request for Chuck Winkler at the subject property located at 23145 N Shore Dr. The request pertains to 2 permits: one for a dwelling and one for a subsurface sewage treatment system. The Planning Commission did approve this permit extension request until July 31, 2023, as requested by Mr. Winkler.

The Planning Commission was set to discuss a campground sketch plan, however, after 49 letters of opposition from the community the applicants withdrew the sketch plan request. They do not intend to proceed within the City of Emily. The letters of opposition are on record if you wish to review them.

I do not plan to attend your upcoming meeting. If you have any questions or concerns, please feel free to contact me at (218) 866-0904 or by email at brittney.cotner@sourcewell-mn.gov.

Sincerely,

CITY OF EMILY

Brittney Cotner
Planning & Zoning Administrator

Permits--Emily Planning and Zoning

Recd	Appvtd	RE CODE	LAST	FIRST	ADDRESS	TYPE	DESCRIPTION	FEE	DISTRICT	Project Completed Y/N
1/3/2023	1/3/2023	21040581	Wes Hanson Builders/Kosiak	Rhonda Kosiak	20048 Roosevelt Ridge	Land Use	42'X28' (1,176 SqFt) Addition to existing accessory structure pole shed	\$250.00	RP	
1/30/2023	1/31/2022	21030519	Proctor	Todd	21438 Evening Star Lane	After-The-Fact Land Use	Construct 10'X16' (160 SqFt) Accessory Structure shed	\$750.00	RP	1/31/2022
2/2/2023	2/7/2022	21260620	Rheaume	Patrick & Jacqueline	40900 Yellow Birch Lane	Land Use	36" wide stairs from existing deck to ground level for access	\$60.00	SR	NA
2/22/2023		21170518	Krumwiede	Kevin & Valeria	42865 Minnie Lake Drive	SSTS	Installing a new holding tank in existing septic system.	\$250.00	NR	Winter Agreement-Needs septic design
2/22/2023	3/7/2023	21170519	Krumwiede	Kevin & Valeria	42865 Minnie Lake Drive	Land Use	Construct New 28'X64' (1,792 SqFt) Modular home and 24'X30' (720 sqft) Accessory Structure garage	\$700.00	NR	
2/27/2023	3/7/2023	21080521	Real Solar		19573 Blue Lake Rd	Land Use-Solar Panels	Install 14.85 KW DC solar system on flush mount roof racking	\$75.00	SR	Yes- SF 4/24/2023 per email notification
2/27/2023	2/28/2023	21080517	Annell	Stacy	43876 Roosevelt Dr	Land Use	Construct a 60'X104' (5,240 SqFt) pole shed	\$400.00	SR	
2/27/2023	2/28/2023	21030519	Proctor	Todd	21438 Evening Star Lane	Land Use	Construct a 11'X24' (264 SqFt) shed	\$150.00	RP	
2/27/2023	2/28/2023	21030519	Proctor	Todd	21438 Evening Star Lane	Land Use-Camber	Annual Camber Permit	\$25.00	RP	
3/13/2023	4/4/2023	21270656	Church	Kris Balvin	40141 State HWY 6	Outdoor Market Permit	Outdoor Market Permit	\$75.00	DM	
3/15/2023	3/22/2023	21080670	Gorsuch	Beverly	20529 Clearwater Dr	Land Use	Construct a 10'X16' (160 SqFt) deck to existing home	\$75.00	NR	
3/20/2023	3/22/2023	21250526	Adamsheck	Jeff	23252 South Shore Dr	Land Use	Construct a 45'X48' (2,160 SqFt) Accessory Structure	\$400.00	SR	
4/3/2023	4/11/2023	21060502	Sundstrom	Kari & Eeva	44865 Preserve Pt	Land Use	Construct a 20'X29 (580 SqFt) 3 season dwelling with 20'X6(120 SqFt) Porch	\$250.00	SR	
4/13/2023		21080576	Trevor Southards	Timothy Gillespie	18774 Crooked Creek Rd	Land Use-Solar Panels	Install roof mounted solar system 44 panels, 2 inverters, 16.28 KW	\$75.00	SR	Need compliant SSTS
4/24/2023		21080567	Patnode	Loren	19590 Blue Lake Rd	Land Use		\$400.00	SR	

2023 PERMIT EXTENSIONS

ORIGINAL PERMIT NUMBER	DATE REQUESTED	NAME	ADDRESS	REASON FOR EXTENSION	EXTENDED TO DATE	Decision	Completed
20-31	6/28/2022	Brian Steele	20705 Cty Rd 1	Finish installing doors & siding on accessory structure	7/1/2023	6 MO extension was administratively approved by zoning administrator 10/28/2022 - Brian Steele requested an additional extension on his permit due to injuries and is unable to complete the work until he heals 12/16/2022 Planning Commission granted an additional extension to 7/1/2023	
19-15	7/7/2022	Kelly Hodges/Property owner Gary & Judith Stiner	21140 Mill Rd	Installation of exterior siding, windows and doors	9/3/2022	Permit was reinstated 08/02/2020 by Justin Bursile 10/25/2022-Per Bill, work has not been completed Certified Letter was sent to property owner Gary & Judith Stiner requesting status update 11/12/2022-Certified letter returned by Post Office as unclaimed	
21-49	8/22/2022	Brian Ehall	23253 N Shore Dr	Relocate accessory structure that was built in a wetland *****'34'X56' (2.016 SqFt) Accessory Structure	12/29/2023	Permit was extended to 12/29/2023 by Justin Bursile-See email note in file	1/27/2023
20-86 & 20-87	8/31/2022	Charles Winkler	23145 N Shore Dr	Construction of dwelling	4/18/2023	8/30/2022-Bill did a driveby inspection and noted that material is NOT within the ROW, however construction is not near finished Original permit expiration 10-20-2022 8/31/2022 Certified letter sent requesting status update- signed and delivered on 9/2/2022 10/18/2022 Driveby inspection by Britney shows construction has started Email was sent to property owner letting her him know the permit will expire in 2 days if an extension is needed he needs to apply before 10-20-2022 October 24, 2022-Received email request to extend permit Britney extended permit for 6 mo (4-18-2023) 4/18/2023- Received email request to extend permit through July 2023 Britney will add to May 2nd PZ agenda	
20-37	9/27/2022	Scott & Karen Tasler	40840 Yellow Birch Lane	Pending	Pending	9/14/2022-Bill did a driveby inspection and noted the siding has not been completed Original permit expiration 7/28/2022 Letter sent by regular mail requesting status update No response from homeowner	
21-05	3/8/2023	Michael Helberg	40552 S Bay Dr	Relocate or remove accessory structure that was built in ROW	6/9/2023 proposed new location map submitted 9/9/2023	3/9/2023-Received an email from Michael Helberg (3/8/2023)requesting an extension. Britney administratively approved the 6 mo extension with an expiration date of 9/9/2023 with condition proposed new location of the accessory structure be submitted to zoning by 6/9/2023	

2023 VIOLATION-COMPLAINT-NOTICES LOG -- EMILY PLANNING AND ZONING/JA1:J18

P & Z #	City #	Date Recd	PID	NAME	ADDRESS	DESCRIPTION OF VIOLATION	DATE LETTER SENT	DATE RESOLVED	Notes
21-02	NA	10/1/2021 & 2nd complaint 08/10/2022	21270548	Michael Helberg	40552 S. Bay Dr.	Permit Violation (21-05)-Building Encroachment on public road right-of-way	12/28/2021 & 06/14/2022 Received Certified Mail confirmation of delivery to Michael Helberg on 6/17/2022 B-3- 2022 Certified letter sent 8-9- 2022 Received confirmation Certified letter was delivered & signed for 8-4-2022		Letter sent on December 28, 2021 by Justin Bursale regarding building encroachment P & Z received a 2nd complaint regarding same issue. 2nd Letter sent certified mail 6/15/22 with deadline of July 10, 2022 for action. Next steps will be to send to CC for enforcement. Received Certified Mail confirmation letter was delivered to Michael Helberg on 6/17/22. Received email from Helberg on 7/13/2022 asking for a list for a drainage property per below the phone conversation with him. 8-3-2022 Planning Commission requested a certified letter be sent requesting his attendance at their next Planning Commission meeting 9-6-2022 to discuss the matter 8-8-2022 Received confirmation that Certified letter was delivered and signed for on 8-4-2022 9-13-2022-Letter sent to Michael Helberg regular mail providing a recap of the meeting he attended on 9-6-2022 (see file for letter) 3/9/2023-Received an email from Michael Helberg (3/8/2023)requesting an extension. Britney administratively approved the 6 mo extension with an expiration date of 3/9/2023 with condition proposed new location of the accessory structure be submitted to zoning by 6/9/2023
22-10	22-10	9/23/2022	21080587	Loren & Vickie Patnode	19580 Blue Lake Rd	Storage shed within the lakeshore setback	9/28/2022-Certified letter sent to Loren & Vickie Patnode	4/25/2023	04/25/2023-Storage shed has been removed from the Lakeshore setback per site visit by Britney

Corbin Excavating, Inc

17631 300th St.
Sebeka, MN 56477

RECEIVED
MAY 04 2023

BY:

Estimate

Date	Estimate #
5/4/2023	203

Name / Address
City Of Emily P.O. Box 68 Emily MN 56447

			Project
Description	Qty	Cost	Total
Price per gal for Magnesium Chloride 2023-2024 season as per Crow Wing County contract This is the price per gal for approximately 9500 gal	1	1.20	1.20
Total			\$1.20

Customer Signature _____



PO Box 5512 • Denver, CO 80217
 For Inquiries:
 West Region • 509-936-7102
 Rocky Mtn Region • 800-577-5346
 Midwest Region • 800-881-5848
 EST East • 877-664-3401



Quotation

Quotation Date: 5/1/23 Date Printed: 5/1/23 Expiration Date: 10/31/23
 Quotation Number: S4546 Revision No: 1 Customer Number: 18773
 Your Reference: Our Reference: Rodney Havard

BT:

Delivery Address:
 City of Emily
 General Delivery
 Various Roads
 Emily MN 56447

Document Address:
 City of Emily
 PO Box 68
 Emily MN 56447

Product Application
 Length in Feet:
 Width in Feet:
 Rate in Gallons:

Wanted Delivery Date:

Payment Terms:
 30 Days Net
 Label Note:
 Dust Control Quote

Water Application
 EnviroTech: N
 Rate:
 Gallons Required:

Del	Description	Qty	Unit	Price/Unit	Disc. %	Net Amount	Gross Amount
1	Calcium Chloride 38% - Applied	9,523	gal	1.50	0.00%	14,284.50	14,284.50
2	DuraBlend® CEP	9,523	gal	1.63	0.00%	15,522.49	16,667.27

Net Total: 29,806.99

Tax Total 1,144.78

Gross Total 30,951.77

Disclaimer: No warranty is conveyed concerning this product, be it expressed or implied. This includes but is not limited to a warranty of merchantability or fitness for a particular purpose. Product performance may vary depending on road conditions, traffic counts, weather and other related factors.



