City of Emily

AGENDA

Tuesday, September 9, 2025

6:00 p.m. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Moment of Silence in Memory of Connie Pollock

PLEASE TURN OFF ALL CELLPHONES FOR THE DURATION OF THE MEETING.

PUBLIC HEARING – Proposed 2025-03 Fee Schedule Ordinance

APPROVE AGENDA *(Council action – motion)*

CONSENT AGENDA: One motion to approve:

- FINANCIAL REPORT: August 2025 Checking Beginning Balance $1,838,768.45, Ending Balance $1,711,316.56
- RECEIPTS: General $9,783.36, Sewer $2,530.29, Total $12,313.65
- CLAIMS FOR APPROVAL: $74,574.04 for Pine River State Bank Checks #63076 to #63142 and automatic withdrawals #330903 to #330911
- INVESTMENTS (Market Value): $425,012.69
- TOTAL CHECKING/INVESTMENTS: $2,136,329.25

PUBLIC FORUM (Opportunity for public to address the Council during the Council Meeting.)

SPEAKERS: 6:10 p.m. Rick Aulie, Superintendent, Crosby-Ironton Schools, re: introduction of new Superintendent and information re: C-I operating referendum in November.

FIRE AND RESCUE DEPARTMENT

- Emily Fire Relief Association audit: *(Information)*
  - 2025 Schedule Form for Lump-Sum Pension Plans (SC-25)
  - 2024 Financial and Investment Reporting Entry (FIRE-24).
- Fire Engine #1 lease payment of $34,664.96 to Santander Leasing as budgeted. *(Council action – motion)*
- Fire Engine #2 lease payment of $44,900 to Community Leasing Partners as budgeted. *(Council action – motion)*
- Resolution 25-39 for Submission of Impact Funds – Public Safety Grant Application to Sourcewell to purchase and install a backup generator for the Fire Hall and purchase 12 radios, 1 charger unit, 7 pagers, and 6 helmets for a total of $49,596.36. *(Council action – motion)*
- Resolution 25-36 for Submission of Match Funds – Public Safety Application to Sourcewell for matching funds to purchase a new fully equipped medical truck for $40,000 with City matching funds of $34,646.65 from the First Response Equipment Fund (total of $74,646.65). *(Council action – motion)*
- Resolution 25-37 for Submission of an Emergency Preparedness Funds – Public Safety Application to Sourcewell for funds to purchase a new LUCAS device for $22,985.82. *(Council action – motion)*
- MacQueen annual SCBA flow testing and mask fit testing for $1,840. *(Council action – motion)*
- Cody Chapman, Dillon Elliott, and Tracy Jones training at CRMC, Crosby for EMR Full Course in September and October for $700 each plus mileage reimbursement. *(Council action – motion)*

- Gina Anderson attendance of NorthPoint Emergency Elements Unleashed training for $325 at the Portsmouth Campground, Crosby on September 13 and 14 with reimbursement of mileage. *(Council action – motion)*
- Designation of all prior firefighters and first responders as Fire and Rescue personnel. *(Council actio – motion)*
- Cody Chapman, Dillon Elliott, Sarah Jarvis, and Kale Jones attendance at NFPA 1001 Fire Academy in Remer for a total of $6,000, MBFTE reimbursable after successful completion of course and passing all certification tests (Hazmat, Firefighter I, Firefighter II), plus mileage reimbursement. *(Council action – motion)*
- Resolution 25-33 Accepting Donation to the City from Emily Firemen's Relief Association of $8,000 for the Firemen's Equipment Fund. *(Council action – motion)*
- Resolution 25-34 Accepting Donation to the City from Emily Firemen's Relief Association of $2,000 for the First Response Unit Equipment Fund. *(Council action – motion)*

LAW ENFORCEMENT

- Flock Security System update. *(Information)*

WASTEWATER

- Disposal of 4 old E-1 grinder pumps during Clean Up Day. *(Council action – motion)*

PLANNING & ZONING

- Planning Commission recommendation to approve a one day exception to the Outdoor Market Permit for the Emily Wesleyan Church to allow "flea market-style vendors" on Saturday, September 20, 2025. *(Council action – motion)*
- Resolution 25-29, Amended, Accepting Donation to the City of public surplus property, a desk, <u>credenza, and filing cabinets</u> ~~and conference table~~, from Sourcewell to the Planning and Zoning Office and <u>Clerk's Office</u> ~~City Hall~~ with a condition of pickup of property from Staples. *(Council action – motion)*
- Sourcewell memorandum regarding cannabis-related ordinances, roles, and responsibilities. *(Information)*

ATTORNEY

- Update on 39945 West Trout Avenue. *(Information)*

ROADS

- Progress report on Roosevelt Drive Bridge preliminary replacement project, including soil borings. *(Information)*
- Update on punch list items for the City's 2025 Road Improvement Project to overlay Par West Drive and Yellow Birch Lane, including Par West Drive driveway aprons. *(Information)*
- Possibility of partnering on a road improvement project with Crow Wing County Highway Department in 2026. *(Information/Council action – motion)*
- Pavement Resources Inc. quote for spray injection pavement patching not to exceed 7 tons patch mix for $4,800 from 415 Capital Project Roads Funds saved from 2024 with Maintenance personnel removal of vegetation in the cracks prior to the project to maintain the warranty. *(Council action – motion)*
- Minnesota Department of Transportation approval for moving current electronic speed signs placed on the north and south State Highway 6 30 mph speed limit signs to the 45 mph speed limits signs. *(Council action – motion)*
- Crow Wing County Highway Department approval of Dynamic Signs Cost Sharing/Operating Agreement with the City for their personnel to install electronic speed signs on the east and west sides of County Road 1 at the 40 mph speed limit signs for no cost once the electronic speed signs are received. *(Information)*

MAINTENANCE

CITY HALL

- Request quotes for asbestos testing on Gymnasium subfloor. *(Council action – motion)*
- For budget purposes, quotes for Gymnasium flooring replacement are as follows: *(Information)*
    - Hudrlik Design Studio quote to replace with vinyl flooring and paint pickleball and basketball lines for $36,320. (No removal of tile.)

- MCI Carpet One quotes:
  - If no asbestos in subfloor: Demo existing rubber floor and tile and full surface grind for $8,235.
  - If asbestos in subfloor: Abatement contractor needed.
  - Supply and install Gerflor-REC60 Sports Flooring, vinyl molding, and game lines for $33,595.
- Recycle of old lockers from the school during Clean Up Day. *(Council action – motion)*

CEMETERY

PARKS

- Park Commission update on request for City dock(s) on Lake Emily. *(Information)*
- Resolution 25-32 Accepting Donation to the City from anonymous donor of $20 to the 404 Park Fund for pickleball. *(Council action – motion)*
- Crow Wing Power options for security light installation at Emily City Park: *(Council action – motion)*
  - Crow Wing Power installation of new pole next to existing pole and security light for $4,000.
  - Crow Wing Power installation of pole on south side of 2nd Street next to the junction box for $2,000.
  - Hire an electrician to use existing pole and wire a security light owned and maintained by the City.

LIBRARY

- Resolution 25-35 Accepting Donation to the City from Jan and Mark Mosman of an oak table for the City of Emily Public Library. *(Council action – motion)*

PERSONNEL

EMILY WATERS

- Potential zebra mussels found on Roosevelt Lake. *(Information)*

ECONOMIC DEV. (EDA)

- Update on opportunities identified in the regional Housing Solutions Summit. *(Council action – motion)*

CODIFICATION

- Proposed 2025-03 Fee Schedule Ordinance revision. *(Council action – motion)*
- Summary of 2025-03 Fee Schedule Ordinance for publication. *(Council action – motion)*

UNFINISHED BUSINESS:

- North Star Manganese update. *(Information)*
- Clean Up Day on Saturday, September 20, 2025 from 9am to noon or until dumpsters are full. Updated quotes per the new Crow Wing County Landfill Reimbursement Program process: *(Council action – motion)*
  - Crosslake Roll-Off Services quote for $1,320, including one hour for sorting (additional sorting time charged at $150/hr), for 3 30 yard dumpsters and 3 20 yard dumpsters.
  - Nisswa Rolloff Services quote for $6,255.75 to deliver and pick up rolloffs and to deliver the rolloffs to the landfill (3 30 yard dumpsters, 2 20 yard dumpsters, and 1 10 yard dumpster).
  - Crow Wing Recycling providing a dumpster for metal for a pull charge of $4 per mile (estimated $280) with payment for recycled metal. *(Information)*

NEW BUSINESS:

- Resolution 25-38 for Submission of Community Impact Funds Grant Application to Sourcewell to purchase a plasma cutter, two zero turn gas lawnmowers, purchase and install a pressure washer, purchase and install panic buttons in the Council Chambers, Clerk's Office, Planning and Zoning Office, and Library, replace the City Hall exhaust fan, purchase and install a security camera in the Gymnasium, repair/replace all outdoor lighting at City Hall, and purchase office chairs for the Clerk's Office, Planning and Zoning Office, and Maintenance Shop office for a total of $39,135.29. *(Council action – motion)*
- Proposed 2026-2030 Capital Improvement Plan. *(Information)*
- Proposed 2026 Preliminary Budget and 2026 Preliminary City Tax Levy due September 30, 2025. *(Information)*
  - Salary increases

- Propane pricing vendor options: *(Council action – motion)*
  - Ferrellgas (current vendor) $1.249 per gallon fixed price through October 31, 2025 and $1.459 per gallon fixed from November 1, 2025 through June 30, 2026. All delivery fees to be waived for the contract term.
  - Superior Fuel $1.299 per gallon fixed rate with option for 1, 2, or 3 years and keep-fill basis at no charge.
  - Beaudry Oil & Propane $1.599 per gallon with $8 delivery charge.
  - Federated Coops $1.549 per gallon.

CORRESPONDENCE:

Scheduled Upcoming Meetings:

- Schedule 2026 Preliminary Budget meeting(s) in September.
- Emily City Hall is a combined polling location for the Crosby ISD 182 Special Election on Tuesday, November 4, 2025 for residents of Emily, Crosslake, Fairfield Township, Little Pine Township, Perry Lake Township, and Ross Lake Township for an operating referendum question.
- Truth in Taxation Public Hearing will be held on Tuesday, December 9, 2025 at 6 p.m.

ADJOURN

39811 State Highway 6
PO Box 68
Emily, MN 56447
218-763-2480
clerk@emily.net

**PUBLIC HEARING
ON ADOPTING AMENDED
FEE SCHEDULE ORDINANCE**

NOTICE IS HEREBY GIVEN that the Council of the City of Emily, Minnesota, will meet at 6 p.m. on Tuesday, September 9, 2025 in the Emily City Hall located at 39811 State Highway 6, Emily to consider, and possibly adopt, an amended Fee Schedule Ordinance. The amended Fee Schedule Ordinance will also adopt by reference all relevant statutes and administrative rules of the State of Minnesota.

The proposed Ordinance 2025-03 Fee Schedule Ordinance amendment includes the following:

Section Miscellaneous	Addition of Audiovisual Equipment Rental fees and Canopy Tent Rental fees Removal of Locker fee and Police Supervision fee Revisions to Hall Rental fee descriptions and Park Rental title and description

The prior 2025-02 Fee Schedule Ordinance shall be deemed repealed from and after the effective date of the ordinance adopting 2025-03 Fee Schedule Ordinance.

The public is invited to attend the September 9, 2025 Public Hearing for an opportunity to comment on the proposed amended Fee Schedule Ordinance. Emailed or written comments may also be submitted to clerk@emily.net or City of Emily, PO Box 68, Emily, MN 56447.

A copy of the proposed amended Fee Schedule Ordinance is available in the City Clerk's Office and may be reviewed during normal office hours or by following the link to the Emily Code of Ordinances on the City website at www.cityofemily.com under the Government tab, Emily City Code subsection.

The amended Fee Schedule Ordinance shall take effect upon publication of the ordinance in the City's official newspaper.

Dated this 22nd day of August, 2025.

Cari Johnson, MCMC
City Clerk/Treasurer

CITY OF EMILY

Statement of Receipts, Disbursements and Balances (Schedule 1)

9/2/2025

As on 8/31/2025

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	767,466.35	900,768.93	632.45	0.00	650,395.98	6,682.66	0.00	1,011,789.09	128,622.26	1,140,411.35
Road and Bridge	132,835.14	13,430.21	0.00	0.00	0.00	0.00	0.00	146,265.35	0.00	146,265.35
Small Cities Revolving Loan Fund	23,933.46	10,747.94	0.00	0.00	0.00	0.00	0.00	34,681.40	0.00	34,681.40
Small Cities Housing Rehabilitation Fund	4.41	0.00	0.00	0.00	0.00	0.00	0.00	4.41	0.00	4.41
American Rescue Plan Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Library	2,030.21	891.93	0.00	0.00	0.00	0.00	0.00	2,922.14	0.00	2,922.14
Firemens equip fund 225	88,613.01	7,218.84	102.84	0.00	29,828.84	849.92	0.00	65,255.93	20,915.11	86,171.04
1st Resp. equip fund 226	62,679.74	18,378.24	219.98	0.00	747.48	1,817.97	0.00	78,712.51	44,738.15	123,450.66
Emily Area Recycling 227	0.00	194.63	0.00	0.00	150.00	0.00	0.00	44.63	0.00	44.63
Police Fund 228	12,146.32	12.24	0.00	0.00	0.00	0.00	0.00	12,158.56	0.00	12,158.56
FORFEITURE FUND 229	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Debt Service (Identify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service PRI 2007 302	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service GOCIP 2012 303 and 305	46,469.17	27,457.37	0.00	0.00	44,700.00	0.00	0.00	29,226.54	0.00	29,226.54
Debt Service PRI 2014 304	40,856.36	25,228.95	0.00	0.00	42,102.50	0.00	0.00	23,982.81	0.00	23,982.81
Debt Service PRI 2004 305	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service PRI 2005 306	0.00	259.68	0.00	0.00	0.00	0.00	0.00	259.68	0.00	259.68
Park Acquisition and Development (Optional)	3,434.27	2,819.84	329.97	0.00	3,621.59	2,727.00	0.00	235.49	67,107.27	67,342.76
CITY HALL CD 406	5,468.83	6.33	0.00	0.00	0.00	0.00	0.00	5,475.16	0.00	5,475.16
CEMETERY CD 407	1,328.35	1,671.91	192.48	0.00	2,615.80	1,590.76	0.00	(1,013.82)	39,145.93	38,132.11
SMALL CITIES CD 408	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
POLICE DEPART. 409	3,318.21	1,139.58	137.48	0.00	137.48	1,136.24	0.00	3,321.55	27,961.36	31,282.91
SEWER EQUIP. 410	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EDA CD 412	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REHAB. PROJ. CD 413	10,091.76	10.00	0.00	0.00	0.00	0.00	0.00	10,101.76	0.00	10,101.76
CAP. PROJ. FIRE CD 414	5,023.17	5.07	0.00	0.00	0.00	0.00	0.00	5,028.24	0.00	5,028.24
CAP PROJ. RD CD 415	181,405.75	2,454.32	274.98	0.00	274.98	2,272.49	0.00	181,587.58	55,922.72	237,510.30
FUT. CITY DEV. CD 416	(758.43)	1,195.33	144.64	0.00	144.64	1,195.33	0.00	(758.43)	29,415.35	28,656.92
SHOP BLDG CD 417	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Report Version: 11/03/2015

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
Sewage Collection and Disposal	106,750.61	128,519.49	54.99	0.00	138,592.41	454.48	0.00	96,278.20	11,184.54	107,462.74
SEWER 617	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Small Cities Grant 801	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Donor pass thru 851	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total :	**1,493,096.69**	**1,142,410.83**	**2,089.81**	**0.00**	**913,311.70**	**18,726.85**	**0.00**	**1,705,558.78**	**425,012.69**	**2,130,571.47**

CITY OF EMILY — **Cash Cont atement** — **9/2/2025**

For the Period : **8/1/2025 To 8/31/2025**

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	$1,083,626.01	$5,949.73	$77,786.65	$1,011,789.09	$0.00	$5,753.66	$1,017,542.75
Road and Bridge	$146,246.10	$19.25	$0.00	$146,265.35	$0.00	$0.00	$146,265.35
Small Cities Revolving Loan Fund	$34,341.85	$339.55	$0.00	$34,681.40	$0.00	$0.00	$34,681.40
Small Cities Housing Rehabilitation Fund	$4.41	$0.00	$0.00	$4.41	$0.00	$0.00	$4.41
American Rescue Plan Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Library	$2,132.14	$790.00	$0.00	$2,922.14	$0.00	$0.00	$2,922.14
Firemens equip fund 225	$65,247.33	$158.93	$150.33	$65,255.93	$0.00	$0.00	$65,255.93
1st Resp. equip fund 226	$78,202.09	$831.99	$321.57	$78,712.51	$0.00	$0.00	$78,712.51
Emily Area Recycling 227	$44.63	$0.00	$0.00	$44.63	$0.00	$0.00	$44.63
Police Fund 228	$12,156.97	$1.59	$0.00	$12,158.56	$0.00	$0.00	$12,158.56
FORFEITURE FUND 229	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
General Debt Service (Identify)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Debt Service PRI 2007 302	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Debt Service GOCIP 2012 303 and 305	$29,222.69	$3.85	$0.00	$29,226.54	$0.00	$0.00	$29,226.54
Debt Service PRI 2014 304	$23,979.64	$3.17	$0.00	$23,982.81	$0.00	$0.00	$23,982.81
Debt Service PRI 2004 305	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Debt Service PRI 2005 306	$259.68	$0.00	$0.00	$259.68	$0.00	$0.00	$259.68
Park Acquisition and Development (Optional)	$935.49	$482.37	$1,182.37	$235.49	$0.00	$0.00	$235.49
CITY HALL CD 406	$5,474.48	$0.68	$0.00	$5,475.16	$0.00	$0.00	$5,475.16
CEMETERY CD 407	$1,329.50	$361.37	$2,704.69	($1,013.82)	$0.00	$0.00	($1,013.82
SMALL CITIES CD 408	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
POLICE DEPART. 409	$3,321.10	$201.43	$200.98	$3,321.55	$0.00	$0.00	$3,321.55
SEWER EQUIP. 410	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
EDA CD 412	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
REHAB. PROJ. CD 413	$10,100.40	$1.36	$0.00	$10,101.76	$0.00	$0.00	$10,101.76
CAP. PROJ. FIRE CD 414	$5,027.56	$0.68	$0.00	$5,028.24	$0.00	$0.00	$5,028.24
CAP PROJ. RD CD 415	$181,563.58	$425.97	$401.97	$181,587.58	$0.00	$0.00	$181,587.58
FUT. CITY DEV. CD 416	($758.43)	$211.44	$211.44	($758.43)	$0.00	$0.00	($758.43
SHOP BLDG CD 417	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Sewage Collection and Disposal	$115,598.94	$2,530.29	$21,851.03	$96,278.20	$0.00	$4.12	$96,282.32
SEWER 617	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Small Cities Grant 801	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Report Last Updated: 08/29/2014

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
Donor pass thru 851	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	**$1,798,056.16**	**$12,313.65**	**$104,811.03**	**$1,705,558.78**	**$0.00**	**$5,757.78**	**$1,711,316.56**

Balanced
9-2-25
aj

Andrew D Hemphill — **City Council/Town Board** — **Date**

Daniel J Brennan — **City Council/Town Board** — **Date**

GERHART L. HANSON, JR — **City Council/Town Board** — **Date**

Gregory A Koch — **City Council/Town Board** — **Date**

TRACY ALLEN JONES — **City Council/Town Board, Mayor** — **Date**

CITY OF EMILY **Cash Balance Statement** **9/2/2025**

As of 9/2/2025

Fiscal Year : 2025

Name of Fund	Beginning Balance	Total Receipts	Total Disbursements	Ending Balance
General Fund	$767,466.35	$901,401.38	$657,078.64	$1,011,789.09
Road and Bridge	$132,835.14	$13,430.21	$0.00	$146,265.35
Small Cities Revolving Loan Fund	$23,933.46	$10,747.94	$0.00	$34,681.40
Small Cities Housing Rehabilitation Fund	$4.41	$0.00	$0.00	$4.41
American Rescue Plan Fund	$0.00	$0.00	$0.00	$0.00
Library	$2,030.21	$891.93	$0.00	$2,922.14
Firemens equip fund 225	$88,613.01	$7,321.68	$30,678.76	$65,255.93
1st Resp. equip fund 226	$62,679.74	$18,598.22	$2,565.45	$78,712.51
Emily Area Recycling 227	$0.00	$194.63	$150.00	$44.63
Police Fund 228	$12,146.32	$12.24	$0.00	$12,158.56
FORFEITURE FUND 229	$0.00	$0.00	$0.00	$0.00
General Debt Service (Identify)	$0.00	$0.00	$0.00	$0.00
Debt Service PRI 2007 302	$0.00	$0.00	$0.00	$0.00
Debt Service GOCIP 2012 303 and 305	$46,469.17	$27,457.37	$44,700.00	$29,226.54
Debt Service PRI 2014 304	$40,856.36	$25,228.95	$42,102.50	$23,982.81
Debt Service PRI 2004 305	$0.00	$0.00	$0.00	$0.00
Debt Service PRI 2005 306	$0.00	$259.68	$0.00	$259.68
Park Acquisition and Development (Optional)	$3,434.27	$3,149.81	$6,348.59	$235.49
CITY HALL CD 406	$5,468.83	$6.33	$0.00	$5,475.16
CEMETERY CD 407	$1,328.35	$1,864.39	$4,206.56	($1,013.82)
SMALL CITIES CD 408	$0.00	$0.00	$0.00	$0.00
POLICE DEPART. 409	$3,318.21	$1,277.06	$1,273.72	$3,321.55
SEWER EQUIP. 410	$0.00	$0.00	$0.00	$0.00
EDA CD 412	$0.00	$0.00	$0.00	$0.00
REHAB. PROJ. CD 413	$10,091.76	$10.00	$0.00	$10,101.76
CAP. PROJ. FIRE CD 414	$5,023.17	$5.07	$0.00	$5,028.24
CAP PROJ. RD CD 415	$181,405.75	$2,729.30	$2,547.47	$181,587.58
FUT. CITY DEV. CD 416	($758.43)	$1,339.97	$1,339.97	($758.43)
SHOP BLDG CD 417	$0.00	$0.00	$0.00	$0.00
Sewage Collection and Disposal	$106,750.61	$128,574.48	$139,046.89	$96,278.20
SEWER 617	$0.00	$0.00	$0.00	$0.00
Small Cities Grant 801	$0.00	$0.00	$0.00	$0.00
Donor pass thru 851	$0.00	$0.00	$0.00	$0.00
Total :	**$1,493,096.69**	**$1,144,500.64**	**$932,038.55**	**$1,705,558.78**

Date of Report : **9/2/2025**

Outstanding Checks

Date of Check	Check Number	To Whom Paid	Check Amount
06/04/2025	62388	Payroll Period Ending 06/04/2025	$78.50
07/08/2025	62485	Payroll Period Ending 07/03/2025	$300.14
07/16/2025	63018	Dallman Signs	$257.70
08/12/2025	63063	Midwest Playscapes Inc.	$178.09
08/12/2025	63069	Payroll Period Ending 08/12/2025	$346.31
08/12/2025	63071	Payroll Period Ending 08/12/2025	$34.34
08/12/2025	63072	Payroll Period Ending 08/12/2025	$346.31
08/27/2025	63109	Winners Trophy and Engraving	$69.27
08/27/2025	63110	Up North Electric, Inc.	$2,095.00
08/27/2025	63111	Wex Bank	$947.02
08/27/2025	63112	AUTO VALUE	$16.46
08/27/2025	63113	GAMMELLO - PEARSON, PLLC	$689.00
08/27/2025	63114	Verizon	$76.76
08/27/2025	63115	Colonial Life	$56.92
08/27/2025	63097	Payroll Period Ending 08/27/2025	$265.96
		Total	**$5,757.78**

Investments - August 2025
Pershing

		Bbalance	Re-Investments	Interest	Gain/Loss	Ebalance	Bond Earned Interest Deposited in MMDA12
-	**MMMF Investments**						
Cash/Dreyfus Tr	Money Market Deposit Account	$ 2,333.26	$ (1,622.48)	$ 816.66		$ 1,527.44	
	Money Market Total	**$ 2,333.26**	**$ (1,622.48)**	**$ 816.66**	**$ -**	**$ 1,527.44**	
	Muni Bonds/CDs/Treasury Bill						
77357DAJ7	Rockland Fed Cr Un Rockland Mass	$ 54,948.85			$ 28.60	$ 54,977.45	$ 210.21
910286HZ9	United FID Bk FSB Evansville Ind	$ 50,012.50			$ 89.50	$ 50,102.00	$ 184.73
3133ER6B2	Federal Farm CR BKS CONS	$ 49,957.00			$ 43.50	$ 50,000.50	
3136GADR7	Federal Natl Mtg Assn	$ 99,863.00			$ 100.00	$ 99,963.00	
912797QL4	US Treasury Bills	$ 102,693.06	$ (103,000.00)	$ 1,340.72	$ (1,033.78)	$ (0.00)	
912797QJ9	US Treasury Bills	$ 63,916.16	$ (63,582.81)	$ 14.52	$ (347.87)	$ 0.00	$ 417.19
912797QW0	US Treasury Bills	$ -	$ 168,205.29		$ 237.01	$ 168,442.30	
	Municipal Bonds/CDs/Treas. Bill Total	**$ 421,390.57**	**$ 1,622.48**	**$ 1,355.24**	**$ (883.04)**	**$ 423,486.25**	
	TOTAL INVESTMENTS	**$ 423,723.83**	**$ 0.00**	**$ 2,171.90**	**$ (883.04)**	**$ 425,012.69**	

Balanced
9-2-25 cj

	Original Investment	11/12/2024 Reinvestment	Updated Investment Balance	Beginning Market Value Balance	MMMF Reinvest	MMMF Interest	MMMF Gain/Loss	Muni Bonds Reinvest	Muni Bonds Interest	Muni Bonds Gain/Loss	Ending Balance	Market Value Totals
					$ (1,622.48)	$ 816.66	$ -	$ 1,622.48	$ 1,355.24	$ (883.04)		$ 425,012.69
100 General Fund	$ 115,000.00	$ -	$ 115,000.00	$ 128,232.21	$ (491.02)	$ 247.14	$ -	$ 491.02	$ 410.14	$ (267.24)	$ 128,622.25	$ 128,622.25
225 Firemen's Equipment Fund	$ -	$ 18,700.00	$ 18,700.00	$ 20,851.68	$ (79.84)	$ 40.19	$ -	$ 79.84	$ 66.69	$ (43.45)	$ 20,915.11	$ 20,915.11
226 1st Resp. Equipment Fund	$ 40,000.00		$ 40,000.00	$ 44,602.49	$ (170.79)	$ 85.96	$ -	$ 170.79	$ 142.66	$ (92.95)	$ 44,738.16	$ 44,738.16
404 Park Acquisition and Dev't	$ 70,000.00	$ (10,000.00)	$ 60,000.00	$ 66,903.76	$ (256.18)	$ 128.95	$ -	$ 256.18	$ 213.99	$ (139.43)	$ 67,107.27	$ 67,107.27
407 Cemetery	$ 35,000.00		$ 35,000.00	$ 39,027.22	$ (149.44)	$ 75.22	$ -	$ 149.44	$ 124.82	$ (81.33)	$ 39,145.93	$ 39,145.93
409 Police Department	$ 25,000.00		$ 25,000.00	$ 27,876.56	$ (106.74)	$ 53.73	$ -	$ 106.74	$ 89.16	$ (58.09)	$ 27,961.36	$ 27,961.36
415 Capital Project Roads	$ 50,000.00		$ 50,000.00	$ 55,753.13	$ (213.48)	$ 107.46	$ -	$ 213.48	$ 178.32	$ (116.19)	$ 55,922.72	$ 55,922.72
416 Future City Development	$ 35,000.00	$ (8,700.00)	$ 26,300.00	$ 29,326.15	$ (112.29)	$ 56.52	$ -	$ 112.29	$ 93.80	$ (61.12)	$ 29,415.35	$ 29,415.35
602 Sewage Collection and Disp.	$ 10,000.00		$ 10,000.00	$ 11,150.63	$ (42.70)	$ 21.49	$ -	$ 42.70	$ 35.66	$ (23.24)	$ 11,184.54	$ 11,184.54
Total	$ 380,000.00	$ -	$ 380,000.00	$ 423,723.83	$ (1,622.48)	$ 816.66	$ -	$ 1,622.48	$ 1,355.24	$ (883.04)	$ 425,012.69	$ 425,012.69

CITY OF EMILY

Schedule 8 - Investment Activity

9/2/2025

For the period : 8/1/2025 To 8/31/2025

Investment Type	Description	Beginning Balance	Date	Fund #	Deposits	Withdrawals	Ending Balance
Money Market/Bonds	MMMF/Municipal Bonds:Varying Maturities/Interest	423,723.83	08/01/2025				
			08/31/2025		247.14		423,970.97
			08/31/2025		40.19		424,011.16
			08/31/2025		85.96		424,097.12
			08/31/2025		128.95		424,226.07
			08/31/2025		75.22		424,301.29
			08/31/2025		53.73		424,355.02
			08/31/2025		107.46		424,462.48
			08/31/2025		56.52		424,519.00
			08/31/2025		21.49		424,540.49
			08/31/2025		410.14		424,950.63
			08/31/2025		66.69		425,017.32
			08/31/2025		142.66		425,159.98
			08/31/2025		213.99		425,373.97
			08/31/2025		124.82		425,498.79
			08/31/2025		89.16		425,587.95
			08/31/2025		178.32		425,766.27
			08/31/2025		93.80		425,860.07
			08/31/2025		35.66		425,895.73
			08/31/2025			267.24	425,628.49
			08/31/2025			43.45	425,585.04
			08/31/2025			92.95	425,492.09
			08/31/2025			139.43	425,352.66
			08/31/2025			81.33	425,271.33
			08/31/2025			58.09	425,213.24
			08/31/2025			116.19	425,097.05
			08/31/2025			61.12	425,035.93
			08/31/2025			23.24	425,012.69
	Total				**2,171.90**	**883.04**	**425,012.69**
	Total All Investments				**2,171.90**	**883.04**	**425,012.69**

Fund Name: All Funds

Date Range: 08/01/2025 To 08/31/2025

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
08/01/2025	Tod Swanson	14011	Land Use Fee - ACH	(08/01/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 400.00
								$ 400.00
08/01/2025	Brian Field	14012	Land Use Fee - ACH	(08/01/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 175.00
								$ 175.00
08/01/2025	Cheryl Ahlstrom	14013	Land Use Permit - ACH	(08/01/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 75.00
								$ 75.00
08/01/2025	Jon Stern	14014*	Small Cities Revolving Loan	(08/06/2025) -	N	State MIF Business Loans COVID-19	204-36203-15	$ 167.51
								$ 167.51
08/05/2025	Cindy Nordvall	14015	Copies X 4	(08/06/2025) -	N	Copies/Faxes	100-34112-	$ 1.00
								$ 1.00
08/05/2025	Alice Thibodeau	14016	8 Copies	(08/06/2025) -	N	Copies/Faxes	100-34112-	$ 2.00
								$ 2.00
08/05/2025	VB Acquisitions LLC	14017	Cell Tower Lease Payment	(08/06/2025) -	N	Verizon Rental	100-34951-	$ 1,100.00
								$ 1,100.00
08/05/2025	UTILITY BILLING	14018	Sewer Charges	(08/06/2025) -	N	Rate Class I	602-37210-	$ 875.80
								$ 875.80
08/05/2025	UTILITY BILLING	14019	Sewer Charges	(08/06/2025) -	N	Rate Class I	602-37210-	$ 181.25
								$ 181.25
08/07/2025	Thomas Pringle	14023	Land Use Permit	(08/11/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 75.00
								$ 75.00
08/08/2025	Duane Gullickson	14024	Staking Fee Blk 22 Lot 24 N 1/2	(08/08/2025) -	N	Cemetery -Grave openings	100-34941-	$ 50.00

Fund Name: **All Funds**

Date Range: **08/01/2025 To 08/31/2025**

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
								$ 50.00
08/08/2025	UTILITY BILLING	14025	Sewer Charges	(08/11/2025) -	N	Rate Class I	602-37210-	$ 181.85
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 200.00
08/11/2025	Tom Lunzer	14026	SSTS Permit	(08/18/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 260.00
								$ 260.00
08/11/2025	Tom Lunzer	14027	Land Use Permit	(08/18/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 75.00
								$ 75.00
08/12/2025	Ben Werth	14028	Land Use and SSTS Permits	(08/18/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 660.00
								$ 660.00
08/13/2025	Julie Smithson	14029	Variance # V25-02	(08/18/2025) -	N	Zoning and Subdivision Fees	100-34103-	$ 500.00
								$ 500.00
08/14/2025	Kristal Roerick	14030	Land Use Permit	(08/18/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 250.00
								$ 250.00
08/18/2025	Kathy Teslow	14031	Cemetery Plot: Blk 20 Lot 28 S 1/4 of N 1/2	(08/19/2025) -	N	Cemetery -Sale of lots	100-34942-	$ 300.00
								$ 300.00
08/18/2025	Mary Ullom	14032	Resolution 25-25 - Donation to 1st Resp Equip Fund	(08/19/2025) -	N	Contributions and Donations from Private Sources	226-36230-	$ 500.00
								$ 500.00
08/18/2025	Mike Rygwalski	14033	Land Use Permit	(08/19/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 75.00
								$ 75.00
08/18/2025	Frar' Gazda	14034	Resolution 25-26 - Fund 407 Cemetery Donation	(08/1[illegible]2025) -	N	Contributions and Donations from Private Sources	407-36230-	$ 80.00

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
								$ 80.00
08/18/2025	Richard Plummer	14035	Land Use Permit	(08/19/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 150.00
								$ 150.00
08/18/2025	Library Book Sale Donations	14036	Resolution 25-27 for 7-19-25 Library Book Sale	(08/19/2025) -	N	Contributions and Donations from Private Sources	211-36230-	$ 789.55
								$ 789.55
08/18/2025	The Title Team	14037	Inv. 25-33 Assessment Search	(08/19/2025) -	N	Assessment Searches	100-34107-	$ 25.00
								$ 25.00
08/18/2025	Cygneture Title Solutions	14038	Inv. 25-34 Assessment Search	(08/19/2025) -	N	Assessment Searches	100-34107-	$ 25.00
								$ 25.00
08/19/2025	UTILITY BILLING	14039*	Sewer Charges - ACH	(08/14/2025) -	N	Rate Class I	602-37210-	$ 181.51
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 199.66
08/19/2025	UTILITY BILLING	14040	Sewer Charges - ACH	(08/15/2025) -	N	Rate Class I	602-37210-	$ 181.51
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 199.66
08/19/2025	UTILITY BILLING	14041*	Sewer Charges - ACH	(08/19/2025) -	N	Rate Class I	602-37210-	$ 181.51
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 199.66
08/19/2025	UTILITY BILLING	14042	Sewer Charges	(08/20/2025) -	N	Rate Class I	602-37210-	$ 255.93
						Penalties and Forfeited Discounts	602-37260-	$ 25.59
								$ 281.52
08/19/2025	UTILITY BILLING	14043	Sewer Charges	(08/20/2025) -	N	Rate Class I	602-37210-	$ 90.91
						Penalties and Forfeited Discounts	602-37260-	$ 9.09
								$ 100.00
08/20/2025	David Bonnerup	14044	Land Use Permit	(08/26/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 75.00
								$ 75.00

