

City of Emily

AGENDA

Tuesday, April 11, 2023

6:00 p.m. CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****Presentation of Plaque to Donna Jones in Appreciation of 10 Years of Service to the City****PLEASE TURN OFF ALL CELLPHONES FOR THE DURATION OF THE MEETING.****APPROVE AGENDA** *(Council action – motion)***CONSENT AGENDA:** One motion to approve:

- MINUTES: March 10, 2023 Emergency Council Meeting
March 14, 2023 Council Meeting
March 20, 2023 Emergency Council Meeting
March 29, 2023 Special Council Meeting
- FINANCIAL REPORT: March Checking Beginning Balance \$838,760.23, Ending Balance \$775,425.73
- RECEIPTS: General \$122,152.57, Sewer \$3,937.80, Total \$126,090.37
- CLAIMS FOR APPROVAL: \$167,740.14 for Pine River State Bank Checks #60337 to #60370 and automatic withdrawals #330683 to #330690
- INVESTMENTS (Market Value): \$377,412.05
- TOTAL CHECKING/INVESTMENTS: \$1,152,837.78

PUBLIC FORUM (Opportunity for public to address the Council during the Council Meeting.)

SPEAKERS: 6:10 p.m. Leo Offerman, Ross Lake Township, re: fire protection contract rate
6:15 p.m. Wayne Dosh, Crow Wing County, re: bridge reports

FIRE DEPARTMENT

- Proposed fire protection contract rate increase from 2.6004% to 3.14174% and first response coverage contract rate decrease from 1.27802% to .67776%, for a total rate decrease from 3.87842% to 3.8195% and alternative options. *(Council action – motion)*
- Resignation of Kevin Fail from the Emily Volunteer Fire Department, effective March 28, 2023, with no required training reimbursement. *(Council action – motion)*

FIRST RESPONSE UNIT

- Resignation of Kira Floisand from the Emily First Response Unit, effective March 28, 2023, with required training reimbursement of \$600. *(Council action – motion)*

POLICE DEPARTMENT

- Temporary deactivation status of Emily Police Department. *(Information)*

WASTEWATER

- Options for delinquent sewer bill of \$357.86 for property owner that has moved out of the City, including submission to City Attorney for conciliation court claim or adjustment of delinquent charges. *(Council action – motion)*

PLANNING & ZONING

- Sourcewell Shared Services Agreement for Community Development Services for Zoning Administrator services at a rate of \$55 per hour with a minimum of 2 hours for onsite meetings and visits and a minimum of 2 hours and drivetime for onsite meetings after 5 p.m. *(Council action – motion)*

ATTORNEY

- Update on collection process for unpaid sewer bill of \$1,333.81 and Invoice 2020-06 for \$1,118. *(Information)*

ROADS

- Bridge reports and bridge maintenance report. *(Information)*
- Annual request for quotes for calcium chloride application on unpaved roads. *(Council action – motion)*
- Striping of public parking lots and/or curbs and striping of tennis court for pickleball. *(Information)*
- MnDOT progress on resolution of 2019 State Highway 6 road construction project issues. *(Information)*

MAINTENANCE

- Northern Lakes Building & Renovations quote for replacement of the salt shed roof for \$17,500 and repair of Downtown City Park pavilion roof for \$4,000 for a total of \$21,500, with 50% down, 25% after framing, and 25% after completion. Additional quotes were requested but not received. *(Council action – motion)*

CITY HALL

CEMETERY

PARKS

- Park Commission recommendation to appoint Kale Jones to the Park Commission for a 3 year term of April 12, 2023 to December 31, 2025. *(Council action – motion)*
- Portable toilet rental quote from Al's Sewer Service for three units for the City Park, City Hall, and ballfield. *(Council action – motion)*

LIBRARY

PERSONNEL

- Hiring of two part-time Seasonal Maintenance Workers for up to 32 hours per week per recommendation of Personnel Committee with wage of \$15.50 per hour and start date of May 1, 2023 pending preemployment screenings and background check as per drafted Job Offer letters. *(Council action – motion)*
- Council Member attendance of LMC Annual Conference from June 21-23 at the Duluth Entertainment Convention Center for \$275 per person with up to \$500 for 2 nights hotel and reimbursement of mileage and meals. *(Council action – motion)*
- Council attendance of Managing Difficult Conversations with Colleagues and Constituents free training on Wednesday, May 24 at Sourcewell in Staples, MN with reimbursement of mileage and meals. *(Council action – motion)*
- Attendance of US EDA Webinar on MN Disaster Declaration presentation to provide information about funding that has become available due to the declarations, examples of projects, etc. on Thursday, April 27 at 3 p.m. for free. *(Council action – motion)*

EMILY WATERS

- Emily Waters Committee recommendation regarding Emily Lakes and Rivers Protection Fund Appropriations Applications (budget of \$14,500): *(Council action – motion)*
 - Roosevelt and Lawrence Area Lake Association for surveying and treating for invasive species on Roosevelt Lake: \$4,833.
 - Ruth Lake Improvement District for Eurasian Watermilfoil remediation on Ruth Lake, including survey and treatment: \$4,833.
 - Emily Lakes and River Association for inspection and control of Eurasian Water Milfoil in Emily and Mary Lakes and the Little Pine River between Mary and Emily Lakes: \$4,833.

ECONOMIC DEV. (EDA)

CODIFICATION

UNFINISHED BUSINESS:

- North Star Manganese update. *(Information)*
- 2023 Clean Up Day. *(Council action – motion)*
- Update regarding proposed County Beach on Little Emily Lake. *(Information)*

NEW BUSINESS:

- Resolution 23-13 Approving a Lawful Gambling Permit for the Outing Gun Club to hold a raffle drawing at The Log Cabin on Saturday, November 4, 2023 with no waiting period. *(Council action – motion)*

- Resolution 23-14 Accepting Donation to the City of a bench from the Bags to Benches Program for the City Park from the Lakers Lions. *(Council action – motion)*
- Resolution 23-12 for Submission of Community Impact Funds Grant Application to Sourcewell to apply for a grant for purchase of audio system equipment for the Council Chambers in 2023. *(Council action – motion)*

CORRESPONDENCE:

- ✓ State Auditor re: approval of audit extension due date to May 15, 2023. *(Information)*
- ✓ Crow Wing County re: final property tax calculations for 2023. *(Information)*
- ✓ Crow Wing County Historical Society re: thank you for donation. *(Information)*

Scheduled Upcoming Meetings:

ADJOURN