4576 284th Street East
Randolph, Minnesota 55065
Office: 952-894-0012
www.envirotechservices.com

Valued Customer,

Thank you for the opportunity to submit a quote your chloride supply and application. We have submitted an alternative quote for DuraBlend CEP. We have had great success using DuraBlend CEP in this area and would like to offer you this enhanced chloride. To better understand DuraBlend CEP we have included pieces of an article published by the Park Rapids Enterprise in January 2022 as well as a product brochure and SDS sheet. Here is a link to the full article.

<https://www.parkrapidsenterprise.com/hubbard-county-pleased-with-the-durablend-road-treatment>

Hubbard County pleased with the DuraBlend road treatment

According to Envirotech Services, DuraBlend is a polymer blend that bonds to clay particles in the aggregate/gravel, thereby "lowering migration of chloride from the road to improve friction in moisture situations and provide for safer driving surfaces." The company says DuraBlend reduces leaching by 50% compared to traditional products.

Jeff Adolphson, assistant county highway engineer, explained, "At the same time, that polymer resists evaporation, so it absorbs quicker, holds on longer and stays right with the gravel longer."

Hubbard County Public Works Coordinator Jed Nordin recapped the test results at the Dec. 21 county board meeting.

The DuraBlend roads turned out to be very, very good," Nordin said, adding that they stayed dry into September/October, much longer than roads with calcium chloride. "We're getting more bang for the buck."

Nordin plans to increase the use of DuraBlend in 2022. He suggests switching 30 to 50 of the road program to DuraBlend.

DuraBlend®-CEP

With Calcium and Enhanced Polymers

Science Behind DuraBlend-CEP

(The same trusted DuraBlend product you know and love with a slight addition of enhanced polymers) A dust control product that reduces chlorides into the environment and improves quality and customer application. DuraBlend-CEP also functions as a base with enhanced polymers and stabilizes chlorides into a just-in-place environment.

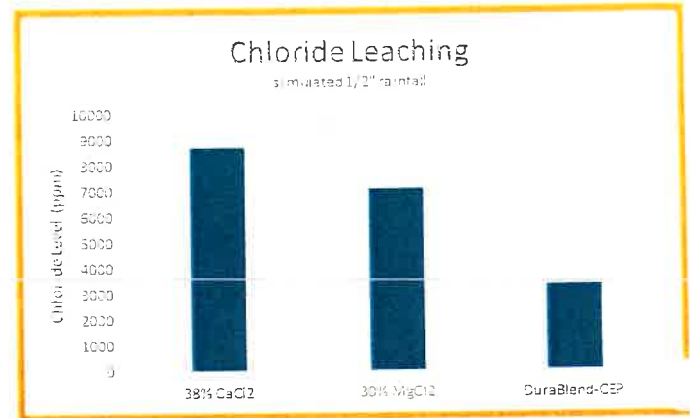
Same Application, Same Dust Control, Same Road Preparation, Dramatically Reduced Chlorides into the Environment

What Sets DuraBlend-CEP Apart?

- Reduces chlorides leaching into the environment.
 - Calcium chloride based with enhancing polymers
- Same dust control
 - Same as standard chloride resulting in seamless transition from your current dust control product & program
- Application rate match
 - Typically matches the current application rate between 0.20 and 0.30* gallons per square yard
- Same road preparation
 - Uninterrupted application method to current product & program

* Product is in testing phase, all tests have been delivered from the EnviroTech Services, Inc. Lab

*50% Reduced Chlorides



- 0.2 gal chloride content at 0.20 gals/sq yd (0.20 gal/sq yd @ 100% chloride)

For this leaching product review, 0.2 gallyd² was applied to partially compacted dirt, soil and gravel bunks. The bunks were then fully compacted to simulate road traffic and allowed to dry. A 1/2 inch of rainfall was then simulated, and the effluent was collected and analyzed via X-Ray Fluorescence (XRF).



Support from EnviroTech: EnviroTech prides itself on helping meet your logistical support needs to supply products when and where you need them to ensure your operations run smoothly. That's why we have built an extensive production and transportation network across the country. That means we have the product diversity and operational agility to reach customers across the United States and Canada. With our storage facilities, truck fleet, rail cars, production plants and dedicated staff, you'll have peace of mind knowing our products will be there precisely when and where you need them. EnviroTech's Research & Development lab is continually working on new, innovative products and can analyze your well core to provide the optimal composition of clay stabilizer to utilize.

©2016 EnviroTech Services, Inc. Product is a registered trademark of EnviroTech Services, Inc.

No warranty expressed or implied, including but not limited to warranty of merchantability or fitness for a particular purpose, is made concerning this product.

Call Us
Phone: 1.800.369.3878
Fax: 1.970.346.3959

Visit Us
www.EnviroTechServices.com

910 54th Avenue, Suite 230
Greeley, CO 80634



1. PRODUCT AND COMPANY IDENTIFICATION

Product Identity: DuraBlend-CEP

Recommended use of the chemical and restrictions on use: Road stabilization and dust control

Manufacturer: EnviroTech Services, Inc.
910 54th Ave, Suite 230
Greeley, CO 80634

Telephone: (970) 346-3900

Emergency Phone: CHEMTREC: (800) 424-9300

SDS Date of Preparation: 09/25/2020

2. HAZARDS IDENTIFICATION

GHS Classification:

Physical	Health	Environment
Not Hazardous	Eye Irritation Category 2A	Not Hazardous

GHS Label Elements:



Warning!

Causes serious eye irritation.

Wash thoroughly after handling.

Wear eye and face protection.

IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing.

If eye irritation persists: Get medical attention

3. COMPOSITION/INFORMATION ON INGREDIENTS

Component	CAS No.	Amount
Water	7732-18-5	Balance
Calcium Chloride	10043-52-4	30-38%
Performance Additive	Proprietary	Proprietary

*The exact percentages of the ingredients in this mixture are considered to be proprietary and are withheld in accordance with the provisions of paragraph (i) of § 1910.1200 of 29 CFR 1910.1200 Trade Secrets

4. FIRST AID MEASURES

Eye: Flush victim's eyes with water for several minutes, while holding the eyelids apart. Get medical attention if irritation occurs and persists.

Skin: Wash skin thoroughly with soap and water. Get medical attention if irritation develops. Remove and launder clothing before reuse.

Ingestion: Do not induce vomiting. Rinse mouth with water and give one glass of water to drink. Never give anything by mouth an unconscious or convulsing person. Get medical attention if symptoms develop.

Inhalation: Remove victim to fresh air. If breathing is difficult or irritation persists, get medical attention.

Most important Symptoms: Causes eye irritation. May cause slight skin irritation.

Indication of immediate medical attention/special treatment: Immediate medical attention is not required.

5. FIRE FIGHTING MEASURES

Suitable (and Unsuitable) Extinguishing Media: Use media appropriate for surrounding fire. Cool fire exposed containers and structures with water.

Specific hazards arising from the chemical: Thermal decomposition may yield hydrogen chloride, halogenated compounds, and chlorine gas.

Special Protective Equipment and Precautions for Fire-Fighting Instructions: Firefighters should wear positive pressure self-contained breathing apparatus and full protective clothing. Aqueous solutions may cause surfaces to be extremely slippery and cause a slip hazard.

6. ACCIDENTAL RELEASE MEASURES

Personal Precautions, Protective Equipment, and Emergency Procedures: Wear appropriate protective clothing as described in Section 8. Wash thoroughly after handling.

Methods and Materials for Containment and Cleaning Up: Dike and collect liquid or absorb with an inert absorbent and place in appropriate containers for disposal. Flush spill area with water. Report releases as required by local, state and federal authorities.

7. HANDLING AND STORAGE

Precautions for Safe Handling: Avoid contact with the eyes, skin and clothing. Avoid breathing mists or aerosols. Wear protective clothing and equipment as described in Section 8. Wash thoroughly with soap and water after handling. Keep containers closed when not in use.

Conditions for Safe Storage, Including Any Incompatibilities: Store in a cool, dry, well-ventilated area away from incompatible materials. Product may be corrosive to some metals.

8. EXPOSURE CONTROLS/PERSONAL PROTECTION

Exposure Guidelines:

Water	None Established
Calcium Chloride	None Established
Performance Additive	None Established

Engineering Controls: Use with adequate general ventilation to minimize exposures.

Respiratory Protection: In operations where exposure levels are excessive, a NIOSH approved respirator with dust/mist cartridges or supplied air respirator appropriate for the form and concentration of the contaminants should be used. Selection and use of respiratory equipment must be in accordance with OSHA 1910.134 and good industrial hygiene practice.

Skin Protection: Wear impervious gloves such as rubber or neoprene if needed to avoid prolonged skin contact.

Eye Protection: Safety glasses recommended.

Other: Long-sleeved clothing and long pants recommended to avoid prolonged skin contact. Suitable washing facilities should be available in the work area.

9. PHYSICAL AND CHEMICAL PROPERTIES

Appearance And Odor: Clear liquid with no odor.

Physical State: Liquid	Odor Threshold: Not established
Vapor Density: Not determined	Initial Boiling Point/Range: 110-122°C (230-252°F)
Solubility In Water: Soluble	Vapor Pressure: Not determined
Relative Density: 1.28-1.40	Evaporation Rate: Not determined
Melting/Freezing Point: Not determined	pH: 5-10
VOC Content: Not determined	Octanol/Water Coefficient: Not determined
Solubility: Complete	Decomposition Temperature: Not determined
Viscosity: <400 cP @ 40°C	Flammability (solid, gas): Not applicable
Flashpoint: None	Autoignition Temperature: Not determined
Flammable Limits: LEL: Not determined	UEL: Not determined

10. STABILITY AND REACTIVITY

Reactivity: Not normally reactive

Chemical Stability: Stable under normal storage and handling conditions.

Possibility of Hazardous Reactions: None known.

Conditions to Avoid: None known.

Incompatible Materials: Strong oxidizing agents, concentrated acids, and some metals.

Hazardous Decomposition Products: When heated to decomposition emits hydrogen chloride, halogenated compounds, and chlorine gas.