Fund Name: **All Funds**

Date Range: **08/01/2025 To 08/31/2025**

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P		Total
08/20/2025	Jerri Keller	14045	New Dog License - Hilde/Renewal Dog License - Franklin	(08/26/2025) -	N	Animal Licenses	100-32240-	$	7.00
								$	**7.00**
08/20/2025	Michael Eno	14046	Land Use Permit - ACH	(08/25/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$	250.00
								$	**250.00**
08/25/2025	UTILITY BILLING	14047	Sewer Charges	(08/26/2025) -	N	Rate Class I	602-37210-	$	0.01
								$	**0.01**
08/25/2025	Sindey Anderson	14048	Cemetery Plot Blk 18 Lot 3 N 1/4 of S 1/2	(08/26/2025) -	N	Cemetery -Sale of lots	100-34942-	$	300.00
								$	**300.00**
08/25/2025	UTILITY BILLING	14049	Sewer Charges	(08/26/2025) -	N	Rate Class I	602-37210-	$	181.51
						Penalties and Forfeited Discounts	602-37260-	$	18.15
								$	**199.66**
08/26/2025	St. Emily Catholic Church	14050	Land Use Permit	(08/26/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$	60.00
								$	**60.00**
08/27/2025	Jan Mosman	14051	Copies	(08/28/2025) -	N	Copies/Faxes	100-34112-	$	0.50
								$	**0.50**
08/27/2025	Jon Stern	14052*	Small Cities Revolving Loan	(08/28/2025) -	N	State MIF Business Loans COVID-19	204-36203-15	$	167.51
								$	**167.51**
08/31/2025	PINE RIVER STATE BANK	14054	Int CR Checking	(08/31/2025) -	N	Interest Earning	100-36210-	$	134.71
						Interest Earning	201-36210-	$	19.25
						Interest Earning	204-36210-	$	4.53
						Interest Earning	211-36210-	$	0.45
						Interest Earning	225-36210-	$	8.60
						Interest Earning	226-36210-	$	10.42
						Interest Earning	228-36210-	$	1.59
						Interest Earning	303-36210-	¢	3.85
						Interest Earning	304-36210-		3.17

Fund Name: ‾unds

Date Range: 08/01/2025 To 08/31/2025

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P		Total
						Interest Earning	406-36210-	$	0.68
						Interest Earning	409-36210-	$	0.45
						Interest Earning	413-36210-	$	1.36
						Interest Earning	414-36210-	$	0.68
						Interest Earning	415-36210-	$	24.00
						Interest Earning	602-36210-	$	12.68
								$	**226.42**
08/31/2025	Pershing	14055	Int CR MMMF, Muni Bonds, Treasury Bills	(08/31/2025) -	N	Interest Earning	100-36210-	$	247.14
						Interest Earning	100-36210-	$	410.14
						Interest Earning	225-36210-	$	66.69
						Interest Earning	225-36210-	$	40.19
						Interest Earning	226-36210-	$	85.96
						Interest Earning	226-36210-	$	142.66
						Interest Earning	404-36210-	$	128.95
						Interest Earning	404-36210-	$	213.99
						Interest Earning	407-36210-	$	124.82
						Interest Earning	407-36210-	$	75.22
						Interest Earning	409-36210-	$	53.73
						Interest Earning	409-36210-	$	89.16
						Interest Earning	415-36210-	$	178.32
						Interest Earning	415-36210-	$	107.46
						Interest Earning	416-36210-	$	56.52
						Interest Earning	416-36210-	$	93.80
						Interest Earning	602-36210-	$	35.66
						Interest Earning	602-36210-	$	21.49
								$	**2,171.90**
08/31/2025	Money Market/Bonds	IAW10892	Deposit from Money Market/Bonds	(08/31/2025)-	N	Sale of Investment	100-39990-	$	267.24
								$	**267.24**
08/31/2025	Money Market/Bonds	IAW10893	Deposit from Money Market/Bonds	(08/31/2025)-	N	Sale of Investment	225-39990-	$	43.45
								$	**43.45**
08/31/2025	Money Market/Bonds	IAW10894	Deposit from Money Market/Bonds	(08/31/2025)-	N	Sale of Investment	226-39990-	$	92.95
								$	**92.95**

Fund Name: **All Funds**

Date Range: **08/01/2025 To 08/31/2025**

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
08/31/2025	Money Market/Bonds	IAW10895	Deposit from Money Market/Bonds	(08/31/2025)-	N	Sale of Investment	404-39990-	$ 139.43
								$ 139.43
08/31/2025	Money Market/Bonds	IAW10896	Deposit from Money Market/Bonds	(08/31/2025)-	N	Sale of Investment	407-39990-	$ 81.33
								$ 81.33
08/31/2025	Money Market/Bonds	IAW10897	Deposit from Money Market/Bonds	(08/31/2025)-	N	Sale of Investment	409-39990-	$ 58.09
								$ 58.09
08/31/2025	Money Market/Bonds	IAW10898	Deposit from Money Market/Bonds	(08/31/2025)-	N	Sale of Investment	415-39990-	$ 116.19
								$ 116.19
08/31/2025	Money Market/Bonds	IAW10899	Deposit from Money Market/Bonds	(08/31/2025)-	N	Sale of Investment	416-39990-	$ 61.12
								$ 61.12
08/31/2025	Money Market/Bonds	IAW10900	Deposit from Money Market/Bonds	(08/31/2025)-	N	Sale of Investment	602-39990-	$ 23.24
								$ 23.24
Total for Selected Receipts								**$ 12,313.65**

Date Range : **8/28/2025 To 9/3/2025**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
09/03/2025	GOPHER STATE ONE-CALL	Inv. 5080382 - Locates	72014	$5.40			
					602-49490-385-	Sewer Utilities - Administration and General	$5.40
09/03/2025	Pioneer Research Corporation	Inv. 266860 - Degreaser	72015	$648.76			
					100-43110-211-	Maintenance-Shop	$648.76
09/03/2025	Midwest Machinery Co.	Inv.10585153,10602854: Parts for 5310 tractor ditch mower	72016	$598.24			
					602-49450-221-	Sewer Utilities - Sanitary Sewer Maintenance	$299.12
					100-43126-221-	Road and Bridge Equipment	$299.12
09/03/2025	Tremolo Communications	City phone service - 9/1/2025 invoices	72017	$1,084.17			
					100-42210-321-	Fire Administration	$147.99
					100-41425-321-	Clerk	$607.78
					100-41425-321-	Clerk	$39.40
					100-43110-321-	Maintenance-Shop	$111.11
					100-45187-321-	Library	$2.00
					100-41910-321-	Planning and Zoning	$46.70
					100-42110-321-	Police Administration	$90.00
					100-41941-321-	City Hall	$39.19
09/03/2025	David and Judith Reiland	Pine Ridge Cemetery Lots Buy Back - Blk 23 Lot 5 S 1/4 of S 1/2 and Blk 23 Lot 6 N 1/2	72018	$900.00			
					100-49010-810-	Cemetery	$900.00
09/03/2025	Banyon Data Systems	Banyon Utility Billing and Cemetery Program Support - Inv. 00166813 - Contract EMI0906	72019	$1,160.00			
					100-49010-309-	Cemetery	$295.00
					602-49490-309-	Sewer Utilities - Administration and General	$865.00
09/03/2025	I.U.O.E. LOCAL 49 FRINGE BENEFIT FU	Health Insurance October 2025	72020	$6,260.00			

Date Range : **8/28/2025 To 9/3/2025**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
					100-41425-101-	Clerk	$357.52
					100-41425-131-	Clerk	$2,772.48
					100-43110-101-	Maintenance-Shop	$357.52
					100-43110-131-	Maintenance-Shop	$2,772.48
09/03/2025	CROSBY-IRONTON COURIER	Inv. 8-27: Fee Schedule Ordinance Public Hearing Legal	72021	$56.93			
					100-41130-351-	Ordinances and Proceedings	$56.93
09/03/2025	W. W. GOETSCH ASSOCIATES, INC.	Inv. #115154 - E1 Panel Repair	72022	$330.00			
					602-49470-404-	Sewer Utilities - Sewer Lift Stations	$320.00
					602-49470-221-	Sewer Utilities - Sewer Lift Stations	$10.00
09/03/2025	Cuyuna Range Monuments	Replacement VA Bronze Headstone for Donald Irvin Andersen	72023*	$1,300.00			
					100-49010-221-	Cemetery	$1,300.00
Total For Selected Claims				**$12,343.50**			**$12,343.50**

CITY OF EMILY

Claims List for Approval

9/8/2025

Date Range : **9/9/2025 To 9/9/2025**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
09/09/2025	Tremolo Communications	New PC workstation for City Clerk inv# 20250606.3	72024	$1,912.38	100-41425-240-	Clerk	$1,912.38
09/09/2025	Vestis	Invs.2530445044,2530445043 City Hall and Fire Hall Rugs and Towels	72025	$232.80	100-42280-418- 100-41941-418-	Fire Stations and Buildings City Hall	$53.62 $179.18
09/09/2025	Initiative Foundation	2025 Funding Support - Inv. VS-6099	72026	$450.00	100-46510-490-	Economic Development and Assistance	$450.00
09/09/2025	CULLIGAN	Invs:150X02303808, HallSoftener EquipRental and solar salt	72027	$115.10	100-41941-416-	City Hall	$115.10
09/09/2025	The Office Shop	Inv. AR1959130 Canon Lease Contract Payment	72028	$257.40	100-41425-413-	Clerk	$257.40
09/09/2025	PLM Lake and Land Management Corp.	Inv. B16118 - ProcellaCOR Treatment of EWM on Ruth Lake	72029	$6,952.00	100-46103-491-	Emily Waters	$6,952.00
09/09/2025	Sourcewell	Planning and Zoning Services for July - Inv. INV00004922	72030	$1,760.00	100-41910-311-	Planning and Zoning	$1,760.00
09/09/2025	CUYUNA REGIONAL MEDICAL CENTER	Ongoing EMS training 2/4, 5/6, 6/3, 6/4, 8/5 inv#5145	72031	$1,295.00	100-42270-308-	Medical Services	$1,295.00

Date Range : **9/9/2025 To 9/9/2025**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
09/09/2025	EMILY ACE HARDWARE	Acct10240,Inv.8/31:park repair,city hall caulk,nails,anchor,trashbags,gorilla tape,shopmat	72032	$217.81			
					100-45202-221-	Park Areas	$28.53
					100-41941-221-	City Hall	$23.37
					100-41425-221-	Clerk	$17.28
					100-41425-211-	Clerk	$14.87
					100-41941-221-	City Hall	$13.94
					100-43110-215-	Maintenance-Shop	$110.86
					100-43110-215-	Maintenance-Shop	$8.96
09/09/2025	Elan Financial Services	Aug25:Emily125thAnniv, wix,Shop/cemeteryMatrl slibrary chairs, MAC class,firehall shelving	72033	$1,217.83			
					100-45012-404-26	Historic Celebration 125 Years	($215.94)
					100-45012-404-26	Historic Celebration 125 Years	($183.60)
					100-45012-404-26	Historic Celebration 125 Years	($12.00)
					100-45012-404-26	Historic Celebration 125 Years	($27.81)
					100-41425-309-	Clerk	$47.88
					100-49010-215-	Cemetery	$116.82
					100-45012-404-26	Historic Celebration 125 Years	($22.37)
					100-43110-211-	Maintenance-Shop	$90.00
					100-45012-404-26	Historic Celebration 125 Years	$61.19
					100-45012-404-26	Historic Celebration 125 Years	$68.12
					602-49450-222-	Sewer Utilities - Sanitary Sewer Maintenance	$17.52
					100-45202-222-	Park Areas	$17.52
					100-49010-222-	Cemetery	$17.52
					100-41941-222-	City Hall	$17.53
					100-43126-222-	Road and Bridge Equipment	$17.53
					100-45012-404-26	Historic Celebration 125 Years	$42.92
					100-45012-404-26	Historic Celebration 125 Years	$193.47
					201-45187-201-	Library	$398.64
					100-41425-308-	Clerk	$350.00
					100-41941-201-	City Hall	$53.37
					100-43110-215-	Maintenance-Shop	$53.36
					100-45012-404-26	Historic Celebration 125 Years	($26.81
					100-45012-404-26	Historic Celebration 125 Years	($19.31
					100-41910-322-	Planning and Zoning	$1.63
					100-41425-201-	Clerk	$16.10
					100-45012-404-26	Historic Celebration 125 Years	($36.15

Date Range : 9/9/2025 To 9/9/2025

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
					100-45012-404-26	Historic Celebration 125 Years	($33.97)
					100-42280-240-	Fire Stations and Buildings	$214.67
Total For Selected Claims				$14,410.32			$14,410.32

Andrew D Hemphill	City Council/Town Board	Date
Daniel J Brennan	City Council/Town Board	Date
GERHART L. HANSON, JR	City Council/Town Board	Date
Gregory A Koch	City Council/Town Board	Date
TRACY ALLEN JONES	City Council/Town Board, Mayor	Date

For the payroll period ending: 09/09/2025

Account #	Employee #	Employee Name		Amount
100-41110-103-	938	Brennan, Daniel J		[illegible]14
	428	HANSON, JR, GERHART L.		[illegible].4
	922	Hemphill, Andrew D		300.14
	724	Koch, Gregory A		300.14
			Account Total	**1,200.56**
100-41310-103-	643	JONES, TRACY ALLEN		461.75
			Account Total	**461.75**
100-42501-103-	451	Foster, Brian D		34.34
			Account Total	**34.34**
100-45187-103-	623	Davis, Jane M		210.87
			Account Total	**210.87**
100-43110-101				
Unallocated (Due to rounding)				$0.00
			Total For Period	**$1,907.52**

Andrew D Hemphill	**City Council/Town Board**	**Date**
Daniel J Brennan	**City Council/Town Board**	**Date**
GERHART L. HANSON, JR	**City Council/Town Board**	**Date**
Gregory A Koch	**City Council/Town Board**	**Date**
TRACY ALLEN JONES	**City Council/Town Board, Mayor**	**Date**

Fund Name: All Funds

Date Range: 08/13/2025 To 08/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
08/13/2025	Payroll Period Ending 08/13/2025	63076	Regular Payroll - 7-30 to 8-12	N	Planning and Zoning	100-41910-103-	$ 584.10
	Total For Check	**63076**					**$ 584.10**
08/13/2025	Payroll Period Ending 08/13/2025	63077	Regular Payroll - 7-30 to 8-12	N	City Hall	100-41941-101-	$ 311.73
		63077			Maintenance-Shop	100-43110-101-	$ 289.33
		63077			Paved Streets	100-43121-101-	$ 886.66
		63077			Park Areas	100-45202-101-	$ 266.93
		63077			Cemetery	100-49010-101-	$ 44.80
		63077			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$ 67.20
	Total For Check	**63077**					**$ 1,866.65**
08/13/2025	Payroll Period Ending 08/13/2025	63078	Regular Payroll - 7-30 to 8-12	N	City Hall	100-41941-103-	$ 62.11
		63078			Maintenance-Shop	100-43110-101-	$ 0.01
		63078				100-43110-103-	$ 78.00
		63078			Park Areas	100-45202-103-	$ 294.67
		63078			Cemetery	100-49010-103-	$ 287.45
	Total For Check	**63078**					**$ 722.24**
08/13/2025	Payroll Period Ending 08/13/2025	63079	Regular Payroll - 7-30 to 8-12	N	Clerk	100-41425-101-	$ 1,874.52
	Total For Check	**63079**					**$ 1,874.52**
08/13/2025	Payroll Period Ending 08/13/2025	63080	Regular Payroll - 7-30 to 8-12	N	Clerk	100-41425-101-	$ 1,080.13
		63080			Sewer Utilities - Administration and General	602-49490-101-	$ 65.29
	Total For Check	**63080**					**$ 1,145.42**
08/13/2025	Payroll Period Ending 08/13/2025	63081	Regular Payroll - 7-30 to 8-12	N	City Hall	100-41941-101-	$ 230.56
		63081			Maintenance-Shop	100-43110-101-	$ 397.63
		63081				100-43110-101-	$ 0.01
		63081			Paved Streets	100-43121-101-	$ 873.79
		63081			Waste (Refuse) Disposal	100-43240-101-	$ 21.72
		63081			Park Areas	100-45202-101-	$ 147.02
	Total For Check	**63081**					**$ 1,670.73**
08/13/2025	S.E.H.	63082	Inv. 492517 - 2025 Emily St Project	N	Paved Streets	100-43121-303-	$ 1,441.32
	Total For Check	**63082**					**$ 1,441.32**

Fund Name: **All Funds**

Date Range: **08/13/2025 To 08/31/2025**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
08/13/2025	AL'S SEWER SERVICE	63083	Invoice 3274 - Portable Toilets - Emily 125th Anniversary	N	Historic Celebration 125 Years	100-45012-404-26	$	500.00
	Total For Check	**63083**					**$**	**500.00**
08/13/2025	Tri-County Septic Inspection	63084	8-7:DesignRev-21930CR1,TBDShallowPt,21930CR1	N	Planning and Zoning	100-41910-310-	$	105.00
	Total For Check	**63084**					**$**	**105.00**
08/14/2025	FEDERAL WITHHOLDING/ON LINE	330903	Federal Withholding - 8/13/25 Payroll	N	Council/Town Board	100-41110-103-	$	114.76
		330903				100-41110-122-	$	93.00
		330903				100-41110-135-	$	21.76
		330903			Mayor	100-41310-103-	$	42.08
		330903				100-41310-122-	$	34.10
		330903				100-41310-135-	$	7.98
		330903			Clerk	100-41425-101-	$	309.63
		330903				100-41425-122-	$	250.94
		330903				100-41425-135-	$	58.69
		330903				100-41425-171-	$	251.75
		330903			Planning and Zoning	100-41910-103-	$	54.28
		330903				100-41910-122-	$	43.99
		330903				100-41910-135-	$	10.29
		330903				100-41910-171-	$	25.00
		330903			City Hall	100-41941-101-	$	55.80
		330903				100-41941-103-	$	5.50
		330903				100-41941-122-	$	4.46
		330903				100-41941-122-	$	45.23
		330903				100-41941-135-	$	10.57
		330903				100-41941-135-	$	1.04
		330903				100-41941-171-	$	2.24
		330903				100-41941-171-	$	45.16
		330903			Civil Defense Expenditures	100-42501-103-	$	3.06
		330903				100-42501-122-	$	2.48
		330903				100-42501-135-	$	0.58
		330903			Maintenance-Shop	100-43110-101-	$	69.84
		330903				100-43110-103-	$	6.91
		330903				100-43110-122-	$	5.60
		330903				100-43110-122-	$	56.62
		330903				100-43110-135-	$	13.22
		330903				100-43110-135-	$	1.31
		330903				100-43110-171-	$	2.81
		330903				100-43110-171-		49.77
		330903			Paved Streets	100-43121-101-		180.18

Fund Name: Funds

Date Range: 08/13/2025 To 08/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
		330903				100-43121-122-	$ 146.02
		330903				100-43121-135-	$ 34.16
		330903				100-43121-171-	$ 137.78
		330903			Waste (Refuse) Disposal	100-43240-101-	$ 2.14
		330903				100-43240-122-	$ 1.73
		330903				100-43240-135-	$ 0.41
		330903				100-43240-171-	$ 0.93
		330903			Library	100-45187-103-	$ 19.13
		330903				100-45187-122-	$ 15.50
		330903				100-45187-135-	$ 3.63
		330903				100-45187-171-	$ 20.00
		330903			Park Areas	100-45202-101-	$ 42.81
		330903				100-45202-103-	$ 26.12
		330903				100-45202-122-	$ 21.17
		330903				100-45202-122-	$ 34.70
		330903				100-45202-135-	$ 8.11
		330903				100-45202-135-	$ 4.95
		330903				100-45202-171-	$ 36.51
		330903				100-45202-171-	$ 10.61
		330903			Cemetery	100-49010-101-	$ 4.76
		330903				100-49010-103-	$ 25.48
		330903				100-49010-122-	$ 20.65
		330903				100-49010-122-	$ 3.86
		330903				100-49010-135-	$ 0.90
		330903				100-49010-135-	$ 4.83
		330903				100-49010-171-	$ 10.35
		330903				100-49010-171-	$ 5.07
		330903			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$ 7.13
		330903				602-49450-122-	$ 5.78
		330903				602-49450-135-	$ 1.35
		330903				602-49450-171-	$ 7.61
		330903			Sewer Utilities - Administration and General	602-49490-101-	$ 6.75
		330903				602-49490-122-	$ 5.47
		330903				602-49490-135-	$ 1.28
		330903				602-49490-171-	$ 3.61
	Total For Check	**330903**					**$ 2,561.92**
08/20/2025	Calibrations and Controls, Inc.	63085	INV-21631: Calibration Service Advanced Instrument	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-404-	$ 650.00
	Total For Check	**63085**					**$ 650.00**

Fund Name: **All Funds**

Date Range: **08/13/2025 To 08/31/2025**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
08/20/2025	CROW WING POWER	63086	Monthly - 8-7-25 Invoices	N	City Hall	100-41941-381-	$ 484.76
		63086				100-41941-381-	$ 36.47
		63086			Fire Stations and Buildings	100-42280-381-	$ 170.39
		63086			Maintenance-Shop	100-43110-381-	$ 142.36
		63086				100-43110-381-	$ 61.86
		63086				100-43110-381-	$ 31.45
		63086			Street Lighting	100-43160-381-	$ 267.00
		63086			Park Areas	100-45202-381-	$ 67.72
		63086				100-45202-381-	$ 29.78
		63086			Cemetery	100-49010-381-	$ 44.71
		63086			Sewer Utilities - Sewer Lift Stations	602-49470-381-	$ 40.11
		63086				602-49470-381-	$ 39.97
		63086				602-49470-381-	$ 67.58
	Total For Check	**63086**					**$ 1,484.16**
08/20/2025	AFLAC	63087	Monthly employee ins coverage Inv. #057237	N	Clerk	100-41425-101-	$ 281.80
		63087			Maintenance-Shop	100-43110-101-	$ 114.56
	Total For Check	**63087**					**$ 396.36**
08/20/2025	CUYUNA REGIONAL MEDICAL CENTER	63088	Guarantor #80002493 - Preemployment Physicals and Drug Tests - FireRescue/SeasonalMaint	N	Fire Administration	100-42210-306-	$ 30.25
		63088			Medical Services	100-42270-306-	$ 30.25
		63088			Maintenance-Shop	100-43110-306-	$ 190.50
	Total For Check	**63088**					**$ 251.00**
08/20/2025	S.E.H.	63089	Inv. 492908 - Prelim. Engineering Roosevelt Drive Bridge	N	Bridges, Viaducts and Grade Separations	100-43130-303-	$ 1,999.76
	Total For Check	**63089**					**$ 1,999.76**
08/20/2025	PEOPLESERVICE, INC.	63090	Inv. PS-INV108063 - September 2025 Wastewater Op Services	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-407-	$ 2,210.00
	Total For Check	**63090**					**$ 2,210.00**
08/20/2025	Kirvida Fire	63091	Invs.13478,13477,13476: Annual Pump Tests and Service	N	Fire Fighting	100-42220-310-	$ 750.00
		63091				100-42220-404-	$ 3,066.52
	Total For Check	**63091**					**$ 3,816.52**

Fund Name: Funds

Date Range: 08/13/2025 To 08/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
08/20/2025	CROSBY-IRONTON COURIER	63092	Inv. 7-31: Classified Ads for Seasonal Maintenance Worker	N	Maintenance-Shop	100-43110-341-	$	95.40
	Total For Check	**63092**					**$**	**95.40**
08/20/2025	Tri-County Septic Inspection	63093	8-13:DesignRev:39664WTroutAve,PID 21080577	N	Planning and Zoning	100-41910-310-	$	70.00
	Total For Check	**63093**					**$**	**70.00**
08/20/2025	Gettysburg Flag Works Inc.	63094	Inv. INV/2025/30827 - US Veteran Grave Markers	N	Cemetery	407-49010-240-	$	2,423.32
	Total For Check	**63094**					**$**	**2,423.32**
08/25/2025	MINNESOTA REVENUE	330906	State Withholding - 8/13/25 Payroll	N	Clerk	100-41425-172-	$	144.73
		330906			City Hall	100-41941-172-	$	33.15
		330906			Maintenance-Shop	100-43110-172-	$	40.12
		330906			Paved Streets	100-43121-172-	$	98.53
		330906			Waste (Refuse) Disposal	100-43240-172-	$	1.03
		330906			Park Areas	100-45202-172-	$	34.27
		330906			Cemetery	100-49010-172-	$	12.73
		330906			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-172-	$	4.34
		330906			Sewer Utilities - Administration and General	602-49490-172-	$	2.71
	Total For Check	**330906**					**$**	**371.61**
08/26/2025	PERA	330907	Retirement contributions - 8/13/25 Payroll	N	Clerk	100-41425-101-	$	281.30
		330907				100-41425-121-	$	324.58
		330907			Planning and Zoning	100-41910-103-	$	46.12
		330907				100-41910-121-	$	53.22
		330907			City Hall	100-41941-101-	$	49.77
		330907				100-41941-121-	$	57.43
		330907			Civil Defense Expenditures	100-42501-103-	$	2.60
		330907				100-42501-121-	$	3.00
		330907			Maintenance-Shop	100-43110-101-	$	62.32
		330907				100-43110-121-	$	71.90
		330907			Paved Streets	100-43121-101-	$	160.71
		330907				100-43121-121-	$	185.43
		330907			Waste (Refuse) Disposal	100-43240-101-	$	1.91
		330907				100-43240-121-	$	2.20
		330907			Park Areas	100-45202-101-	$	38.19

Fund Name: All Funds

Date Range: 08/13/2025 To 08/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
		330907				100-45202-121-	$ 44.07
		330907			Cemetery	100-49010-101-	$ 4.24
		330907				100-49010-121-	$ 4.89
		330907			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$ 6.36
		330907				602-49450-121-	$ 7.34
		330907			Sewer Utilities - Administration and General	602-49490-101-	$ 6.27
		330907				602-49490-121-	$ 7.23
	Total For Check	**330907**					**$ 1,421.08**
08/27/2025	Payroll Period Ending 08/27/2025	63095	Regular Payroll - 8-13 to 8-26	N	Clerk	100-41425-103-	$ 115.87
		63095			Planning and Zoning	100-41910-103-	$ 569.76
	Total For Check	**63095**					**$ 685.63**
08/27/2025	Payroll Period Ending 08/27/2025	63096	Regular Payroll - 8-13 to 8-26	N	City Hall	100-41941-101-	$ 418.04
		63096			Maintenance-Shop	100-43110-101-	$ 241.45
		63096			Paved Streets	100-43121-101-	$ 682.92
		63096			Waste (Refuse) Disposal	100-43240-101-	$ 153.16
		63096			Park Areas	100-45202-101-	$ 263.08
		63096			Cemetery	100-49010-101-	$ 43.25
	Total For Check	**63096**					**$ 1,801.90**
08/27/2025	Payroll Period Ending 08/27/2025	63097	Regular Payroll - 8-13 to 8-26	N	City Hall	100-41941-103-	$ 16.49
		63097			Cemetery	100-49010-103-	$ 249.47
	Total For Check	**63097**					**$ 265.96**
08/27/2025	Payroll Period Ending 08/27/2025	63098	Regular Payroll - 8-13 to 8-26	N	Clerk	100-41425-101-	$ 1,468.96
	Total For Check	**63098**					**$ 1,468.96**
08/27/2025	Payroll Period Ending 08/27/2025	63099	Regular Payroll - 8-13 to 8-26	N	Maintenance-Shop	100-43110-103-	$ 66.49
		63099			Paved Streets	100-43121-103-	$ 216.10
		63099			Park Areas	100-45202-103-	$ 249.35
		63099			Cemetery	100-49010-103-	$ 132.98
	Total For Check	**63099**					**$ 664.92**
08/27/2025	Payroll Period Ending 08/27/2025	63100	Regular Payroll - 8-13 to 8-26	N	Clerk	100-41425-101-	$ 895.37
		63100			Sewer Utilities - Administration and General	602-49490-101-	$ 170.55
	Total For Check	**63100**					**$ 1,065.92**
08/27/2025	Pa Period Ending 08/27/2025	63101	Regular Payroll - 8-13 to 8-	N	City Hall	100-41941-101-	292.38

Fund Name: Funds

Date Range: 08/13/2025 To 08/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
		63101			Maintenance-Shop	100-43110-101-	$ 167.07
		63101			Paved Streets	100-43121-101-	$ 690.01
		63101			Waste (Refuse) Disposal	100-43240-101-	$ 292.38
		63101			Park Areas	100-45202-101-	$ 228.89
	Total For Check	**63101**					**$ 1,670.73**
08/27/2025	Winners Trophy and Engraving	63109	Inv. 14011: Plaque for Veterans Bench - Downtown Improvements	N	Historic Celebration 125 Years	100-45012-404-26	$ 69.27
	Total For Check	**63109**					**$ 69.27**
08/27/2025	Up North Electric, Inc.	63110	Inv. 1604: 4 LED Emergency Lights, Gym Lights, PD Conf Rm Sensor, Squirrel DamagetoPower	N	City Hall	100-41941-221-	$ 990.00
		63110				100-41941-404-	$ 1,105.00
	Total For Check	**63110**					**$ 2,095.00**
08/27/2025	Wex Bank	63111	Inv. 106654045 - Fuel - Road Equip, Fire, 1st Resp	N	Fire Fighting	100-42220-212-	$ 66.29
		63111			Medical Services	100-42270-212-	$ 28.41
		63111			Road and Bridge Equipment	100-43126-212-	$ 852.32
	Total For Check	**63111**					**$ 947.02**
08/27/2025	AUTO VALUE	63112	8/25/25 Statement:Park,Sewer,Cemetery ,Road/Bridge Equipment Maint Supplies	N	Road and Bridge Equipment	100-43126-221-	$ 4.11
		63112			Park Areas	100-45202-221-	$ 4.12
		63112			Cemetery	100-49010-221-	$ 4.11
		63112			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-221-	$ 4.12
	Total For Check	**63112**					**$ 16.46**
08/27/2025	GAMMELLO - PEARSON, PLLC	63113	Invs:106667,106669,106670 PlanningZoning Ordinances,Sperry ZoningViolation	N	Planning and Zoning	100-41910-304-	$ 351.00
		63113			Building Inspections Administration	100-42401-304-	$ 338.00
	Total For Check	**63113**					**$ 689.00**
08/27/2025	Verizon	63114	Shop - Inv. #6118460351	N	Maintenance-Shop	100-43110-321-	$ 76.76

Fund Name: **All Funds**

Date Range: **08/13/2025 To 08/31/2025**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
	Total For Check	**63114**					**$ 76.76**
08/27/2025	Colonial Life	63115	Employee paid insurance - Inv # 47086730805953	N	Clerk	100-41425-101-	$ 56.92
	Total For Check	**63115**					**$ 56.92**
08/28/2025	MINNESOTA REVENUE	330909	State Withholding - 8/27/25 Payroll	N	Clerk	100-41425-172-	$ 105.58
		330909			City Hall	100-41941-172-	$ 40.38
		330909			Maintenance-Shop	100-43110-172-	$ 23.22
		330909			Paved Streets	100-43121-172-	$ 75.99
		330909			Waste (Refuse) Disposal	100-43240-172-	$ 23.55
		330909			Park Areas	100-45202-172-	$ 27.53
		330909			Cemetery	100-49010-172-	$ 2.75
		330909			Sewer Utilities - Administration and General	602-49490-172-	$ 6.71
	Total For Check	**330909**					**$ 305.71**
08/29/2025	FEDERAL WITHHOLDING/ON LINE	330908	Federal Withholding - 8/27/25 Payroll	N	Clerk	100-41425-101-	$ 245.68
		330908				100-41425-103-	$ 10.70
		330908				100-41425-122-	$ 8.67
		330908				100-41425-122-	$ 199.11
		330908				100-41425-135-	$ 46.57
		330908				100-41425-135-	$ 2.03
		330908				100-41425-171-	$ 4.23
		330908				100-41425-171-	$ 171.06
		330908			Planning and Zoning	100-41910-103-	$ 52.62
		330908				100-41910-122-	$ 42.65
		330908				100-41910-135-	$ 9.97
		330908				100-41910-171-	$ 20.78
		330908			City Hall	100-41941-101-	$ 73.09
		330908				100-41941-103-	$ 1.37
		330908				100-41941-122-	$ 1.11
		330908				100-41941-122-	$ 59.23
		330908				100-41941-135-	$ 13.86
		330908				100-41941-135-	$ 0.26
		330908				100-41941-171-	$ 59.07
		330908			Maintenance-Shop	100-43110-101-	$ 42.02
		330908				100-43110-103-	$ 5.50
		330908				100-43110-122-	$ 4.46
		330908				100-43110-122-	34.08

Fund Name: Funds

Date Range: 08/13/2025 To 08/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
		330908				100-43110-135-	$	7.94
		330908				100-43110-135-	$	1.04
		330908				100-43110-171-	$	34.02
		330908			Paved Streets	100-43121-101-	$	140.30
		330908				100-43121-103-	$	17.90
		330908				100-43121-122-	$	14.51
		330908				100-43121-122-	$	113.70
		330908				100-43121-135-	$	26.60
		330908				100-43121-135-	$	3.39
		330908				100-43121-171-	$	105.60
		330908			Waste (Refuse) Disposal	100-43240-101-	$	45.02
		330908				100-43240-122-	$	36.48
		330908				100-43240-135-	$	8.54
		330908				100-43240-171-	$	29.58
		330908			Park Areas	100-45202-101-	$	50.40
		330908				100-45202-103-	$	20.66
		330908				100-45202-122-	$	16.74
		330908				100-45202-122-	$	40.85
		330908				100-45202-135-	$	9.55
		330908				100-45202-135-	$	3.92
		330908				100-45202-171-	$	39.09
		330908			Cemetery	100-49010-101-	$	4.58
		330908				100-49010-103-	$	31.69
		330908				100-49010-122-	$	25.68
		330908				100-49010-122-	$	3.71
		330908				100-49010-135-	$	0.87
		330908				100-49010-135-	$	6.01
		330908				100-49010-171-	$	4.82
		330908			Sewer Utilities - Administration and General	602-49490-101-	$	17.58
		330908				602-49490-122-	$	14.25
		330908				602-49490-135-	$	3.33
		330908				602-49490-171-	$	8.48
	Total For Check	**330908**					**$**	**1,994.95**
08/29/2025	PERA	330910	Retirement contributions - 8/27/25 Payroll	N	Clerk	100-41425-101-	$	225.99
		330910				100-41425-103-	$	9.09
		330910				100-41425-121-	$	10.49
		330910				100-41425-121-	$	260.76
		330910			Planning and Zoning	100-41910-103-	$	44.71
		330910				100-41910-121-	$	51.59
		330910			City Hall	100-41941-101-	$	65.26

