

City of Emily

AGENDA

Tuesday, October 14, 2025

6:00 p.m. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PLEASE TURN OFF ALL CELLPHONES FOR THE DURATION OF THE MEETING.

APPROVE AGENDA *(Council action – motion)*

CONSENT AGENDA: One motion to approve:

- MINUTES: September 24, 2025 Special Council Meeting
- FINANCIAL REPORT: September 2025 Checking Beginning Balance \$1,711,316.56, Ending Balance \$1,584,718.60
- RECEIPTS: General \$23,059.78, Sewer \$2,586.80, Total \$25,646.58
- CLAIMS FOR APPROVAL: \$214,582.23 for Pine River State Bank Checks #63143 to #63240 and automatic withdrawals #330912 to #330917
- INVESTMENTS (Market Value): \$429,833.77
- TOTAL CHECKING/INVESTMENTS: \$2,014,552.37

PUBLIC FORUM (Opportunity for public to address the Council during the Council Meeting.)

SPEAKERS: 6:10 p.m. Herb and Lori Nelson and Marcia Schroeder re: relocation of Care and Share to the Emily City Hall
6:15 p.m. Joe Mann re: request for possible reduction of permit fines
6:20 p.m. Kathy Hachey, GoNorthMn, re: two proposals for the City, one seasonal display and one event

FIRE AND RESCUE DEPARTMENT

- Purchase of roll out shelf for Engine 1 from Custom Fire for \$1,476.57. *(Council action – motion)*
- Purchase of custom seat for the side by side from Quality Fabricating for \$1,580 with \$1,000 from EMS budget and \$580 from Fund 226 First Response Equipment. *(Council action – motion)*
- Trunk or Treat Event on Friday, October 31 from 5 to 7 p.m. *(Information)*

LAW ENFORCEMENT

WASTEWATER

PLANNING & ZONING

- Planning Commission recommendation to approve proposed Ordinance 2025-01 An Ordinance Adding Section 152.090 to the Emily City Code – Regulating Communication Towers and Antennas Within the City of Emily and Repealing Section 152.089 in its Entirety. *(Council action – motion)*
 - Summary of Ordinance 2025-01 An Ordinance Adding Section 152.090 to the Emily City Code – Regulating Communication Towers and Antennas Within the City of Emily and Repealing Section 152.089 in its Entirety for publication. *(Council action – motion)*
- Planning Commission recommendation to not waive after the fact permit fee of \$2,500 for Joe Mann, 44513 Roosevelt Drive, PID 21040514. *(Council action – motion)*

ATTORNEY

- Update on 39945 West Trout Avenue. *(Information)*

ROADS

- S.E.H. submission of preliminary bridge plan for Roosevelt Drive Bridge replacement project to MnDOT. *(Information)*
- Possibility of partnering on a road improvement project with Crow Wing County Highway Department in 2026. Preparation for a joint 2026 City road resurfacing project would include: *(Information/Council action – motion)*
 - Budget for road improvement project (\$200,000 included in preliminary budget).
 - Inform CWC of the roads to be resurfaced by November 30, 2025.
 - Request City Engineer to do the design and inspection.
 - Future need for cost sharing agreement.
- Minnesota Department of Transportation 2025-2026 winter season Snow Control Agreement. *(Council action – motion)*

MAINTENANCE

CITY HALL

- Quotes for asbestos testing on Gymnasium subfloor: *(Council action – motion)*
 - Elite Environmental Services proposal for hazardous material/ACM inspection and testing for \$220.
 - AET proposal for limited asbestos inspection and testing for \$2,697.64.
- Possible submission of grant application to Minnesota Statewide Solar on Public Buildings Program for 70% of the system cost, not to exceed \$112,000, with plan to begin construction by December 31, 2025. *(Council action – motion)*
 - Filing for 48E Clean Electricity Investment Tax Credit via Direct Pay to cover remaining 30% of system cost required.
 - Hiring of grant writer to complete the grant application.

CEMETERY

PARKS

LIBRARY

PERSONNEL

- Council attendance of online League of Minnesota Cities Fall Forums for \$30 per person. *(Council action – motion)*

EMILY WATERS

ECONOMIC DEV. (EDA)

CODIFICATION

- Research on possible City Code revision regarding the length of term for the Mayor. *(Information)*

UNFINISHED BUSINESS:

- North Star Manganese update. *(Information)*
- Proposed 2026-2030 Capital Improvement Plan Projects by Funding Source spreadsheet. *(Council action - motion)*

NEW BUSINESS:

- Proposed Wage Schedule Policy revision. *(Council action – motion)*
- LMCIT workers' compensation deductible premium option. *(Council action – motion)*
- LMCIT property/casualty insurance renewal application re: possible coverage of the pickleball courts for an additional estimated \$450 per year. *(Council action – motion)*
- City representative needed for Brainerd Lakes Area SS4A Vulnerable User Plan. *(Action needed.)*
- Liquor license renewals pending receipt of all information, completed background check, and any amount due to the City paid in full: *(Council action – motion)*
 - Highway 6 LLC - On Sale \$1,200, Off Sale \$200, Sunday On Sale \$200
 - Larson Saloon 2 Inc - On Sale \$1,200, Off Sale \$200, Sunday On Sale \$200
 - Red Pine Ventures Inc. – On Sale \$1,200, Sunday On Sale \$200
 - Diners Chicken Shack Inc. - On Sale Wine \$600 with strong beer, 3.2 On Sale \$75, Sunday On Sale \$200
 - Reddings Sports & Spirits Inc. - Off Sale \$200
 - ELCF Inc. (Lake Country Foods) - Off Sale \$200
 - Ernie Rose Golf III LLC - 3.2 On Sale 7 mos. \$44.00

CORRESPONDENCE:

- ✓ Initiative Foundation re: thank you for donation.
- ✓ Rick Aulie re: thank you for allowing Council meeting attendance.
- ✓ Pine River Watershed Alliance re: request for membership.

Scheduled Upcoming Meetings:

- Emily City Hall is a combined polling location for the Crosby ISD 182 Special Election on Tuesday, November 4, 2025 for residents of Emily, Crosslake, Fairfield Township, Little Pine Township, Perry Lake Township, and Ross Lake Township for an operating referendum question.
- Truth in Taxation Public Hearing will be held on Tuesday, December 9, 2025 at 6 p.m.

ADJOURN