11. TOXICOLOGICAL INFORMATION

HEALTH HAZARDS:

Ingestion: Ingestion may cause slight irritation with nausea, vomiting and diarrhea.

Inhalation: Inhalation of mists may cause slight irritation of the nose throat and upper respiratory tract.

Eye: May cause moderate irritation with pain and tearing.

Skin: May cause slight irritation on prolonged or repeated contact.

Sensitization: This material is not known to cause sensitization.

Chronic: None known.

Carcinogenicity: None of the components is listed as a carcinogen or suspected carcinogen by IARC, NTP or OSHA.

Germ Cell Mutagenicity: None currently known.

Reproductive Toxicity: None currently known.

Numerical Measures of Toxicity:

No toxicity data available

12. ECOLOGICAL INFORMATION

Ecotoxicity: No data available

Persistence and Degradability: Biodegradation is not applicable to inorganic substances.

Bioaccumulative Potential: No data available

Mobility in Soil: No data available

Other Adverse Effects: None known

13. DISPOSAL CONSIDERATIONS

Dispose in accordance with local, state and federal environmental regulations.

14. TRANSPORT INFORMATION

DOT Hazardous Materials Description:

Proper Shipping Name: Not regulated

UN Number: None

Hazard Class/Packing Group: None

Labels Required: None

15. REGULATORY INFORMATION

CERCLA: This product is not subject to CERCLA release reporting. Many states have more stringent release reporting requirements. Report spills required under federal, state and local regulations.

SARA Hazard Category (311/312): Refer to Section 2 for OSHA Hazard Classification.

SARA 313: This product contains the following chemicals subject to Annual Release Reporting Requirements under SARA Title III, Section 313 (40 CFR 372): None

EPA TSCA Inventory: All of the ingredients in this product are listed on the EPA TSCA Inventory.

CANADA:

This product has been classified under the CPR and this MSDS discloses information elements required by the CPR.

Canadian CEPA: All the components of this product are listed on the Canadian DSL.

16. OTHER INFORMATION

NFPA Rating: Health = 1

Flammability = 0

Instability = 0

HMIS Rating: Health = 2

Flammability = 0

Physical Hazard = 0

SDS Revision History:

09/25/2020: New SDS

Disclaimer: *This Safety Data Sheet (SDS) is provided in response to customer requests to address the safe handling of the product. All statements, technical information and recommendations contained herein are the best of our knowledge, reliable and accurate. This SDS is not intended to make any representation as to how the product will perform when used for its intended purpose by a user. In that regards the product is sold "AS IS" and nothing in this SDS should be deemed to be a representation or warranty of any injury, loss, or damage, of any kind or nature, which are sustained by or arise from the use of the product. Nothing in this SDS is intended to be a representation or warranty by the manufacturer of the accuracy, safety, or usefulness for any purpose of any technical information, materials, techniques, or practices.*

The information contained in this Material Safety Data Sheet is, to the best of our knowledge, accurate and reliable. This information should be provided to all individuals handling this product. Federal, state, and local regulations should be followed when handling this product.

Roads Planned for Dust Control

Road	Miles
Roosevelt Drive (North of Bridge)	1.12
Pinewood Lane	0.26
Pinewood Drive (Gravel portion)	0.13
Buck Snort Drive	0.14
Trout Avenue	0.29
Dahler Avenue (from asphalt to beach)	0.20
Yost Road (to corner)	0.75
Broadway	0.29
Butterfield Beach Road	1.78
Woodpecker Point Road	0.39
Sawmill Road	0.14
Loon Trail	0.26
Buchite Road	0.91
Alley Between SH6/Lake St and CR1/3rd St	0.13
Total miles	6.79
Request for addition of Minnie Lake Dr.	0.65
Total miles with addition	7.44

PROPOSAL

Date: 3/31/23

Please note the

PAVESTRIPE llc

C.J.Welliver

Address change*

31210 Rasmussen Rd.
Pequot Lakes, Mn. 56472

(218) 513-3893

cjpavestripe@hotmail.com

City of Emily

Gary Hanson

39811 State Hwy 6 P.O. Box 68

Emily, Mn.. 56447

Phone #

763-3360 Gary

Parking Lot Striping Etc.

City Hall/B.Ball court

No. of Spaces	Footage	Misc. Footage	Yellow: 576'
32	1066'	Hash Marks: 320'	White: :
Curbs Footage	Yellow	Red	Handicap: 2 Arrow: None
None	White	Blue	No Parking: 2 Stops: None

Special Instructions Etc.

Misc. 170' top/center lines, 2 "LOADING ZONE" & 1 "PD"

RECEIVED
APR 1 2 2023

History:

BY:

Lay-out & stripe '14

*** We use Federal Spec. High Traffic 100% Acrylic Formula paint ***

Price for Striping only	For the Sum of	Total	\$470.00
-------------------------	----------------	-------	----------

We propose to furnish material and labor, complete and in accordance with the specifications above, for the sum of: \$470.00 To be paid upon completion of the job.

Authorized Signature _____

PROPOSAL

Date: 5/2/23

Please note the

PAVESTRIPE llc

C.J.Welliver

Address change*

31210 Rasmussen Rd.
Pequot Lakes, Mn. 56472

(218) 513-3893

cjpavestripe@hotmail.com

City of Emily
Cari Johnson
39811 State Hwy 6 P.O. Box 68
Emily, Mn.. 56447

Phone # 763-2480
763-3360 Gary

Parking Lot Striping Etc.
Curb on Hwy 6

No. of Spaces	Footage	Misc. Footage	Yellow:
	3110'	Hash Marks:	White:
Curbs Footage	Yellow	Red	Handicap: Arrow:
3110'	White	Blue	No Parking: Stops:

Special Instructions Etc.
Misc.



History:

BY:

Striped '21

*** We use Federal Spec. High Traffic 100% Acrylic Formula paint ***

Price for Striping only	For the Sum of	Total	\$1215.00
-------------------------	----------------	-------	-----------

We propose to furnish material and labor, complete and in accordance with the specifications above, for the sum of: \$1215.00 To be paid upon completion of the job.

Authorized Signature _____

clerk@emily.net

From: Erik Uselman <eboozy@brainerd.net>
Sent: Monday, May 8, 2023 11:37 AM
To: clerk@emily.net
Subject: RE: Striping quote

Blocks 27x 33.00 = 891.00
Curbing 3110' x .62 = 1928.00
City lot. 630.00
City hall 500.00
BB court 400.00
Total bid 4349.00
Thanks, Erik with Linescape

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: clerk@emily.net
Date: 5/5/23 2:25 PM (GMT-06:00)
To: 'Erik Uselman' <eboozy@brainerd.net>
Subject: RE: Striping quote

Erik,

Thank you for providing a quote for the City! Please break out the cost for each line item individually. Also, we only need 27 crosswalk blocks.

Thank you again and have a great weekend!

Cari Johnson, MCMC

City Clerk/Treasurer

City of Emily

Box 68

Emily, MN 56447

clerk@emily.net

From: Erik Uselman <eboozy@brainerd.net>
Sent: Thursday, May 4, 2023 7:30 AM
To: clerk@emily.net
Subject: Striping quote

RECEIVED

BY:

City curbing paint
32 cw blocks
City lot, add centerline
City hall lot
Bb ct stripe
Total quote \$4514.00
Erik with Linescape

Sent from my Verizon, Samsung Galaxy smartphone

April 10, 2023

Gerhart Hanson – Emily City Council
42586 State Highway 6
Emily, MN 56447

Re: Parking and Entrance Concerns along Highway 6 in Emily

Dear Councilman Hanson:

MnDOT District 3 staff met with Mayor Tracy Jones, Kale Jones, Alex Voit and yourself on Wednesday April 5th, 2023 to discuss parking and entrance concerns along Highway 6 in Emily.

Kale Jones provided a brief presentation to request a change to the the parking restrictions in the SW quadrant of the intersection of Highway 6 and County State Aid Highway (CSAH) 1. Currently yellow curb delineates the parking restrictions from the intersection of CSAH 1 south to the egress of the municipal parking lot. Mr. Kale Jones requested the parking restriction be lifted to allow two additional on-street parking stalls closest to the egress of the municipal parking lot. MnDOT does not support the change request due to the intersection currently operating safely with the current parking restrictions, the two proposed parking stalls would infringe on the site lines from eastbound CSAH 1 looking to the south along highway 6 thereby potentially degrading the safe operation of the intersection, and two stalls would provide minimal benefit given the abundance of adjacent parking at the municipal parking lot, Emily Meats, and on-street parking elsewhere in town.

The second request presented by Mr. Kale Jones was to reconfigure the pedestrian ramps at the intersection and widen the existing entrance to Emily Meats parking lot. This would allow the property owner to reconfigure his parking lot and allow for better circulation. Although we like some aspects of the concept we cannot allow a change in the previously acquired access control along the frontage to the Emily Meats property. MnDOT previously acquired access control that identified a 30 foot opening where the current entrance is located. Any widening closer to the intersection will degrade the safe operation of the intersection. MnDOT would recommend the property owner continue to develop parking concepts that would utilize the existing entrance width and location. MnDOT is willing to work with the property owner and city to replace the existing ballards with something more aesthetically pleasing that serves the same purpose of preventing vehicles from driving over the curb and pedestrian ramps. Maybe a planter or some landscaping behind the sidewalk would delineate vehicular circulation and provide better aesthetics to Emily Meats.

MnDOT District 3 staff appreciates the cooperative nature of our meetings and conversations with representatives of City of Emily and Emily Meats. If there are any questions, please do not hesitate to reach out to myself or Rich Munsch, Permits, richard.munsch@state.mn.us, 218-821-6358.

Sincerely,



James Hallgren
Assistant District Engineer
James.hallgren@state.mn.us
218-828-5797

CC: Mike Ginnaty, District Engineer

MAINTENANCE REPORT

5/9/2023

- Washing and removing snow equipment
- Clean up of City Parks
- Working on tree cleanup of roads
- Sweeping roads
- Cemetery cleanup
- Brush Dump work


Brian Foster
Maintenance Supervisor



The power of human connections

P.O. Box 507
Highway 371 North
Brainerd, Minnesota 56401
218-829-2827
1-800-648-9401
Fax: 218-825-2209
Web Site: www.cwpower.com

"This institution is an equal opportunity provider."

A Touchstone Energy® Cooperative 

May 2, 2023

City of Emily
PO Box 68
Emily MN 56447

RECEIVED
MAY 09 2023

BY:

RE: Map Loc #21-000-34-05600 Cin#12184

Dear Brian Foster:

Recently, one of our load management electricians discovered that the boiler at your residence is wired to the dual fuel panel and is not under control. This is a reminder that Mark will be meeting with Brian the first week of May.