Fund Name: All Funds

Date Range: 08/13/2025 To 08/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
		330910				100-41941-121-	$ 75.30
		330910			Maintenance-Shop	100-43110-101-	$ 37.53
		330910				100-43110-121-	$ 43.31
		330910			Paved Streets	100-43121-101-	$ 125.26
		330910				100-43121-121-	$ 144.53
		330910			Waste (Refuse) Disposal	100-43240-101-	$ 40.19
		330910				100-43240-121-	$ 46.37
		330910			Park Areas	100-45202-101-	$ 45.01
		330910				100-45202-121-	$ 51.93
		330910			Cemetery	100-49010-101-	$ 4.09
		330910				100-49010-121-	$ 4.72
		330910			Sewer Utilities - Administration and General	602-49490-101-	$ 16.44
		330910				602-49490-121-	$ 18.97
	Total For Check	**330910**					**$ 1,321.54**
08/31/2025	Pershing	330911	Muni Bonds/Treasury Bills Loss	N	Unrealized Investment Loss	100-49301-800-	$ 267.24
		330911				225-49301-800-	$ 43.45
		330911				226-49301-800-	$ 92.95
		330911				404-49301-800-	$ 139.43
		330911				407-49301-800-	$ 81.33
		330911				409-49301-800-	$ 58.09
		330911				415-49301-800-	$ 116.19
		330911				416-49301-800-	$ 61.12
		330911				602-49301-800-	$ 23.24
	Total For Check	**330911**					**$ 883.04**
08/31/2025	Money Market/Bonds	IAD3274	Deposit Into Money Market/Bonds	N	Purchase of Investments	100-49350-800-	$ 247.14
	Total For Check	**IAD3274**					**$ 247.14**
08/31/2025	Money Market/Bonds	IAD3275	Deposit Into Money Market/Bonds	N	Purchase of Investments	225-49350-800-	$ 40.19
	Total For Check	**IAD3275**					**$ 40.19**
08/31/2025	Money Market/Bonds	IAD3276	Deposit Into Money Market/Bonds	N	Purchase of Investments	226-49350-800-	$ 85.96
	Total For Check	**IAD3276**					**$ 85.96**
08/31/2025	Money Market/Bonds	IAD3277	Deposit Into Money Market/Bonds	N	Purchase of Investments	404-49350-800-	$ 128.95
	Total For Check	**IAD3277**					**128.95**

Fund Name: Funds

Date Range: 08/13/2025 To 08/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
08/31/2025	Money Market/Bonds	IAD3278	Deposit Into Money Market/Bonds	N	Purchase of Investments	407-49350-800-	$ 75.22
	Total For Check	**IAD3278**					**$ 75.22**
08/31/2025	Money Market/Bonds	IAD3279	Deposit Into Money Market/Bonds	N	Purchase of Investments	409-49350-800-	$ 53.73
	Total For Check	**IAD3279**					**$ 53.73**
08/31/2025	Money Market/Bonds	IAD3280	Deposit Into Money Market/Bonds	N	Purchase of Investments	415-49350-800-	$ 107.46
	Total For Check	**IAD3280**					**$ 107.46**
08/31/2025	Money Market/Bonds	IAD3281	Deposit Into Money Market/Bonds	N	Purchase of Investments	416-49350-800-	$ 56.52
	Total For Check	**IAD3281**					**$ 56.52**
08/31/2025	Money Market/Bonds	IAD3282	Deposit Into Money Market/Bonds	N	Purchase of Investments	602-49350-800-	$ 21.49
	Total For Check	**IAD3282**					**$ 21.49**
08/31/2025	Money Market/Bonds	IAD3283	Deposit Into Money Market/Bonds	N	Purchase of Investments	100-49350-800-	$ 410.14
	Total For Check	**IAD3283**					**$ 410.14**
08/31/2025	Money Market/Bonds	IAD3284	Deposit Into Money Market/Bonds	N	Purchase of Investments	225-49350-800-	$ 66.69
	Total For Check	**IAD3284**					**$ 66.69**
08/31/2025	Money Market/Bonds	IAD3285	Deposit Into Money Market/Bonds	N	Purchase of Investments	226-49350-800-	$ 142.66
	Total For Check	**IAD3285**					**$ 142.66**
08/31/2025	Money Market/Bonds	IAD3286	Deposit Into Money Market/Bonds	N	Purchase of Investments	404-49350-800-	$ 213.99
	Total For Check	**IAD3286**					**$ 213.99**
08/31/2025	Money Market/Bonds	IAD3287	Deposit Into Money Market/Bonds	N	Purchase of Investments	407-49350-800-	$ 124.82
	Total For Check	**IAD3287**					**$ 124.82**
08/31/2025	Money Market/Bonds	IAD3288	Deposit Into Money Market/Bonds	N	Purchase of Investments	409-49350-800-	$ 89.16

Fund Name: **All Funds**

Date Range: **08/13/2025 To 08/31/2025**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
	Total For Check	**IAD3288**					**$ 89.16**
08/31/2025	Money Market/Bonds	IAD3289	Deposit Into Money Market/Bonds	N	Purchase of Investments	415-49350-800-	$ 178.32
	Total For Check	**IAD3289**					**$ 178.32**
08/31/2025	Money Market/Bonds	IAD3290	Deposit Into Money Market/Bonds	N	Purchase of Investments	416-49350-800-	$ 93.80
	Total For Check	**IAD3290**					**$ 93.80**
08/31/2025	Money Market/Bonds	IAD3291	Deposit Into Money Market/Bonds	N	Purchase of Investments	602-49350-800-	$ 35.66
	Total For Check	**IAD3291**					**$ 35.66**
Total For Selected Checks							**$ 45,912.70**

8/31/2025

G[illegible]ral Fund

	Budget	Actual	Variance
Receipts:			
Current Ad Valorem Taxes	963,766.20	702,760.62	(261,005.58)
Delinquent Ad Valorem Taxes	9,733.32	13,757.54	4,024.22
Mobile Home Tax	12.00	0.00	(12.00)
Fiscal Disparities	1,133.33	5,781.38	4,648.05
Total Acct 310	**974,644.85**	**722,299.54**	**(252,345.31)**
Franchise Taxes	560.00	515.79	(44.21)
Severed Mineral Tax	152.67	234.54	81.87
Total Acct 318	**712.67**	**750.33**	**37.66**
Penalties and Interest on Ad valorem Taxes	456.67	1,020.60	563.93
Forfeited Tax Sale Apportionments	2,000.00	629.12	(1,370.88)
Principal on Special Assessments	333.33	1,488.60	1,155.27
Penalties and Interest on Special Assessments	3.33	173.77	170.44
Total Acct 319	**2,793.33**	**3,312.09**	**518.76**
Licenses & Permits	66.67	0.00	(66.67)
Alcoholic Beverages	3,980.00	94.00	(3,886.00)
Rental Dwelling License	2,000.00	575.00	(1,425.00)
Total Acct 321	**6,046.67**	**669.00**	**(5,377.67)**
Building Permits (Excludes surcharge)	15,333.32	11,970.00	(3,363.32)
Animal Licenses	0.00	12.00	12.00
Total Acct 322	**15,333.32**	**11,982.00**	**(3,351.32)**
Federal Grant - Hazard Mitigation	43,333.29	0.00	(43,333.29)
Federal Payments in Lieu of Taxes	1.67	6.10	4.43
Total Acct 331	**43,334.96**	**6.10**	**(43,328.86)**
Homestead and Agricultural Credit Aid (HACA)	15,333.32	25,235.86	9,902.54
State Emergency Management Aid	0.00	0.00	0.00
Agricultural Market Value Credit	433.33	0.00	(433.33)
Fire Training Reimbursement	1,666.67	5,785.00	4,118.33
State Fire Aid	11,559.99	0.00	(11,559.99)
Supp. Fire State Aid	2,010.00	2,000.00	(10.00)
Total Acct 334	**31,003.31**	**33,020.86**	**2,017.55**
Other County Grants and Aids	666.67	0.00	(666.67)
Grants & Aids from Other LGUs	61,066.61	25,249.36	(35,817.25)
Total Acct 336	**61,733.28**	**25,249.36**	**(36,483.92)**
City/Town Hall Rent	733.33	530.00	(203.33)
Zoning and Subdivision Fees	1,333.33	2,508.50	1,175.17
Assessment Searches	760.00	475.00	(285.00)
Candidate Filing Fee	0.00	0.00	0.00
Copies/Faxes	43.33	37.50	(5.83)
Total Acct 341	**2,869.99**	**3,551.00**	**681.01**
Special Fire Protection Services	28,333.31	51,209.67	22,876.36
First Responder Charges	3,066.66	5,469.76	2,403.10
Total Acct 342	**31,399.97**	**56,679.43**	**25,279.46**
Sale of Culverts	420.00	300.00	(120.00)
Contractor Water Use	66.67	70.00	3.33
Total Acct 343	**486.67**	**370.00**	**(116.67)**
Refuse Collection Charges	1,666.67	0.00	(1,666.67)
Total Acct 344	**1,666.67**	**0.00**	**(1,666.67)**
Cemetery Revenues	333.33	500.00	166.67
Cemetery -Grave openings	2,683.33	2,750.00	66.67
Cemetery -Sale of lots	3,333.33	7,350.00	4,016.67
Misc. Rents	0.67	1.00	0.33
Verizon Rental	6,666.66	8,800.00	2,133.34

8/31/2025

General Fund

	Budget	Actual	Va
Receipts:			
Total Acct 349	**13,017.32**	**19,401.00**	**6,383.68**
Court Fines	366.67	293.29	(73.38)
Administrative Fines (Penalties)	333.33	0.00	(333.33)
Total Acct 351	**700.00**	**293.29**	**(406.71)**
Interest Earning	4,133.33	4,872.45	739.12
Contributions and Donations from Private Sources	0.00	10,000.00	10,000.00
Refunds	6,666.66	7,194.50	527.84
Total Acct 362	**10,799.99**	**22,066.95**	**11,266.96**
Total Revenues	**1,196,543.00**	**899,650.95**	**(296,892.05)**
Other Financing Sources:			
Unrealized Investment Gain	900.00	1,117.98	217.98
Total Acct 391	**900.00**	**1,117.98**	**217.98**
Sale of Investment	833.33	632.45	(200.88)
Total Acct 399	**833.33**	**632.45**	**(200.88)**
Total Other Financing Sources	**1,733.33**	**1,750.43**	**17.10**

8/31/2025

General Fund

	Budget	Actual	Variance
Disbursements:			
Council/Town Board	14,593.34	13,280.32	1,313.02
Ordinances and Proceedings	5,066.67	3,594.31	1,472.36
Total Acct 411	**19,660.01**	**16,874.63**	**2,785.38**
Mayor	5,949.99	4,521.38	1,428.61
Total Acct 413	**5,949.99**	**4,521.38**	**1,428.61**
Elections	0.00	3,126.21	(3,126.21)
Clerk	144,869.88	125,008.65	19,861.23
Total Acct 414	**144,869.88**	**128,134.86**	**16,735.02**
Internal Auditing	11,069.99	15,996.50	(4,926.51)
Total Acct 415	**11,069.99**	**15,996.50**	**(4,926.51)**
Planning and Zoning	40,319.96	31,253.55	9,066.41
General Government Buildings and Plant	1,593.33	126.00	1,467.33
City Hall	104,646.59	56,778.35	47,868.24
Total Acct 419	**146,559.88**	**88,157.90**	**58,401.98**
Police Administration	3,973.33	3,230.00	743.33
Patrol	0.00	0.00	0.00
Total Acct 421	**3,973.33**	**3,230.00**	**743.33**
Fire Administration	67,224.60	73,308.96	(6,084.36)
Fire Fighting	87,131.92	27,558.53	59,573.39
Fire Training	9,116.68	6,173.74	2,942.94
Medical Services	24,496.63	5,039.16	19,457.47
Fire Stations and Buildings	12,114.67	6,403.62	5,711.05
Total Acct 422	**200,084.50**	**118,484.01**	**81,600.49**
Building Inspections Administration	2,000.00	2,911.00	(911.00)
Rental Inspections	2,000.00	400.00	1,600.00
Total Acct 424	**4,000.00**	**3,311.00**	**689.00**
Civil Defense Expenditures	766.68	368.48	398.20
Total Acct 425	**766.68**	**368.48**	**398.20**
Traffic Engineering Expenditures	9,799.99	2,935.00	6,864.99
Total Acct 426	**9,799.99**	**2,935.00**	**6,864.99**
Maintenance-Shop	111,209.87	75,568.23	35,641.64
Paved Streets	149,105.66	59,498.47	89,607.19
Unpaved Streets	10,833.32	12,701.80	(1,868.48)
Ice and Snow Removal	3,333.33	980.00	2,353.33
Road and Bridge Equipment	66,493.26	11,898.33	54,594.93
Bridges, Viaducts and Grade Separations	48,863.89	17,990.96	30,872.93
Street Lighting	2,400.00	2,136.80	263.20
Total Acct 431	**392,239.33**	**180,774.59**	**211,464.74**
Waste (Refuse) Disposal	12,653.31	6,525.07	6,128.24
Total Acct 432	**12,653.31**	**6,525.07**	**6,128.24**
Historical Society	66.67	100.00	(33.33)
Historic Celebration 125 Years	33,333.30	48,051.47	(14,718.17)
Total Acct 450	**33,399.97**	**48,151.47**	**(14,751.50)**
Library	4,366.66	2,327.86	2,038.80
Total Acct 451	**4,366.66**	**2,327.86**	**2,038.80**
Park Areas	32,567.28	15,716.50	16,850.78
Total Acct 452	**32,567.28**	**15,716.50**	**16,850.78**
Water Resources	666.67	1,000.00	(333.33)
Emily Waters	14,070.74	442.00	13,628.74
Total Acct 461	**14,737.41**	**1,442.00**	**13,295.41**

8/31/2025

General Fund

	Budget	Actual	Va
Disbursements:			
Economic Development and Assistance	849.32	188.21	661.11
Total Acct 465	**849.32**	**188.21**	**661.11**
Food Shelf	166.67	250.00	(83.33)
Cemetery	13,556.65	10,774.07	2,782.58
Liquor Licensing	0.00	1,600.00	(1,600.00)
Total Acct 490	**13,723.32**	**12,624.07**	**1,099.25**
Total Disbursements	**1,051,270.85**	**649,763.53**	**401,507.32**
Other Financing Uses:			
Unrealized Investment Loss	1,333.33	632.45	700.88
Purchase of Investments	17,333.32	6,682.66	10,650.66
Total Acct 493	**18,666.65**	**7,315.11**	**11,351.54**
Total Other Financing Uses	**18,666.65**	**7,315.11**	**11,351.54**
Beginning Cash Balance		**767,466.35**	
Total Receipts and Other Financing Sources		**901,401.38**	
Total Disbursements and Other Financing Uses		**657,078.64**	
Cash Balance as of 08/31/2025		**1,011,789.09**	

Fund Name: 602 - Sewage Collection and Disposal

Date Range: 08/01/2025 To 08/31/2025

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
08/05/2025	UTILITY BILLING	14018	Sewer Charges	(08/06/2025) -	N	Rate Class I	602-37210-	$ 875.80
								$ 875.80
08/05/2025	UTILITY BILLING	14019	Sewer Charges	(08/06/2025) -	N	Rate Class I	602-37210-	$ 181.25
								$ 181.25
08/08/2025	UTILITY BILLING	14025	Sewer Charges	(08/11/2025) -	N	Rate Class I	602-37210-	$ 181.85
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 200.00
08/19/2025	UTILITY BILLING	14039*	Sewer Charges - ACH	(08/14/2025) -	N	Rate Class I	602-37210-	$ 181.51
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 199.66
08/19/2025	UTILITY BILLING	14040	Sewer Charges - ACH	(08/15/2025) -	N	Rate Class I	602-37210-	$ 181.51
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 199.66
08/19/2025	UTILITY BILLING	14041*	Sewer Charges - ACH	(08/19/2025) -	N	Rate Class I	602-37210-	$ 181.51
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 199.66
08/19/2025	UTILITY BILLING	14042	Sewer Charges	(08/20/2025) -	N	Rate Class I	602-37210-	$ 255.93
						Penalties and Forfeited Discounts	602-37260-	$ 25.59
								$ 281.52
08/19/2025	UTILITY BILLING	14043	Sewer Charges	(08/20/2025) -	N	Rate Class I	602-37210-	$ 90.91
						Penalties and Forfeited Discounts	602-37260-	$ 9.09
								$ 100.00
08/25/2025	UTILITY BILLING	14047	Sewer Charges	(08/26/2025) -	N	Rate Class I	602-37210-	$ 0.01
								$ 0.01
08/25/2025	UTILITY BILLING	14049	Sewer Charges	(08/26/2025) -	N	Rate Class I	602-37210-	$ 181.51
						Penalties and Forfeited Discounts	602-37260-	$ 18.15

Fund Name: **602 - Sewage Collection and Disposal**

Date Range: **08/01/2025 To 08/31/2025**

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
								$ 199.66
08/31/2025	PINE RIVER STATE BANK	14054	Int CR Checking	(08/31/2025) -	N	Interest Earning	602-36210-	$ 12.68
								$ 12.68
08/31/2025	Pershing	14055	Int CR MMMF, Muni Bonds, Treasury Bills	(08/31/2025) -	N	Interest Earning	602-36210-	$ 35.66
						Interest Earning	602-36210-	$ 21.49
								$ 57.15
08/31/2025	Money Market/Bonds	IAW10900	Deposit from Money Market/Bonds	(08/31/2025)-	N	Sale of Investment	602-39990-	$ 23.24
								$ 23.24
Total for Selected Receipts								**$ 2,530.29**

Fund Name: 602 - Sewage Collection and Disposal

Date Range: 08/13/2025 To 08/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
08/13/2025	Payroll Period Ending 08/13/2025	63077	Regular Payroll - 7-30 to 8-12	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$ 67.20
	Total For Check	**63077**					**$ 67.20**
08/13/2025	Payroll Period Ending 08/13/2025	63080	Regular Payroll - 7-30 to 8-12	N	Sewer Utilities - Administration and General	602-49490-101-	$ 65.29
	Total For Check	**63080**					**$ 65.29**
08/14/2025	FEDERAL WITHHOLDING/ON LINE	330903	Federal Withholding - 8/13/25 Payroll	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$ 7.13
		330903				602-49450-122-	$ 5.78
		330903				602-49450-135-	$ 1.35
		330903				602-49450-171-	$ 7.61
		330903			Sewer Utilities - Administration and General	602-49490-101-	$ 6.75
		330903				602-49490-122-	$ 5.47
		330903				602-49490-135-	$ 1.28
		330903				602-49490-171-	$ 3.61
	Total For Check	**330903**					**$ 38.98**
08/20/2025	Calibrations and Controls, Inc.	63085	INV-21631: Calibration Service Advanced Instrument	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-404-	$ 650.00
	Total For Check	**63085**					**$ 650.00**
08/20/2025	CROW WING POWER	63086	Monthly - 8-7-25 Invoices	N	Sewer Utilities - Sewer Lift Stations	602-49470-381-	$ 40.11
		63086				602-49470-381-	$ 39.97
		63086				602-49470-381-	$ 67.58
	Total For Check	**63086**					**$ 147.66**
08/20/2025	PEOPLESERVICE, INC.	63090	Inv. PS-INV108063 - September 2025 Wastewater Op Services	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-407-	$ 2,210.00
	Total For Check	**63090**					**$ 2,210.00**
08/25/2025	MINNESOTA REVENUE	330906	State Withholding - 8/13/25 Payroll	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-172-	$ 4.34
		330906			Sewer Utilities - Administration and General	602-49490-172-	$ 2.71
	Total For Check	**330906**					**$ 7.05**

Fund Name: **602 - Sewage Collection and Disposal**

Date Range: **08/13/2025 To 08/31/2025**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
08/26/2025	PERA	330907	Retirement contributions - 8/13/25 Payroll	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$	6.36
		330907				602-49450-121-	$	7.34
		330907			Sewer Utilities - Administration and General	602-49490-101-	$	6.27
		330907				602-49490-121-	$	7.23
	Total For Check	**330907**					**$**	**27.20**
08/27/2025	Payroll Period Ending 08/27/2025	63100	Regular Payroll - 8-13 to 8-26	N	Sewer Utilities - Administration and General	602-49490-101-	$	170.55
	Total For Check	**63100**					**$**	**170.55**
08/27/2025	AUTO VALUE	63112	8/25/25 Statement:Park,Sewer,Cemetery ,Road/Bridge Equipment Maint Supplies	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-221-	$	4.12
	Total For Check	**63112**					**$**	**4.12**
08/28/2025	MINNESOTA REVENUE	330909	State Withholding - 8/27/25 Payroll	N	Sewer Utilities - Administration and General	602-49490-172-	$	6.71
	Total For Check	**330909**					**$**	**6.71**
08/29/2025	FEDERAL WITHHOLDING/ON LINE	330908	Federal Withholding - 8/27/25 Payroll	N	Sewer Utilities - Administration and General	602-49490-101-	$	17.58
		330908				602-49490-122-	$	14.25
		330908				602-49490-135-	$	3.33
		330908				602-49490-171-	$	8.48
	Total For Check	**330908**					**$**	**43.64**
08/29/2025	PERA	330910	Retirement contributions - 8/27/25 Payroll	N	Sewer Utilities - Administration and General	602-49490-101-	$	16.44
		330910				602-49490-121-	$	18.97
	Total For Check	**330910**					**$**	**35.41**
08/31/2025	Pershing	330911	Muni Bonds/Treasury Bills Loss	N	Unrealized Investment Loss	602-49301-800-	$	23.24
	Total For Check	**330911**					**$**	**23.24**
08/31/2025	Money Market/Bonds	IAD3282	Deposit Into Money Market/Bonds	N	Purchase of Investments	602-49350-800-	$	21.49
	Total For Check	**IAD3282**					**$**	**21.49**

Fund Name: - Sewage Collection and Disposal

Date Range: 08/13/2025 To 08/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
08/31/2025	Money Market/Bonds	IAD3291	Deposit Into Money Market/Bonds	N	Purchase of Investments	602-49350-800-	$ 35.66
	Total For Check	**IAD3291**					**$ 35.66**
Total For Selected Checks							**$ 3,554.20**

8/31/2025

Sewage Collection and Disposal

	Budget	Actual	Va[illegible]
Receipts:			
Current Ad Valorem Taxes	80,336.42	67,067.38	(13,269.04)
Delinquent Ad Valorem Taxes	566.67	940.26	373.59
Mobile Home Tax	0.67	0.00	(0.67)
Fiscal Disparities	63.33	504.13	440.80
Total Acct 310	**80,967.09**	**68,511.77**	**(12,455.32)**
Severed Mineral Tax	10.00	22.55	12.55
Total Acct 318	**10.00**	**22.55**	**12.55**
Principal on Special Assessments	2,600.00	1,982.03	(617.97)
Penalties and Interest on Special Assessments	50.00	64.68	14.68
Total Acct 319	**2,650.00**	**2,046.71**	**(603.29)**
Licenses & Permits	83.33	0.00	(83.33)
Public Utilities	83.33	0.00	(83.33)
Total Acct 321	**166.66**	**0.00**	**(166.66)**
Homestead and Agricultural Credit Aid (HACA)	1,066.67	1,797.21	730.54
Total Acct 334	**1,066.67**	**1,797.21**	**730.54**
Interest Earning	396.67	420.18	23.51
Total Acct 362	**396.67**	**420.18**	**23.51**
Rate Class I	55,333.28	54,743.54	(589.74)
Connection/Reconnection Fees	1,333.33	0.00	(1,333.33)
Penalties and Forfeited Discounts	800.00	780.33	(19.67)
Hauled Wastewater Fees	166.67	100.00	(66.67)
Total Acct 372	**57,633.28**	**55,623.87**	**(2,009.41)**
Total Revenues	**142,890.37**	**128,422.29**	**(14,4[illegible]8)**
Other Financing Sources:			
Unrealized Investment Gain	83.33	97.20	13.87
Total Acct 391	**83.33**	**97.20**	**13.87**
Sale of Investment	83.33	54.99	(28.34)
Total Acct 399	**83.33**	**54.99**	**(28.34)**
Total Other Financing Sources	**166.66**	**152.19**	**(14.47)**
Disbursements:			
Ordinances and Proceedings	0.00	195.00	(195.00)
Total Acct 411	**0.00**	**195.00**	**(195.00)**
Bond Principal	43,333.29	65,000.00	(21,666.71)
Total Acct 471	**43,333.29**	**65,000.00**	**(21,666.71)**
Interest - Bonds	16,129.15	24,193.75	(8,064.60)
Total Acct 472	**16,129.15**	**24,193.75**	**(8,064.60)**
Fiscal Agent's Fees	383.33	575.00	(191.67)
Total Acct 475	**383.33**	**575.00**	**(191.67)**
Sewer Utilities - Sanitary Sewer Maintenance	48,077.95	25,218.23	22,859.72
Sewer Utilities - Sanitary Sewer Cleaning	8,666.66	0.00	8,666.66
Sewer Utilities - Sewer Lift Stations	19,553.31	19,717.45	(164.14)
Sewer Utilities - Administration and General	6,420.01	3,637.99	2,782.02
Total Acct 494	**82,717.93**	**48,573.67**	**34,144.26**
Total Disbursements	**142,563.70**	**138,537.42**	**4,[illegible]8**

8/31/2025

S[illegible]e Collection and Disposal

	Budget	Actual	Variance
Other Financing Uses:			
Unrealized Investment Loss	83.33	54.99	28.34
Purchase of Investments	410.00	454.48	(44.48)
Total Acct 493	**493.33**	**509.47**	**(16.14)**
Total Other Financing Uses	**493.33**	**509.47**	**(16.14)**
Beginning Cash Balance		**106,750.61**	
Total Receipts and Other Financing Sources		**128,574.48**	
Total Disbursements and Other Financing Uses		**139,046.89**	
Cash Balance as of 08/31/2025		**96,278.20**	

RECEIVED
AUG 1 8 2025
BY: ....

Request Placement on Agenda
City of Emily
Emily, MN 56447

Deadline: This form and all supporting material MUST be received in the Clerk's office by noon the Thursday before a Regular Council Meeting.

Name of person making request Rick Aulie

Subject for consideration Introduction to Emily residents as the new superintendent of Crosby-Ironton Schools + to let Emily residents know that C-I will be going out for an operating referendum in November.

Regular Council Meeting Date 9-9-25

Or other meeting date ____________

Will you attend the meeting? YES or NO

If NO, will you have representation & who? ____________

Are you making a monetary request? YES or NO

If YES, please explain (include all bids with City of Emily on bid) ____________

Will you have presentation material or other information for distribution? YES or NO

If yes, the Clerk's office must receive 7 copies for meeting packets.

I understand that my time is limited to 5 minutes:

I further understand that City Council Meetings are public; therefore, all presentation materials distributed are public information:

[signature] 8/18/25

Signature **Date**

Rick Aulie 218-839-0794

Print name **Phone** (in case of meeting cancellation)

Ranger Nation Strong Foundation

Investing in Crosby-Ironton Schools

NOVEMBER 2025 OPERATING LEVY REFERENDUM

Rick Aulie, Superintendent

Date 2025

Our Commitment to Every Student

Vision: Empowering students for lifelong success.

With a proud tradition, strong identity, and dedicated staff, Crosby-Ironton Schools provides a high-quality, well-rounded education through:

- Strong academics and engaging electives
- Hands-on career and technical education programs
- A variety of extracurriculars and athletics that promote leadership and teamwork
- Support services that foster academic, social, and emotional growth

Understanding Our Challenges

Growing costs, limited state support.

- **Like many school districts,** we face growing financial challenges due to the rising cost of education, inflation, and 20 years of underfunding from the state.
- **Unlike 70% of MN districts,** Crosby-Ironton Schools doesn't have a voter-approved operating levy to help fund day-to-day operations.

Understanding Our Challenges

We cannot maintain excellence with ongoing budget cuts.

- **After unsuccessful referendums in 2023 and 2024,** we had to make more than $1 million in budget cuts—reducing staff, electives, and extracurriculars.
- **Despite stretching every dollar, we face a $1 million deficit** that is projected to grow to $1.5 million within 5 years.

Without additional funding, we cannot sustain the quality education our community expects and our students deserve.

The Plan: Investing in Crosby-Ironton Schools

A Community Investment in the Future of our District

On **Tuesday, November 4, 2025,** district voters will decide whether to approve an operating levy that would provide **$1.5 million annually for ten years** to protect quality education in Crosby-Ironton.

What is an Operating Levy?

An operating levy is a local, voter-approved property tax that provides additional funding for the day-to-day costs of running a school district, such as:

- Teacher and staff salaries
- Classroom supplies and activities
- Student support services
- Academic programs and electives
- Routine building maintenance + utilities
- Implementation of state mandates

Most agricultural land and seasonal recreation properties are exempt.

The Plan: Investing in Crosby-Ironton Schools

A Community Investment in the Future of our District

- **If approved by voters,** the proposed operating levy would stabilize our budget and allow us to continue providing the opportunities our students deserve.
- **This plan is based on community input, lessons from past referendums, and careful planning**—including reviewing enrollment trends, long-term financial projections, and the cumulative impact of recent budget cuts.

If the Referendum is Approved...

If approved by voters, the operating levy would generate stable funding to:

- Restore the **district's fund balance** to 7% or higher.
- Maintain **manageable class sizes.**
- **Attract and retain talented staff.**
- **Sustain elective courses** and provide **adequate classroom supplies and materials** for teachers.
- **Preserve student support services.**
- Keep our **buildings and grounds** safe, clean, and well maintained.
- Continue offering a **wide variety of extracurricular programs.**
- **Provide stability** so that educators can focus on instruction instead of responding to constant cuts.

If the Referendum Fails...

On August 25, 2025, the School Board approved a plan for nearly **$1 million in cuts** if the referendum is not approved. These reductions would significantly impact students, including:

Online & College in the Schools (CIS) Contracts:

- Infinity (Online)
- Bemidji State University (CIS)

Six Full-Time Employees:

- 1 Elementary Teacher
- 1 High School Science Teacher
- 1 Family & Consumer Science (FACS) Teacher
- 1 Music Teacher
- 1 Foreign Language & Work-Based Teacher
- 1 High School Custodian

Reduce One School Counselor Position to Half-Time

Suspend All Purchases of Curriculum and Instructional Supplies

Defund all Extra-Curricular Activities:

- **Sports 100% Defunded:** Football, Volleyball, Cross-Country, Tennis, Boys/Girls Basketball, Dance, Wrestling, Track, Baseball, Softball, Boys/Girls Golf
- **Activities 100% Defunded:** Band/Choir during day, Knowledge Bowl, National Honor Society, Prom, Robotics, SALT, Special Olympics, Strength & Conditioning, Student Council, Yearbook

Why the Referendum Matters

Strong communities need strong schools.

A THRIVING SCHOOL DISTRICT:

- Attracts new families + businesses
- Supports the local economy
- Improves property values
- Strengthens overall quality of life

When schools lose teachers, programs, and services, it doesn't just hurt students—it impacts the whole community.

Taxpayer Impact

A fiscally responsible plan to protect quality education.

If voters approve the referendum, the operating levy would be supported by a property tax increase starting in 2026 and expiring after 10 years.

A $400,000 home (about the district median) would see an estimated tax impact of about $26 per month.

Use the tax calculator to calculate your specific property tax impact: RangerNationStrongFoundation.org/TaxImpact.

Vote on or Before November 4

There are three ways to vote on the referendum:

- **Vote early by mail starting Friday, Sept. 19 through Monday, Nov. 3:** Absentee ballots will be available at the Crow Wing County Historical Courthouse (326 Laurel Street in Brainerd) on weekdays from 8 a.m. to 4:30 p.m.
- **Vote early in-person** at the County Elections Office at the Courthouse on Saturday, Nov. 1 from 9 a.m. to 3 p.m. and Monday, Nov. 3, from 8 a.m. to 5 p.m.
- **Vote in-person on Election Day** — Tuesday, November 4: Polls will be open from 7 a.m. to 8 p.m. at four combined polling places.

Visit RangerNationStrongFoundation.org/vote for more information.

Learn More & Stay Connected

Visit our referendum website and submit a comment or question using the Connect Form.
RangerNationStrongFoundation.org

Follow Crosby-Ironton Schools on:
- @CrosbyIrontonSchools
- @isd182ci
- @cischooldist

Reach out to Superintendent Rick Aulie
at rick.aulie@ci.k12.mn.us or 218-545-8817.

RangerNationStrongFoundation.org

Questions?

Thank you for being a part of this important community decision for the future of Crosby-Ironton Schools!

Emily Fire and Rescue

City Council Report 9/9/2025

- 10 Calls in August
  - 7 EMS Calls
  - 2 Fire Call
    - Mutual Aid to Crooked Lake
    - Gas Leak
  - 1 EMS/Fire Call

- 8/5/2025 Monthly EMS/Fire Training: ATV vs Car Accident Scenario
  Members in attendance:

Gina A.	Kaiser J.	Krista K.
Bryce B.	Sarah J.	Cary L.
Cody C.	Fawn J.	Blair M.
Nick D.	Kale J.	Cindy T.
Brian F.	Tracy. J	LeAnn W.
Tabby F.	Tyson K.	Mark W.

- 8/26/2025 Fire Training: Apparatus Driving
  Members in attendance:

Gina A.	Jon F.	Blair M.
Bryce B.	Kaiser J.	Andy M.
Cody C.	Sarah J.	Josh R.
Dillon E.	Kale J.	Calen S.
Brian F.	Tyson K.	Phil Y.

- 8/26/2025 Relief Association and Fire and Rescue Meetings.
  Members in attendance:

Gina A.	Sarah J.	Blair M.
Bryce B.	Fawn J.	Andy M.
Cody C.	Kale J.	Josh R.
Dillon E.	Tracy J.	Calen S.
Brian F.	Tyson K.	Phil Y.
Jon F.	Krista K.	
Kaiser J.	Cary L.	

- 2 Members starting EMR Course on 9/8
- Coming up in September:
  - EMS Meeting 9/2
  - Fire Training: 9/23
  - Relief Association and Fire and Rescue Meetings 9/23

Fire Gear Manufactured Dates

Name	Coat	Pants	Helmet	Boots
G. Anderson	9/1/2025	9/1/2025	2/15/2021	4/1/2022
M Armbrust	3/1/2025	3/1/2025	5/22/2009	8/1/2007
B. Butcher	8/1/2019	8/1/2019	8/23/2019	3/1/2017
C. Chapman	9/1/2020	9/1/2020	12/3/2008	3/1/2017
D. Elliott	8/1/2019	8/1/2019	12/12/2022	3/1/2017
B. Foster	8/1/2018	8/1/2018	7/3/2018	3/1/2017
J. Friesner	8/1/2018	8/1/2018	7/3/2018	1/1/2018
K. Jarvis	4/1/2024	4/1/2024	12/12/2022	12/1/2023
S. Jarvis	9/1/2020	9/1/2020	7/3/2018	3/1/2018
K. Jones	4/1/2024	4/1/2024	8/23/2019	1/1/2019
T. Jones	4/1/2024	4/1/2024	10/1/2009	10/1/2010
T. Kinkaid	9/1/2020	9/1/2020	7/2/2018	3/1/2017
B. Mileski	4/1/2024	4/1/2024	1/30/2025	3/1/2017
A. Moritz	4/1/2024	4/1/2024	5/7/2019	12/1/2023
J. Rooker	8/1/2018	8/1/2018	9/22/2022	2/1/2018
C. Spindler	10/1/2024	10/1/2024	9/12/2019	11/1/2016
P. Yetzer	8/1/2019	8/1/2019	8/23/2019	11/1/2019

*****NFPA Standard 10 Years*****

Currently Expired	0	0	3	2
Replacement Year				
2026	0	0	0	1
2027	0	0	0	6
2028	3	3	4	3
2029	3	3	5	2
2030	3	3	0	0
2031	0	0	1	0
2032	0	0	3	1
2033	0	0	0	2
2034	6	6	0	0
2035	2	2	1	0

2026

Emily Fire and Rescue Department Capital Outlay

Apparatus

Apparatus		Age	Description	Replace	2026	2027	2028	2029	2030	2031	2032	2033	2036	2039	2044
E1	Engine	9	Freightliner (2016)	20 Years									$850,000.00		
E2	Engine	1	Kenworth (2024)	20 Years	$79,564.96	$79,546.96	$79,546.96	$79,546.96	$79,546.96	$79,546.96	$79,546.96	$79,546.96			$850,000.00
T1	Tender	17	Sterling (2008)	20 Years			$ 550,000.00								
Brush Rig	Utility	28	Chevrolet (1997)	20 Years	$ 75,000.00										
Side x Side	Utility	6	Polaris Ranger (2019)	20 Years										$60,000.00	
First Response Rig	Utility	24	Ford E350 (2001)	20 Years	$ 74,646.65										
					$229,211.61	$ 79,546.96	$ 629,546.96	$ 79,546.96	$ 79,546.96	$ 79,546.96	$ 79,546.96	$ 79,546.96			

SCBAs

		Age	Description	Replace	2026	2037
SCBA		3	MSA SCBA (2022)	15 Years	$15,994.03	$100,000.00
					$15,994.03	$100,000.00

***2026 is last year of lease to own payments

Emily Fire Relief Association

2025 Schedule Form for Lump-Sum Pension Plans (SC-25)

Office of the State Auditor

Report created on 8/7/2025

Emily Fire Relief Association

2025 Schedule Form for Lump-Sum Pension Plans (Form SC-25)

Active Members

Annual benefit level in effect for 2025: $2,100

Minimum Retirement Age: 50

Years Required in FD for Full Vesting: 10

Name	Status	Birth Date	Entry Date	Leaves of Absence and Breaks in Service (months)	Return to Service	2025 Yrs Of Service	2025 Accrued Liability	2026 Yrs Of Service	2026 Accrued Liability
Andy Moritz	Active		04/24/2001	0		25	45,287	26	48,511
Tracy Jones	Active		04/24/2001	0		25	52,500	26	54,600
Tyson Kinkaid	Active		04/24/2001	0		25	52,500	26	54,600
Brian Foster	Active		05/22/2007	0		19	39,900	20	42,000
Josh Rooker	Active		05/22/2007	0		19	34,418	20	37,316
Kenny Roden	Paid		05/22/2007	0		19	0	20	0
Patrick Redding	Paid		07/25/2011	0		14	0	15	0
John Friesner	Active		03/12/2012	0		14	20,621	15	22,756
Phil Yetzer	Active		04/03/2012	0		14	29,400	15	31,500
Combs, Kevin	Paid		01/21/2014	4		12	0	13	
Butcher, Bryce	Active		04/01/2015	0		11	19,926	12	22,390
Spindler, Calen	Active		04/01/2015	0		11	14,395	12	16,175
Michael Armbrust	Active		12/10/2019	0		6	11,195	7	13,453
Blair Mileski	Active		12/31/2020	0		5	8,537	6	10,552
Kaiser Jarvis	Active		12/29/2023	0		2	2,696	3	4,165
Cary D. LeBlanc	Active		02/13/2024	0		2	3,316	3	5,122
Connie L. Pollock	Active		02/13/2024	0		2	3,316	3	5,122
Cynthia J. Thompson	Active		02/13/2024	0		2	3,316	3	5,122
Fawn R. Jones	Active		02/13/2024	0		2	3,316	3	5,122
Kaitlin J. Jorgenson	Separated-Not Vested		02/13/2024			2	0	3	0
Krista M. Kommer	Active		02/13/2024	0		2	3,316	3	5,122
LeAnn C. Werner	Active		02/13/2024	0		2	3,316	3	5,122
Mark Werner	Active		02/13/2024	0		2	3,316	3	5,122
Nicholas A. Davis	Active		02/13/2024	0		2	2,617	3	4,044
Teresa Datzman	Separated-Not Vested		02/13/2024	0		2	0	3	0
Sarah E. Jarvis	Active		03/19/2024	0		2	1,948	3	3,00[illegible]

Emily Fire Relief Association

2025 Schedule Form for Lump-Sum Pension Plans (Form SC-25)

Active Members

Annual benefit level in effect for 2025: $2,100

Minimum Retirement Age: 50

Years Required in FD for Full Vesting: 10

						2025		2026	
Name	Status	Birth Date	Entry Date	Leaves of Absence and Breaks in Service (months)	Return to Service	Yrs Of Service	Accrued Liability	Yrs Of Service	Accrued Liability
Tabatha J. Foster	Active		07/10/2024	0		1	918	2	1,891
Kale Jones	Active		01/27/2025	0		1	865	2	1,782
Angenia Anderson	Active		06/06/2025			1	1,348	2	2,777
Dillon Elliot	Active		06/11/2025			1	1,129	2	2,325
Cody Chapman	Active		07/11/2025			0	0	1	1,348

Emily Fire Relief Association

2025 Schedule Form for Lump-Sum Pension Plans (Form SC-25)

Deferred Members

	Birth Date	Yrs Of Service		Deferred Interest Paid	Interest Period	Leaves Of Absence
	Entry Date	Benefit Level	Vesting Min Yrs Required	Interest Option		Member Status Name
Name	Separation Date	Vesting Percent	Return To Service	Months Of Service Paid	Liability Curr	Liability Next
Chad Genz		27 Years 0 Months		No		0 Months
	08/26/1997	2,100	10 Years			Deferred
	05/01/2025	100 %	No	No	56,700	56,700
Rate of Return	-					
Chad Wosmek		15 Years 0 Months		No		0 Months
	05/01/2009	2,100	5 Years			Deferred
	12/23/2024	100 %	No	No	31,500	31,500
Rate of Return	-					
Jon Chmielecki		13 Years 0 Months		No		0 Months
	07/25/2011	2,100	5 Years			Deferred
	02/03/2025	100 %	No	No	27,300	27,300
Rate of Return	-					
Patrick, James		10 Years 0 Months		No		0 Months
	01/29/2014	2,100	5 Years			Deferred
	12/18/2024	100 %	No	No	21,000	21,000
Rate of Return	-					
Ryan Johnson		12 Years 0 Months		No		3 Months
	02/08/2005	1,500	10 Years			Deferred
	07/11/2017	68 %	No	No	12,240	12,240
Rate of Return	-					

Emily Fire Relief Association

2025 Schedule Form for Lump-Sum Pension Plans (Form SC-25)

Unpaid Installments

Name	Member Status	Birth Date	Entry Date	Separation Date	Amount Previously Paid	2025 Estimated Liability	2026 Estimated Liability

No Unpaid Installments

Emily Fire Relief Association

2025 Schedule Form for Lump-Sum Pension Plans (Form SC-25)

Financial Projections

Calculation of Normal Cost

		2025		2026
Total Active Mamber Liabilities		363,412		411,048
Total Deferred Member Liabilities		148,740		148,740
Total Unpaid Installments		0		0
Grand Total Special Fund Liability	A.	512,152	B.	559,788
Normal Cost (Cell B - Cell A)			C.	**47,636**

Projection of Net Assets for Year Ending December 31, 2025

Special Fund Assets at December 31, 2024 (FIRE-24 ending assets)				1.	437,107
Projected Income for 2025					
Fire State Aid		D.	19,112		
Supplemental State Aid (actual 2024 supplemental state aid)		E.	3,014		
Municipal / Independent Fire Dept. Contributions		F.	49,004		
Interest / Dividends		G.	13,000		
Appreciation / (Depreciation)		H.	0		
Member Dues		I.	0		
Other Revenues		J.	0		
Total Projected Income for 2025 (Add Lines D through J)				2.	84,130
Projected Expenses for 2025					
Service Pensions		K.	27,300		
Member Names: Pat Redding	27,300				
Other Benefits		L.	1,000		
Administrative Expenses		M.	7,000		
Total Projected Expenses for 2025 (Add Lines K through M)				3.	35,300
Projected Net Assets at December 31, 2025 (Line 1 + Line 2 - Line 3)				4.	**485,937**

Projection of Surplus or (Deficit) as of December 31, 2025

Projected Assets (Line 4)	5.	485,937
2025 Accrued Liability (Page 4, cell A)	6.	512,152
Surplus or (Deficit) (Line 5 - Line 6)	7.	**(26,215)**

Emily Fire Relief Association

2025 Schedule Form for Lump-Sum Pension Plans (Form SC-25)

Calculation of Required Contribution

	Deficit Information - Original		Deficit Information - Adjusted		
Year Incurred	Original Amount	Amount Retired as of 12/31/2024	Original Amount	Amount Retired as of 12/31/2025	Amount Left to Retire 1/1/2026
2016	0	0	0	0	0
2017	0	0	0	0	0
2018	0	0	0	0	0
2019	23,799	22,371	0	0	0
2020	0	0	0	0	0
2021	45,666	13,701	45,666	45,666	0
2022	0	0	0	0	0
2023	44,430	4,443	44,430	44,430	0
2024	73,344	0	73,344	47,129	26,215
2025			0	0	0
Totals	187,239	40,515	163,440	137,225	26,215

Normal Cost		8.	47,636
2024 Administrative Expense (FIRE-24)	2024	9.	7,182
2025 Projected Administrative Expense	2025		7,433
Amortization of Deficit (Total of Original Amount X 0.10)		10.	16,344
10% of Surplus		11.	0
Fire and Supplemental Aid		12.	22,126
Member Dues		13.	0
5% of Projected Assets at December 31st, 2025		14.	24,297
Required Contribution		15.	**24,990**

The required contribution must be paid during 2026

Emily Fire Relief Association

2025 Schedule Form for Lump-Sum Pension Plans (Form SC-25)

To be eligible for fire state aid this Schedule Form must be fully completed, certified by the relief association officers, forwarded to the municipal clerk on or before August 1, 2025, and submitted to the Office of the State Auditor.

Relief Association Officer Certification

I have obtained a copy of the schedule form with Confirmation ID a30a8658-719f-45df-8aa0-dcb8c9c9c395 displayed in the lower left corner of each page.

We, the officers of the Emily Fire Relief Association certify that this Schedule Form was prepared under Minn. Stat. § 424A.092 and that:

1) The annual benefit level of $2,100 per year of service was approved by the Relief Association's board of trustees and, if required by Minn. Stat. § 424A.092, ratified by the affiliated municipal governing board or independent nonprofit firefighting corporation;

2) We understand that this form shows that the Relief Association has a projected DEFICIT of $26,215 and a projected funding ratio of 94.88 percent; and

3) The required contribution that must be paid during calendar year 2026 is **$24,990** based on the financial requirements of the Relief Association's Special Fund for the 2025 calendar year.

Signature	First Name	Last Name	Date
Signature of President	Kale	Jones	08/26/2025
Signature of Secretary	Josh	Rooker	8-12-25
Signature of Treasurer	Michael	ARMBRUST	8/11/2025

Municipal Clerk Certification*

I received the completed Schedule Form from the Emily Fire Relief Association with Confirmation ID a30a8658-719f-45df-8aa0-dcb8c9c9c395 displayed in the lower left corner of each page.

I have reviewed Line 15 of the Schedule Form. If Line 15 shows a required contribution, I certify that I will advise the governing municipal body or the independent nonprofit firefighting corporation of any required contribution at its next regularly scheduled meeting.

Signature	First Name	Last Name	Date
Signature of Municipal Clerk	Cori	Johnson	8-26-2025

* See the form instructions for additional information about certification requirements.

Emily Fire Relief Association

2024 Schedule Form for Lump-Sum Pension Plans (Form SC-24)

To be eligible for fire state aid this Schedule Form must be fully completed, certified by the relief association officers, forwarded to the municipal clerk/independent secretary on or before August 1, 2024, and submitted to the Office of the State Auditor.

Relief Association Officer Certification

I have obtained a copy of the schedule form with Confirmation Id 3e096bb6-70b4-40f9-b82e-5418f11d23ff displayed in the lower left corner of each page.

We, the officers of the Emily Fire Relief Association certify that this Schedule Form was prepared under Minn. Stat. § 424A.092 and that:

1) The annual benefit level of $2,100 per year of service was approved by the Relief Association's board of trustees and, if required by Minn. Stat. § 424A.092, ratified by the affiliated municipal governing board or independent nonprofit firefighting corporation;

2) We understand that this form shows that the Relief Association has a projected DEFICIT of $146,724 and a projected funding ratio of 73.78 percent; and

3) The required 2025 contribution is **$49,004** based on the financial requirements of the Relief Association's Special Fund for the 2024 calendar year.

Signature	First Name	Last Name	Date
Jon Chmielecki — Signature of President	Jon	Chmielecki	10/1/24
Signature of Secretary	Josh	Rooker	10/1/24
Signature of Treasurer	Michael	Armbrust	1/24

Municipal Clerk / Independent Secretary Certification*

I received the completed Schedule Form from the Emily Fire Relief Association with Confirmation Id 3e096bb6-70b4-40f9-b82e-5418f11d23ff displayed in the lower left corner of each page.

I have reviewed Line 15 of the Schedule Form. If Line 15 shows a required contribution, I certify that I will advise the governing municipal body or the independent nonprofit firefighting corporation of any required contribution at its next regularly scheduled meeting.

Signature	First Name	Last Name	Date
Cori Johnson — Signature of Municipal Clerk / Secretary of independent nonprofit firefighting corporation	Cori	Johnson	10-1-2024

* See the form instructions for additional information about certification requirements.

Emily Fire Relief Association

2024 Financial and Investment Reporting Entry (FIRE-24)

Office of the State Auditor

Report created on 8/7/2025

Emily Fire Relief Association

2024 Financial and Investment Reporting Entry (Form FIRE-24)

Plan Information

Fire Department Affiliation & Member Counts

The Fire Relief Association is associated with:

A municipality which has a fire deparment.

No — Is the Fire Department a Joint Powers department?

26	Active members in the Relief Association	2	Lump sum service distributions
3	Inactive members who are deferred	0	Lump sum survivor distributions
0	Other inactive members (medical and other leave)	0	Lump sum disability distributions
29	Total Active + Inactive with Relief Association	0	Monthly benefit recipients

11 — EMS-Only personnel in the Relief Association
(Also include in member counts above, as applicable.)

Plan Type & Benefits Information

Plan Type: Lump Sum

Benefit payable for each year of service: 2,100

Vesting & Ancillary Benefits

Years required for full vesting in:		Years required for partial vesting in:	
10	Fire Department	5	Fire Department
10	Relief Association	5	Relief Association

Yes — Partial Vesting in Bylaws

50 — Minimum age to receive retirement benefits

	Amount	Period
Short-term Disability	-	-
Long-term Disability	2,100	year of service
Survivor Benefit	2,100	year of service

Emily Fire Relief Association

2024 Financial and Investment Reporting Entry (Form FIRE-24)

Plan Information

Bonding, Bylaws & Resolutions

Yes	Is the Treasurer bonded for at least 10% of ending assets?
	Amount: 100,000
Yes	Is the Secretary bonded?
	Amount: 100,000
Yes	Did you amend your bylaws for 2024?
Yes	Did you modify your benefits for 2024?
Yes	Has your association completed its Annual Renewal as a Nonprofit Corporation with the Secretary of State?
Yes	Did the Fire Chief file a certification of 2023 service credit with an officer of the Relief Association by March 31, 2024?
No	Is a fire state aid allocation agreement with the municipality in effect for 2024 state aid?
Yes	Did the board of trustees review the 2023 Investment Report Card provided by the OSA?

Investment Forms & Information

Yes	Signed Broker Certification form(s) (BC-1)?
Yes	Signed 2024 Statements of Economic Interest?
Yes	Signed 2024 Investment Business Recipient Disclosure Form?
Yes	The market value of each investment account and investment portfolio at the beginning of the calendar year and for each quarter pursuant to Minn. Stat. § 356.219, subd. 3(g)?
Yes	The date and amount of each injection and withdrawal to each investment account and investment portfolio pursuant to Minn. Stat. §356.219, subd. 3(g)?
No	Did the Public Pension Plan amend its investment policy statement in 2024?

Emily Fire Relief Association

2024 Financial and Investment Reporting Entry (Form FIRE-24)

Investments

Investment Type	Special Fund	General Fund	Special Fund Accrued Interest
Cash (including all non-interest bearing accounts at banks, credit unions or thrift institutions)	0	99	0
Certificates of Deposit (time deposits)	0	0	0
Other interest bearing accounts (at banks, credit unions or thrifts, including Money Market Accounts)	95,188	12,348	0
Treasury Bills	0	0	0
Treasury Bonds & Notes	0	0	0
Domestic Stock	0	0	0
International Stock	0	0	0
Corporate Bonds (domestic)	0	0	0
Government Bonds (domestic)	0	0	0
Corporate and Government Bonds (international)	0	0	0
Venture Capital, Resource or Real Estate Limited Partnerships	0	0	0
Mutual Funds and Exchange Traded Funds	339,919	0	0
Total Investments at 12/31/2024	435,107	12,447	0

Emily Fire Relief Association

2024 Financial and Investment Reporting Entry (Form FIRE-24)

Mutual Funds

Ticker Symbol	Fund / Account Name	Special Fund	General Fund	Special Fund Accrued Interest	Money Market Mutual Fund?
ARTRX	Artisan Global Opportunities Inv	15,053	0	0	
SGENX	First Eagle Global A	32,994	0	0	
PFIG	Invesco Fdmtl Invmt Grd Corp Bd ETF	38,346	0	0	
OAKMX	Oakmark Investor	15,525	0	0	
PRBLX	Parnassus Core Equity Investor	15,321	0	0	
SCHD	Schwab US Dividend Equity ETF™	44,668	0	0	
SCHG	Schwab US Large-Cap Growth ETF™	49,325	0	0	
SPSM	SPDR® Portfolio S&P 600™ Sm Cap ETF	38,401	0	0	
VWO	Vanguard FTSE Emerging Markets ETF	14,806	0	0	
VTIP	Vanguard Short-Term Infl-Prot Secs ETF	38,785	0	0	
VXUS	Vanguard Total International Stock ETF	36,695	0	0	

Emily Fire Relief Association

2024 Financial and Investment Reporting Entry (Form FIRE-24)

Financial Information

	Special Fund	General Fund
A. Total Net Assets as of December 31, 2023	**375,092**	**17,725**
Revenues - 2024		
Fire State Aid (regular fire state aid and supplemental state aid)	22,126	
State 10% Supplemental Reimbursement	2,000	
Municipal/Independent Fire Department Contributions	60,896	
Member Contributions/Dues	0	0
Interest & Dividends	13,807	25
Appreciation/(Depreciation) in Fair Market Value (Realized or Unrealized)	28,528	0
LESS: Investment Management Fees	(3,828)	0
Fundraising Revenue	0	15,329
Outside Donations	0	3,411
Other Income	0	0
B. Total Revenues	**123,529**	**18,765**
Benefit Expenditures - 2024		
Service Pensions - Retirees	54,332	
Service Pensions - Monthly (including monthly survivor and disability benefits)	0	
Service Pensions - Survivors	0	
Service Pensions - Disabled	0	
Illness or Short-term Disability	0	
1. Total Benefit Expenditures	**54,332**	
Administrative Expenditures - 2024		
Salary	0	0
Conventions & Meetings	0	4,031
Dues (including insurance)	170	0
Training	0	0
Professional Fees (Actuarial, Audit and Legal)	6,550	127
Bond	0	0
Investment Performance Evaluation	0	0
Fundraising Expenses		9,239
Other Expenditures	462	10,646
2. Total Administrative Expenditures	**7,182**	**24,043**
C. Total Expenditures (1 + 2)	**61,514**	**24,043**
D. Transfers (Can be made from General Fund to Special Fund only)	**0**	**0**
E. Total Net Assets at December 31, 2024 (A + B - C +/- D)	**437,107**	**12,447**

Type: Lump Sum

Confirmation Id: 9f25da94-fd76-4074-a5cc-ef93f70dfea4

Emily Fire Relief Association

2024 Financial and Investment Reporting Entry (Form FIRE-24)

Financial Information

	Special Fund	General Fund
Selected Assets and Liabilities		
Accounts Receivable (Other than interest income receivable)	2,000	0
Other Assets	0	0
Accounts Payable or Other Liabilities	0	0
Accrued Liability - 2024	491,537	

Emily Fire Relief Association

2024 Financial and Investment Reporting Entry (Form FIRE-24)

Other Items

Type	Description	Special Fund	General Fund
Outside Donations			
	Donations	0	3,411
	Total Outside Donations	0	3,411
Other Expenses			
	State Registration	25	0
	Postage	6	0
	Computer for treasurer	431	0
	Member Activities and Recognition	0	9,288
	Donation to Fire Department	0	1,322
	Bank Fees	0	36
	Total Other Expenses	462	10,646

Emily Fire Relief Association

2024 Financial and Investment Reporting Entry (Form FIRE-24)

Pension Payments

Name	Vesting %	Yearly Benefit Amount	Regular Retirement Benefit Amount	Deferred Interest Amount	Supplemental Benefit Amount	Total Benefit Amount
Benefit Type	Birth Date	Entry Date	Separation Date	Leaves of Absence and Breaks in Service	Service Length	
	Deferred Interest Type	Deferred Interest Period	Return to Service Member			
Kenneth Roden	100 %	2,100	35,700	0	1,000	36,700
Service Pension -		05/22/2007	07/04/2024	0	17 Years 0 Months	
Active, Fully Vested	No Interest	N/A	No			
Kevin Combs	100 %	2,100	16,632	0	1,000	17,632
Service Pension -		01/21/2014	06/06/2024	4	9 Years 0 Months	
Active, Partially Vested	No Interest	N/A	No			

Emily Fire Relief Association

2024 Financial and Investment Reporting Entry (Form FIRE-24)

Cash Flows

Total market value of Special Fund assets at the SBI (12/31/24)	0
Cash equivalent assets not invested through the SBI (12/31/24)	95,188
Expected expenses for the first six months of 2025	
Administrative	500
Benefits	0
Total expected expenses for first six months of 2025	500

Market Values	
First Quarter Beginning Value	373,092
First Quarter Ending Value	406,382
Second Quarter Ending Value	411,080
Third Quarter Ending Value	472,211
Fourth Quarter Ending Value	435,107

Emily Fire Relief Association

2024 Financial and Investment Reporting Entry (Form FIRE-24)

Cash Flows

Type	Description	Date	Amount
Cash Flows In			
Municipal Contribution		01/26/2024	16,896
Supplemental Reimbursement		05/10/2024	2,000
Municipal Contribution		07/16/2024	44,000
State Aid		12/11/2024	22,126
Total Cash Flows In			85,022
Cash Flows Out			
Administrative Expense	Computer for bookkeeping	03/12/2024	431
Administrative Expense	Dues	05/10/2024	170
Administrative Expense	Professional Fees	09/11/2024	6,550
Administrative Expense	Registration Fee	09/24/2024	25
Administrative Expense	Postage Fee	09/25/2024	6
Benefit Payment		10/11/2024	17,632
Benefit Payment		10/17/2024	36,700
Total Cash Flows Out			61,514
Investment Management Fees			
Investment Fees		01/12/2024	808
Investment Fees		04/11/2024	934
Investment Fees		07/11/2024	952
Investment Fees		10/09/2024	1,134
Total Investment Management Fees			3,828

Emily Fire Relief Association

2024 Financial and Investment Reporting Entry (Form FIRE-24)

Relief Association and Municipal Certification

We have obtained a copy of the Fire-24 Form with unique code 9f25da94-fd76-4074-a5cc-ef93f70dfea4 displayed in the lower left corner of each page, which served as the Emily Fire Relief Association's detailed financial statement.

We certify that, to the best of our knowledge and belief, the information presented in this detailed financial statement is true and accurate and that, as required by Minn. Stat. § 424A.014, subd. 2(a), the detailed financial statement shows:

(1) the sources and amounts of all money received;
(2) all disbursements, accounts payable and accounts receivable;
(3) the amount of money remaining in the treasury;
(4) total assets, including a listing of all investments;
(5) the accrued liabilities; and
(6) all other items necessary to show accurately the revenues and expenditures and financial position of the relief association.

Cari Johnson 8-26-2025

Signature: Municipal Clerk DATE

Cari Johnson

First Name Last Name

In addition to the above, I certify that the board of trustees has reviewed the "Investment Report Card" provided by the Office of the State Auditor to the Emily Fire Relief Association for the 2023 calendar year.

8/11/25

Signature: Officer DATE

Michael ARMBRUST Treasurer

First Name Last Name Title

Santander

Santander Leasing LLC
P.O. Box 847387
Boston, MA 02284-7387
631-531-0600
cevfcs@santander.us

INVOICE

City of Emily
Christa Andrews
PO Box 68 39811 State Hwy 6
Emily MN 56447

Invoice Number:	17465800
Invoice Date:	08/21/2025
Payment Due Date:	**10/05/2025**
Total Amount Due:	**$34,664.96**

CONTRACT	INVOICE DESCRIPTION	DUE DATE	AMOUNT
004-0003233-000	VIN: 1FVACYCY2GHHT0460 Payment Due	10/05/2025	34,664.96
Prin.	100-42220-602	33,560.79	
Int.	100-42220-612	1,104.17	

RECEIVED
SEP 02 2025
BY: ....

PAGE 1 OF 1

Please note that any change in your payment amount may be due to a change in the sales tax for your city, county and/or state	TOTAL LATE CHARGES:	$0.00
	TOTAL AMOUNT DUE:	$34,664.96

<u>To ensure proper credit, you must return this portion along with your check payable to:</u>

Santander Leasing LLC
P.O. Box 847387
Boston, MA 02284-7387

Write Address Change Below:

City of Emily
Christa Andrews
PO Box 68 39811 State Hwy 6
Emily MN 56447

Invoice Number:	17465800
Invoice Date:	08/21/2025
Payment Due Date:	**10/05/2025**
Total Amount Due:	**$34,664.96**

43 0040003233000 9917465800 0003466496 5

G163 7160828 293075 0821 0 000044 000002 002/002

Community 1st National Bank

MAIN BANK
215 S. Seth Child Road
Manhattan, Kansas 66502-3089
785.323.1111
fax 785.323.1112
www.cfnb.bank
Member FDIC

EAST BANK
210 Tuttle Creek Blvd.
Manhattan, Kansas 66502-6064
785.323.4200
fax 785.323.4201

10/1/25

RECEIVED
AUG 13 2025

BY: ....

08/01/2025

CITY OF EMILY
ATTN: ACCOUNTS PAYABLE
PO BOX 68
EMILY, MN 56447

Prin. 100-42220-602 21278.35
Int 100-42220-612 23621.65

COMMUNITY LEASING PARTNERS

A DIVISION OF COMMUNITY FIRST NATIONAL BANK

LEASE PAYMENT NOTICE

LEASE NUMBER:	83437
DATE PAYMENT DUE:	10/01/2025
REGULAR PAYMENT AMOUNT DUE:	$44,900.00
LATE CHARGE:	$0.00
TOTAL PAYMENT DUE:	$44,900.00
COLLATERAL:	2024 KENWORTH (VIN 2NK5HJ8X3RM353918)

* PLEASE RETURN THIS PORTION WITH YOUR PAYMENT*

CITY OF EMILY
PO BOX 68
EMILY, MN 56447

LEASE NUMBER:	83437
DATE PAYMENT DUE:	10/01/2025
TOTAL PAYMENT AMOUNT DUE:	**$44,900.00**
REGULAR PAYMENT T/C:	373
AMOUNT ENCLOSED	$______________

COMMUNITY FIRST NATIONAL BANK
215 SOUTH SETH CHILD RD
MANHATTAN, KS 66502

**** THIS STATEMENT CANNOT BE USED AS A PAYOFF**
FOR A PAYOFF PLEASE CONTACT OUR OFFICE **

City of Emily
39811 State Highway 6
PO Box 68
Emily, MN 56447
218-763-2480
clerk@emily.net

CITY OF EMILY
RESOLUTION NO. 25-39

RESOLUTION FOR SUBMISSION OF IMPACT FUNDS – PUBLIC SAFETY GRANT APPLICATION TO SOURCEWELL

At the meeting of the Emily City Council on September 9, 2025, the following resolution was proposed and approved:

WHEREAS, the City Council of the City of Emily has determined the installation of a backup generator for the Emily fire and rescue station addresses a critical need for operational continuity during emergencies.

WHEREAS, the City Council of the City of Emily has also determined that purchase of firefighting equipment, including radios, pagers, and helmets, addresses a critical need for reliable communication and personal safety.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

A. The City Council of the City of Emily fully supports the project to purchase and install a backup generator for the Emily fire and rescue station. The project would enable our rural community to ensure the station remains fully operational during power outages to allow emergency responders to serve the City and surrounding communities efficiently and without delay.

B. The City Council of the City of Emily also fully supports the project to purchase radios, pagers, and helmets for emergency response personnel. The project would significantly improve communication between emergency responders, reduce response times, and enhance coordination during emergencies. The project would also replace aging, non-compliant helmets and is essential to protect our emergency responders

C. The City Council of the City of Emily further supports the Emily Fire and Rescue Department submitting an Impact Funds – Public Safety Grant application to Sourcewell to request financial support of $49,596.36 for the purchase and installation of a backup generator for the fire and rescue station and purchase of radios, pagers, and helmets for emergency response personnel.

Adopted by the City Council of Emily, Minnesota this 9th day of September, 2025.

____
Tracy Jones, Mayor

ATTEST:______________________________
City Clerk/Treasurer Cari Johnson, MCMC

Application review

Application review

Want to save a copy or print this page? Hold down the Control button (Ctrl) on your keyboard and press the "P" at the same time. You will then be able to save as a PDF or print by changing the "Destination" or "Printer".

Impact Funds - Public Safety

Account name: Emily Fire and Rescue Department

Application ID: IA-0000000731

Eligibility check

✓ I have read and understand the eligibility requirements for the program I am applying for.

✓ My entity is a police department, sheriff's office, tribal police department, fire department, first response team, or municipal ambulance service.

Application details

Name of authorized signatory: Blair Mileski
Email of authorized signatory: firechief@cityofemily.com (mailto:firechief@cityofemily.com)

Project information

Amount of funds requested: $49,596.36

Describe the proposed project, explaining its significance and expected impact on your community. Explain how this project addresses a critical need, and detail how improvements to existing facilities, equipment, or technology are essential to carry out your public safety operations effectively.

The proposed project for Emily Fire and Rescue includes the installation of a backup generator for the fire station and the purchase of critical firefighting equipment—fire radios, pagers, and helmets. This investment addresses a critical need for reliable communication, personal safety, and operational continuity during emergencies. In rural communities like ours, power outages caused by severe weather can leave the fire station without electricity, compromising emergency response coordination and equipment functionality. A backup generator will ensure the station remains fully operational 24/7, allowing responders to act swiftly when minutes count. Upgrading radios and pagers will significantly improve communication between first responders, reducing response times and enhancing coordination during emergencies. Many of our current devices are outdated or non-functional, limiting our ability to relay vital information. Modern, reliable communications gear is essential for the safety of both our firefighters and the public. Additionally, new helmets will replace aging, non-compliant ones, ensuring our volunteers are protected by up-to-date safety standards. This project is not just about equipment—it's about ensuring our firefighters can serve the community safely, efficiently, and without delay. These improvements directly support our mission to protect life and property and reinforce our commitment to public safety. Investing in these essential upgrades will strengthen our emergency readiness and better serve the people of Emily and surrounding areas.

If your project is awarded funding, please provide up to a three-sentence summary of your project you would like our marketing team to use in their press release:
Emily Fire and Rescue will enhance its emergency response capabilities with the installation of a backup generator and the purchase of new fire radios, pagers, and safety helmets. These upgrades will ensure reliable communication, improved responder safety, and continuous operation during power outages. The project strengthens public safety services for the Emily community and surrounding Region 5 areas.

Describe how the project primarily benefits your community within Region 5. Projects cannot primarily benefit any individuals, businesses, or nonprofit entities:
This project directly benefits our Region 5 community by enhancing the safety, efficiency, and reliability of Emily Fire and Rescue's emergency response. The new generator ensures uninterrupted operations during power outages, which are common in our rural area. Upgraded radios and pagers improve communication and coordination among responders, reducing response times during critical incidents. Replacing outdated helmets with modern, compliant ones increases firefighter safety, allowing them to perform their duties more effectively. These improvements support faster, safer emergency services across Region 5, protecting lives and property in Emily and surrounding communities. By strengthening our public safety infrastructure, this project builds resilience and ensures that our volunteer responders are fully equipped to meet the needs of our region during any emergency.

Program or service areas:
Community services;Health & safety services

How does the proposed project promote and align with Sourcewell's statutory purpose of providing programs and services as identified by your checkbox selections:
The proposed project aligns with Sourcewell's statutory purpose by directly enhancing community services and health and safety operations. By equipping Emily Fire and Rescue with a backup generator, updated radios, pagers, and compliant helmets, the project ensures reliable emergency response capabilities, even during power outages or severe weather events. These improvements protect the health and safety of both responders and residents, enabling faster, more effective responses to fires, accidents, and medical emergencies. As a paid on call/volunteer-based department serving a rural area, this support is critical to maintaining essential public safety services. The project strengthens local emergency infrastructure, reflecting Sourcewell's mission to support member communities through impactful programs that prioritize safety, resilience, and service reliability.

Proposed timeline

Action step name: Installation of Generator
Action step detail: Generator to be installed by Up North Electric. Gas connection to the generator work to be done by Crosslake Sheetmetal.
Start date: 2025-12-01
End date: 2025-12-15

Action step name: Purchase of radios, pagers, and 6-bank radio charger
Action step detail: Purchases to be made from Brandon Communications on 11/3/2025. Delivery of all radios, pagers, and charger to be received and put into service
Start date: 2025-11-03
End date: 2026-01-03

Action step name: Purchase of helmets
Action step detail: Purchase helmets from Great Plains Fire Inc.
Start date: 2025-11-03
End date: 2025-12-15

Proposed budget

Is the project expected to continue beyond one year?

No

For non-equipment purchases, describe specifically how awarded funds would be used to support the project:

The awarded funds would be used for the labor for installation of the generator and gas line connection to the unit.

If your application is only partially funded, will you still move forward with this initiative?

Yes

Please explain how:

We would still be able to purchase some of the equipment.

Revenue sources

Revenue source	Revenue amount
Sourcewell	$49,596.36
Total	$49,596.36

Expenditure/Direct costs

Expenditure/Direct cost	Sourcewell dollars	Other sources amount	Expenditure total
Generator and Install: Up North Electric	$12,490.00	$0.00	$12,490.00
Generator Gas Connection: Crosslake Sheet Metal	$500.00	$0.00	$500.00
Kenwood VP5430 Radios, 6 Unit Bank Charger, Motorola Minitor 7 pagers. Quote from Brandon Communications	$34,182.36	$0.00	$34,182.36
Helmets (6) from Great Plains Fire Inc	$2,424.00	$0.00	$2,424.00
Total	$49,596.36	$0.00	$49,596.36

Uploaded files

- Emily FD (12) VP5430-Bank Charger-(7) Minitor 7 Pager Proposal 9-4-25.pdf
- GPF Quote Form-helmet and hood-9-3-25.pdf
- Emily Fire Hall generator quote .docx

Certification

- ✓ I certify that I have the authority to apply for funding in the amount requested.
- ✓ I certify that, the information contained in this application and in any related attachments is true and correct to the best of my knowledge and belief.
- ✓ I acknowledge that if funding is awarded pursuant to this application, my entity will execute the Sourcewell funding agreement prior to receiving or expending any funds.
- ✓ I certify that no funds awarded as a result of this application will be used for any of the ineligible activities outlined in the eligibility requirements.

✓ Upon receipt of an award, Sourcewell may create, obtain, and use photographs, videos, and audio recordings or other media (collectively "Data") related to the project and its promotion. This Data may be used for the purposes of communicating to the public about Sourcewell programs, services, and activities and for the creation of print, online, and video-based marketing materials, publications, and training content. As part of the agreement, Sourcewell may seek consent for the creation and use of such Data on a project-by-project basis.

✓ I acknowledge that we are not applying for any other Sourcewell funding to cover the remaining costs.