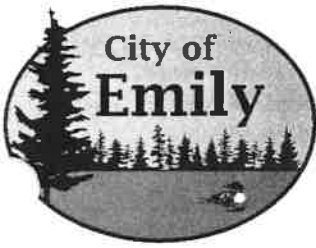
Please make the necessary corrections by June 2, 2023 to comply with our load management program. As per the conditions of the load management programs, the installation shall meet all regulations of the cooperative and that any improper connections shall be grounds for automatic termination of participation in the load management special rates program.

Please call our office when this is complete so we may inspect the control wiring. If you have any further questions, please contact me at 1-800-648-9401.

Sincerely,

Rod Pierzinski
Manager of Power Quality

LE



PURCHASING POLICY

PURPOSE

The purpose of this policy is to establish the procedures for purchases made on behalf of the City of Emily. This policy has the following objectives:

1. To ensure that purchases comply with all applicable laws;
2. To ensure that taxpayers receive the lowest price and the best value for their tax dollars when the City purchases goods and services;
3. To provide clear and consistent guidelines for contractors to follow;
4. To provide clear and consistent guidelines for authorized City employees/purchasers to follow;
5. To limit the discretion of City employees and thus limit the possibility of fraud or favoritism.

PURCHASING OVERSIGHT

The City Clerk/Treasurer is responsible for the overall purchasing function. Department heads shall be responsible for purchasing items within their respective budgets. All contracts, bonds, and instruments of every kind to which the City is a party shall be signed by the Mayor and/or the City Clerk/Treasurer on behalf of the City and shall be executed in the name of the City. All credit applications must be submitted to and approved by the City Clerk/Treasurer.

PURCHASING LEVELS

The City Clerk/Treasurer and department heads shall have the authority to authorize purchases based on appropriations contained in the City's Budget. Purchases that are greater than \$1,500, or items not appropriated through the annual budget, must be approved by the City Council. Emergency repairs of necessary equipment or vital infrastructure may be made up to \$5,000 with the approval of the City Clerk/Treasurer or the department head and the mayor.

PURCHASING PROCEDURES

Purchases may be made by the following methods:

1. Regular purchasing procedures
2. Price agreements
3. Emergency purchasing
4. Disaster purchasing
5. Cooperative purchasing
6. Use of credit cards

PURCHASES OF LESS THAN \$1,500

The purchase may be made in the open market by an authorized purchaser. Authorized purchasers are strongly encouraged to seek quotations from several vendors if the anticipated cost approaches \$1,500.

PURCHASES FROM \$1,500 to \$25,000

If the purchase is expected to be \$25,000 or less, the council has the discretion to make the purchase by obtaining quotes or it may simply buy the item on the open market. If the council chooses to obtain quotes, it must obtain at least two written quotes and keep them on file for a least one year.

Park Commission Minutes

April 27, 2023

The meeting began at 6:04pm.

Roll Call: Matt Horwath, Mike Meelberg, Patrick Rheume, Kale Jones

The meeting began with a note from Comm(issioner) Rheume to note that the April meeting did not constitute a formal meeting as Robert's Rules of Order were not followed. He suggested – and the group agreed – that this format be followed and that action items from the previous meeting be revisited. As such, Mr. Jones was asked to refrain from participation until other agenda items were completed.

The first item of business was elections for Chairperson and Secretary. Comm. Meelberg motioned that Mr. Rheume serve in the position. Comm. Horwath seconded. Motion carried unanimously.

After discussion, the group tabled the election for secretary until the next meeting. Comm. Rheume offered to take minutes for this meeting.

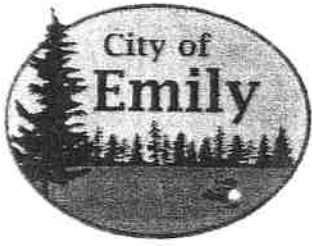
The application of Mr. Kale Jones was reviewed. Comm. Horwath motioned and Comm. Meelberg seconded, that Mr. Jones be allowed to serve on the commission. Motion carried unanimously. Mr. Kale was welcomed to the commission.

An application by Pam Roden was reviewed. She has a previous history with both this commission and as Deputy City Clerk. Comm. Horwath motioned, and Comm. Jones seconded, that Ms. Roden be approved. Motion carried unanimously. The recommendation will be forwarded to City Council for their review.

The group reviewed the budget figures supplied by the City Clerk. Discussion was had about grant funding to supplement any project costs. It was motioned by Comm. Meelberg and seconded by Comm. Jones that Comm. Horwath investigate grant-funding opportunities with state and county agencies. He will report at the next meeting. Motion carried unanimously.

The group discussed various park projects that may merit attention. These include: 1. Redoing the tennis courts, which are rundown, and perhaps resurfacing them and converting them to dual purpose courts that include pickle ball striping. 2. Installation of an electronic scoreboard at the softball fields, and 3. Reconditioning portions of the dugout(s) at the softball fields. The group agreed a field trip to city parks should occur at the next meeting. A meeting date was not set.

There being no further business, It was motioned by Comm. Meelberg and seconded by Comm. Jones to adjourn. Motion carried unanimously.



BY: _____

For Office Use Only
Date Rec'd
By

Application for Appointment Commissions and Committees

Commission or Committee applying for Park Commission
Name Pam Roden

Street Address: _____

City: Emily State MN Zip code 56447

Mailing Address (if different than above): _____

Telephone Number: HL _____

E-mail address: _____

Emily Resident (circle one)? YES or NO If yes, how long? 18 1/2 years

Are you presently serving on a City Commission or Committee (circle one)? YES or NO

If yes, please specify _____

Have you served on a City Commission or Committee in the past (circle one)? YES or NO

If yes, please specify which Commission or Committee and the term positions held: Parks 2007-2006 ?

What do you have to offer to the City of Emily Commission or Committee?

Creative problem solving, past employ-
ment with city, experience working
in groups.

What experience and/or education background do you have that would enhance your effectiveness as a
Commission or Committee member?

Real estate sales, New
construction, leasing, New home
subdevelopment implementation.

Applicant's Signature: Pam Roden

Date 4-20-2023

Please return to City hall drop box or clerk@emily.net

PARKS COMMISSION MEMBERS

<u>Member</u>	<u>Term</u>	<u>Begin Date</u>	<u>End Date</u>
Mike Meelberg	3 years	3/10/2021	12/31/2023
Matt Horwath	3 years	5/11/2022	12/31/2024
Patrick Rheaume	3 years	1/11/2023	12/31/2025
Kale Jones	3 years	4/12/2023	12/31/2025
Pam Roden	3 years	5/10/2023	12/31/2025

**CITY OF EMILY
RESOLUTION NO. 23-15**

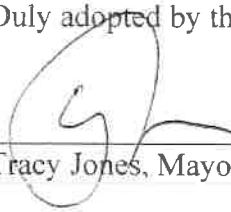
**RESOLUTION ACCEPTING RESIGNATION AND
DECLARING A VACANCY**

WHEREAS, the Emily City Council has received the written resignation of Council Member Mary Eppen, effective on April 17, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EMILY, MINNESOTA, AS FOLLOWS:

1. The Council accepts Mary Eppen's resignation as described above.
2. The Council declares that a vacancy exists on the Council effective on April 18, 2023.

Duly adopted by the City Council of Emily, Minnesota this 18th day of April, 2023.



Tracy Jones, Mayor

Attested:



Cari Johnson, City Clerk/Treasurer

RELEVANT LINKS:

Minn. Stat. § 412.02, subd. 2
Minn. Stat. § 215.01, subd. 1a

Minn. Stat. § 331.17

Minn. Stat. § 412.02, subd. 2a
A.G. Op. 59a-30 (July 24, 1996).

See *Accepting Council Member Resignation and Declaring a Vacancy*, LMC Model Resolution.

Minn. Stat. § 412.02, subd. 2a

A.G. Op. 471-M (Oct. 30, 1986)

Minn. Stat. § 412.121, Minn. Stat. § 471.46

Minn. Const. art. VII, § 6

Minn. Stat. § 415.15
A.G. Op. 471-M (Dec. 27, 1977)

9. Expiration of elected term

Generally, the vacancy occurring at the conclusion of an incumbent's term of office is filled immediately by the successor. If no one has been elected, the incumbent fills the office until the council appoints a successor and that person qualifies for the office.

10. Habitual drunkenness

State law provides that the habitual drunkenness of any person holding office is good cause for removal from office.

F. Filling vacancies

While a council might identify and declare the facts giving rise to a vacancy, for all practical purposes they occur automatically and are not based upon any removal action. Because the council must fill vacancies in elective offices, it should determine whether a vacancy exists. After investigating the facts, the council should pass a resolution declaring a vacancy and then fill it as soon as possible.

State law provides that statutory city councils make the appointment to fill a vacancy, except in the case of a tie vote when the mayor makes the appointment. That means all members of the council, including the mayor, can vote on the appointment. And as long as at least a quorum of the council is present, a majority vote of those present is sufficient to make the appointment.

State law does not place any limitation on a mayor's ability to make an appointment in the case of a tie vote. As a result, the mayor can appoint any qualified person willing to fill the vacancy even if that person was not the subject of the original appointment vote. If the vacancy is for the mayor's office and the council casts a tie vote, the acting mayor should make the appointment. The acting mayor may not, however, appoint himself or herself.

The council may appoint any individual who is eligible for election to that office. Generally, to be eligible a person must be a U.S. citizen, a resident of the city, a qualified city voter, and at least 21 years old. The council is not obligated to appoint any candidate previously defeated in an election for the office.

A resigning councilmember may not vote on the appointment of the successor to that vacancy. A councilmember who is elected mayor, however, may participate in the appointment vote to fill the vacancy in his or her former council position.

RELEVANT LINKS:

Minn. Stat. § 412.02, subd. 2a

Minn. Stat. § 412.02, subd. 2a

Minn. Stat. § 412.02, subd. 2a. See LMC information memo, *City Special Elections*, for more information.

Minn. Stat. § 412.02, subd. 2
Minn. Stat. § 205.07, subd. 1
A.G. Op. 471-M (Nov. 23, 1999)

Minn. Stat. § 471.46

Minn. Stat. § 471.895
Minn. Stat. § 10A.071, subd. 1
Minn. Stat. § 471.895, subd. 1(b)

Under certain circumstances, individuals appointed to fill council vacancies serve on a temporary basis, and the city must hold a special election to elect a permanent replacement to fill the vacancy. Two factors determine whether an election is required: first, whether filing has opened for the next regular city election, and second, the length of the unexpired portion of the term at the time of the vacancy.