Submit Previous

Cancel

Up North Electric Inc.
Emily, MN
Residential - Commercial - Industrial
218-820-2728

Name: Blair Mileski

Email: firechief@cityofemily.com

Phone #: 612-670-3243

Project Site Location: 20823 County Road 1, Emily, MN 56447

QTY	Material	Price
20 FT	2" PVC 80	$90.00
4	Locknut, plastic bushing- 2"	$30.00
20 FT	Generac multi conductor wire	$180.00
20 FT	4/0-4/0-2/0-4 wire	$125.00
2	PVC 90's	$20.00
1	Interstate MT26R battery for generator	$200.00
1	18 KW generator	$7,450.00
4	2" Couplings	$15.00
1	Can of PVC glue- duct seal- screws	$45.00
2	Ground rods, ground clamps	$75.00
1	2" PVC LB	$5.00
1	Cold weather kit for generator	$470.00
1	15 FT #6 bare	$30.00
1	State of MN electrical permit	$200.00
2	Straight seal tight connectors	$10.00
1	Generator startup cost	$850.00
	Trenching fee	$200.00

Generator Quote

Material and other costs listed above: $9,995.00

Labor: $2,495.00

Total cost for project Paid to Up North Electric: $12,490.00

Wiring of a new generator (Unit and transfer switch will be owner provided)

Gas piping not included, Gas piping gets paid for separately by home owner.

Thank you for your consideration

Lee and Bobbie Midthun

Up North Electric Inc.

BRANDON COMMUNICATIONS

Brandon Communications
800 Central Avenue North
Brandon, MN 56315
320-524-2283 800-223-1676
Fax 320-524-2409
Brancomm@brancomm.com

Brandon Communications
30 13th Avenue South
Waite Park, MN 56387
320-253-6385 800-223-1676
Brancomm@brancomm.com

Prepared by:
Shawn Vance

Proposal 45904

Date: 9/4/2025

Proposal For:

Name	Emily Fire and Rescue
Contact	Blair Mileski
Address	20837 County Rd 1
City, State, Zip	Emily, MN 56447
Phone, Fax	612-670-3243
Email	firechief@cityofemily.com

Prepared by:
Shawn Vance
svance@brancomm.com

Qty	Model	DESCRIPTION	UNIT PRICE	AMOUNT
12	VP5430	Kenwood Viking 7/800 MHz Portable, Standard Keypad	$2,460.83	$29,529.96
		1024 Talkgroups, P25 CAI AMBE+2 Vocoder, Phase 1 Trunking,		
		P25 Conventional/Analog FM, Multikey DES and ARC4 (ADP)		
		Encryption, TrueVoice Noise Cancellation, IP67 Immersion,		
		Bluetooth, 3900Mah Li-Ion Battery, Antenna, Belt Clip.		
		Includes Speaker Mic, Charger and Programming.		
		Premium 3 Year Warranty		
1	KSC-526K	CHARGER, SIX UNIT WITH KNB-11 POCKETS	$977.40	$977.40
7	A03JAC9KA1AN	Minitor 7 Five Channel UL Pager with Voice Storage	$525.00	$3,675.00
		(Includes Programming)		
		This Product Has Been Tested and Approved By MnDOT For Use On		
		The State Of Minnesota Armer System.		
		Kenwood State Contract Number 209492		
		Please call us BEFORE you pay any agency for license work solicitations		
			Total Equipment	$34,182.36
			Sub-total	$34,182.36
			Tax Rate	
			Service Call	
			Base and antenna installation	
			Antenna shipping TBD	
			Subject to applicable sales tax	
			10 year license including FRN registration, coordination, FCC fees, construction notification	
			TOTAL	$34,182.36

Accepted by: ______________________

Date: ______________________

Proposal valid for 30 days

If you have any questions concerning this proposal please contact Shawn Vance at 800-223-1676 or 320-391-1338

THANK YOU FOR YOUR BUSINESS!

A convenience fee of 2.75% may be added to payments made by credit cards

GREAT PLAINS FIRE

...when quality of service counts

Date	3-Sep-25
Terms	due upon delivery
Price Quoted are F.O.B.	factory
Delivery	per MFG

To:

Emily Fire Department

Tele: Fax:

Quantity	Description	Price	Amount
1	Lion Legacy 5 helmet	$ 404.00	$ 404.00
1	InnoTex Gray 25 (cancer prevention) hood	$ 130.00	$ 130.00
			$ -
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Quotation Prepared By: Philip Isaacson

.....When Quality Of Service Counts

39811 State Highway 6
PO Box 68
Emily, MN 56447
218-763-2480
clerk@emily.net

CITY OF EMILY
RESOLUTION NO. 25-36

RESOLUTION FOR SUBMISSION OF MATCH FUNDS – PUBLIC SAFETY APPLICATION TO SOURCEWELL

At the meeting of the Emily City Council on September 9, 2025, the following resolution was proposed and approved:

WHEREAS, the City Council of the City of Emily has determined the Emily Fire and Rescue Department needs a new fully equipped medical truck to significantly enhance emergency response capabilities within the Emily community and surrounding areas.

WHEREAS, the City's 2025 Budget does not include funds for the purchase of a new medical truck for the department, but First Response Equipment funds could be used to provide the City's matching funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

A. The City Council of the City of Emily fully supports the Emily Fire and Rescue Department submitting a Match Funds – Public Safety application to Sourcewell to request matching funds of $40,000 to purchase a fully equipped medical truck and commits to providing the matching funds of $34,646.65 from the First Response Equipment Fund.

Adopted by the City Council of Emily, Minnesota this 9th day of September, 2025.

____
Tracy Jones, Mayor

ATTEST:____________________________________
City Clerk/Treasurer Cari Johnson, MCMC

Application review

Application review

Want to save a copy or print this page? Hold down the Control button (Ctrl) on your keyboard and press the "P" at the same time. You will then be able to save as a PDF or print by changing the "Destination" or "Printer".

Match Funds - Public Safety

Account name: Emily Fire and Rescue Department

Application ID: IA-0000000722

Eligibility check

✓ I have read and understand the eligibility requirements for the program I am applying for.

✓ My entity is a police department, sheriff's office, tribal police department, fire department, first response team, or municipal ambulance service.

Application details

Name of authorized signatory: Blair Mileski
Email of authorized signatory: firechief@cityofemily.com (mailto:firechief@cityofemily.com)

Project information

Amount of funds requested: $40,000.00

Provide a description of the proposed project and the impact it will have:
Emily Fire and Rescue is seeking funding for a new, fully equipped medical truck to significantly enhance emergency response capabilities within the Emily community and surrounding areas. As emergency call volumes continue to rise and medical emergencies become more complex, the current equipment and vehicle fleet are no longer sufficient to meet modern demands. The proposed medical truck will be outfitted with advanced life-saving equipment, increased storage for medical supplies, and enhanced communication tools to ensure rapid and efficient response in critical situations. The impact of this project will be far-reaching. A new medical truck will improve response times, increase operational efficiency, and provide first responders with the tools necessary to deliver high-quality pre-hospital care. This is especially crucial in rural areas like Emily, where access to immediate medical treatment can mean the difference between life and death. The vehicle will also support mutual aid efforts with neighboring departments, reinforcing regional emergency preparedness. Moreover, the new truck will improve working conditions for our EMS personnel, promoting safety, efficiency, and job satisfaction. By investing in this project, Emily Fire and Rescue will not only enhance its emergency medical services but also strengthen community resilience, public safety, and long-term health outcomes for residents and visitors alike.

Describe how the project primarily benefits your community within Region 5. Projects cannot primarily benefit any individuals, businesses, or nonprofit entities:

The proposed medical truck will significantly benefit the community within Region 5 by enhancing emergency medical response in Emily and surrounding rural areas. With long distances to hospitals and limited local resources, timely care is critical. This new vehicle will be equipped with advanced life-saving equipment and communication tools, allowing first responders to provide faster, more effective care on scene. The truck will also strengthen mutual aid across Region 5 by supporting nearby departments during high-demand situations, emergencies, and community events. Improved response capabilities will enhance patient outcomes, promote regional collaboration, and increase overall public safety. By investing in this project, Emily Fire and Rescue will help ensure that residents across Region 5 have access to reliable, high-quality emergency care when they need it most.

Program or service areas:
Community services;Health & safety services

How does the proposed project promote and align with Sourcewell's statutory purpose of providing programs and services as identified by your checkbox selections:
The proposed medical truck project aligns directly with Sourcewell's statutory purpose by enhancing community services and health and safety within Emily and the broader Region 5 area. By improving emergency medical response capabilities, the truck supports critical public health and safety services, especially in rural areas where timely access to care can be limited. The new vehicle will be equipped to handle a wide range of medical emergencies, ensuring first responders can deliver effective, life-saving care on scene. This investment strengthens community resilience, supports mutual aid across jurisdictions, and ensures consistent, high-quality emergency response for residents and visitors alike. The project reflects Sourcewell's mission to support local governments and agencies through impactful, community-focused solutions that improve quality of life and public safety.

Proposed budget

For non-equipment purchases, describe specifically how awarded funds would be used to support the project:

Revenue sources

Revenue source	Revenue amount
Sourcewell	$40,000.00
City of Emily	$34,646.65
Total	$74,646.65

Expenditure/Direct costs

Expenditure/Direct cost	Sourcewell dollars	Other sources amount	Expenditure total
2025 F-150 4X4- Crew Cab-6.5' Box from Midway Ford Commercial and Government Fleet Sales	$40,000.00	$3,706.16	$43,706.16
Safety Vehicle Solutions: quote to install all emergency lighting and equipment in Ford F150	$0.00	$30,940.49	$30,940.49
Total	$40,000.00	$34,646.65	$74,646.65

Uploaded files

Estimate_2437_from_Safety_Vehicle_Solutions.pdf
F-150 4x4 Crew Cab 6.5ft box XL 9-3-25.xls
F150 CREW CAB 4X4 6.5 XL OPTIONS.pdf

Certification

✓ I certify that I have the authority to apply for funding in the amount requested.

✓ I certify that, the information contained in this application and in any related attachments is true and correct to the best of my knowledge and belief.

✓ I acknowledge that if funding is awarded pursuant to this application, my entity will execute the Sourcewell funding agreement prior to receiving or expending any funds.

✓ I certify that no funds awarded as a result of this application will be used for any of the ineligible activities outlined in the eligibility requirements.

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✓ I acknowledge that we are not applying for any other Sourcewell funding to cover the remaining costs.

Submit Previous

Cancel

Midway Ford Commercial
Fleet and Government Sales
2777 N. Snelling Ave.
Roseville MN 55113

Travis Swanson
651-343-5212
tswanson@rosevillemidwayford.com

Fax # 651-604-2936

2025 F-150 4X4- Crew Cab- 6.5' Box

Standard

Automatic Transmission
Air Conditioning
AM/FM Radio
Matching Full Size Spare Tire
Power Locks
40/20/40 Vinyl Seat
Dual Front Air Bags
4-Wheel ABS Brakes
Tilt Wheel
Cruise Control
5.0L V8
Rubber Floor Covering
Bumpers w/Rear Step
Power windows

Options	Code	Price	Select
Vermillion Red($660.00)	E4	660	x
Option Total		$660	

Exterior Colors	**Code**	**Select**
Antimatter Blue Metallic	HX	
Agate Black	G1	
Carbonized Gray Metallic	J7	
Iconic Silver Metallic	JS	
Oxford White	YZ	
Vermillion Red($660.00)	E4	x

Extended Service Contracts	**Cost**	**Select**
7 year/75,000 mile PremiumCare Warranty (Bumper to Bumper)	$2,570	

Base Price	**Totals**
	$43,026.16
Options Price Totals	$660.00
Extended Warranty	
Transit Impr Excise Tax	$20.00
Tax Exempt Lic	
6.5% Sales Tax	
Document fee	
Sub total per vehicle	$43,706.16
Number of Vehicles	1
Grand Total for all units	$43,706.16

You must have a active FIN code to participate in this purchase contract : FIN code #

Purchase Order required prior to order placement

PO #

Name of Organization

Address

City, State, Zip

Contact Person/ Phone #

Contact's e-mail address and fax #

…ptance Signature

Print Name and Title

Date

Prepared by: Travis L Swanson
01/14/2025

Midway Ford Company | 2777 Snelling Ave N. Roseville Minnesota | 551131731

2025 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1L)

Price Level: 540

Available Options

Selected	Code	Description	Invoice

Packages

Selected	Code	Description	Invoice
☑	101A	Equipment Group 101A Standard	N/C

Includes:
- Engine: 5.0L V8
Includes auto start-stop technology.
- Transmission: Electronic 10-Speed Automatic
Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.
- 3.31 Axle Ratio
- GVWR: 7,200 lbs Payload Package
- Tires: 265/70R17 BSW A/T
- Wheels: 17" Silver Steel
- Cloth 40/20/40 Front Seat
Includes 2-way manual driver/passenger and armrest.
- Radio: AM/FM Stereo w/6 Speakers
Includes auxiliary audio input jack.
- SYNC 4 w/Enhanced Voice Recognition
Includes 12" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.

Selected	Code	Description	Invoice
☐	103A	Equipment Group 103A High	$1,088.00

Includes:
- Engine: 5.0L V8
Includes auto start-stop technology.
- Transmission: Electronic 10-Speed Automatic
Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.
- 3.31 Axle Ratio
- GVWR: 7,200 lbs Payload Package
- Tires: 265/70R17 BSW A/T
- Wheels: 17" Silver Painted Aluminum
- Cloth 40/20/40 Front Seat
Includes 2-way manual driver/passenger and armrest.
- Radio: AM/FM Stereo w/6 Speakers
Includes auxiliary audio input jack.
- SYNC 4 w/Enhanced Voice Recognition
Includes 12" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.
- Interior Work Surfaces
- Chrome Bumpers
- LED Fog Lamps
- Rear Window Fixed Privacy Glass w/Defroster

Powertrain

Selected	Code	Description	Invoice
☑	995	Engine: 5.0L V8	STD

Includes auto start-stop technology.

Selected	Code	Description	Invoice
☐	998	Engine: 3.5L V6 EcoBoost	N/C

Available Options (cont'd)

Selected	Code	Description	Invoice
		Includes auto start-stop technology.	
☑	44G	Transmission: Electronic 10-Speed Automatic *Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.*	STD
☑	X27	3.31 Axle Ratio	STD
☐	XL3	Electronic Locking w/3.31 Axle Ratio	$382.00
☐	XL9	Electronic Locking w/3.55 Axle Ratio	$427.00
☐	XL6	Electronic Locking w/3.73 Axle Ratio	$518.00
☑	STDGV	GVWR: 7,200 lbs Payload Package	STD

Wheels & Tires

Selected	Code	Description	Invoice
☑	STDTR	Tires: 265/70R17 BSW A/T	STD
☑	64C	Wheels: 17" Silver Steel	STD
☐	NONWL	Wheels: 17" Silver Painted Aluminum	N/C

Seats & Seat Trim

Selected	Code	Description	Invoice
☑	C	Cloth 40/20/40 Front Seat *Includes 2-way manual driver/passenger and armrest.*	STD
☐	A	Vinyl 40/20/40 Front Seat	N/C

Other Options

Selected	Code	Description	Invoice
☑	157WB	157" Wheelbase	STD

2025 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1L)

Price Level: 540

Available Options (cont'd)

Selected	Code	Description	Invoice
☑	STDRD	Radio: AM/FM Stereo w/6 Speakers	STD
		Includes auxiliary audio input jack. Includes: - SYNC 4 w/Enhanced Voice Recognition Includes 12" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.	
☐	53T	Tow/Haul Package	$715.00
		Includes: - Integrated Trailer Brake Controller	
☐	41H	Engine Block Heater	$173.00
☐	18B	Black Platform Running Boards	$228.00
☐	924	Rear Window Fixed Privacy Glass w/Defroster	$91.00
☐	63T	Tailgate Step w/Work Surface	$405.00
☐	153	Front License Plate Bracket	N/C
		Standard in states where required by law, optional to all others.	
☐	90B	Matte Black Aluminum Crossbed Toolbox	$910.00
		Ford accessory. *By Weather Guard. (Model # 127-52-03).*	
☐	90P	Bright Aluminum Crossbed Toolbox	$910.00
		Ford accessory. *By Weather Guard. (Model # 127-0-03).*	
☐	96W	Tough Bed Spray-In Bedliner	$542.00
		Ford accessory.	

Prepared by: Travis L Swanson
01/14/2025

Midway Ford Company | 2777 Snelling Ave N Roseville Minnesota | 551131731

2025 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1L)

Price Level: 540

Available Options (cont'd)

Selected	Code	Description	Invoice
☐	96P Ford accessory.	Plastic Drop-In Bedliner	$319.00
☐	66C Ford accessory.	Paint Protection Film	$364.00
☐	96X Ford accessory.	Hard Folding Tonneau Pickup Box Cover	$1,092.00
☐	96T Ford accessory.	Soft Folding Tonneau Pickup Box Cover	$537.00
☐	96J Ford accessory.	Retractable Tonneau Pickup Box Cover	$2,002.00
☑	PAINT	Monotone Paint Application	STD
☐	79V	COV Required	N/A
☐	C09	Priced DORA	N/C

Dealer Installed Options

Selected	Code	Description	Invoice
☐	B5ZAN *Shipped separately from the vehicle for dealer installation.*	40/20/40 Removable Cup Tray	$69.00
☐	FIXAC *Shipped separately from the vehicle for dealer installation.*	Ash Cup w/Lighter	$119.00
☐	FIRAD *Shipped separately from the vehicle for dealer installation.*	Horizontal Bed Cargo Net	$78.00

2025 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1L)

Price Level: 540

Available Options (cont'd)

Selected	Code	Description	Invoice
☐	A9JAC	Black Retractable Bed Hooks by Bull Accessories *Shipped separately from the vehicle for dealer installation.*	$63.00
☐	A9VAB	Removable Bed Mat *Shipped separately from the vehicle for dealer installation.*	$200.00
☐	A7EAB	Bed Tailgate Lock by McGard *Shipped separately from the vehicle for dealer installation.*	$46.00
☐	FIEAB	Chromed Exhaust Tips *Shipped separately from the vehicle for dealer installation.*	$173.00
☐	CJWAL	Black Tailgate Decal *Shipped separately from the vehicle for dealer installation.*	$91.00
☐	AHQAB	First Aid Kit w/Ford Logo *Shipped separately from the vehicle for dealer installation.*	$54.00
☐	FIMAC	Front & Rear Molded Splash Guards *Without wheellip molding. Shipped separately from the vehicle for dealer installation.*	$273.00
☐	AD8BE	Illuminated Ford Logo Badge *Shipped separately from the vehicle for dealer installation.*	$483.00
☐	FHLAF	Pivot Storage Box by UnderCover - Right Hand Side *Shipped separately from the vehicle for dealer installation.*	$301.00
☐	AHMAB	Road Side Assistance Kit w/Ford Logo *Shipped separately from the vehicle for dealer installation.*	$73.00
☐	D3PAC	Spare Tire Lock *Shipped separately from the vehicle for dealer installation.*	$73.00

Available Options (cont'd)

Selected	Code	Description	Invoice
☐	AHMAD	Commercial US Road Side Assistance Kit	$219.00
	Shipped separately from the vehicle for dealer installation.		
☐	DWNAB	Tailgate Viscous Dampening	$173.00
	Shipped separately from the vehicle for dealer installation.		
☐	FISAC	Exposed Wheel Lock Kit	$78.00
	Shipped separately from the vehicle for dealer installation.		
☐	FISAB	Hidden Lugs Wheel Lock Kit	$78.00
	Shipped separately from the vehicle for dealer installation.		
☐	AILDS	Side Window Air Deflector	$145.00

Fleet Options

Selected	Code	Description	Invoice
☐	94S	Amber Strobe Color LED Warning Beacons	$592.00
	Requires valid FIN code. *By Sound Off Signal. Includes center high-mounted stop light bar and 2 roof mounted beacons that provide 360 degree visibility.*		
☐	94W	Amber/White Strobe Color LED Warning Beacons	$592.00
	Requires valid FIN code. *By Sound Off Signal. Includes center high-mounted stop light bar and 2 roof mounted beacons that provide 360 degree visibility.*		
☐	85H	Back-Up Alarm System	$200.00
	Requires valid FIN code.		
☐	942	Daytime Running Lamps	$41.00
	Requires valid FIN code. *Non-controllable.*		

Available Options (cont'd)

Selected	Code	Description	Invoice
☐	413	Skid Plates	$145.00

Requires valid FIN code.

Includes fuel tank, transfer case and front differential.

Selected	Code	Description	Invoice
☐	87B	Ford Commercial Graphics (6 Square Feet)	$310.00

25 vehicle order minimum. Graphic design must be completed and approved by Ford prior to ordering vehicle in CONCEPS.

Includes up to 6 square feet.

Selected	Code	Description	Invoice
☐	87C	Ford Commercial Graphics (10 Square Feet)	$355.00

25 vehicle order minimum. Graphic design must be completed and approved by Ford prior to ordering vehicle in CONCEPS.

Includes up to 10 square feet.

Selected	Code	Description	Invoice
☐	87D	Ford Commercial Graphics (18 Square Feet)	$446.00

25 vehicle order minimum. Graphic design must be completed and approved by Ford prior to ordering vehicle in CONCEPS.

Includes up to 18 square feet.

Selected	Code	Description	Invoice
☐	87E	Ford Commercial Graphics (25 Square Feet)	$559.00

25 vehicle order minimum. Graphic design must be completed and approved by Ford prior to ordering vehicle in CONCEPS.

Includes up to 25 square feet.

Selected	Code	Description	Invoice
☐	87F	Ford Commercial Graphics (40 Square Feet)	$696.00

25 vehicle order minimum. Graphic design must be completed and approved by Ford prior to ordering vehicle in CONCEPS.

Includes up to 40 square feet.

Selected	Code	Description	Invoice
☐	87G	Ford Commercial Graphics (55 Square Feet)	$832.00

2025 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1L)

Price Level: 540

Available Options (cont'd)

Selected	Code	Description	Invoice
		25 vehicle order minimum. Graphic design must be completed and approved by Ford prior to ordering vehicle in CONCEPS. *Includes up to 55 square feet.*	
☐	87H	Ford Commercial Graphics (70 Square Feet)	N/A
		25 vehicle order minimum. Graphic design must be completed and approved by Ford prior to ordering vehicle in CONCEPS. *Includes up to 70 square feet.*	
☐	D9K	Built: Kansas City Plant	N/C
☐	D9F	Built: DRB Truck	N/C
☐	310	Ship-Thru: Alt Fuel Innovations	$27.00
☐	31F	Ship-Thru: Altec	$27.00
☐	31H	Ship-Thru: Adrian Steel	$289.00
☐	31X	Ship-Thru: Canfield Equipment Inc.	Variable
☐	31G	Ship-Thru: Dejana	N/C
☐	31O	Ship-Thru: Driverge Vehicle Innovations LLC	$27.00
☐	31A	Ship Thru: Holman	N/C
☐	315	Ship-Thru: KC Truck Systems	$27.00
☐	31K	Ship-Thru: Knapheide Truck Equipment	N/C

Prepared by: Travis L Swanson
01/14/2025
Midway Ford Company | 2777 Snelling Ave N, Roseville Minnesota | 551131731

2025 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1L)

Price Level: 540

Available Options (cont'd)

Selected	Code	Description	Invoice
☐	31P	Ship-Thru: Kranz Automotive	N/C
☐	31M	Ship-Thru: Manning Light Truck Equipment	$350.00
☐	31Q	Ship-Thru: Masterack	N/C
☐	312	Ship-Thru: Midway Specialty Vehicles Inc	N/C
☐	31C	Ship-Thru: Monroe Truck Equipment	$350.00
☐	31N	Ship-Thru: NBC Truck Equipment	Variable
☐	31W	Ship-Thru: National Fleet Services	$27.00
☐	314	Ship-Thru: Reading Equipment & Distribution	N/C
☐	31B	Ship-Thru: Reading Equipment & Distribution	Variable
☐	31S	Ship-Thru: Roush Industries	Variable
☐	313	Ship-Thru: Utilimaster	N/C
☐	311	Ship-Thru: Monroe Truck Equipment	$125.00
☐	31V	Ship-Thru: Adrian Steel	N/C
☐	FLADCR	Fleet Advertising Credit	-$905.00

2025 F-150 4x4 SuperCrew Cab 6.5' box 157" WB XL (W1L)

Price Level: 540

Available Options (cont'd)

Selected	Code	Description	Invoice
☑	WARANT	Fleet Customer Powertrain Limited Warranty	N/C

Requires valid FIN code.

Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.

Selected	Code	Description	Invoice
☐	FINAL1	Fleet Final Order Date: TBD	N/C
☐	56M	Ford US National Fleet Incentives Ford US National - 10/24/24	-$2,000.00
☐	T7C	Tires: LT265/70R17C BSW A/T (Fleet)	$451.00

Requires valid FIN code.

Selected	Code	Description	Invoice
☐	91P	8-Way Power Driver's Seat w/Power Lumbar (Fleet)	$319.00

Requires valid FIN code.

Emissions

Selected	Code	Description	Invoice
☑	425	50 State Emissions System	STD

General Info

Selected	Code	Description	Invoice
☐	ORDER1	Initial Order Date: 08/26/2024	N/C
☐	START1	Start-Up Date: TBD	N/C
☐	BUILD1	Build-Out Date: TBD	N/C

ESTIMATE

Safety Vehicle Solutions
2095 Daniels St, Unit 967
Long Lake, MN 55356

ryan@svsmn.com
+1 (612) 701-3942
www.svsmn.com

Bill to
FIRE CHIEF BLAIR MILESKI
EMILY FIRE DEPARTMENT

Ship to
FIRE CHEIF BLAIR MILESKI
EMILY FIRE DEPARTMENT

Shipping info
Tracking no.: 2025 FORD F-150

Estimate details
Estimate no.: 2437
Estimate date: 07/16/2025
Expiration date: 09/15/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**Sales**	WHELEN EDGE-9X 59" LIGHT BAR DUO COLOR R/W (BLUE/ WHITE IS OPTIONAL FOR PASSENGER SIDE) FULL WHITE SCENE LIGHT FRONT + SIDES + TRAFFIC ADVISOR IN THE REAR WECAN-X CORE W/ SMOKED LENS BLACK	1	$2,850.99	$2,850.99
2.		**Sales**	WHELEN MKAJ94 FORD F-150 LIGHT BAR MOUNTING BRACKET	1	$96.99	$96.99
3.		**Sales**	WHELEN M6DD M6 DUO R/W LIGHT MOUNT ON GRILL	1	$196.99	$196.99
4.		**Sales**	WHELEN M6 M6DE DUO B/W LIGHT MOUNT ON GRILL	1	$196.99	$196.99
5.		**Sales**	WHELEN M6 M6FB BLACK BEZEL	2	$12.99	$25.98
6.		**Sales**	WHELEN M6WLENX M6 SMOKED LENS	2	$12.99	$25.98
7.		**Sales**	WHELEN TMS0JCX MINI T-ION DUO LIGHTS W/ SMOKED LENS MOUNT ON LOWER AREA FRONT BUMPER, FENDER SIDES, BUMPER AREA REAR	8	$136.99	$1,095.92
8.		**Sales**	WHELEN TCRWX6 TRACER DUO R/W (BLUE/ WHITE IS OPTIONAL FOR	2	$895.99	$1,791.98

		PASSENGER SIDE) ROCKER PANEL LIGHT			
	Sales	WHELEN TCRB47 TRACER LIGHT MOUNTS 2025 FORD F-150	2	$65.99	$131.98
10.	**Sales**	WHELEN BSRW10 RST REAR WINDOW LIGHT 10 LAMP	1	$879.99	$879.99
11.	**Sales**	WESTIN HDX FRONT GRILL GUARD TO MOUNT LIGHTS ON AND SIREN ON	1	$979.99	$979.99
12.	**Sales**	WHELEN C399 CORE SIREN/ LIGHT CONTROLLER WECAN-X	1	$1,255.99	$1,255.99
13.	**Sales**	WHELEN CCTL7 CORE 21 BUTTON CONTROL HEAD	1	$235.99	$235.99
14.	**Sales**	WHELEN C399SP CORE SCAN PORT CABLE TO READ VEHICLE SIGNALS	1	$115.99	$115.99
15.	**Sales**	WHELEN SA315A 100 WATT SIREN SPEAKER	2	$295.99	$591.98
16.	**Sales**	WHELEN SAK73 SPEAKER MOUNT	1	$26.99	$26.99
17.	**Sales**	WHELEN CEM16 EXPANSION MODULE 16 OUTPUTS (1) FRONT LIGHTS (1) REAR LIGHTS	2	$225.99	$451.98
18.	**Sales**	WHELEN CV2V VEHICLE TO VEHICLE SYNC MODULE	1	$225.99	$225.99
19.	**Sales**	BLUE SEA 12 OUTLET FUSE BLOCK (1) FRONT (1) REAR	2	$65.99	$131.98
20.	**Sales**	BLUE SEA 100 AMP BEAKER	1	$55.99	$55.99
21.	**Sales**	BLUE SEA ATD LOW VOLTAGE DISCONNECT	1	$165.99	$165.99
22.	**Sales**	KUSSMAUL 20 AMP AUTO EJECT WITH RED COVER	1	$425.99	$425.99
23.	**Sales**	HAVIS UT-2001 TABLET CRADLE	1	$318.99	$318.99
24.	**Sales**	HAVIS C-HDM-185 BASE FLOOR MOUNT 2025 FORD F-150	1	$222.99	$222.99
25.	**Sales**	C-HDM-202 8.5" POLE MOUNT	1	$196.99	$196.99
26.	**Sales**	C-MD-114 SWIVEL MOUNT	1	$282.99	$282.99
27.	**Sales**	C-MD-207 TOP TABLE MOUNT TILT	1	$166.00	$166.00
28.					

	Sales	NOCO 10 AMP ON BOARD BATTERY CHARGER SINGLE BATTERY	1	$295.99	$295.99
29.	**Sales**	RADIO ANTENNA KIT WITH COAX	1	$35.99	$35.99
30.	**Sales**	USB OUTLET WITH USB-C AND USB-A FOR CHARGING I-PAD	1	$32.99	$32.99
31.	**Sales**	ROOF ENTRY GLAND FOR ROOF LIGHTBAR	1	$29.99	$29.99
32.	**Sales**	DECK SYSTEM XFM FORD 6.6 BOX WITH PREMIUM ACC PACK 2 DRAWER STORAGE SYSTEM	1	$1,899.99	$1,899.99
33.	**Sales**	DECK CARGO SLIDE FOR THE TOP OF THE DRAWER SYSTEM DCG1500-7348 75% SLIDE OUT	1	$1,599.99	$1,599.99
34.	**Sales**	DECK CARGO SLIDE MOUNTING KIT TO MOUNT TO DECK DRAWERS C0090-DCGBK-BLK	1	$100.99	$100.99
35.	**Sales**	DECK STORAGE BIN SIXER 16 TOTE A0010-SIXER-BLK	3	$90.99	$272.97
36.	**Sales**	MARINE CABIN HEATER FOR REAR AREA OF TOPPER FOR MEDICAL EQUIPMENT	1	$499.99	$499.99
37.	**Sales**	LEER TOPPER PAINTED TO MATCH TRUCK, SIDE WINDOWS THAT OPEN TO ACCESS GEAR	1	$3,250.00	$3,250.00
38.	**Sales**	CUSTOM MADE ORGANIZER FOR PULL OUT TRAY FOR EXTRICATION, MEDICAL, AND FIRE FIGHTING EQUIPMENT	1	$2,500.00	$2,500.00
39.	**Sales**	GRAPHICS INSTALLED BY TRANSPORT GRAPHICS	1	$2,500.00	$2,500.00
40.	**SERVICE/LABOR**	INSTALL/LABOR COST INSTALL GRILL GUARD, LIGHTS, RADIO, SLIDE OUT, TOPPER, TEST AND DELIVER VEHICLE TO CUSTOMER	1	$3,850.00	$3,850.00
41.	**SHOP SUPPLIES**	SHOP SUPPLIES:SHOP SUPPLIES	1	$675.00	$675.00
42.	**SHIPPING**	UPS GROUND FREIGHT/ SHIPPING	1	$250.00	$250.00
43.	**RETURN/SPECIAL ORDER POLICY**	Safety Vehicle Solutions has the right to refuse any returns on a case-by-case basis. Any lighting or electronics are built-to-order with build dates and associated warranty timelines set by the manufacturer and are all, therefore,	1	$0.00	$0.00

		special orders. Once the customer has approved the parts-only invoice and issues payment, this becomes a binding contract and the customer is then responsible for all parts on said invoice. If Safety Vehicle Solutions decides to accept any returns, the customer will be charged a 25% restocking fee and any frieght or shipping charges back to any manufacturers or vendors. If a customer decides to cancel an invoiced contract, it is up to the discretion of Safety Vehicle Solutions as to whether the customer will be responsible for taking all invoiced parts or to charge a 25% restocking fee on any or all parts on the invoice. All part orders over $250 will be invoiced for parts upfront and then invoiced for install and labor after the vehicle or job is complete. This is a standard industry practice and something Safety Vehicle Solutions has been doing since 2010.			
44.	**POLICY**	PARTS AND LABOR WILL BE INVOICED SEPARATELY. YOUR PARTS WILL BE INVOICED COMPLETE ONCE THEY ARE ORDERED. YOUR PARTS WILL BE MARKED WITH YOUR NAME AND ORDER NUMBER AND WILL BE HELD IN OUR WAREHOUSE. LABOR, AND ANY OTHER ADDITIONAL ITEMS WILL BE INVOICED FOLLOWING THE COMPLETION OF THE VEHICLE.	1	$0.00	$0.00
45.	**SVS WARRANTY**	VEHICLE BUILD INCLUDES SVS LIFETIME WARRANTY WHICH COVERS THE INSTALLATION AND WORKMANSHIP FOR THE LIFETIME OF THE VEHICLE UNDER NORMAL USE FROM ORIGINAL OWNER. ALL NEW PRODUCTS CARRY THEIR RESPECTIVE MAUNUFACTURES' WARRANTIES.	1	$0.00	$0.00

Total **$30,940.49**

Note to customer

EMILY FIRE DEPARTMENT 2025 FORD F-150

MEDICAL RESCUE TRUCK BUILD

Expiry date 09/15/2025

Accepted date

Accepted by

39811 State Highway 6
PO Box 68
Emily, MN 56447
218-763-2480
clerk@emily.net

CITY OF EMILY
RESOLUTION NO. 25-37

RESOLUTION FOR SUBMISSION OF EMERGENCY PREPAREDNESS FUNDS – PUBLIC SAFETY APPLICATION TO SOURCEWELL

At the meeting of the Emily City Council on September 9, 2025, the following resolution was proposed and approved:

WHEREAS, the City Council of the City of Emily has determined the Emily Fire and Rescue Department needs a new LUCAS device due to the department serving a rural community with limited access to immediate medical resources and extended transport times to the nearest hospitals.

WHEREAS, the City's 2025 Budget does not include funds for the purchase of a new LUCAS device.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

A. The City Council of the City of Emily fully supports the Emily Fire and Rescue Department submitting an Emergency Preparedness Funds – Public Safety Application to Sourcewell to request funds of $22,985.82 to purchase a new LUCAS device.

Adopted by the City Council of Emily, Minnesota this 9th day of September, 2025.

____
Tracy Jones, Mayor

ATTEST:____________________________________
City Clerk/Treasurer Cari Johnson, MCMC

Application review

Application review

Want to save a copy or print this page? Hold down the Control button (Ctrl) on your keyboard and press the "P" at the same time. You will then be able to save as a PDF or print by changing the "Destination" or "Printer".

Emergency Preparedness Funds - Public Safety

Account name: Emily Fire and Rescue Department

Application ID: IA-0000000726

Eligibility check

- I have read and understand the eligibility requirements for the program I am applying for.
- My entity is a fire department, first response team, or municipal or tribal ambulance service.

Application details

Name of authorized signatory: Blair Mileski
Email of authorized signatory: firechief@cityofemily.com (mailto:firechief@cityofemily.com)

Project information

Amount of funds requested: $22,985.82

Describe your entity's need for a LUCAS device. Include the number of medical calls your entity responded to in the previous calendar year, your average ambulance response or wait time, and whether you currently have a LUCAS device. Be as detailed as possible – this is the primary question the advisory council will use to assess and rank the level of need.

The Emily Fire and Rescue Department serves a rural community with limited access to immediate medical resources and extended transport times to the nearest hospitals. As a paid on call/volunteer-based department, our emergency medical services are vital to the area, often being the first and only responders for critical care situations. One of the most pressing challenges faced during cardiac emergencies is the need for consistent, high-quality chest compressions over long periods—especially during transport. This is where the LUCAS device (Lund University Cardiopulmonary Assist System) becomes crucial. The LUCAS device delivers automated, uninterrupted chest compressions at the optimal rate and depth, ensuring that patients in cardiac arrest receive the best possible chance of survival. For Emily Fire and Rescue, a LUCAS 3 device would significantly enhance our ability to perform life-saving interventions, especially when personnel are limited. It would free up responders to manage other critical tasks during resuscitation efforts, reduce fatigue, and improve patient outcomes. Given the department's rural location and volunteer nature, having such a tool would be a transformative addition to their emergency medical capabilities, bridging the gap between initial response and hospital-level care. Our department currently has a LUCAS 2 device that we have had for eleven years and was a refurbished unit when we got it. In the last year, Emily Fire and Rescue has responded to 121 medical calls. The average ambulance response time to our coverage area is around 22-25 minutes.

Describe how the project primarily benefits your community within Region 5. Projects cannot primarily benefit any individuals, businesses, or nonprofit entities:
A LUCAS device would greatly benefit our rural Region 5 community by providing consistent, high-quality chest compressions during cardiac arrest—especially important during long transport times to hospitals. In areas like Emily, MN, where EMS response is often delayed and staff are volunteer-based, maintaining effective manual CPR is challenging. The LUCAS device ensures uninterrupted compressions at the correct rate and depth, improving survival rates and patient outcomes. It also frees up responders to focus on other critical tasks and reduces physical fatigue, increasing safety and efficiency during emergencies. By adding a LUCAS device, our department can deliver more effective care, strengthen regional emergency response, and better serve the lives of those in our community when seconds matter most.

Program or service areas:
Community services;Health & safety services

How does the proposed project promote and align with Sourcewell's statutory purpose of providing programs and services as identified by your checkbox selections:
A LUCAS device directly supports and aligns with Sourcewell's statutory purpose of providing community services and health and safety services by enhancing emergency medical care and improving outcomes in life-threatening situations. As a tool designed to deliver consistent, high-quality chest compressions during cardiac arrest, the LUCAS device promotes public health and safety by increasing the chances of survival and reducing long-term complications. In rural communities like those served in Region 5, access to timely advanced medical care is limited. By equipping local emergency responders with a LUCAS device, Sourcewell helps bridge that gap, ensuring high-standard care is available even in remote areas. This investment in lifesaving technology reflects Sourcewell's commitment to supporting programs that strengthen community resilience, health, and overall emergency response capabilities.

Revenue sources

Revenue source	Revenue amount
Sourcewell	$22,985.82
Total	$22,985.82

Expenditure/Direct costs

Expenditure/Direct cost	Sourcewell dollars	Other sources amount	Expenditure total
LUCAS 3, Master Medical Equipment	$22,985.82	$0.00	$22,985.82
Total	$22,985.82	$0.00	$22,985.82

Uploaded files

1089534 City of Emily Lucas.pdf

Certification

✓ I certify that I have the authority to apply for funding in the amount requested.

✓ I certify that, the information contained in this application and in any related attachments is true and correct to the best of my knowledge and belief.

✓ I acknowledge that if funding is awarded pursuant to this application, my entity will execute the Sourcewell funding agreement prior to receiving or expending any funds.

✓ I certify that no funds awarded as a result of this application will be used for any of the ineligible activities outlined in the eligibility requirements.

✓ Upon receipt of an award, Sourcewell may create, obtain, and use photographs, videos, and audio recordings or other media (collectively "Data") related to the project and its promotion. This Data may be used for the purposes of communicating to the public about Sourcewell programs, services, and activities and for the creation of print, online, and video-based marketing materials, publications, and training content. As part of the agreement, Sourcewell may seek consent for the creation and use of such Data on a project-by-project basis.

✓ I acknowledge that we are not applying for any other Sourcewell funding to cover the remaining costs.

Submit Previous

Cancel

QUOTATION

Master Medical Equipment
PO Box 11476
Jackson, TN 38308
US
866-468-9558

Order Number	
1089534	
Order Date	Page
08/15/2025 15:04:42	1 of 1

Quote Expires On: 09/14/2025

Bill To:

City of Emily
PO BOX 68
EMILY, MN 56447-0068
US

612-670-3243

Ship To:

City of Emily
39811 State Hwy 6
Emily, MN 56447

Customer ID: 52832

Requested By: Blair Mileski

PO Number	*Ship Route*	*Account Manager*	*Sales Representative*
		CHRISTY.SOLL	Christy Soll

Quantities Ordered	*Quantities* UOM	*Item ID* / *Item Description*	*Pricing UOM*	*Unit Price*	*Extended Price*
1	EA	PHY99576-000063 Lucas 3 Chest Compression System Includes rechargeable battery, patient straps, back plate, two suction cups, hard-shell carrying case, and instructions for use	EA	22,450.8200	22,450.82
1	EA	PHY11576-000071 Lucas System Auxiliary Power Supply	EA	535.0000	535.00

Delivery Instructions:

Total Lines: 2

SUB-TOTAL:	22,985.82
TAX:	0.00
AMOUNT DUE:	**22,985.82**
	U.S. Dollars

If you are eligible for exemption from sales tax, please share your sales tax exemption documents with MME before you finalize your order. Otherwise, applicable sales tax will be added to the invoice.

Please note that all returns and refunds are subject to MME's return and refund policy which may be found at https://www.mmemed.com/returns-refunds/

MACQUEEN

RECEIVED
AUG 25 2025

BY: ....

MacQueen
350 Austin Circle
Delafield, WI 53018
(262) 646-5911
Fax: (262) 646-5912

Ship To: *EMILY CITY HALL
C/O: CHIEF BLAIR
39811 STATE HIGHWAY 6
EMILY, MN 56447

Invoice To: EMILY FIRE DEPARTMENT
PO BOX 68
39811 STATE HIGHWAY 6
EMILY MN 56447

Attention: BLAIR MILESKI

Branch			
16 - DELAFIELD, WI			
Date: 08/22/2025	Time: 12:26:19 (O)		Page: 1
Account No: EMILY001	Phone No: 2187630911		Est No 01: 042884
Ship Via:		Purchase Order: QUOTE	
Tax ID No:			
		Salesperson: 541 / 499	

ESTIMATE EXPIRY DATE: 09/21/2025

PARTS ESTIMATE - NOT AN INVOICE

Part#	Description	U	Qty	Price	Amount
	********* Segment 01 *********				
MSA FLOW TEST	SCBA FLOW TEST		10	70.00	700.00
FTFP FACEPIECE	FLOWTEST		24	10.00	240.00
SHOP SUPPLIES	SHOP SUPPLIES		1	45.00	45.00
TRAVEL TIME	TRAVEL/SET-UP		1	90.00	90.00
Authorization: ____________				Subtotal:	1075.00
	********* Segment 02 *********				
POSI-FIT	PORTACOUNT FIT		17	45.00	765.00
Authorization: ____________				Subtotal:	765.00
				Subtotal:	1840.00
				Tax:	.00
				TOTAL:	1840.00

VisitUsOnline
www.macqueengroup.com

crmc.education

UPCOMING COURSE INFORMATION

EMR Full Course

Are you ready to make a difference in your community? The Emergency Medical Responder (EMR) course prepares individuals to provide immediate lifesaving care to patients who access the emergency medical system. This comprehensive course is ideal for law enforcement, firefighters, public safety personnel, and community members looking to respond confidently during emergencies. As a participant, you will learn classroom instruction, scenario-based learning, and hands-on skills training to properly assess, stabilize, and manage medical and trauma emergencies until higher-level EMS providers arrive.

Details

Dates: Mondays and Thursdays | September 8th – October 16th , 2025 | Time: 5:30 PM – 9:30 PM
Location: Crosby, MN
Cost: $700 (materials and book included)

EMR Refresher

This 20 hour refresher includes American Heart Association Basic Life Support (BLS), review and update of essential emergency medical care topics including airway management, trauma care, medical emergencies, and EMS operations. Participants will engage in lecture, hands-on skill stations, and scenarios to ensure proficiency. Participants must attend all sessions, completed required skills testing, and demonstrate competence to receive a course completion certificate.

Details

Dates: Tuesdays and Wednesdays | September 3rd, 9th, 10th, 16th, 17th | Time: 5:30 PM – 9:30 PM
Location: CRMC - Crosby, MN
Cost: $200

EMT Full Course

The EMT course is designed to prepare individuals to be part of a career-based, emergency care team. EMTs typically partner with other EMTs or Paramedics on an ambulance crew but can also assist in caring for patients in hospital emergency departments, including the ED at CRMC. CRMC ambulance and ED are both great places to build a career in healthcare.

CRMC offers the EMT course as a hybrid education model. With this model the class will meet onsite one night weekly for 18 weeks with additional required course work being completed independently at a structured pace. While this allows flexibility, all students are required to actively participate in course work and assignments.

Details

Dates: Wednesdays Starting September 24th, 2025
Time: 5:30 PM – 9:30 PM
Location: CRMC - Crosby, MN
Cost: $1,500 (materials and book included)

All courses meet the requirements set forth by the OEMS - Office of Emergency Medical Services (formerly the EMSRB).

CRMC requires 7 participants in each course to hold them.

Grants may be available for these courses through Sourcewell and/or the Office of Emergency Services (OEMS).

Contact us to learn more or to register!

jodi.bedard@cuyunamed.org | 218-546-4367

NORTHPOINT
EMERGENCY TRAINING

Elements Unleashed: The NorthPoint Open Air Conference

"Unplugged" Outdoor Education

September 13 & 14, 2025

Cuyuna State Recreation Area - Portsmouth Campground

Join us for an unforgettable weekend at the

Privacy - Terms

Cuyuna Country State Recreation Area!

This isn't your typical conference — no slide decks or tech issues, no uniforms or business casual. Just fresh air, open minds, and hands-on education from experienced clinicians. Come as you are and learn from experts in an "unplugged," distraction-free environment designed to spark connection, curiosity, and real growth.

Days Until Event:

25 days, 19 hours, 48 minutes, 0 seconds

18 days, 11 hours, 47 minutes, 0 seconds

Registration Information

Registration*

Individual Registration ($325.00)

Registration Fee: $325
Includes:
-16 hours CE (Or 16 hour EMR Recertification)
-AHA BLS Recertification
-Lunch Saturday & Sunday
-Goodie Bag
-Waterbottle
-Daily park pass valid only for days of the event
*Registration limited to 40 participants!
**Participants must attend both days to receive credit

Day 1 Schedule

0700-0800	**Check-in**	
0800-0830	**Keynote**	
0830-1600	**Day 1 Sessions**	Medical Mayhem - Ty Wiegman There Will Be Blood - TBA Failing to Plan Equals Planning to Fail - John Fox If It Fits, It Ships - Linda Palcich-Wald
1600	**Daily Dismissal / Free Time**	The regular sessions will end at this time. Take this opportunity to check out the area sites, recreation area, bike trails, or grab something to eat at one of the great spots in the area! You can also perform your BLS skills check-off with one of the on-site NorthPoint Instructors after this time.
2000-2130	**Campfire Discussion Panel (optional)**	Come as you are and join the education staff around a campfire for an open Q&A session to discuss whatever topics you'd like. Adding hours to NREMT and the recertification process will also be explained during this time. Make your own S'mores and snacks will be available! This is an optional session and you can come and go from this session as you would like, or choose not to attend.

Day 2 Schedule

0800	**Morning Sessions Begin**	
0800-0830	**Keynote**	
0830-1045	**Morning Scenario Rotations**	
1100-1145	**Lunch On-site**	
1200-1415	**Afternoon Scenario Rotations**	
1500-1600	**MART Demonstration**	MN Air Rescue Team will present information about their program and give a demonstration (Weather dependent)
1600	**Dismissal**	

TRAINING PROPOSAL

September 5, 2025

Emily Fire Department
20837 County Road 1
Emily, MN 56447

Reference: NFPA 1001 Fire Academy

Chief Mileski,

The attached proposal is for the upcoming NFPA 1001 fire academy. Included are the 4 students you submitted. Training tuition is due prior to the start of the academy and is nonrefundable after 7 days prior to the start of class. Tuition is reimbursable upon students' successful completion of the course and passing all certification tests. Reimbursement is made through MBFTE and is the responsibility of the fire department to complete the process.

This Training will consist of Hazmat, Firefighter I, and Firefighter II certifications.

Feel free to call or email me with any questions you may have regarding the proposal.

Sincerely,

Mike Schwankl
fireems@crosslake.net
218-330-1855
Fire Instructor/Program Manager

fireems@crosslake.net
218-330-1855
PO Box 810 Crosslake, MN 56442

TRAINING PROPOSAL

September 8, 2025

Emily Fire Department
20837 County Road 1
Emily, MN 56447

Training Provider: FIRE Inc.
Training Coordinator: Mike Schwankl
Location: Remer Fire Department
Date: TBD 2025
Course: NFPA 1001 Academy
Terms: Tuition fee due prior to start of course. Nonrefundable after 7 days prior to start of course.

Training Fee:

Cody Chapman		$1,500
Dillon Elliot		$1,500
Sarah Jarvis		$1,500
Kale Jones		$1,500
	Total	**$6,000**

Accepted By:

Mike Schwankl - Fire Program Manager

Michael D. Schwankl **Date: 9/5/2025**

Blair Mileski – Fire Chief

______________________________ **Date:**______________

fireems@crosslake.net
218-330-1855
PO Box 810 Crosslake, MN 56442

CITY OF EMILY
COUNTY OF CROW WING
STATE OF MINNESOTA
RESOLUTION NO. 25-33

RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

Name of Donor	Amount
Emily Firemen's Relief Association	$ 8,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
25-33	Firemen's Equipment Fund

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

1. The following donations are accepted and shall be used as follows: $8,000.00 to the firemen's equipment fund.

2. The city clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of Emily, Minnesota this 9th day of September 2025.

____
Tracy Jones, Mayor

ATTEST:

____
Cari Johnson, City Clerk/Treasurer

MINNESOTA LAWFUL GAMBLING

LG555 Government Approval or Acknowledgment for Use of Gambling Funds

Keep this completed form attached to the LG100C in your organization's records. You do not need to submit this form to the Gambling Control Board or the Department of Revenue.

ORGANIZATION AND EXPENDITURE INFORMATION (attach additional sheets if necessary)

Organization Name: Emily Firemen's Relief Association

License Number: 02215

Address: PO Box 163

City/State/Zip: Emily, MN 56447

1. Amount of proposed lawful purpose expenditure: $8,000.00.
2. Check one expenditure category:
   - [x] A. **Contribution to a unit of government**—United States, state of Minnesota, or any of its subdivisions, agencies, or instrumentalities.
   - [ ] B. **Wildlife management project or activity** that benefits the public at large, with approval by the Minnesota Department of Natural Resources (DNR).
   - [ ] C. **Grooming and maintaining snowmobile or all-terrain vehicle trails** established under Minnesota Statutes, Sections 84.83 and 84.927, including purchase or lease of equipment, with approval by the DNR. All trails must be open to public use.
   - [ ] D. **Supplies and materials for safety training and educational programs** coordinated by the DNR, including the Enforcement Division.
   - [ ] E. **Citizen monitoring of surface water quality testing** for public waters by individuals or nongovernmental organizations, with Minnesota Pollution Control Agency (MPCA) guidance on monitoring procedures, quality assurance protocols, and data management, providing that data is submitted to the MPCA.
3. Describe the proposed expenditure, including vendors:

Fire Department Equipment Fund.

- **NO FINANCIAL OR OTHER BENEFIT:** I affirm that the contribution or expenditure does not result in any monetary, economic, financial, or material benefit to our organization, in compliance with Minn. Rule 7861.0320, subp. 17, para. C.
- **FOR DNR-RELATED PROJECTS:** I affirm that when lawful gambling funds are used for grooming and maintaining snowmobile or all-terrain vehicle trails or for any wildlife management project for which reimbursement is received from a unit of government, the reimbursement funds must be deposited in our lawful gambling account and recorded on form LG100C.
- **FOR SURFACE WATER QUALITY TESTING:** I affirm that the MPCA has been consulted in developing the monitoring plan and that the data collected will be submitted to the MPCA. Send form for signature to: Manager, Water Monitoring Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN 55155. Website: www.pca.state.mn.us

Chief Executive Officer's Signature: [signature]

Date: 08/27/25

Print Name: Kale Jones, CEO

Daytime Phone: 218 851-5868

GOVERNMENT APPROVAL/ACKNOWLEDGMENT

Contribution amount: $8,000.00. Government use of contribution (check one):

- [ ] **Wildlife**—DNR approves the wildlife management project or activity.
- [ ] **Trails**—DNR approves the grooming/maintaining of snowmobile and/or all-terrain vehicle trails.
- [ ] **Safety training**—DNR approves the supplies/materials for DNR safety training and educational programs.
- [ ] **Water quality testing**—MPCA approves the surface water quality testing project.
- [x] **Donation to other unit of government** (city, county, state, federal, or any of their subdivisions) provided the funds will not be used for a pension or retirement fund.

Unit of Government: City of Emily

Phone: 218 763-2480

Address: PO Box 68

City/State/Zip: Emily, MN 56447

By signature below, the representative of the unit of government acknowledges and approves the contribution amount for the use as listed above.

Signature:

Date:

Print Name: Tracy Jones

Title: Mayor

Questions? Contact the Minnesota Gambling Control Board at 651-539-1900. This form will be made available in alternative format (i.e. large print, braille) upon request. The information requested on this form will become public information, when requested by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

CITY OF EMILY
COUNTY OF CROW WING
STATE OF MINNESOTA
RESOLUTION NO. 25-34

RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

Name of Donor	Amount
Emily Firemen's Relief Association	$ 2,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
25-34	First Response Unit Equipment Fund

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

1. The following donations are accepted and shall be used as follows: $ 2,000.00 to the First Response Unit equipment fund.

2. The city clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of Emily, Minnesota this 9th day of September 2025.

____

Tracy Jones, Mayor

ATTEST:

____

Cari Johnson, City Clerk/Treasurer

MINNESOTA LAWFUL GAMBLING

LG555 Government Approval or Acknowledgment for Use of Gambling Funds

Keep this completed form attached to the LG100C in your organization's records. You do not need to submit this form to the Gambling Control Board or the Department of Revenue.

ORGANIZATION AND EXPENDITURE INFORMATION (attach additional sheets if necessary)

Organization Name: Emily Firemen's Relief Association	License Number: 02215
Address: PO Box 163	City/State/Zip: Emily, MN 56447

1. Amount of proposed lawful purpose expenditure: $2,000.00.
2. Check one expenditure category:
   - ☑ A. **Contribution to a unit of government**—United States, state of Minnesota, or any of its subdivisions, agencies, or instrumentalities.
   - ☐ B. **Wildlife management project or activity** that benefits the public at large, with approval by the Minnesota Department of Natural Resources (DNR).
   - ☐ C. **Grooming and maintaining snowmobile or all-terrain vehicle trails** established under Minnesota Statutes, Sections 84.83 and 84.927, including purchase or lease of equipment, with approval by the DNR. All trails must be open to public use.
   - ☐ D. **Supplies and materials for safety training and educational programs** coordinated by the DNR, including the Enforcement Division.
   - ☐ E. **Citizen monitoring of surface water quality testing** for public waters by individuals or nongovernmental organizations, with Minnesota Pollution Control Agency (MPCA) guidance on monitoring procedures, quality assurance protocols, and data management, providing that data is submitted to the MPCA.
3. Describe the proposed expenditure, including vendors:

   First Responder Equipment Fund.

- **NO FINANCIAL OR OTHER BENEFIT:** I affirm that the contribution or expenditure does not result in any monetary, economic, financial, or material benefit to our organization, in compliance with Minn. Rule 7861.0320, subp. 17, para. C.
- **FOR DNR-RELATED PROJECTS:** I affirm that when lawful gambling funds are used for grooming and maintaining snowmobile or all-terrain vehicle trails or for any wildlife management project for which reimbursement is received from a unit of government, the reimbursement funds must be deposited in our lawful gambling account and recorded on form LG100C.
- **FOR SURFACE WATER QUALITY TESTING:** I affirm that the MPCA has been consulted in developing the monitoring plan and that the data collected will be submitted to the MPCA. Send form for signature to: Manager, Water Monitoring Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN 55155. Website: www.pca.state.mn.us

[signature] 08/27/25

Chief Executive Officer's Signature — Date

Kale Jones, CEO — 218 851-5868

Print Name — Daytime Phone

GOVERNMENT APPROVAL/ACKNOWLEDGMENT

Contribution amount: $2,000.00. Government use of contribution (check one):

- ☐ **Wildlife**—DNR approves the wildlife management project or activity.
- ☐ **Trails**—DNR approves the grooming/maintaining of snowmobile and/or all-terrain vehicle trails.
- ☐ **Safety training**—DNR approves the supplies/materials for DNR safety training and educational programs.
- ☐ **Water quality testing**—MPCA approves the surface water quality testing project.
- ☑ **Donation to other unit of government** (city, county, state, federal, or any of their subdivisions) provided the funds will not be used for a pension or retirement fund.

Unit of Government: City of Emily	Phone: 218 763-2480
Address: PO Box 68	City/State/Zip: Emily, MN 56447

By signature below, the representative of the unit of government acknowledges and approves the contribution amount for the use as listed above.

Signature — Date

Tracy Jones — Mayor

Print Name — Title

Questions? Contact the Minnesota Gambling Control Board at 651-539-1900. This form will be made available in alternative format (i.e. large print, braille) upon request. The information requested on this form will become public information, when requested by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

clerk@emily.net

om: Craig Katzenberger <Craig.Katzenberger@crowwing.gov>
Sent: Thursday, August 28, 2025 4:08 PM
To: clerk@emily.net
Subject: RE: Flock

Hi Cari!!

Sorry I haven't checked in with you lately.

They have installed three of them....I anticipate them doing yours sometime in the next few weeks.

I will let you know if I hear a more precise date, I will also try to stop there and give you a little demonstration off the other locations.

Craig Katzenberger
Operations Lieutenant
Crow Wing County Sheriff's Office
304 Laurel Street
Brainerd, MN 56401
(218) 829-4749
raig.katzenberger@crowwing.gov
owwing.us/sheriff

Leadership • Visibility • Preparation

From: clerk@emily.net <clerk@emily.net>
Sent: Thursday, August 28, 2025 3:52 PM
To: Craig Katzenberger <Craig.Katzenberger@crowwing.gov>
Cc: Dan Exsted <Dan.Exsted@crowwing.gov>
Subject: RE: Flock

Craig,

Has Flock given you a possible timeline for installation?

PeopleService INC.
Water & Wastewater Professionals

Date: August 15, 2025

To: City of Emily

From: Leland Bundy, Operator

O & M Report: July 2025

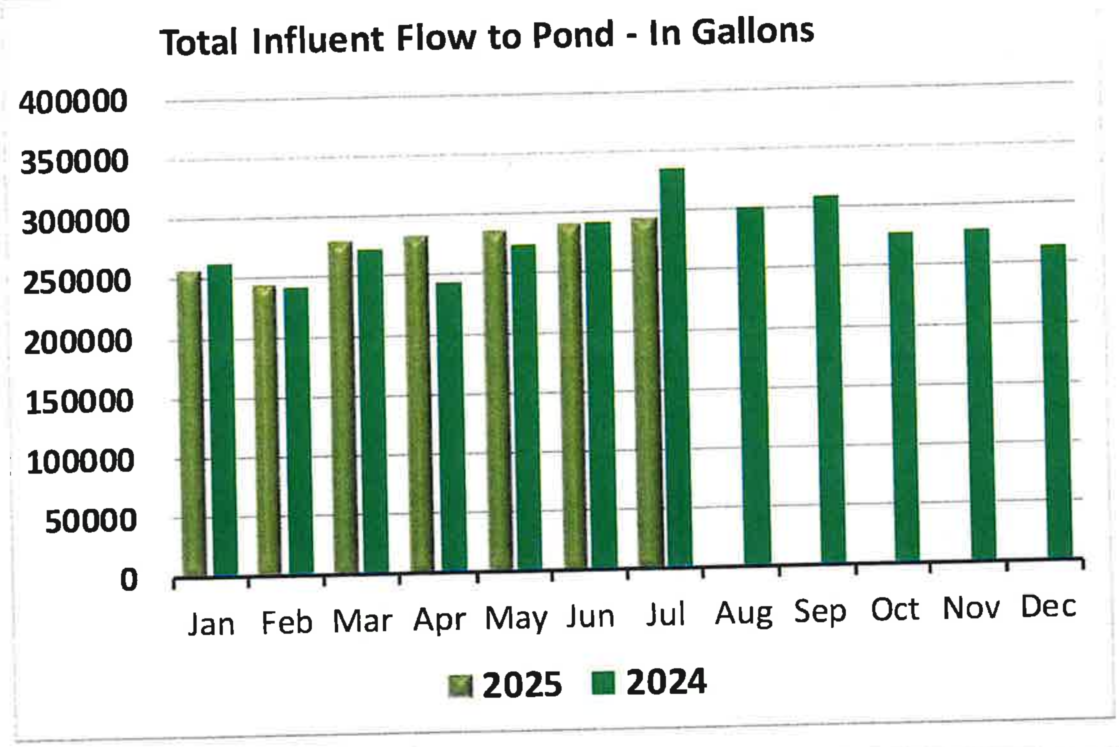
Wastewater Operation & Maintenance

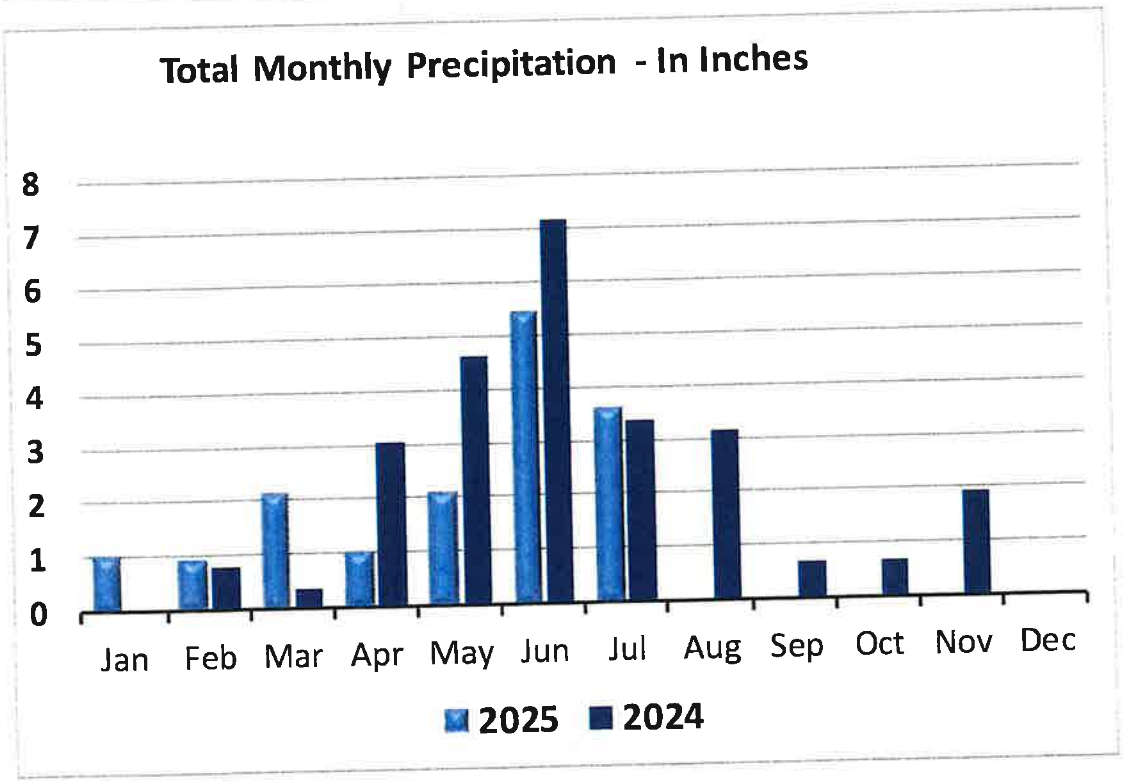
- Lift Station maintenance checks were performed weekly onsite, and daily via the internet. Daily flow numbers are recorded and used for MPCA monthly operations reports.
- Lift station runtime meters are recorded onsite weekly to verify pump efficiency.
- Pond discharges of 1,575,105 gallons this month are completed. We will have a small discharge in November to go into the winter.
- All monthly reports to MPCA have been submitted on time and the facility is operating as designed or better. Our flows average 9,700 gallons per day and the facility is designed for 44,000 gallons per day.
- July quarterly well samples were collected, delivered to the lab, and reported to the MPCA. Well samples show no wastewater leaking into the ground water, or over saturation from the RIBs.
- The second new lift pump was installed by W.W. Goetsch, both pumps have been replaced.
- We have four old E-one pumps in storage; we would like to dispose of them. They have no value that we know of, made mostly of plastic, and cannot be rebuilt. They are public property, and we need the council to tell us to remove them to landfill or to a scrapper.
- W.W. Goetsch provided the cost for the individual grinder pumps to be $4,676.00 plus freight. We have no replacement pumps on hand should one fail.

PeopleService INC.
Water & Wastewater Professionals

		July-25	June-25	July-24
Wastewater				
CBOD				
CBOD Influent	mg/L	0	67	0
CBOD Effluent	mg/L	0	0	0
TSS				
TSS Influent	mg/L	0	101	0
TSS Effluent	mg/L	3	0	0
pH				
pH Influent Maximum	SU	0	7	0
pH Effluent Maximum	SU	8	7	0
pH Effluent Minimum	SU	8	7	0
Nitrogen Ammonia				
Nitrite Plus Nitrate, Total Effluent	mg/L	1.95	0.00	1.00
Nitrogen, Ammonia, Total Effluent	mg/L	< .100	0	0
Nitrogen, Kjeldahl, Total Effluent	mg/L	2.80	0.00	2.33
Chloride				
Chloride, Total Effluent	mg/L	201	0	0
Influent Flow				
Influent Flow Monthly Average	gallons	9,492	9,715	10,778
Influent Flow Monthly Maximum	gallons	13,493	11,220	17,239
Influent Flow Monthly Total	gallons	294,260	291,478	334,146
Precipitation Monthly Total	invches	4	5	3
Effluent Flow				
Effluent Flow Average Total	gallons	225,015	0	90,825
Effluent Flow Monthly Total	gallons	1,575,105	0	726,980
Effluent Flow Year to Date Total	gallons	1,575,105	0	726,980

PeopleService INC.
Water & Wastewater Professionals





Datecompleted	Equipment	Location	Notes	Task	Taskdesc
7/8/2025	East Side Lift Station	30200 WW Emily, MN	N/A	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
7/8/2025	White Pine Lift Station	30200 WW Emily, MN	N/A	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
7/11/2025	West Side Lift Station	30200 WW Emily, MN	N/A	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.