If the vacancy occurs on or after the first day to file as a candidate for the next regular city election or if less than two years remain in the unexpired term, the city does not need to hold a special election, and the appointed person can serve out the remainder of the unexpired term. In the alternative, if the vacancy occurs before the first day to file as a candidate for the next regular city election and more than two years remain in the unexpired term, the city must hold a special election to fill the council vacancy at or before the next regular city election, and the person elected will serve out the remainder of the unexpired term.

If the council chooses to hold a special election to fill a vacancy at a time other than at the regular city election, it must first adopt an ordinance specifying the circumstances under which such an election will be held.

State law generally provides that the terms of elected city officials begin on the first Monday in January following the election. However, the attorney general has advised that a person elected to fill a vacancy is eligible to qualify and assume office upon receipt of an election certificate.

G. Councilmembers ineligible to fill certain vacancies

City councilmembers, including mayors and elected clerks, may not be considered to fill vacancies in other city elective offices if the council has the power to make the appointment to fill the vacancy. This rule applies even if a councilmember resigns the position on the council before the council makes the appointment.

An exception to this rule is that the council may appoint one of its members to the office of either mayor or clerk. In such a case, the councilmember being considered for the appointment may not vote.

H. Gifts

Elected and appointed “local officials” are generally prohibited from accepting gifts from “interested persons.” A “gift” is defined as money, real or personal property, a service, a loan, a forbearance or forgiveness of debt, or a promise of future employment, that is given and received without the giver receiving something of equal or greater value in return.

CITY OF EMILY

RESOLUTION # 2022-42

RESOLUTION TO CERTIFY RESULTS OF THE TUESDAY, NOVEMBER 8, 2022 (CANVASSING OF THE GENERAL ELECTION)

WHEREAS: The City of Emily held an election for the office of Mayor and two Council Members on Tuesday, November 8, 2022, during the General Election with 591 persons voting, this includes 107 Absentee votes.

WHEREAS: On this 15th day of November, 2022 the City Council has met to canvass said election results;

WHEREAS: The votes tabulated at said election were:

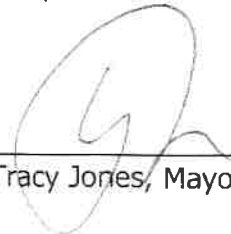
MAYOR	VOTES	COUNCIL MEMBER	VOTES
<u>TRACY JONES</u>	<u>332</u>	<u>GREGORY KOCH</u>	<u>186</u>
<u>ROGER (BUDDY) LUND</u>	<u>193</u>	<u>ANDREW D. HEMPHILL</u>	<u>177</u>
<u>WRITE IN</u>	<u>43</u>	<u>BRYCE BUTCHER</u>	<u>168</u>
		<u>ANDREA DONNELLY</u>	<u>155</u>
		<u>DAVE JOHNSON</u>	<u>125</u>
		<u>BILL SPIESS</u>	<u>120</u>
		<u>WRITE IN</u>	<u>3</u>

Abstract of Votes Case in the Precincts of the City of Emily is attached.

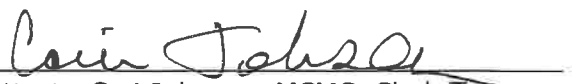
THEREFORE BE IT RESOLVED by the Emily City Council that the official election results for the office of Mayor for the term of 2023-2024 shall be TRACY JONES.

BE IT FURTHER RESOLVED by the Emily City Council that the official election results for the offices of Council Member for the term of 2023-2026 shall be GREGORY KOCH and ANDREW D. HEMPHILL.

Adopted this 15th day of November, 2022.



Tracy Jones, Mayor



Attest: Cari Johnson, MCMC, Clerk-Treasurer

Unofficial Results Tuesday, November 8, 2022

[Results Home](#) [Previous Page](#)

Precincts Reporting in Municipality: 100% 1 of 1

Last Updated: 12/16/22 12:01 PM

Voters Registered at 7AM: 742

Results for Selected Contests in 19286 - Emily

Mayor (Emily)

[Results By Precinct](#)

1 precincts in contest. 1 of 1 precincts reported in municipality.

Party	Candidate	Totals	Pct
NP	Tracy Jones	332	58.45%
NP	Roger (Buddy) Lund	193	33.98%
WI	WRITE-IN	43	7.57%

Council Member (Emily) (Elect 2)

[Results By Precinct](#)

1 precincts in contest. 1 of 1 precincts reported in municipality.

Party	Candidate	Totals	Pct
NP	Gregory Koch	186	19.91%
NP	Bryce Butcher	168	17.99%
NP	Andrea Donnelly	155	16.60%
NP	Dave Johnson	125	13.38%
NP	Bill Spiess	120	12.85%

Party	Candidate	Totals	Pct
NP	Andrew D. Hemphill	177	18.95%
WI	WRITE-IN	3	0.32%

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Emily City Council
ATTN: Mayor Jones
PO Box 68
Emily, MN 56447

May 9, 2023

RE: Emily Manganese Project Update – April 2023

During April, North Star continued exploration drilling of historic areas within the leased lands with the intent to expand the knowledge of the Emily Manganese Deposit generated from prior exploration programs. As of the end of April, fifteen diamond drill holes had been drilled and completed to date. A number of the targets for drilling are located near-to, in-between, or as step-outs from previously drilled areas. Target zones of geology and mineralization continue to be intercepted at anticipated depths.

By the end of April, four batches of samples from eleven of the holes had been shipped for assaying. Results from the assaying typically take 10 – 12 weeks for results.

North Star's environmental consultants are visiting the site weekly to ensure all activities meet the State's environmental requirements and that the operations are in compliance. The Minnesota State Department of Natural Resources and Health Department have also visited the site and will be doing so periodically during the drilling program. With the ending of the snowy season additional work is being undertaken so that any melt and runoff are contained in the designed containment areas.

In April, North Star continued its discussions with the Minnesota Department of Natural Resources on its mineral lease applications on State mineral lands in the Emily area. This activity will be on-going through 2023.

Additional information on the Emily Project is reported periodically by North Star's parent, Nevada Silver Corporation, and can be found on the internet at: www.nevadasilver.com.

724 Bielenberg Drive, #18,
Woodbury, MN 55125 USA
+1 651 788 3775
hs@nsmanganese.com
www.nsmanganese.com



Additionally, Nevada Silver Corporation is planning to change its name to “Electric Metals (USA) Limited” in order to better reflect its role as a developer of battery and technology-related minerals. The anticipated name change is scheduled for May 2023.

North Star is committed to work with the City of Emily and the Emily City Council on the Emily Manganese Project and North Star will keep the Emily City Council apprised of developments of the Project.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Rick Sandri

Henry (Rick) Sandri, Ph.D.
Chief Executive Officer
North Star Manganese Inc



724 Bielenberg Drive, #18,
Woodbury, MN 55125 USA
+1 651 788 3775
hs@nsmanganese.com
www.nsmanganese.com

clerk@emily.net

From: clerk@fiftylakesmn.com
Sent: Wednesday, April 12, 2023 8:50 AM
To: clerk@emily.net
Cc: 'Ann Raph'
Subject: RE: Clean Up Day 2023

Hi Cari,

Council approved partnering with the City of Emily for the Clean Up day event. Please keep us informed of any details.

Thanks

Karen L. Stern
City Clerk-Treasurer

City of Fifty Lakes
PO Box 125
Fifty Lakes, MN 56448
218-763-3113

From: clerk@emily.net <clerk@emily.net>
Sent: Tuesday, March 21, 2023 9:20 AM
To: 'Karen Stern' <50lakes@emily.net>
Subject: Clean Up Day 2023

Karen,

The Emily City Council would like to know if the City of Fifty Lakes is interested in partnering with Emily for a Clean Up Day event on Saturday, September 16, 2023.

Thank you and have a great day!

Cari Johnson, MCMC
City Clerk/Treasurer
City of Emily
PO Box 68
Emily, MN 56447
E clerk@emily.net
P 218.763.2480
F 218.763.2481
W www.cityofemily.com
Pop. 862

Effecting Positive Change

City of Emily & City of Fifty Lakes

Clean Up Day

Saturday, September 16, 2023

9:00 AM to 12:00 PM

Entrance at

20823 County Road 1

(Emily Maintenance Shop)

Charge per load \$5.00 per vehicle.

Use Crow Wing County Solid Waste Coupon \$10.00-Coupon non-refundable

Additional charges will be added for materials listed below.

ELECTRONICS	TIRES
Computers, Computer Monitors, TV's 27" or smaller, VCR's, DVD Players, Stereo's, Fax Machines, Copiers, Printers, Telephones \$6.00 EACH	Car Tire (15" without rim) \$3.00 EACH
TV's 27" or smaller \$11.00 EACH	Car Tire (15" with rim) \$5.00 EACH
TV's 28" or larger \$16.00 EACH	Truck Tire (16" without rim) \$5.00 EACH
	Truck Tire (16" with rim) \$8.00 EACH
	Tractor Tire (Without rim) \$11.00 EACH
FURNITURE	MATTRESSES & BOX SPRINGS
Couches, Chairs, Tables, and other large items \$8.00 EACH	Mattress \$31.00 EACH
Sofa Sleeper \$15.00 EACH	Box Spring \$31.00 EACH
APPLIANCES	UNCOVERED LOADS
Refrigerators Freezers Stoves Microwaves Humidifiers/Dehumidifiers And other appliances \$6.00 EACH	NOTE: All vehicles will be checked. Loads that are too large will be given a pass to proceed to the landfill after the charges are collected. If loads are sent to the landfill, ALL loads must be covered per State Law 169.81, Subd. 5. A \$5.00 charge will occur directly to the vehicle operator at the landfill.

ITEMS NOT ACCEPTED- paints, oils, chemicals, yard waste, fluorescent light bulbs, heavy duty equipment tires or regular household garbage.

Residential Only-Proof of property ownership within the City Limits required.