SERVICE INFORMATION

Service ID:
515731
Service Type: Submit DMR
Created On: 08/06/2025

Summary

Minnesota Pollution Control Agency

Discharge Monitoring Report Form

Agency Interest	Permit Number	Monitoring Period
83904 - Emily WWTP	MN0067628	07/01/2025 - 07/31/2025

Station Information: MONI0000000005 - GW 001 (Groundwater)

No Discharge/No Flow for Monitoring Period

Parameter		Quantity			Quality				Frequency of Analysis	Sample Type	Exception
		Average	Maximum	Units	Minimum	Average	Maximum	Units			
Chloride, Total 00940 Modification # 0	Result	*****	*****	******	*****	*****	<1	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
Elevation of GW Relative to Mean Sea Level 71993 Modification # 0	Result	*****	1257.69	ft	*****	*****	*****	******	once per month	Measurement, Instantaneous	
	Limit	******	REPORT instantaneous maximum	ft	******	******	******	******	once per month	Measurement, Instantaneous	
Nitrite Plus Nitrate, Total (as N) 00630 Modification # 0	Result	*****	*****	******	*****	*****	.653	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
Nitrogen, Ammonia, Total (as N) 00610 Modification # 0	Result	*****	*****	******	*****	*****	<.1	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
Nitrogen, Kjeldahl, Total 00625 Modification # 0	Result	*****	*****	******	*****	*****	<.2	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
pH 00400 Modification # 0	Result	*****	*****	******	6.69	*****	6.69	SU	once per month	Grab	
	Limit	******	******	******	REPORT instantaneous minimum	******	REPORT instantaneous maximum	SU	once per month	Grab	
Specific Conductance 00095 Modification # 0	Result	*****	*****	******	*****	*****	195	umhos/cm	once per month	Grab	
	Limit	******	******	******	******	******	REPORT instantaneous maximum	umhos/cm	once per month	Grab	
Temperature, Water (C) 00010 Modification # 0	Result	*****	*****	******	*****	*****	14	degrees C	once per month	Grab	
	Limit	******	******	******	******	******	REPORT instantaneous maximum	degrees C	once per month	Grab	
Comment :											

Station Information: MONI0000000006 - GW 002 (Groundwater)

No Discharge/No Flow for Monitoring Period

Parameter		Quantity Average	Quantity Maximum	Quantity Units	Quality Minimum	Quality Average	Quality Maximum	Quality Units	Frequency of Analysis	Sample Type	Exception
Chloride, Total 00940 Modification # 0	Result	*****	*****	******	*****	*****	9.56	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
Elevation of GW Relative to Mean Sea Level 71993 Modification # 0	Result	*****	1262.65	ft	*****	*****	*****	******	once per month	Measurement, Instantaneous	
	Limit	******	REPORT instantaneous maximum	ft	******	******	******	******	once per month	Measurement, Instantaneous	
Nitrite Plus Nitrate, Total (as N) 00630 Modification # 0	Result	*****	*****	******	*****	*****	.19	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
Nitrogen, Ammonia, Total (as N) 00610 Modification # 0	Result	*****	*****	******	*****	*****	<.1	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
Nitrogen, Kjeldahl, Total 00625 Modification # 0	Result	*****	*****	******	*****	*****	<.2	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
pH 00400 Modification # 0	Result	*****	*****	******	6.72	*****	6.72	SU	once per month	Grab	
	Limit	******	******	******	REPORT instantaneous minimum	******	REPORT instantaneous maximum	SU	once per month	Grab	
Specific Conductance 00095 Modification # 0	Result	*****	*****	******	*****	*****	290	umhos/cm	once per month	Grab	
	Limit	******	******	******	******	******	REPORT instantaneous maximum	umhos/cm	once per month	Grab	
Temperature, Water (C) 00010 Modification # 0	Result	*****	*****	******	*****	*****	18	degrees C	once per month	Grab	
	Limit	******	******	******	******	******	REPORT instantaneous maximum	degrees C	once per month	Grab	

Comment :

Station Information: MONI0000000001 - GW 003 (Groundwater)

☐
No Discharge/No Flow for Monitoring Period

Parameter		Quantity Average	Quantity Maximum	Quantity Units	Quality Minimum	Quality Average	Quality Maximum	Quality Units	Frequency of Analysis	Sample Type	Exception
Chloride, Total 00940 Modification # 0	Result	*****	*****	******	*****	*****	1.92	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
Elevation of GW Relative to Mean Sea Level 71993 Modification # 0	Result	*****	1257.68	ft	*****	*****	*****	******	once per month	Measurement, Instantaneous	
	Limit	******	REPORT instantaneous maximum	ft	******	******	******	******	once per month	Measurement, Instantaneous	
Nitrite Plus Nitrate, Total (as N) 00630 Modification # 0	Result	*****	*****	******	*****	*****	.39	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
Nitrogen, Ammonia, Total (as N) 00610 Modification # 0	Result	*****	*****	******	*****	*****	<.1	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
Nitrogen, Kjeldahl, Total 00625 Modification # 0	Result	*****	*****	******	*****	*****	<.2	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
pH 00400 Modification # 0	Result	*****	*****	******	6.56	*****	6.56	SU	once per month	Grab	
	Limit	******	******	******	REPORT instantaneous minimum	******	REPORT instantaneous maximum	SU	once per month	Grab	
Specific Conductance 00095 Modification # 0	Result	*****	*****	******	*****	*****	224	umhos/cm	once per month	Grab	
	Limit	******	******	******	******	******	REPORT instantaneous maximum	umhos/cm	once per month	Grab	
Temperature, Water (C) 00010 Modification # 0	Result	*****	*****	******	*****	*****	13	degrees C	once per month	Grab	
	Limit	******	******	******	******	******	REPORT instantaneous maximum	degrees C	once per month	Grab	

Comment :

Station Information: MONI0000000002 - GW 004 (Groundwater)

☐

No Discharge/No Flow for Monitoring Period

Parameter		Quantity Average	Quantity Maximum	Quantity Units	Quality Minimum	Quality Average	Quality Maximum	Quality Units	Frequency of Analysis	Sample Type	Exception
Chloride, Total 00940 Modification # 0	Result	*****	*****	******	*****	*****	47	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
Elevation of GW Relative to Mean Sea Level 71993 Modification # 0	Result	*****	1265.73	ft	*****	*****	*****	******	once per month	Measurement, Instantaneous	
	Limit	******	REPORT instantaneous maximum	ft	******	******	******	******	once per month	Measurement, Instantaneous	
Nitrite Plus Nitrate, Total (as N) 00630 Modification # 0	Result	*****	*****	******	*****	*****	.803	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
Nitrogen, Ammonia, Total (as N) 00610 Modification # 0	Result	*****	*****	******	*****	*****	<.1	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
Nitrogen, Kjeldahl, Total 00625 Modification # 0	Result	*****	*****	******	*****	*****	<.2	mg/L	once per month	Grab	
	Limit	******	******	******	******	******	REPORT calendar month maximum	mg/L	once per month	Grab	
pH 00400 Modification # 0	Result	*****	*****	******	6.73	*****	6.73	SU	once per month	Grab	
	Limit	******	******	******	REPORT instantaneous minimum	******	REPORT instantaneous maximum	SU	once per month	Grab	
Specific Conductance 00095 Modification # 0	Result	*****	*****	******	*****	*****	389	umhos/cm	once per month	Grab	
	Limit	******	******	******	******	******	REPORT instantaneous maximum	umhos/cm	once per month	Grab	
Temperature, Water (C) 00010 Modification # 0	Result	*****	*****	******	*****	*****	13	degrees C	once per month	Grab	
	Limit	******	******	******	******	******	REPORT instantaneous maximum	degrees C	once per month	Grab	
Comment :											

Station Information: MONI0000000003 - WS 001 (Waste Stream)

☐
No Discharge/No Flow for Monitoring Period

Parameter		Quantity Average	Quantity Maximum	Quantity Units	Quality Minimum	Quality Average	Quality Maximum	Quality Units	Frequency of Analysis	Sample Type	Exception
Flow 50050 Modification # 0	Result	*****	.294	Mgal	*****	.009	.014	mgd	once per day	Measurement, Continuous	
	Limit	******	REPORT calendar month total	Mgal	******	REPORT calendar month average	REPORT calendar month maximum	mgd	once per day	Measurement, Continuous	
Precipitation 00193 Modification # 0	Result	*****	3.59	in	*****	*****	*****	******	once per day	Measurement	
	Limit	******	REPORT calendar month total	in	******	******	******	******	once per day	Measurement	
Comment :											

Station Information: MONI0000000004 - WS 002 (Waste Stream)

☐
No Discharge/No Flow for Monitoring Period

Parameter		Quantity							Frequency of Analysis	Sample Type	Excep
		Average	Maximum	Units	Minimum	Average	Maximum	Units			
Chloride, Total 00940 Modification # 0	Result	*****	*****	******	*****	201	*****	mg/L	once per month	4-Hour Flow Composite	
	Limit	******	******	******	******	REPORT calendar month average	******	mg/L	once per month	4-Hour Flow Composite	
Flow 50050 Modification # 0	Result	*****	1.575	Mgal	*****	*****	*****	******	once per month	Calculation	
	Limit	******	<=15.184 calendar year to date total	Mgal	******	******	******	******	once per month	Calculation	
Flow 50050 Modification # 0	Result	*****	1.575	Mgal	*****	.225	.225	mgd	once per day	Measurement, Continuous	
	Limit	******	REPORT calendar month total	Mgal	******	REPORT calendar month average	REPORT calendar month maximum	mgd	once per day	Measurement, Continuous	
Nitrite Plus Nitrate, Total (as N) 00630 Modification # 0	Result	*****	*****	******	*****	1.95	*****	mg/L	once per month	4-Hour Flow Composite	
	Limit	******	******	******	******	REPORT calendar month average	******	mg/L	once per month	4-Hour Flow Composite	
Nitrogen, Ammonia, Total (as N) 00610 Modification # 0	Result	*****	*****	******	*****	<.1	*****	mg/L	once per month	4-Hour Flow Composite	
	Limit	******	******	******	******	REPORT calendar month average	******	mg/L	once per month	4-Hour Flow Composite	
Nitrogen, Kjeldahl, Total 00625 Modification # 0	Result	*****	*****	******	*****	2.8	*****	mg/L	once per month	4-Hour Flow Composite	
	Limit	******	******	******	******	REPORT calendar month average	******	mg/L	once per month	4-Hour Flow Composite	
pH 00400 Modification # 0	Result	*****	*****	******	7.7	*****	7.7	SU	once per month	Grab	
	Limit	******	******	******	REPORT calendar month minimum	******	REPORT calendar month maximum	SU	once per month	Grab	
Solids, Total Suspended (TSS) 00530 Modification # 0	Result	*****	*****	******	*****	3	*****	mg/L	once per month	4-Hour Flow Composite	
	Limit	******	******	******	******	REPORT calendar month average	******	mg/L	once per month	4-Hour Flow Composite	

Comment :

Attachment Upload

Attachment Type	Uploaded Filename
Pond Observations	Pond Observations 7-25.xls
Supplemental Report General	Emily pond Flow Calcs 7-25.xlsx

Electronic Signature

Signator:	Leland Bundy
Signator ID:	LBOPERATIONSPECIALTIES2
Challenge/Response Question:	In what city was your spouse born?
Challenge/Response Answer:	******
eSignature PIN:	******
Date/Time of eSignature:	08/06/2025 09:44

The Minnesota Pollution Control Agency (MPCA) has electronic filing standards for reports or other data submittal. In order to file electronically, I certify and acknowledge that:

- I am the e-Services account holder;
- I am the authorized representative for the entity associated with my electronic signature credential;
- I submitted a signed original Subscriber Agreement to the MPCA and received authorization for electronic document submittal;
- I am in compliance with all terms in my Subscriber Agreement;
- This attestation is true to the best of my knowledge;
- I may be subject to civil or administrative enforcement and penalties for noncompliance with regulatory reporting requirements for the entity I represent; and
- I may be subject to criminal liability for falsification of the data submitted for that entity.

DMR Signatory:	Leland Bundy
Date:	08/06/2025

Submission

Date/Time of Submission: 08-06-2025 09:44:08 AM

FACILITY NAME/ADDRESS:
Emily WWTP
Yost Rd
Emily, MN 56447

WASTEWATER TREATMENT
DISCHARGE MONITORING REPORT

PERMITEE NAME/ADDRESS:
Emily city of
21236 2nd St
Emily, MN 56447

PERMIT #	LIMIT STATUS	FORMER #
MN0067628		

STATION INFORMATION:
GW 001 (Groundwater Monitoring Well #1)
Groundwater

	MONITORING PERIOD		
	YEAR|MO|DAY		YEAR|MO|DAY
FROM:	2025-07-01	TO:	2025-07-31

No Discharge/No Flow
(Enter 'x' if no discharge/no flow occured for this station):

PARAMETER		QUANTITY		UNITS	CONCENTRATION			UNITS	FREQUENCY OF ANALYSIS	SAMPLE TYPE	Exception
Chloride, Total 00940	SAMPLE VALUE	*****	*****		*****	*****	<1	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
Elevation of GW Relative to Mean Sea Level 71993	SAMPLE VALUE	*****	1257.69	ft	*****	*****	*****		once per month	Measurement, Instantaneous	
	PERMIT REQ	*****	REPORT Instantaneous maximum		*****	*****	*****		once per month	Measurement, Instantaneous	
Nitrite Plus Nitrate, Total (as N) 00630	SAMPLE VALUE	*****	*****		*****	*****	.653	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
Nitrogen, Ammonia, Total (as N) 00610	SAMPLE VALUE	*****	*****		*****	*****	<.1	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
Nitrogen, Kjeldahl, Total 00625	SAMPLE VALUE	*****	*****		*****	*****	<.2	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
pH 00400	SAMPLE VALUE	*****	*****		6.69	*****	6.69	SU	once per month	Grab	
	PERMIT REQ	*****	*****		REPORT instantaneous minimum	*****	REPORT Instantaneous maximum		once per month	Grab	
Specific Conductance 00095	SAMPLE VALUE	*****	*****		*****	*****	195	umhos/cm	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT Instantaneous maximum		once per month	Grab	
Temperature, Water (C) 00010	SAMPLE VALUE	*****	*****		*****	*****	14	degrees C	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT Instantaneous maximum		once per month	Grab	

COMMENTS:

WASTEWATER TREATMENT
DISCHARGE MONITORING REPORT

FACILITY NAME/ADDRESS:
Emily WWTP
Yost Rd
Emily, MN 56447

PERMITEE NAME/ADDRESS:
Emily city of
21236 2nd St
Emily, MN 56447

PERMIT #	LIMIT STATUS	FORMER #
MN0067628		

MONITORING PERIOD

	YEAR|MO|DAY		YEAR|MO|DAY
FROM:	2025-07-01	TO:	2025-07-31

STATION INFORMATION:
GW 002 (Groundwater Monitoring Well #2)
Groundwater

No Discharge/No Flow
(Enter 'x' if no discharge/no flow occured for this station):

PARAMETER		QUANTITY		UNITS	CONCENTRATION			UNITS	FREQUENCY OF ANALYSIS	SAMPLE TYPE	Exception
Chloride, Total 00940	SAMPLE VALUE	*****	*****		*****	*****	9.56	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
Elevation of GW Relative to Mean Sea Level 71993	SAMPLE VALUE	*****	1262.65	ft	*****	*****	*****		once per month	Measurement, Instantaneous	
	PERMIT REQ	*****	REPORT Instantaneous maximum		*****	*****	*****		once per month	Measurement, Instantaneous	
Nitrite Plus Nitrate, Total (as N) 00630	SAMPLE VALUE	*****	*****		*****	*****	.19	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
Nitrogen, Ammonia, Total (as N) 00610	SAMPLE VALUE	*****	*****		*****	*****	<1	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
Nitrogen, Kjeldahl, Total 00625	SAMPLE VALUE	*****	*****		*****	*****	<.2	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
pH 00400	SAMPLE VALUE	*****	*****		6.72	*****	6.72	SU	once per month	Grab	
	PERMIT REQ	*****	*****		REPORT Instantaneous minimum	*****	REPORT Instantaneous maximum		once per month	Grab	
Specific Conductance 00095	SAMPLE VALUE	*****	*****		*****	*****	290	umhos/cm	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT Instantaneous maximum		once per month	Grab	
Temperature, Water (C) 00010	SAMPLE VALUE	*****	*****		*****	*****	18	degrees C	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT Instantaneous maximum		once per month	Grab	

COMMENTS:

FACILITY NAME/ADDRESS:
Emily WWTP
Yost Rd
Emily, MN 56447

WASTEWATER TREATMENT
DISCHARGE MONITORING REPORT

PERMITEE NAME/ADDRESS:
Emily city of
21236 2nd St
Emily, MN 56447

PERMIT #	LIMIT STATUS	FORMER #
MN0067628		

STATION INFORMATION:
GW 003 (Groundwater Monitoring Well #3)
Groundwater

MONITORING PERIOD			
	YEAR|MO|DAY		YEAR|MO|DAY
FROM:	2025-07-01	TO:	2025-07-31

No Discharge/No Flow
(Enter 'x' if no discharge/no flow occured for this station):

PARAMETER		QUANTITY		UNITS	CONCENTRATION			UNITS	FREQUENCY OF ANALYSIS	SAMPLE TYPE	Exception
Chloride, Total 00940	SAMPLE VALUE	*****	*****		*****	*****	1.92	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
Elevation of GW Relative to Mean Sea Level 71993	SAMPLE VALUE	*****	1257.68	ft	*****	*****	*****		once per month	Measurement, Instantaneous	
	PERMIT REQ	*****	REPORT Instantaneous maximum		*****	*****	*****		once per month	Measurement, Instantaneous	
Nitrite Plus Nitrate, Total (as N) 00630	SAMPLE VALUE	*****	*****		*****	*****	.39	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
Nitrogen, Ammonia, Total (as N) 00610	SAMPLE VALUE	*****	*****		*****	*****	<.1	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
Nitrogen, Kjeldahl, Total 00625	SAMPLE VALUE	*****	*****		*****	*****	<.2	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
pH 00400	SAMPLE VALUE	*****	*****		6.56	*****	6.56	SU	once per month	Grab	
	PERMIT REQ	*****	*****		REPORT Instantaneous minimum	*****	REPORT Instantaneous maximum		once per month	Grab	
Specific Conductance 00095	SAMPLE VALUE	*****	*****		*****	*****	224	umhos/cm	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT Instantaneous maximum		once per month	Grab	
Temperature, Water (C) 00010	SAMPLE VALUE	*****	*****		*****	*****	13	degrees C	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT Instantaneous maximum		once per month	Grab	

COMMENTS:

WASTEWATER TREATMENT
DISCHARGE MONITORING REPORT

FACILITY NAME/ADDRESS:
Emily WWTP
Yost Rd
Emily, MN 56447

PERMITEE NAME/ADDRESS:
Emily city of
21236 2nd St
Emily, MN 56447

PERMIT #	LIMIT STATUS	FORMER #
MN0067628		

STATION INFORMATION:
GW 004 (Groundwater Monitoring Well #4)
Groundwater

MONITORING PERIOD	YEAR|MO|DAY		YEAR|MO|DAY
FROM:	2025-07-01	TO:	2025-07-31

No Discharge/No Flow
(Enter 'x' if no discharge/no flow occured for this station):

PARAMETER		QUANTITY		UNITS	CONCENTRATION			UNITS	FREQUENCY OF ANALYSIS	SAMPLE TYPE	Exception
Chloride, Total 00940	SAMPLE VALUE	*****	*****		*****	*****	47	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
Elevation of GW Relative to Mean Sea Level 71993	SAMPLE VALUE	*****	1265.73	ft	*****	*****	*****		once per month	Measurement, Instantaneous	
	PERMIT REQ	*****	REPORT Instantaneous maximum		*****	*****	*****		once per month	Measurement, Instantaneous	
Nitrite Plus Nitrate, Total (as N) 00630	SAMPLE VALUE	*****	*****		*****	*****	.803	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
Nitrogen, Ammonia, Total (as N) 00610	SAMPLE VALUE	*****	*****		*****	*****	<.1	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
Nitrogen, Kjeldahl, Total 00625	SAMPLE VALUE	*****	*****		*****	*****	<.2	mg/L	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar month maximum		once per month	Grab	
pH 00400	SAMPLE VALUE	*****	*****		6.73	*****	6.73	SU	once per month	Grab	
	PERMIT REQ	*****	*****		REPORT instantaneous minimum	*****	REPORT Instantaneous maximum		once per month	Grab	
Specific Conductance 00095	SAMPLE VALUE	*****	*****		*****	*****	389	umhos/cm	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT Instantaneous maximum		once per month	Grab	
Temperature, Water (C) 00010	SAMPLE VALUE	*****	*****		*****	*****	13	degrees C	once per month	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT instantaneous maximum		once per month	Grab	

COMMENTS:

FACILITY NAME/ADDRESS:
Emily WWTP
Yost Rd
Emily, MN 56447

WASTEWATER TREATMENT
DISCHARGE MONITORING REPORT

PERMITEE NAME/ADDRESS:
Emily city of
21236 2nd St
Emily, MN 56447

PERMIT #	LIMIT STATUS	FORMER #
MN0067628		

	MONITORING PERIOD		
	YEAR|MO|DAY		YEAR|MO|DAY
FROM:	2025-07-01	TO:	2025-07-31

STATION INFORMATION:
WS 001 (Influent Waste Stream)
Waste Stream

No Discharge/No Flow
(Enter 'x' if no discharge/no flow occured for this station):

PARAMETER		QUANTITY		UNITS	CONCENTRATION			UNITS	FREQUENCY OF ANALYSIS	SAMPLE TYPE	Exception
Flow 50050	SAMPLE VALUE	*****	.294	Mgal	*****	.009	.014	mgd	once per day	Measurement, Continuous	
	PERMIT REQ	*****	REPORT calendar month total		*****	REPORT calendar month average	REPORT calendar month maximum		once per day	Measurement, Continuous	
Precipitation 00193	SAMPLE VALUE	*****	3.59	in	*****	*****	*****		once per day	Measurement	
	PERMIT REQ	*****	REPORT calendar month total		*****	*****	*****		once per day	Measurement	

COMMENTS:

FACILITY NAME/ADDRESS:
Emily WWTP
Yost Rd
Emily, MN 56447

WASTEWATER TREATMENT
DISCHARGE MONITORING REPORT

PERMITEE NAME/ADDRESS:
Emily city of
21236 2nd St
Emily, MN 56447

PERMIT #	LIMIT STATUS	FORMER #
MN0067628		

STATION INFORMATION:
WS 002 (Effluent to RIBs)
Waste Stream

	MONITORING PERIOD		
FROM:	YEAR|MO|DAY 2025-07-01	TO:	YEAR|MO|DAY 2025-07-31

No Discharge/No Flow
(Enter 'x' if no discharge/no flow occured for this station):

PARAMETER		QUANTITY		UNITS	CONCENTRATION			UNITS	FREQUENCY OF ANALYSIS	SAMPLE TYPE	Exception
Chloride, Total 00940	SAMPLE VALUE	*****	*****		*****	201	*****	mg/L	once per month	4-Hour Flow Composite	
	PERMIT REQ	*****	*****		*****	REPORT calendar month average	*****		once per month	4-Hour Flow Composite	
Flow 50050	SAMPLE VALUE	*****	1,575	Mgal	*****	*****	*****		once per month	Calculation	
	PERMIT REQ	*****	15,184 calendar year to date total		*****	*****	*****		once per month	Calculation	
Flow 50050	SAMPLE VALUE	*****	1,575	Mgal	*****	.225	.225	mgd	once per day	Measurement, Continuous	
	PERMIT REQ	*****	REPORT calendar month total		*****	REPORT calendar month average	REPORT calendar month maximum		once per day	Measurement, Continuous	
Nitrite Plus Nitrate, Total (as N) 00630	SAMPLE VALUE	*****	*****		*****	1.95	*****	mg/L	once per month	4-Hour Flow Composite	
	PERMIT REQ	*****	*****		*****	REPORT calendar month average	*****		once per month	4-Hour Flow Composite	
Nitrogen, Ammonia, Total (as N) 00610	SAMPLE VALUE	*****	*****		*****	<.1	*****	mg/L	once per month	4-Hour Flow Composite	
	PERMIT REQ	*****	*****		*****	REPORT calendar month average	*****		once per month	4-Hour Flow Composite	
Nitrogen, Kjeldahl, Total 00625	SAMPLE VALUE	*****	*****		*****	2.8	*****	mg/L	once per month	4-Hour Flow Composite	
	PERMIT REQ	*****	*****		*****	REPORT calendar month average	*****		once per month	4-Hour Flow Composite	
pH 00400	SAMPLE VALUE	*****	*****		7.7	*****	7.7	SU	once per month	Grab	
	PERMIT REQ	*****	*****		REPORT calendar month minimum	*****	REPORT calendar month maximum		once per month	Grab	
Solids, Total Suspended (TSS) 00530	SAMPLE VALUE	*****	*****		*****	3	*****	mg/L	once per month	4-Hour Flow Composite	
	PERMIT REQ	*****	*****		*****	REPORT calendar month average	*****		once per month	4-Hour Flow Composite	

COMMENTS:

LAB DATA WELLS		
GWW - 01		
Date:	7/16/2025	
NH3-N	< .100	
Chloride	< 1.0	
NO2 + NO3	0.653	
TKN	<.200	
Elevation	1293.9	
Depth to water	**36.21**	
PH	6.69	
Temp C	14.3	
Conductivity	195	
GWW - 02		
NH3-N	< .100	
Chloride	9.56	
NO2 + NO3	0	
TKN	< .200	
Elevation	1305.21	
Depth to water	42.56	
PH	6.72	
Temp C	17.9	
Conductivity	290	

LAB DATA WELLS		
GWW - 03		
Date:	7/16/2025	
NH3-N	< .100	
Chloride	1.92	
NO2 + NO3	0.39	
TKN	< .200	
Elevation	1294.24	
Depth to water	**36.56**	
PH	6.56	
Temp C	13	
Conductivity	224	
GWW - 04		
NH3-N	< .100	
Chloride	47.2	
NO2 + NO3	1	
TKN	< .200	
Elevation	1298.21	
Depth to water	32.5	
PH	6.73	
Temp C	12.9	
Conductivity	389	

Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194

Pond Weekly Observations Form

Wastewater Program

Doc Type Discharge Monitoring Reports

Instructions: This form must be filled out and submitted electronically with the Discharge Monitoring Reports.

Facility name: Emily Wastewater treatment Facilty   **Permit number:** MN0067628
Month: July   **Year:** 2025

Type of Pond (Aerated, Primary, Secondary, etc.)	Pond: Primary 1			Acres:	2.23	Pond: Primary 2			Acres:	2.23	Pond: Secondary 1			Acres:	2.23
Week of the month	1st	2nd	3rd	4th	5th	1st	2nd	3rd	4th	5th	1st	2nd	3rd	4th	5th
1. Date of observation (mm/dd/yyyy):	7/1/2025	7/8/2025	7/15/2025	7/22/2025	7/29/2025	7/1/2025	7/8/2025	7/15/2025	7/22/2025	7/29/2025	7/1/2025	7/8/2025	7/15/2025	7/22/2025	7/29/2025
2. Odor (Yes or No):	no	no	no	no	no	no	no	no	no	no	no	no	no	no	no
3. Aquatic plants (% of coverage, type):	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
4. Floating mats (% of coverage, type):	20%	0%	10%	40%	90%	0%	45%	80%	100%	50%	30%	40%	90%	100%	10%
5. Water depth (inches):	44	45	44	46	48	44	45	44	46	48	58	66	40	40	40
6. Muskrats, rodents, etc. (Yes or No):	no	no	no	no	no	no	no	no	no	no	no	no	no	no	no
7. Dike condition (Erosion, etc.):	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
8. Ice cover (% of coverage):	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

Comments:

Discharged 26" from Seconday to the North RIB'S. 26" x 60,581 gal/inch = 1,575,106 Gallons / 7 days = 225,015 gall/day. 3.7" per day.

39811 State Highway 6
PO Box 68
Emily, MN 56447
218-763-2480
zoning@emily.net

September 3, 2025

Mayor and City Council
City of Emily

RE: City of Emily Planning and Zoning Report September 2, 2025

Mayor and City Council:

Here is a recap of the Planning Commission meeting & Land Use Ordinance Subcommittee Meetings from September 2,2025.

- Land Use Ordinance Subcommittee made some minor changes to the Communication Tower Ordinance and recommended the Planning Commission call for a Public Hearing at the October meeting.
- Land Use Ordinance Subcommittee will be discussing shipping containers and Food Trucks at the next meeting in October.
- Planning Commission called for a public hearing in October on the Communication Tower Ordinance No. 152.090.
- There will be a Public Hearing on a Variance Request at the October meeting.
- Date change for the November Planning Commission meeting will be Monday November 3rd. 2025 (due to special school board election)
- Planning Commission is recommending approval to the city council of a 1 day exception to allow "flea market-style vendors" to the Outdoor Market Permit for the Wesleyan Church on Saturday September 20, 2025.

The past few weeks leading up to Labor Day have been extremely busy in the Zoning office. Staff has assisted with site visits and follow up letters to property owners regarding new construct road drainage issues, unpermitted buildings, ordinance violations and shoreline landscaping/construction. Also, Sourcewell media production staff were in the office on Tuesday September 2 filming their "Day in the Life" Feature of the Community Development team.

Sincerely,
Steve Jones
Senior Community Development Administrator, Sourcewell

Proposal for Flea Market Vendor Exception

Emily Community Market – September 20, 2025

Background

- The Emily Community Market has been a successful community gathering space featuring:
  - **Handmade goods**
  - **Direct sales vendors**
  - **Fresh produce & baked goods**
- Several vendors have expressed interest in selling flea market-style items, prompting this request for a one-time exception.
- To date, our vendor guidelines have not permitted this category.

Purpose of Request

- We are requesting an **exception** to allow **flea market-style vendors** at our **final outdoor market of the 2025 season** on **September 20, 2025.**
- This trial run will allow us to:
  - Gauge **community interest**
  - Assess **logistics and space use**
  - Ensure that the model remains **organized, tasteful, and beneficial** to the community

Guidelines for Flea Market Vendors

1. **Application & Vetting Process**

- All vendors (including flea market) must complete an application.
- Items will be reviewed to ensure they are **appropriate and tasteful**.
- No "yard sale" atmosphere—items must fit within the flea market style event.

2. **Vendor Cap**
   - Limited to **10 flea market vendors** for this event.
   - Ensures market balance and manageability.
3. **Presentation Standards**
   - Booths must be neat, organized, and clearly designated.
   - Items should be clean, safe, and displayed appropriately.
4. **Clean-Up Requirement**
   - Vendors are responsible for removing all items and trash after the event.
   - Property will be fully prepared for **church service the next morning**.

Benefits to Community

- Provides an **expanded shopping experience** for residents and visitors.
- Supports **local vendors and entrepreneurs** with a new selling opportunity.
- Draws additional **foot traffic** to the Emily Community Market and surrounding businesses.
- Helps us evaluate the **potential for future integration** of flea market vendors.

Next Steps

- Approval from the **City Planning & Zoning Committee** and then approval from the **City Council** for this **one-time exception**.
- Market leadership will manage applications, vendor vetting, and oversight.

- Following the September 20th market, we will prepare a report summarizing the outcomes of the event. This report will be shared with the Planning & Zoning Committee and the City Council, should we wish to consider hosting similar events next year. The report will include:
    - Vendor participation
    - Shopper feedback
    - Impact on overall market flow

Request for Approval

We respectfully request permission to include **up to 10 flea market vendors** for the **Emily Community Market on September 20, 2025** as a **trial exception.**

2025 Permits--Emily Planning and Zoning

NUMBER	Recd	Appvrd	RE CODE	LAST	FIRST	ADDRESS	TYPE	DESCRIPTION	FEE	DISTRICT	Project Completed Y/N
25-01	12/27/2024	2/4/2025	21260571	Ronayne	Brian	40107 E Emily Dr	SSTS	After-the-Fact Permit for Septic Installation	$260.00- ATF Permit fee per city council 5X	SR	Yes-GK 12-16-2024
25-02	1/13/2025	2/4/2025	21250540	Wes Hanson Builders	Jason Quilling	22984 S Shore Dr	Land Use	Construct New Dwelling-2,719 SqFt	$550.00	SR	
25-03	1/13/2025	2/4/2025	21250540	Wes Hanson Builders	Jason Quilling	22984 S Shore Dr	SSTS	Install New Septic-Winter Agreement	$260.00	SR	Winter Agreement
25-04	1/13/2025	1/14/2025	21260550	Frodesen	Fred	21843 Whitetail Dr	Camper Permit	Annual Camper Permit	$25.00	NR	NA
25-05	2/10/2025	2/10/2025	21260571	Ronayne	Brian	40107 E Emily Dr	Camper Permit	Annual Camper Permit	$25.00	SR	NA
25-06	2/5/2025	2/18/2025	21270501	Emily Food Shelf		20948 County Rd 1	Land Use	Enclose drive through for cold storage and install new sign	NA-waived by city council	DMU	YES-SF/SJ 5/13/2025
25-07	2/24/2025	2/25/2025	21170535	Doberstein	Timothy	19227 Blue Lane E	Land Use	Construct a new 18'X24' (432 SqFt) Accessory Structure	$150.00	NE	
25-08	3/19/2025	3/19/2025	21020500	Cass County Construction	Dan Hardel	91 S Lake Lawrence Rd NE	SSTS	Septic Upgrade to Drainfield. Mound system Type 1, 450 GPD, Existing 2250- 2 compartment tank	$260.00	SR	Yes 5/25/2025 GK
25-09	4/1/2025	4/8/2025	21220569	Radzevicius	Stanley	41756 State Highway 6	Land Use Permit	Land Use Permit for Accessory Structure. Replacing existing garage with smaller new garage 30'X24' (720 SqFt)	$250.00	SR	
NUMBER	Recd	Appvrd	RE CODE	LAST	FIRST	ADDRESS	TYPE	DESCRIPTION	FEE	DISTRICT	Project Completed Y/N
25-10	4/3/2025	4/8/2025	21330618	Hagemann	Mark	20203 County Road 1	Land Use Permit	Install a 4 foot high metal cattle fence	$60.00	NR	
25-11	4/14/2025	4/15/2025	21080530	Somers	Robert	19411 Blue Lake Road	Land Use Permit	Construct a 36'X56' (2,016 SqFt) Accessory Structure	$400.00	SR	

NUMBER	Recd	Appvrd	RE CODE	LAST	FIRST	ADDRESS	TYPE	DESCRIPTION	FEE	DISTRICT	Project Completed Y/N
25-12	4/24/2025	4/29/2025	21170616	Hughes	Faye	18914 Usherwood Lane	Land Use Permit	Construct a 2nd story addition (58' X 36')to existing lower level of dwelling. Construct a 28'X36' Detached garage. Construct a 10'X30' Addition to existing barn. Construct 2 decks (30'X4' & 10'X10')	$400.00	NR	
25-13	4/29/2025	4/29/2025	21330536	Resch	Diane	39563 Trout Ave	Land Use Permit	Construct an addition to existing dwelling 3' X 3.5' (10.5 SqFt)	$75.00	SR	
25-14	4/29/2025	4/29/2025	21040514	Mann	Joe	44513 Roosevelt Dr	Land Use Permit	Annual Camper Permit	$25.00	NR	
25-15	4/29/2025	4/29/2025	21040514	Mann	Joe	44513 Roosevelt Dr	Land Use Permit	Accessory Structure 12'X16' (192 SqFt)	$75.00	NR	
25-16	5/5/2025	5/6/2025	21270656	Emily Wesleyan Church	Paster Jason Gressman	40141 State HWY 6	Outdoor Market Permit	Outdoor Market	$75.00	DMU	
25-17	05/05/25	5/6/2025	21190585	Plummer	John & Cindie	18426 Jermark Rd	Land Use Permit	New Dwellling 28'X56' (1,652 SqFt) with attached 16'X6' Deck	$550.00	FR	
25-18	5/12/2025	5/13/2025	21190585	Plummer	John & Cindie	18426 Jermark Rd	SSTS Permit	Install a New Type 1 Trench/Pressure Bed System; 1,500 Gallon Tank	$260.00	FR	
25-19	5/12/2025	5/13/2025	21170524	Joslin	Jim	43133 Minnie Lake Dr	Land Use Permit	Construct a 20'X32' (640 SqFt) Accessory Structure	$250.00	SR	
25-20	5/12/2025	5/13/2025	21340892	Stepien/Schultz	Michele & Randy	21193 3rd St.	Land Use Permit	Install a 48" Chain Link Fence	$60.00	SR	Yes 7/9/2025
25-21	5/13/2025	5/13/2025	21180501	Benson	Mark	17788 Jermark Rd	Land Use Permit	Construct a 40'X72' (2,880 SqFt) accessory stucture Pole Shed	$400.00	NR	
25-22	5/16/2025	5/20/2025	21340845	Kading Enterprises		21351 County Rd 1	Land Use Permit-Trailer	Temporary Trailer Permit up to 30 days	$60.00	DMU	
25-23	5/20/2025	5/20/2025	21250522	Larsen	David & Ann	23310 S Shore Dr	Land Use Permit	Construct a 12'X16' (192 SqFt) Addition to Existing Dwelling	$75.00	NR	
25-24	5/[illegible]25	5/27/2025	21260623	Cass County Construction	Chris Isrealson	40972 Yellow Birch Ln	SSTS Permit	Install a Trench Seepage Bed Design System Type 1; 450 GPD; 2250 Gallon 2 Compartment Tank	$260.00	SR	Yes 7/21/2025 GK

25-25	5/28/2025	6/3/2025	21270689	Redding	Pat	20996 County Rd 1	Land Use Permit	Construct a 20'X12' (240 SqFt) Accessory Structure	$150.00	DMU	
25-26	6/3/2025	6/3/2025	21030518	Hall	Rodney	21428 Evening Star Lane	SSTS	Install a Type 1 Pressure Bed/Trench Septic Design, 600 GPD, 1,500 Gallon tank	$260.00	RP	Yes 6/16/25 GK
25-27	6/3/2025	6/3/2025	21030518	Hall	Rodney	21428 Evening Star Lane	Camper Permit	Annual Camper Permit	$25.00	RP	
25-28	6/3/2025	6/3/2025	21030518	Hall	Rodney	21428 Evening Star Lane	Land Use Permit	Construct a New Dwelling with Attached Garage (3,152 SqFt)	$550.00	RP	
NUMBER	**Recd**	**Appvrd**	**RE CODE**	**LAST**	**FIRST**	**ADDRESS**	**TYPE**	**DESCRIPTION**	**FEE**	**DISTRICT**	**Project Completed Y/N**
25-29	6/16/2025	6/16/2025	21280505	Rode Inn LLC	Pam Roden	40025 Evergreen Dr	Land Use Permit	Annual Camper Permit	$25.00	NR	Yes
25-30	6/17/2025	6/17/2025	21260511	Ring	Michael	22046 Shadow Point	Land Use Permit	Construct a 40'X60' Pole Shed and allow for 2 storage sheds & Garden Pavillion	$400.00	NR	
25-31	6/23/2025	6/24/2025	21060572	Oihus	James	18048 Wood Lake Blvd	Land Use Permit	Construct a 24'X40' (960 SqFt) Addition to existing house	$250.00	SR	
25-32	6/23/2025	6/24/2025	21260571	Ronayne	Brian & Lori	40107 E Emily Dr	Land Use Permit	Construct a 30'X40' (1,200 SqFt) Accessory Structure	$250.00	SR	
25-33	6/24/2025	6/24/2025	21170587	Case	Denise	42945 Blue Lane W	Land Use Permit	Construct a 26'X28' (728 SqFt) Accessory Structure	$250.00	NR	
25-34	6/30/2025	7/1/2025	21330553	Erickson	Ryan	20342 Dahler Ave	Land Uses Permit	Construct patio & stairs to lake	$210.00	SR	
25-35	7/2/2025	7/8/2025	21040564	McCutcheon/Joe Mann	Laura	XXXX Roosevelt Drive	Land Use Permit	Construct path to lake	$75.00	SR	
								Rip Rap on shoreline; Patio	$75.00	SR	
25-36	7/9/2025	7/16/2025	21250507	ABRA Landscaping	Tim Phenow	23642 S Shore Dr	Land Use Permit	Home Addition	$250.00	NR	
25-37	7/11/2025	7/16/2025	21060605	Doerr	Todd	18283 Wood Lake Blvd	Land Use Permit				
25-38	7/15/2025	7/22/2025	21030557	Schmidt	Warren	44906 S Smokey Hollow Rd	Land Use Permit	Land Use Permit-Home Addition	$75.00	SR	
25-39	7/22/2025	7/22/2025	21090587	Gallagher	Paul & Carolyn	20484 Clearwater Dr	Land Use Permit	Grade & Fill Landscaping	$100.00	SR	
25-40	7/22/2025	8/18/2025	21060517	Rygwalski	Michael	18722 Wood Lake Blvd	Land Use Permit	Construct a 12'X12' (144 SqFt) Accessory Structure	$75.00	SR	