Solid Waste	
Mixed Municipal Solid Waste (MMSW) Compacted Commercial Per Ton	†\$60.88
Mixed Municipal Solid Waste (MMSW) Compacted Commercial – Out of County Per Ton	†\$182.63
Industrial Solid Waste (ISW) Compacted Commercial Per ton	†\$66.73
Loose Garbage (Sanitary Landfill)	
Per Cubic Yard	†\$10.75
Furniture (Per Item)	†\$7.00
Sofa Sleeper	\$14.00
Per Bag of Garbage (Sanitary Landfill)	†\$4.25
Loose Industrial Solid Waste (ISW)	
Per Cubic Yard	†\$11.75
<i>ISW requires prior approval according to Industrial Solid Waste Management Plan (ISWMP)</i>	
Demolition Material (Demolition Landfill)	
Per Cubic Yard	†\$6.30
<i>To calculate cubic yards: length x width x height = Total Cubic Feet - Total Cubic Feet/27 = Cubic Yards</i>	
Asbestos	
Friable	†\$5.00 per bag
Non Friable	†\$11.00 cu. yd
<i>* Includes applicable taxes</i>	
Mattresses/Bed Springs (Sanitary Landfill or Recycled)	
Mattress Only	†\$30.00
Bedspring Only	†\$30.00
*Recycled Mattress Only - Twin/Full	\$30.00
*Recycled Bed Spring Only - Twin/Full	\$30.00
*Recycled Mattress Only - Queen (60x80) or larger	\$30.00
*Recycled Bed Spring Only - Queen (60x80) or larger	\$30.00
Metal mattress Springs	\$5.00
<i>*For mattress to be "recycled" they must be clean, dry and visible for inspection by the Landfill Office attendant.</i>	
Tires (Recycled)	
Tire no rim (15 inches or smaller)	\$2.00
Tire with rim (15 inches or smaller)	\$3.50
Tire no rim (16 inches or greater)	\$3.50
Tire with rim (16 inches or greater)	\$7.00
Semi-truck tire no rim	\$7.00
Semi-truck tire with rim	\$10.00
Tractor Tire no rim	\$10.00
Tractor Tire with rim	\$30.00
Equipment Tire	\$140.00
Oil/Antifreeze/Battery Disposal (Recycled)	
Oil	Free
Batteries (lead acid car and marine)	Free
Antifreeze	Free
Oil Filters	Free
There are 11 oil disposal sites for residents of Crow Wing County, including the County Landfill For locations visit www.crowwing.us/734/Recycling	
Miscellaneous Fees	
Scrap Metal (Recycled)	\$4.00/yd
Propane Tank small - up to 20 lb.	\$7.00
Propane Tank large 20-100 100 lb.	\$15.00
Electronics (Recycled) -- Residential Only	
Examples are; but not limited to: Computer (monitor, tower, keyboard, mouse); Printer; Scanner; Desk top copier; Stereo Systems; DVD's; VCR's; Satellite receiver; Paper shredder	\$5.00/Item
TV's 27" or smaller	\$10.00
TV's 28" or larger	\$15.00

All loads must be covered to ensure we keep our road ways clean! A fee will be charged for all uncovered loads.

Residential uncovered loads	\$5.00
Commercial uncovered loads	\$10.00
Compost Disposal	
RESIDENTIAL - brush, leaves and garden waste	Free
COMMERCIAL - brush, leaves and garden waste	\$5.00/cubic yard
Stumps *determined by landfill operator based on size and cleanliness	\$5 - \$20
Household Hazardous Waste	
Examples are; but not limited to: varnish and paint remover, fuel additives, lighter fluid, lubricants, rust and tar removers, pool chemicals, fuel cylinders, gasoline contaminated with oil or water, and pesticides. For more information: https://crowwing.us/229/Hazardous-Waste	Free
Household Recycling Items	
Examples are; but not limited to: glass, plastics with a neck, paper (this includes glossy magazines, cereal and beverage boxes, phone books, newspapers, mixed papers), corrugated cardboard, aluminum cans, and tin cans. For more information: https://www.crowwing.us/734/Recycling	Free
Major Appliances (Recycled)	
Examples are; but not limited to: Washers, dryers, dishwashers, hot water heaters, microwaves, stoves/ovens, refrigerators, air conditioners, dehumidifiers.	\$5.00/item
Vehicle Weight	
Scale Use Fee	\$5.00
<i>*The scale at the Crow Wing County Landfill is certified annually by the State of Minnesota.</i>	
<i>Effective Date: January 1, 2023</i>	

Clean Up Day 2021 Expenses

Vendor	Description	Cost
Anonymous	Clean Up Day collections	\$ (2,009.00)
Emily Rolloff & Recycling	3 - 20 yd containers for scrap metal with \$525 credit	\$ 1,050.00
Emily Rolloff & Recycling	2 - 30 yd and 3 - 20 yd containers for waste	\$ 3,100.44
Total		\$ 2,141.44
	Fifty Lakes charged half	\$ 1,070.72
	City of Emily's expense	\$ 1,070.72

May 4, 2023 4 p.m.

Crow Wing County (CWC) Commissioners Doug Houge, Steve Barrows, Jon Lubke, and Paul Koering held a Neighborhood Meeting on Papoose Road near Little Emily Lake with Gary Griffin, CWC Land Services Director, Tom Strack, CWC Environmental Services Specialist, and Tim Houle, County Administrator. Over 30 members of the public attended.

The County Board held the meeting to listen to concerns regarding the proposed Crow Wing County Park at Little Emily Lake. The County Administrator reported there is a trend that people in Crow Wing County cannot afford to live on lakes. The County Board presented a concept plan of the proposed park to start the conversation. The proposed park would repurpose tax forfeited land for a park with a beach. The public was encouraged to visit the five County parks, including the Fire Tower and Milford Mine Memorial Park locations, as examples. The County Board does not want to cause problems for the community and will take concerns into account.

Primary Concerns of the Public:

- Garbage/trash/dumping
- Campers (rowdy and loud)/no parties/no camping
- Police coverage/thefts/isolated area
- Small pristine lake/no pollution/runoff/too small for beach/no outlet
- Keep land and environment natural/conservation/low impact/preserve and protect shore/environmental impact/no public access
- No mine tailings near lake
- No boat launch/no motorized boats or jet skis/wake damage/threat of aquatic invasive species/other boat launches available on nearby lakes
- Water level fluctuations/beach under water/sand would have to be brought in
- No ATVs in lake or along shoreline
- Long drive back to park
- Disruption of loon habitat and fishery/fish spawning area
- Too many bugs in summer/loss of forestry cover to reduce bugs
- Loss of current use/want to keep quiet and peaceful
- Homelessness in park
- Ongoing management of park
- Loss of hunting land
- Alternate plan for park: preserve natural hardwood forest, glacial ridge, beach not adequate, no deforestation, no dramatic change – Environmentally sustainable park recommended: carry-in access, footpaths instead of developed trails, no beach, no boat landing, no motorized boats

Positive Comments of the Public:

- Access to a beach/handicapped accessible beach
- Kayak and canoe on the lake with carry-in access
- Fishing (suggestion to stock lake)
- Walking trails
- Lake pollution, such as phosphorus, reportedly linked to people living on lakes, not usually to parks/do water testing (as baseline or periodically for environmental concerns)

- Children develop care for the environment by experiencing the outdoors, such as visiting a park
- Developed properties have less dumping/partying
- Compromise with beach, walking trails, carry-in access, and no boat launch

County Parks are managed to high standards. The County Board stated the park would be gated, the gates locked when the park is closed, and if necessary motion activated cameras would be installed. The County Sheriff would be called if the park is vandalized. The County hires staff (5 staff members) to maintain County Parks. There would be regular County staff presence all week long. Staff would come to the park every other day with additional trips as needed.

The County Board stated ATVs are not allowed in County Parks. The County Board also stated the area will not lose the ATV or snowmobile trails.

None of the County parks allow camping.

The County Board will balance the pros and cons with other information. The next step is to develop a potential site plan. An environmental assessment sheet would be completed during development of the plan. The County Board is open to holding another meeting after plans are developed. Development of a park would be a slow process.

Kirk Soldner gave permission for his alternate park plan to be distributed.

The County Board feels the lake would provide a great swimming area and there is land for development of walking trails. The County is committed to working with the City and residents.

The County Board thanked the public for a respectful meeting.

RESOLUTION NO. 23-17

**A RESOLUTION APPROVING PINE RIVER STATE BANK AND
PERSHING WEALTH SOLUTIONS BNY MELLON ACCOUNT(S) SIGNERS**

WHEREAS, signers need to be designated for the City of Emily's Pine River State Bank account(s) and Pershing Wealth Solutions BNY Mellon account(s).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA that the following are designated as approved signers of the City of Emily's Pine River State Bank account(s):

Cari Johnson, City Clerk/Treasurer
Tracy Jones, Mayor
Gerhart Hanson, Jr., Acting Mayor
Gregory Koch, Alternate Council Member
Amy Prokott, Deputy Clerk

BE IT FURTHER RESOLVED that the following are designated as approved signers of the City of Emily's Pershing Wealth Solutions BNY Mellon account(s):

Tracy Jones, Mayor
Gerhart Hanson, Jr., Acting Mayor
Cari Johnson, City Clerk/Treasurer

Passed by the City Council of Emily, Minnesota this 9th day of May, 2023.

Tracy Jones, Mayor

Attested:

Cari Johnson, MCMC, City Clerk/Treasurer

**CITY OF EMILY
COUNTY OF CROW WING
STATE OF MINNESOTA**

RESOLUTION NO. 23-18

RESOLUTION APPROVING A LAWFUL GAMBLING PERMIT

WHEREAS, the City Council of the City of Emily allows gambling licenses to be issued within the city;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

That Lakers Lions of Emily, Outing & Fifty Lakes' request for a gambling permit at The Pickled Loon Saloon of Emily, 44025 State Highway 6, Emily, for a raffle drawing on August 19, 2023 hereby be approved with no waiting period, thereby allowing sale of raffle tickets immediately after approval of the application by the Minnesota Gambling Control Board.

Adopted effective the 9th day of May, 2023 by _____ voice vote:

Tracy Jones
Mayor

Dated

Attest:

Cari Johnson, MCMC
City Clerk/Treasurer

Dated

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: <u>Lakers Lions of Emily, Outing & Fifty Lakes</u>	Previous Gambling Permit Number: X- <u>00913-21-013</u>
Minnesota Tax ID Number, if any: _____	Federal Employer ID Number (FEIN), if any: <u>41-1601886</u>
Mailing Address: <u>849 Shafer Lake Rd NE</u>	
City: <u>Outing</u>	State: <u>MN</u> Zip: <u>56662</u> County: <u>Cass</u>
Name of Chief Executive Officer (CEO): <u>Jan M. Peterschick</u>	
CEO Daytime Phone: <u>763.244.4563</u>	CEO Email: <u>jmp21618@gmail.com</u>
(permit will be emailed to this email address unless otherwise indicated below)	
Email permit to (if other than the CEO): _____	

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): The Pickled Loon Saloon of Emily

Physical Address (do not use P.O. box): 44025 State Highway 6

Check one:
 City: Emily Zip: 56447 County: Crow Wing
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 08/19/2023

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

Checklist for Exempt Raffle

Organization Name: Lakers Lions of Emily, Outing & Fifty Lakes	Previous Gambling Permit #: X-00913-21-013	Date of Raffle Drawing: 08/19/2023
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INSTRUCTIONS:

- The purpose of this form is to help your organization conduct exempt raffles in compliance with the requirements listed below. Detailed information regarding each requirement is available by clicking on the following links [in blue italics]: 1) applicable statutes and rules; 2) the *Lawful Gambling Manual* chapter on raffles; 3) the online class, "*Conduct of Raffles*"; and 4) the *phone number and email address* of your county's Compliance Specialist.
- After reading each checklist item, mark "Yes" to indicate that you understand the requirement and agree to comply. After answering "Yes" to each applicable item, your organization's CEO must sign the acknowledgment below. Include the completed checklist as part of your application to conduct an exempt raffle.

		<ul style="list-style-type: none"> If tickets will be sold prior to the event, mark "Yes" to item #1 and mark "N/A" to items #2 and #3. If tickets are sold only at the event using theater tickets, mark "N/A" to item #1 and answer "Yes" to items #2 and #3. 	Yes	Conduct
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1. Tickets are printed in accordance with MN Rule <i>7861.0310</i> .	<input checked="" type="checkbox"/>	9. Only cash, personal checks, cashier's checks, money orders, travelers' check, and debit cards may be accepted (NO CREDIT CARDS). (<i>349.2127</i>) (<i>7861.0260</i>)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2. Tickets contain the sequential number of the raffle ticket. (<i>349.173</i>)	<input type="checkbox"/>	10. The method of selection cannot be manipulated or based on the outcome of an event not under the organization's control. (<i>349.173</i>)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. (<i>349.173</i>)	<input checked="" type="checkbox"/>	11. Persons are not required to be present at a raffle drawing to be eligible to win. (<i>349.173</i>) (<i>7861.0310</i>)
<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	12. Raffle tickets are not sold to or won by persons under age 18. (<i>349.181</i>) (<i>7861.0310</i>)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4. The organization is the sole owner of all the real or personal property to be awarded. (<i>7861.0260</i>)	<input checked="" type="checkbox"/>	13. Purchasers are not required to buy anything other than the ticket. (<i>349.173</i>) (<i>7861.0310</i>)
<input type="checkbox"/>	<input type="checkbox"/>	5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. (<i>7861.0260</i>)	<input checked="" type="checkbox"/>	House Rules
<input type="checkbox"/>	<input type="checkbox"/>	6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. (<i>7861.0260</i>)	<input checked="" type="checkbox"/>	14. Clear and legible house rules in accordance with MN Rule <i>7861.0310</i> are prominently posted at the point of winner selection.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (<i>349.166</i>)	<input checked="" type="checkbox"/>	Post Raffle Conduct
<input type="checkbox"/>	<input type="checkbox"/>	8. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. (<i>340A.707</i>)	<input checked="" type="checkbox"/>	15. An exempt permit financial report (<i>LG220A</i>) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. (<i>349.166</i>)
			<input checked="" type="checkbox"/>	16. Gambling funds may only be spent for allowable expenses and lawful purposes. (<i>349.12 3a & 25</i>)
			<input checked="" type="checkbox"/>	17. Gambling records must be kept for 3½ years. (<i>7861.0310</i>)

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

Noncompliant Activity: I acknowledge by signing below that my organization must follow all raffle rules and that any gambling activity conducted by the organization at the event that is not in compliance with Minnesota Statute and Rule may subject the organization to citation or the inability to receive future permits to conduct gambling. I understand that my permit will not be issued until this form has been completed and submitted to the Minnesota Gambling Control Board.

Signature: 	Date: 4.12.23	Print Name: Jan M. Peterschick
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<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application.</p>	<p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public</p>	<p>Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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<p align="center">How You May Spend Gambling Funds</p>	<p align="center">How You May Not Spend Gambling Funds</p>
<p>Allowable expenses - Gambling funds may be spent for allowable expenses, such as:</p> <ul style="list-style-type: none"> • gambling equipment (pull-tabs, bingo paper, bingo blower, paddlewheel tickets, tipboard games); • advertising; • printing raffle tickets; or • any services or goods that are directly related to the conduct of your gambling. <p>Charitable contributions - Gambling funds may be spent for the following charitable contributions (lawful purpose):</p> <ul style="list-style-type: none"> • to or by 501(c)(3) organization and 501(c)(4) festival organizations; • relieving the effects of poverty, homelessness, or disability; • problem gambling programs approved by the Minnesota Department of Human Services; • public or private nonprofit school; • scholarships (if a contribution is made to a scholarship fund, it must be made to a nonprofit organization whose primary mission is to award scholarships); • church; • recognition of military service (open to public) or active military personnel in need; • activities and facilities benefiting youth under age 21; • citizen monitoring of surface water quality, with data submitted to Minnesota PCA; • unit of government (NOTE: A direct contribution to a law enforcement or prosecutorial agency is not allowed); • wildlife management projects or activities that benefit the public-at-large, with DNR approval; • grooming and maintaining snowmobile or all-terrain trails that are grant-in-aid trails, or other trails open to public use, with DNR approval; • supplies and materials for DNR training and educational programs; • nutritional programs, food shelves, and congregate dining programs primarily for persons who are 62 or older or disabled; • community arts organizations or programs; • humanitarian service recognizing volunteerism or philanthropy; and • acquisition and repair of real property and capital assets (contact the Gambling Control Board for requirements). 	<ol style="list-style-type: none"> 1. Controlled contribution - An organization may not retain any control over any contribution made from gambling funds. The only exception is for expenditures by a 501(c)(3) organization or a 501(c)(4) festival organization to its general fund. 2. Financial gain - A contribution or expenditure may not be made if it results in any monetary, economic, financial, or material benefit to the organization making the contribution or expenditure. 3. Government - An expenditure may not be made for: <ul style="list-style-type: none"> • influencing the nomination or election of a candidate for public office; • promoting or defeating a ballot question; or • any activity intended to influence an election or a governmental decision-making process. 4. Law enforcement - A direct contribution may not be made to a law enforcement or prosecutorial agency. 5. Pension - A contribution may not be made to a government pension or retirement fund, such as a fire relief association. 6. Conflict of interest - A contribution or expenditure may not be made if it is not allowed under the conflict of interest provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Section 317A.255. 7. Alcohol - An expenditure may not be made for the purchase of any intoxicating liquor, wine, or malt beverages. 8. Fundraising - An expenditure may not be made for fundraising costs, except as allowed for a 501(c)(3) organization or 501(c)(4) festival organization from its general fund. 9. Other organizations - With few exceptions, gambling funds may not be contributed to other organizations or clubs such as veterans, fraternal, Lions, etc. unless it is a 501(c)(3) organization. 10. Other contributions - A contribution may not be made to a 501(c)(3) organization or another entity with the intent or effect of not complying with lawful purpose restrictions or requirements.

Business Record Details »

Minnesota Business Name
Emily-Outing-Fifty Lakes Lions Club

Business Type
Nonprofit Corporation (Domestic)

MN Statute
317A

File Number
Y-28

Home Jurisdiction
Minnesota

Filing Date
11/30/1984

Status
Active / In Good Standing

Renewal Due Date
12/31/2023

Registered Office Address
849 Shafer Lake Rd. Ne
Outing, MN 56662
USA

Number of Shares
ONE

Registered Agent(s)
(Optional) Currently No Agent

President
Barry Pederson
1272 Parsonage trl. NE
outing, Minnesota 56662-5666
United States

Filing History

Filing History

Select the item(s) you would like to order: Order Selected Copies

<input type="checkbox"/>	Filing Date	Filing	Effective Date
<input type="checkbox"/>	11/30/1984	Original Filing - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	11/30/1984	Nonprofit Corporation (Domestic) Business Name (Business Name: Emily-Outing-Fifty Lakes Lions Club)	

<input type="checkbox"/>	Filing Date	Filing	Effective Date
<input type="checkbox"/>	05/17/1990	Registered Office and/or Agent - Nonprofit Corporation (Domestic)	
	05/17/1990	Nonprofit Corporation (Domestic) Mailing Address	
<input type="checkbox"/>	09/29/2000	Registered Office and/or Agent - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	2/27/2013	Involuntary Dissolution - Nonprofit Corporation (Domestic)	
	2/28/2014	Involuntary Dissolution Name Hold Release - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	10/19/2015	Annual Reinstatement - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	2/19/2020	Involuntary Dissolution - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	4/1/2020	Annual Reinstatement - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	12/2/2020	Registered Office - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	1/25/2022	Involuntary Dissolution - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	5/4/2022	Annual Reinstatement - Nonprofit Corporation (Domestic)	



Land Services Department
218-824-1010

322 Laurel Street
Brainerd Minnesota 56401

April 14, 2023

Christa Andrews
City of Emily
PO Box 68
Emily, MN 56447

RECEIVED
APR 15 2023
BY:

Re: Classification to "Non-Conservation" and Future Sale of Tax Forfeited Lands

Dear Ms. Andrews:

In the near future, the Crow Wing County Board of Commissioners will classify the tax forfeited parcels, attached, as "Non-Conservation" which is required prior to sale pursuant to MS 282.01

Before, however, Crow Wing County can proceed with its plans to offer these parcels for sale, the city or township wherein these parcels lie **"must first approve the classification and intended sale"** by the County Board. The city or township **"is considered to have approved the classification and sale if the county board is not notified of the disapproval...within 60 days of the date"** of this letter.

If you respond within 60 days and do not support the County Board's action, **"the County Board must follow the procedures in paragraphs (c) and (d) per MS Statute 282.01, with regard to the parcel, and must additionally cause to be published in a newspaper a notice of the date, time, location, and purpose of the required meeting."**

Please review the list of tax forfeited parcels, attached, and inform this office of your approval or disapproval of the County Board's future action to classify said parcels to a "non-conservation" status with intentions to sell at a future public auction.

Please include the zoning information for each tax forfeited parcel along with any special assessments that are or will be attached to each parcel.

Maps have been enclosed to aid in your review.

If you have any questions concerning this process, please advise.

Sincerely,

Steven Timblin & Janele Waterman
Environmental Services Coordinators

Enclosures

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

CITY OF EMILY

Tract	Description	Sec.-Twp.-Rge.	Approx. Lot Size (acres)	RE Code(s)	Remarks	Specials	Judgement Year	Forfeited	Zoning
	NE1/4 OF NE1/4 23 138 26	23-138-26	40.09	21230574				1/25/1937	



21230574

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



Ruth Lake Improvement District

PO Box 33

Emily, MN 56447

Phone: (612) 889-9764

Email: djb101@me.com

April 17, 2023

Emily City Council

39811 State Hwy 6

Emily, MN 56447

Subject: Emily Lakes & Rivers Protection Fund

Dear Mayor and Council Members:

On behalf of Ruth Lake Improvement District (RLID) I want to thank you for awarding us \$4,833 for use in our Eurasian Watermilfoil remediation program. Your partnership with RLID forms an essential part of our ability to maintain Ruth Lake as the important economic, environmental, and recreational asset that it is for our city, region and state. We look forward to continued success in our joint efforts to preserve the beauty and health of Ruth Lake.

All the best,



Daniel Brennan

RLID President

RECEIVED
APR 17 2023

BY:



April 4, 2023

Dear Cari,

There are many ways the Initiative Foundation can support economic and community growth in your community. We are proud to partner with you whenever we can on the following opportunities:

Grants to Nonprofits, Schools and Local Governments

From advancing strategies to address workforce shortages to partnering with local and regional community and economic development entities, the Initiative Foundation and its grants program is a trusted partner to support early-stage feasibility studies and pilot projects. The Foundation also avails itself to cost-share for projects that advance inclusive community initiatives that promote belonging.

Financing for Businesses

As a certified Community Development Financial Institution (CDFI), the Initiative Foundation is in a unique position to partner with lenders to help start, grow and expand local businesses. Rather than compete, our gap-lending program complements local lenders to create jobs and strengthen communities.

Engaging Citizens and Building Community

The Foundation hosts programs, workshops and leadership initiatives that connect public and private sectors to address economic growth and recovery. These range from economic development and nonprofit management topics to quality, affordable childcare and clean energy opportunities.

Recovery From Disasters

If your community experiences a tornado, flood or a man-made disaster, the Foundation can help. We have a long history of rapidly deploying fundraising tools to host and publicize charitable relief funds that promote accountable, tax-deductible giving options for donors. Foundation staff may also be able to connect your community to additional, out-of-region resources.

Hosting Charitable Funds

From 2011 to 2030, nearly \$48 billion is poised to pass from one generation to the next in Central Minnesota. Does your community have a charitable tool to accept gifts, bequests, or even real estate? An Initiative Foundation-hosted charitable fund is an excellent resource for channeling local dollars and promoting local generosity.

Finding Solutions

If you are facing a unique challenge, we may be able to connect you to experts, potential funding sources or other organizations that have had similar experiences. Don't hesitate to contact us.

If we've not been able to connect this year, we'd love to schedule an impact-update meeting. Please don't hesitate to contact me at cnewbanks@ifound.org or (320) 631-2042.

Thank you for all you do in your community!

Sincerely,

Carl Newbanks
Director of Development



BY:



Our Mission:

"To provide food and other necessities to members of our community who are struggling to make ends meet and to maintain dignity and privacy for the people we serve".

April 21, 2023

City of Emily
PO Box 68
Emily, MN 56447

RECEIVED
MAY 17 2023

BY:

Dear City of Emily,

Thank you for your very generous donation of \$250.00 to the Emily Food Shelf. Your contribution to the March Matching Campaign helps us stretch our dollars even further.

In the past year we have doubled the number of households we serve. We are seeing more two income households who are still struggling to put food on the table. We have seen individuals who currently do not have a roof over their heads or are one crisis away from losing it. As a result of this increased need in our community, beginning in May, we will now be open weekly on Tuesdays from 12pm to 2pm and on the 2nd Tuesday we will also be open from 4pm to 6pm.

When these neighbors are able to come to the food shelf and have the burden of not having access to food lifted, it makes a huge difference. We often hear them say, "I don't know what I would do without you." With your generous gift you are now a part of that.

We recently received a grant that has allowed us to make several improvements at the food shelf including new freezers, new shelving, and fresh paint. We are so excited for our community to be able to see all the love we have put into EFS. As a part of this we are having a "Grand Re-opening" during **Spring Fling on May 20, 2023 from 11am to 2pm**. We would like to invite you to come by and see the food shelf first-hand, have a cup of coffee and a treat, and experience what EFS has to offer to our community.

Thank you again for caring about our friends and neighbors. Your devotion to supporting Emily Food Shelf only makes our community that much stronger. The people we serve are always so grateful. We only wish we could even come close to expressing their gratitude on their behalf. However, we will gladly continue to accept their hugs of thanks on your behalf.

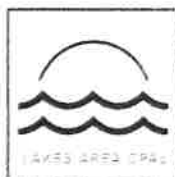
We hope to see you on May 20th so that you can see the full impact of your donation.

With our Deepest Gratitude,

Andrea Gressman & The EFS Board of Directors
EFS Director

*Thank you so much for all your support !!!
- Andrea*

Emily Food Shelf PO Box 93, 20948 CO Rd 1, Emily, MN 56447
emilyfoodshelldirector@gmail.com www.emilyfoodshelf.com
Please follow us on Facebook and Instagram.



Clasen & Schiessl CPAs, Ltd.

PO Box 90, Pequot Lakes, MN 56472

(218) 568-5242 Fax (218) 568-8680

Visit us at lakesareacpas.com

May 4, 2023

Office of the State Auditor
Government Information Division
525 Park Street, Suite 500
St. Paul, MN 55103

RE: **Extension for the following City:**

<u>City</u>	<u>EXTENSION REQUESTED</u>	<u>EXTENSION DATE</u>
City of Emily	45 Days	June 30, 2023

We are unable to compile the information necessary to complete the audit of the above City in a timely manner and therefore are requesting an extension of time to complete the City Financial Reporting Forms and the City's Audited Financial Statement Report. We anticipate the completion of these reports to be within the date listed above.

If you have additional questions or concerns, please contact us. Thank you.

Sincerely,

Susan M. Schiessl
Certified Public Accountant

SMS:ajs

clerk@emily.net

From: OSA GID <gid@osa.state.mn.us>
Sent: Friday, May 5, 2023 11:28 AM
To: clerk@emily.net
Cc: ASchrupp@lakesareacpas.com; SSchiessl@lakesareacpas.com;
Mayor.TracyJones@cityofemily.com
Subject: Re: Extension Request - City of Emily

Hello Cari,

Extension has been approved. Thank you.

Kathy Docter CPA, CFE
Director
Government Information Division
525 Park Street, Suite 500
St. Paul, MN 55103



From: clerk@emily.net <clerk@emily.net>
Sent: Thursday, May 4, 2023 2:30 PM
To: OSA GID <gid@osa.state.mn.us>
Cc: ASchrupp@lakesareacpas.com <ASchrupp@lakesareacpas.com>; SSchiessl@lakesareacpas.com
<SSchiessl@lakesareacpas.com>; Mayor.TracyJones@cityofemily.com <Mayor.TracyJones@cityofemily.com>
Subject: FW: Extension Request - City of Emily

Hello Tiffany,

The City of Emily is requesting the extension. Please let us know if you need any further documentation.

Thank you,

Cari Johnson, MCMC
City Clerk/Treasurer
City of Emily
PO Box 68
Emily, MN 56447
E clerk@emily.net
P 18.763.2480
F 18.763.2481
W www.cityofemily.com
Pop. 862

From: Venne, Jeri (IRR) <jeri.venne@state.mn.us>
Sent: Tuesday, May 9, 2023 12:23 PM
Cc: Ridlon, Whitney (IRR)
Subject: EV Charging Infrastructure - Rural Community Informational Meeting Wednesday, May 17 at 8 a.m.



DEPARTMENT OF IRON RANGE RESOURCES & REHABILITATION

EV GROW project to expand electric vehicle charging infrastructure in rural northeastern Minnesota

Iron Range Resources & Rehabilitation is leading a new project aimed at expanding electric vehicle (EV) charging infrastructure in rural areas. The project, EV GROW, is designed to support the development of a comprehensive EV charging network across northeastern Minnesota with the goal of making it easier and more convenient for people to switch to electric transportation. The EV GROW project is part of a broader statewide initiative aimed at promoting the adoption of EVs and expanding charging infrastructure across

Minnesota. As part of this effort, Minnesota has already installed hundreds of charging stations throughout the state with plans to expand the network even further in the coming years.



The EV GROW project aims to prepare the region for opportunities such as the Department of Transportation's Charging and Fueling Infrastructure Discretionary Grant and will involve a collaborative stakeholder approach to planning for EV charger placements. By bringing together local businesses, community groups and government agencies, the project will ensure that EV charging infrastructure is strategically located to maximize accessibility and convenience for EV owners. This will not only benefit local residents and visitors but also attract new businesses and industries to the area. Community leaders interested in EV charging for their

communities are encouraged to collaborate and provide input as the project is planned and implemented.

In the planning and siting of EV chargers, it will be important to prioritize equity and consider the needs of all community members. This means ensuring that EV chargers are accessible to low-income and historically marginalized communities, as well as rural areas with limited access to transportation options. To achieve this goal, the project will engage with communities to understand their needs and preferences and incorporate equity considerations into the decision-making process for siting EV chargers. Additionally, the project will explore funding opportunities and partnerships with organizations committed to promoting equitable access to clean energy and transportation. By prioritizing equity, all communities will benefit and have access to the resources necessary to thrive in a sustainable future.

"We are excited to lead this effort to expand EV charging infrastructure in rural areas," said Iron Range Resources & Rehabilitation Commissioner Ida Rukavina. "With the transition to clean, electric transportation already underway, we believe that providing convenient and accessible charging options is critical to accelerating adoption of EVs in our region. The EV GROW project will help to ensure that northeastern Minnesota is well positioned to be part of this exciting clean energy transition."

The PLUM Catalyst, with its experience in community-driven transportation projects, will serve as the project manager for the EV GROW project. PLUM has a proven track record of bringing together diverse stakeholders to develop and implement successful transportation projects that benefit communities. With PLUM at the helm, the EV GROW project will benefit from its expertise in collaborative, community-focused planning and implementation.

Informational Meeting

Because each community has unique needs and challenges, project organizers want to work closely with communities to ensure that the EV GROW project meets specific needs. Anyone interested in collaborating on this project is encouraged to participate in an informational Zoom meeting, scheduled for Wednesday, May 17 at 8 a.m.

[Join Zoom Meeting.](#)

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