25-41	7/28/2025	7/29/2025	21260607	Swanson	Tod	22820 S Shore Drive	Land Use Permit	Construct a 36'X56 (2,016 SqFt) Accessory Structure	$400.00	SR	
25-42	7/28/2025		21060502	Sundstrom	Kari & Eava	44865 Preserve Pt	Land Use Permit	Construct 29'X10' (290 SqFt) & 20'X5' (100 SqFt) Deck with stairs	$210.00	SR	On hold-property owner is in Finland
25-43	7/23/2025	7/29/2025	21260552	Frodesen	Fred	40463 Bemis Ct	Land Use Permit	Construct 14'X18' (252 SqFt) Deck	$150.00	NR	Yes 8/4/2024
25-44	7/28/2025	7/29/2025	21170564	Field	Jim	19478 Blue Ln E	Land Use Permit	Grade & Fill Landscaping and 12X8 Shed	$175.00	SR	
NUMBER	**Recd**	**Appvrd**	**RE CODE**	**LAST**	**FIRST**	**ADDRESS**	**TYPE**	**DESCRIPTION**	**FEE**	**DISTRICT**	**Project Completed Y/N**
25-45	7/29/2025	7/29/2025	21270615	Petersen	Susan	40203 Bloomquist Dr	Land Use Permit	Construct a 12' X 36' (432 SqFt) Accessory Structure	$150.00	DMU	
25-46	7/29/2025	7/29/2025	21170597	Ahlstrom	Al & Cheryl	19745 Blue Lane E	Land Use Permit	Construct a 12' X 16' (192 SqFt) Accessory Structure	$75.00	SR	
25-47	8/4/2025		21040541	Worley	Scott	20741 Levitt Lane	Land Use Permit	Construct a 20'X20' (400 SqFt) Dwelling Addition	$150.00	SR	Need updated SSTS to add more bedrooms
25-48	8/4/2025	8/5/2025	21270708	Pringle	Thomas	21279 County Rd 1	Land Use Permit	Construct a 10'X12 (120 SqFt) Dwelling Addition	$75.00	NR	
~~25-49~~	~~8/4/2025~~	Withdrawn	~~21270723~~	~~Jason Puhl Contracting~~	~~Pat Bogucki~~	~~21492 Pinewood Lane~~	~~Land Use Permit~~	~~Construct a 6' Lean-to on existing Garage~~	~~$75.00~~	~~NR~~	Contractor ~~withdrew permit-due to lack of setbacks~~
25-50	8/6/2025	8/13/2025	21330525	Werth	Benjamin	39664 W Trout Ave	SSTS Permit	Install a Type 1 Mound Septic Design, 450 GPD, 1,651 Gallon tank	$260.00	SR	
25-51	8/7/2025	8/12/2025	21330525	Werth	Benjamin	39664 W Trout Ave	Land Use Permit	Construct a 36'X60' (2,160 SqFt) Accessory Structure	$400.00	SR	
25-52	8/11/2025	8/26/2025	21250566	Roerick	Kristal	23651 N Shore Drive	Land Use Permit	Construct a 18'X36' (1,237 SqFt) dwelling Addition	$250.00	SR	
25-53	8/11/2025	8/12/2025	21170609	Lunzer	Tom	19518 Anna Drive	Land Use Permit	Construct a 8'X16' (128 SqFt) dwelling addition	$75.00	SR	
25-54	8/11/2025	8/12/2025	21170609	Lunzer	Tom	19518 Anna Drive	SSTS Permit	Install a Type 1 Mound Septic Design, GPD, 1,500 Gallon tank	$260.00	SR	

25-55	8/18/2025	8/19/2025	21190549	Plummer	Richard	18353 Jermark Rd	Land Use Permit	Construct a 8'X8' (264 SqFt) Accessory Structure	$150.00	SR	
25-56	8/20/2025	8/26/2025	21030576	Classic Renovation-Jerry Anderson	Outing LLC Bonnerup Trust	44413 Quinn	Land Use Permit	Construct a 6'X24' (144 SqFt) addition to existing accessory structure	$75.00	NR	
25-57	8/20/2025	8/26/2025	21230516	Eno	Michael	41286 Yellow Birch Ln	Land Use Permit	Construct a 26'X32' (832 SqFt) Accessory Structure	$250.00	NR	
25-58	8/26/2025	8/26/2025	21340896	St. Emily Catholic Church	Bill Spiess	39922 Lake Street	Land Use Permit	Install a 6'.4"X4 electric sign	$60.00	DMU	
25-59	8/26/2025		21220566	Oehrlein	John	41264 State HWY 6	SSTS Permit	Install a1,500 Gallon Holding Tank	$260.00	HWU	
25-60	8/26/2025		21220566	Oehrlein	John	41264 State HWY 6	Land Use Permit	Construct a new 32'X32'(640 SqFt) Dwelling	$250.00	HMU	

CITY OF EMILY
RESOLUTION NO. 25-29, AMENDED

RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute gifts of public surplus property as set forth below to the city:

Name of Donor	Gift
Sourcewell	Desk, Credenza, and Filing Cabinets ~~Conference Table~~

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
25-29	Maintenance personnel must pick up items from Sourcewell, Staples.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

1. The gifts described above are accepted for the benefit of the City Planning and Zoning Office and Clerk's Office ~~City Hall~~, as allowed by law.
2. The city clerk is hereby directed to issue receipts to Sourcewell acknowledging the city's receipt of the donor's public surplus property.

Passed by the City Council of Emily, Minnesota this 12th day of August, 2025.

____
Tracy Jones, Mayor

Attested:

____
Cari Johnson, City Clerk/Treasurer

Sourcewell

RECEIVED
SEP 02 2025
BY: ....

MEMORANDUM

TO: Region 5 City Partners
FROM: Justin Burslie, Associate Director of Community Development
DATE: August 21, 2025
RE: Cannabis-related Ordinances, Roles & Responsibilities

Recently, our team of Community Development Administrators (CDAs) has received a significant increase in the number of inquiries (thank you!) regarding our role as it relates to cannabis ordinances, permitting, business registration, and enforcement.

As you are aware, cannabis regulations are relatively new for all cities in the State of Minnesota. The regulations do have a zoning component, but ultimately, the cannabis business registration process (city), enforcement (city & state), and licensing (state) are outside the scope of local zoning controls.

We are reaching out to Region 5 city partners to clarify how the Sourcewell Community Development Team may assist your City, under our shared services agreement, with cannabis-related matters.

Please note that the information below is offered as general guidance and may not be comprehensive as the policies and guidance continue to change.

The Sourcewell Community Development Team may assist with:

- Development of the City's Cannabis Business Ordinance:
  - Community Development Administrators may be a part of discussions (e.g. staff level, planning commission, city council, subcommittee meetings) and provide input/guidance regarding zoning provisions for cannabis-related uses.
  - The Office of Cannabis Management (OCM) has created a "model ordinance" available on their state website.
- Preparation of amendments to zoning/land use ordinance regarding cannabis uses:
  - Draft land use/zoning ordinance language pertaining to cannabis-related definitions (based on OCM definitions and license types).
  - Draft land use/zoning ordinance language, at the direction of the city, specifying where/how cannabis uses are allowed/permitted based on zoning classification (through zoning/land use ordinance amendment process).
- Review and processing of cannabis-related zoning/land use/conditional use permit/interim use permit applications.
- Preliminary review of zoning compliance certification requests sent to the City from OCM (received through Accela - licensing software system).

  - The City is responsible for forwarding these requests to the Community Development Administrator.
  - The City will make final determinations regarding zoning compliance certification requests.
- Review zoning-related complaints following Article 2, "Responsibilities of the Parties," of our shared services agreement.

Region 5 City Partner responsibilities:

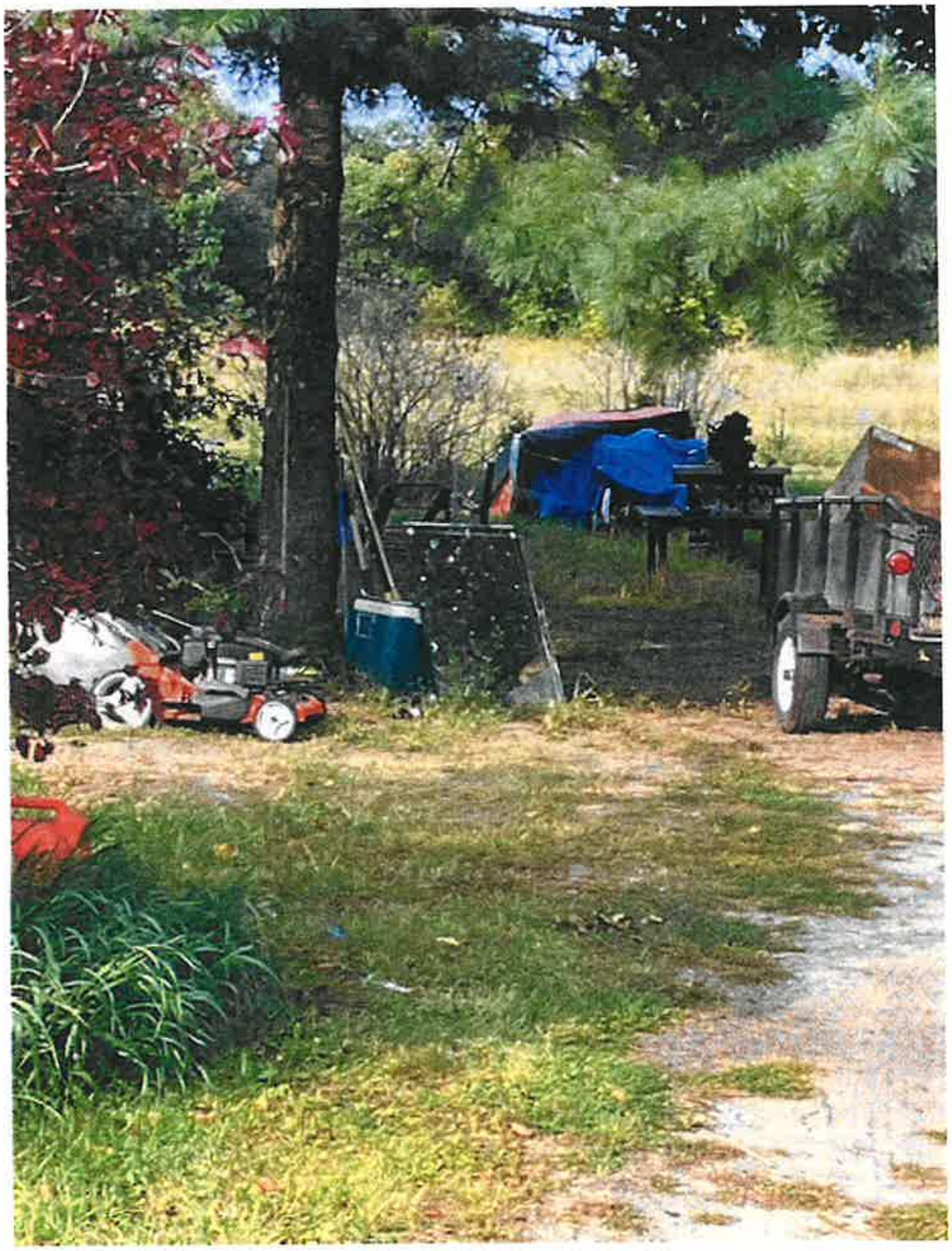
- Adopt and administer Cannabis Business Ordinance.
  - We strongly recommend city attorney review before adoption.
- Conduct annual age compliance checks, per MN Statute 342.22, for cannabis retail businesses.
- Prepare retail registration form and checklist.
  - Templates are available on the OCM state website.
- Review and address all non-zoning-related complaints.
- Create an account with OCM's licensing software system, Accela.
  - Additional information is available on the OCM state website.
- Perform final review of zoning compliance certification requests from OCM.
- Respond to OCM requests for zoning compliance certification through Accela.
  - Local governments do have 30 days to respond to a request for zoning compliance certification. If no response is received within 30 days, OCM will be allowed to proceed with the application process and may issue the license.

Thank you for your partnership with the Sourcewell Community Development Team and for the opportunity to serve your community.

If you have questions regarding the information contained in this memo, or any other community development-related questions, please contact Justin Burslie, Associate Director of Community Development, at (218) 895-4151 or justin.burslie@sourcewell-mn.gov.

39945 West Trout Avenue 7.8.25

39945 West Trout Avenue 9.8.25



Pavement Resources Inc
13535 Johnson St NE
Ham Lake, MN 55304
+17634342828
info@pavementresources.com
https://pavementresources.com/

Proposal

ADDRESS
City of Emily
PO Box 68
Emily, MN 56447

PROPOSAL # 7174
DATE 05/14/2025

SALES REP
Jeff

DATE	ACTIVITY	QTY	UNIT PRICE	AMOUNT
	Service:Pavement Repair:Spray Inject Patching Repair potholes, cracks wider than 1", alligator-cracked areas, and delaminated areas marked on pavement using the Spray Inject Method. The Spray Inject Method cleans the area, applies a tack coat, sprays the emulsion and aggregate mix into the pothole with sufficient force to compact the material as it is applied, and then follows with dry aggregate to prevent tracking. Not to exceed 7 tons patch mix NOTE: Vegetation in the cracks must be removed before our patching begins. If we are requested to remove it there will be additional Time and Material billed. If the vegetation is not removed prior to patching we cannot warranty our work.	1	4,800.00	4,800.00

General Terms and Conditions: Terms and conditions are contained in the attachment to this proposal, and are hereby incorporated by reference.

SUBTOTAL	4,800.00
TAX	0.00
TOTAL	**$4,800.00**

Cancellation: Owner may cancel this transaction by any time prior to midnight of the third business day after the signed date this proposal. Company may withdraw this proposal if not accepted within 14 days of the date of the proposal which is above.

Late Fees:
2% Penalty if not paid within 30 days.
Add 3.5% for non cash payment.
A minimum 50% of this proposal is due within 5 business days of acceptance of the job and the balance is due within 10 days of invoice date. By accepting this invoice you agree to the terms set here.

Acceptance: By signature below, the undersigned affirms that he / she / they /it has the authority to bind the Owner, accepts all terms and conditions attached to this Proposal on behalf of the Owner (including payment terms), and authorizes the work as specified.

Accepted By

Accepted Date

Late Fees:
2% Penalty if not paid within 30 days.
Add 3.5% for non cash payment.
A minimum 50% of this proposal is due within 5 business days of acceptance of the job and the balance is due within 10 days of invoice date. By accepting this invoice you agree to the terms set here.

clerk@emily.net

From: Mollner, Jeremy (DOT) <jeremy.mollner@state.mn.us>
Sent: Wednesday, September 3, 2025 8:46 AM
To: Carry, Lori (DOT); clerk@emily.net
Cc: Munsch, Richard (DOT)
Subject: RE: Approved Permit# 3A-US-2024-109845

Emily,

We talked with the traffic people here and they are okay with you moving the speed signs. I will change the permit here on my end.

Jeremy

From: Carry, Lori (DOT) <lori.carry@state.mn.us>
Sent: Wednesday, September 3, 2025 8:20 AM
To: clerk@emily.net
Cc: Munsch, Richard (DOT) <richard.munsch@state.mn.us>; Mollner, Jeremy (DOT) <jeremy.mollner@state.mn.us>
Subject: RE: Approved Permit# 3A-US-2024-109845

Good morning Cari,
I am forwarding this to Rich and Jeremy in Permits. I'm sure they can help you.

Rich/Jeremy I wasn't sure if you already saw this or if it should go to traffic instead.

Lori Carry
Office Administrative Specialist, Senior | District 3 – Baxter

Minnesota Department of Transportation
7694 Industrial Park Rd
Baxter, MN 56425
O: 218-828-5716
Lori.carry@state.mn.us
mndot.gov/

From: clerk@emily.net <clerk@emily.net>
Sent: Tuesday, August 26, 2025 10:00 AM
To: Carry, Lori (DOT) <lori.carry@state.mn.us>
Subject: FW: Approved Permit# 3A-US-2024-109845

Lori,

The Emily City Council discussed moving the electronic speed signs on State Highway 6, approved last year per the attached permit. The Council would like to relocate the electronic speed signs from the 30mph speed limit signs to the 45mph speed limit signs on the north and south sides of Emily in an effort to slow cars down before they get to the 30mph signs. What would be required to move the signs? Would the City need to submit another permit application?

Thank you for your assistance!

Cari Johnson, MCMC
City Clerk/Treasurer

39811 State Highway 6
PO Box 68
Emily, MN 56447
218-763-2480
clerk@emily.net

City Hall Hours M-W 8am-430pm, Th-F 8am-noon
www.cityofemily.com
Fax 218.763.2481
Pop. 869

Effecting Positive Change

From: Carry, Lori (DOT) <lori.carry@state.mn.us>
Sent: Wednesday, June 26, 2024 10:09 AM
To: clerk@emily.net; deputyclerk@emily.net
Cc: Olmscheid, Roger (DOT) <roger.olmscheid@state.mn.us>; Leibold, Vernon (DOT) <vern.leibold@state.mn.us>
Subject: Approved Permit# 3A-US-2024-109845

Hello,
Please see attached signed and approved Permit# 3A-US-2024-109845.
Thank you!

Lori Carry
MnDOT – District 3A
7694 Industrial Park Rd
Baxter, MN 56425
Office Admin Specialist Sr.
D3A Damage Restitution Coordinator
D3 Tort Claims Coordinator
Ph: 218-828-5716
Lori.carry@state.mn.us

Form 1723 (6-26-2013)

DEPARTMENT OF TRANSPORTATION

APPLICATION FOR MISCELLANEOUS WORK ON TRUNK HIGHWAY RIGHT OF WAY

Document Management System #

District 3A Permit # US-2024-105845

C.S. 1802 T.H. 6

R.P. 31,345 to 32,236

(THIS SECTION FOR MnDOT OFFICE USE ONLY.)

ATTACH A SKETCH OF THE PROPOSED WORK AREA AND RELATION TO TRUNK HIGHWAY.
SUBMIT TO DISTRICT PERMIT OFFICE OF MINNESOTA DEPARTMENT OF TRANSPORTATION.

APPLICANT	TELEPHONE	ADDRESS (Street, City, State, Zip)
City of Emily	2187632480	39811 State Hwy 6 / PO BOX 68 Emily, MN 56447
PARTY PERFORMING WORK	**TELEPHONE**	**ADDRESS (Street, City, State, Zip)**
City of Emily	2187632480	39811 State Highway 6 / PO BOX 68 Emily MN 56447

LOCATION OF PROPOSED WORK (City Township) (County) (Distance) 0.066 (N-S-E-W) S SPECIFIC ROAD INTERSECTION OR LANDMARK 3rd Street + State Hwy 6

Highway 6 in Emily Crow Wing 0.047 Miles S of State Hwy 6 + Bloomquist Dr, S Bay Dr.

WILL THIS FACILITY BE WITHIN TRIBAL LANDS? ☐ Yes ☒ No IF YES, WHICH ONE?

NATURE OF WORK
install two electronic speed signs

SURFACE TO BE DISTURBED (Check Appropriate Boxes)
☐ Roadway ☐ Shoulder ☐ Concrete ☐ Bituminous ☐ Gravel ☐ Turf Only
☐ Other (explain) N.A.

DEPTH OF EXCAVATION BELOW SURFACE	NUMBER & SIZE OF EXCAVATIONS	METHOD OF INSTALLATION/CONSTRUCTION
N.A.	N.A.	Maintenance Dept.
WORK TO START ON OR AFTER	**WORK TO BE COMPLETED BY**	**IS TRAFFIC DETOUR NECESSARY?** ☐ Yes ☒ No
once permit is approved and signs are ordered		(IF YES, TRAFFIC CONTROL PLAN IS REQUIRED.)

APPLICANT'S ACCEPTANCE, WAIVER AND INDEMNIFICATION

The undersigned applicant hereby agrees to comply with applicable statutes, rules, and the standard conditions and special provisions of this permit. The applicant understands and agrees that no work in connection with this application will be started until the application has been approved and the permit issued.

The applicant is aware of circumstances or hazards that may arise while performing the work associated with this application that could result in injury, loss, damage or death, and the applicant assumes the risk of such circumstances, dangers and hazards, whether reasonably foreseeable or not.

The applicant also understands that this permit may also be subject to the approval of local road authorities having joint supervision over said street or highway, and may be subject to applicant's compliance with the rules and regulations of the Minnesota Environmental Quality Board and/or any other affected governmental agencies.

The undersigned applicant expressly agrees that except for negligent acts of the State, its agents and employees, the applicant or his/her agents or contractor shall assume all liability for, and save the State, its agents and employees, harmless from any and all claims for damages, actions or causes of action arising out of the work to be done in connection with this application and permit.

NAME AND TITLE	EMAIL ADDRESS
Tracy Jones, Mayor	clerk@emily.net, deputyclerk@emily.net
DATE 6/20/2024	SIGNATURE

DO NOT WRITE BELOW THIS LINE

PERMIT NOT VALID UNLESS BEARING AUTHORIZED MnDOT SIGNATURE AND PERMIT NUMBER

AUTHORIZATION OF PERMIT

It is expressly understood that this permit is conditioned upon restoration of the trunk highway right-of-way to its original condition or to a satisfactory condition. In consideration of the applicant's agreement to comply in all respects with the applicable laws and the conditions of the Commissioner of Transportation pertaining to this permit, permission is hereby granted for the work to be performed as described in the above application, said work to be performed in accordance with the following standard conditions and special provisions:

SEE ATTACHED STANDARD CONDITIONS AND SPECIAL PROVISIONS

Oct 1 2024		6/25/2024
Date All Work To Be Completed By	Authorized MnDOT Signature	Date of Authorized Signature

DISTRIBUTION	DEPOSIT REQUIREMENTS	DEPOSIT TYPE
Original to Area Maintenance Engineer	☒ No Deposit Required	Cashier's Check #
Applicant	☐ Deposit Required in the Amount of $ N/A	Certified Check #
Subarea Supervisor Aitkin	Date Deposit Received	Money Order #
Roadway Regulations Supervisor	*Deposit to be returned upon satisfactory completion of all work*	Bond #

DATE WORK COMPLETED *(The date when the work is completed must be reported to the MnDOT District Permits Office)*

STANDARD CONDITIONS OF MISCELLANEOUS WORK PERMIT

1. The permit holder must comply with all applicable laws and regulations, including Worker's Compensation laws.
2. If work to be done lies within a city or platted town, permission must also be obtained from such city or town.
3. Where work on or near the traveled roadway is necessary, proper traffic signs, channelizing devices, warning lights, and barricades shall be erected to protect traffic, employees, and pedestrians. All traffic control devices and methods shall conform to the Minnesota Field Manual on Temporary Traffic Control Zone Layouts, Minnesota Manual on Uniform Traffic Control Devices (MMUTCD), Minnesota Standard Sign Manual, and the appropriate provisions of Standard Specification 1710.
4. Unless adequately protected by a traffic barrier, there shall be no work within the clear zone, nor shall pipe materials, equipment or other objects be stored within the clear zone as determined by the MnDOT and as defined by the latest edition of AASHTO's "Guide for Selecting Locations, and Designing Traffic Barriers".
5. Excavations must be cribbed when necessary, depending upon type of soil, in order to prevent cave-ins. All excavations, trenching and/or jacking and boring pits shall be shored or sloped in accordance with OSHA requirements.
6. No guys, stays, or any structures are to be attached to trees on trunk highway right of way.
7. No poles, anchors, anchor braces, or other construction shall be placed on the roadway shoulder or within the prescribed clear zone.
8. Installation of pipe under concrete or bituminous pavements shall be done by jacking or boring or other approved methods.
9. When open trenching or excavating in existing roadways, all subgrade, base, and surfacing materials shall be replaced with the same type, depth, and density of materials which were removed, unless approved by the Area Maintenance Engineer.
10. All work that involves trenching, backfill, or compaction must be done to MnDOT's Standard Specifications for Construction. Depending on the construction work to be performed, use of one or more of the following specifications may be needed: Excavation and Embankment 2105, Aggregate Base 2211, Aggregate Shouldering 2221, or Structural Excavation and Backfills 2451, Subgrade Preparation 2112.
Compaction methods must be approved in advance by the District Permit Office
11. If pavement or roadway is damaged, same shall be restored to a condition as good as or better than the original condition.
12. All pavements shall be replaced in accordance with State specifications.
13. If settlement occurs or excavation caves in so that replaced materials settle (bituminous mat or concrete base), same shall be restored to a condition as good as or better than the original condition.
14. No lugs shall be used on equipment traversing the road which will damage the road surface.
15. No driving onto highway from ditch or driving on shoulders will be permitted where damage will occur.
16. No foreign material such as dirt, gravel, or bituminous material shall be deposited or left on the road during any construction activities.
17. Roadside shall be cleaned to original status upon completion of work.
18. Underground construction must be so constructed as not to harm or unnecessarily destroy the root growth of specimen trees.
19. Cutting and trimming of trees within the right of way and removal of resulting stumps require prior approval of the Area Maintenance Engineer or his authorized representative.
20. If MnDOT shall make any improvements or changes upon, over, under, or along the trunk highway, then and in every case the applicant herein named shall after notice from MnDOT proceed to alter, change, vacate, or remove from trunk highway right of way said works necessary to conform with said changes without cost whatsoever to the State of Minnesota.
21. After work on a project is completed, the permit holder must notify the Area Maintenance Engineer or his authorized representative that such work has been completed and is ready for final inspection and acceptance by MnDOT.

**DYNAMIC SIGNS COST SHARING/OPERATING AGREEMENT
BETWEEN CROW WING COUNTY AND THE CITY OF EMILY**

The City of Emily (City) has requested authorization from Crow Wing County (County) to have two dynamic feedback speed signs installed on County State Aid Highway (CSAH) 1. The locations will be for traffic approaching TH 6 from the east and west as they enter the existing 40 mph zones. The locations will be adjacent to existing static 40 mph signs.

The following responsibilities shall apply:

1. The cost of materials including signs, solar panels and other items required for the complete installation shall be funded by the City. The County shall approve the sign type prior to the City purchasing and the City will inform the County when the materials are available for installation.

2. The County shall be responsible for the sign installations, with the City providing the programming of the signs. If at any point in the future the County determines there are concerns with the programming (strobe lights, messaging, displays, etc.) the City will reprogram the signs as directed.

3. The City shall be responsible for long-term maintenance related to battery replacements, solar panel replacements and sign reflectivity requirements.

4. If future speed studies or roadway construction changes the location of the reduced speed zones or remove them altogether, the County will remove the dynamic signs and deliver to the City. There will be an opportunity for the City to request the County to install the signs at a different location if applicable. If the alternate location is not on a County Road, the City will be responsible for the installations.

5. In the event of future damage to the signs, the City and County shall attempt to recoup replacement costs from the party responsible for the damage to the extent possible. Should the responsible party not be able to be identified, replacement costs shall be the responsibility of the City.

By signing below, each party agrees to the terms and conditions of this agreement.

CROW WING COUNTY

Robert Hall – Assistant County Engineer

8/25/25

Date

CITY OF EMILY

Tracy Jones – Mayor

8-20-2025

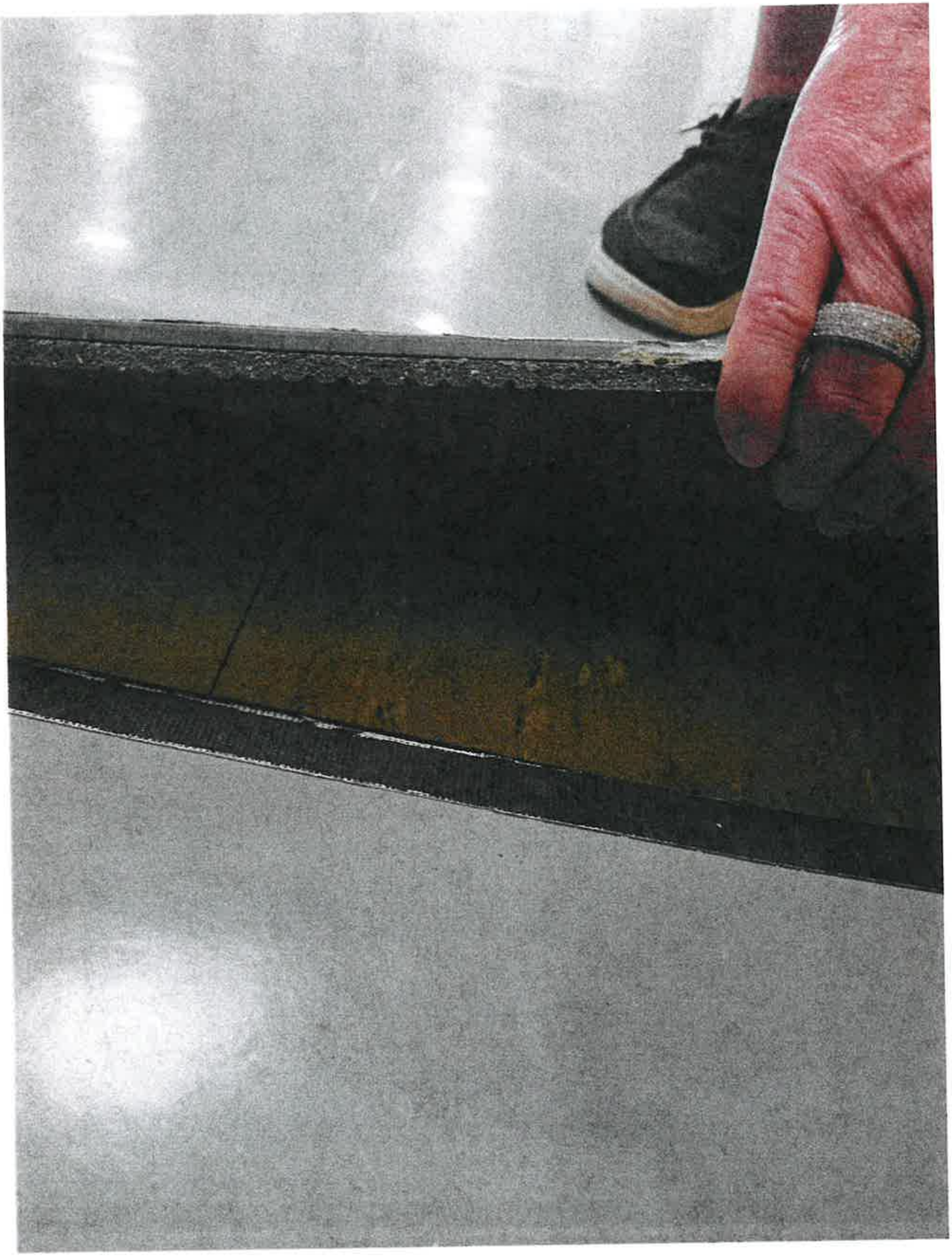
Date

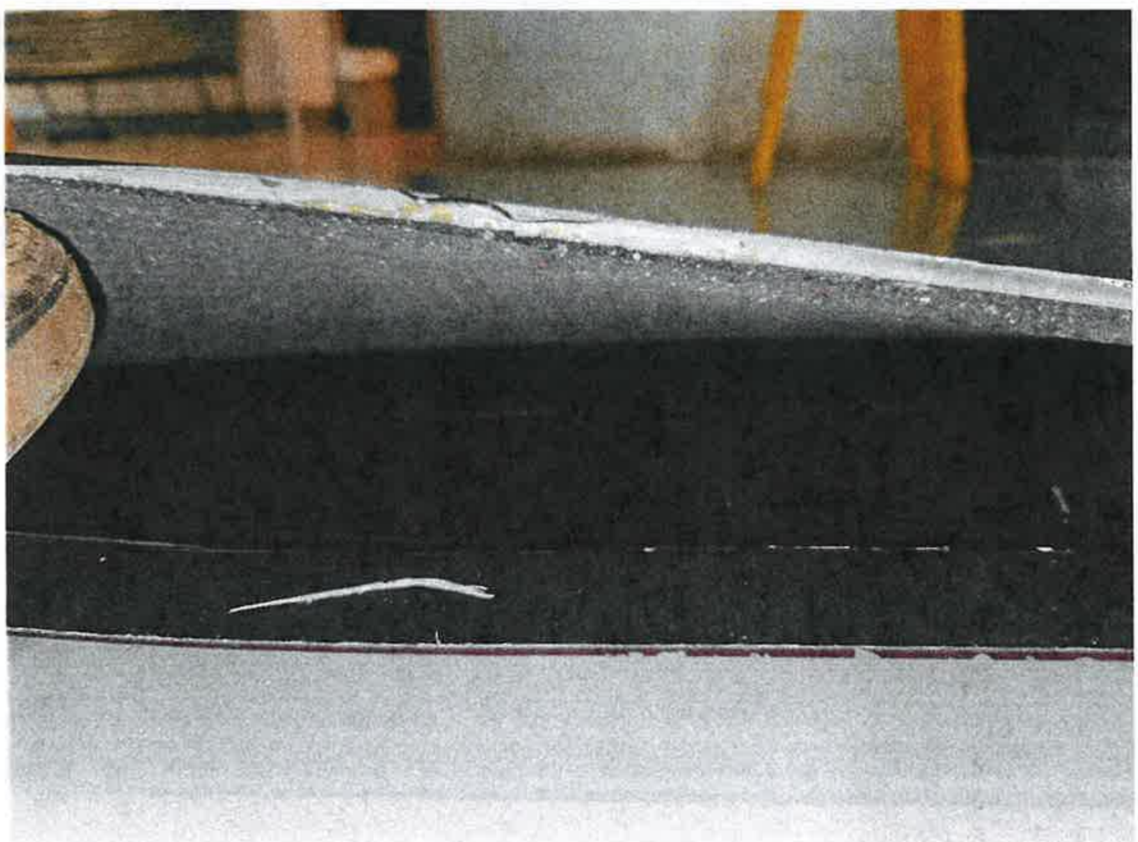
MAINTENANCE REPORT

9/9/2025

- Mowing ditches
- Cutting and chipping trees
- Hauling class five
- General maintenance

Brian Foster
Maintenance Supervisor





RECEIVED
AUG 27 2025
BY:

Hudrlik Design Studio

Estimate

Date	Estimate #
8/26/2025	18704

505 Washington Street
Brainerd, MN 56401

hudrlikcarpet48@gmail.com

Phone # 218-828-5009
Fax # 218-828-0981

Name / Address
Emily City Hall 39811 MN-6 Emily, MN 56447 218-763-2480

Rep	Terms	Project
JLV	75% Down, Bal on Completion	Gym Floor

Room	Item	Description
Gym Floor	Vinyl	Tarkett Performa C:TBD
	Glue	Premium Floor Adhesive
	weld rod	Welding Rod
	Welding	Vinyl Seam Welding
	Vinyl 12'	Vinyl Installation
	Removal & Disposal	Removal & Disposal
	Floor Prep.	Floor Prep prior to installation
	Metal	Metal Transition
	Cove Base	4" Vinyl Cove Base C:TBD
	Coving	Vinyl Base Coving
	Glue	Premium Base Adhesive
	Ship-X	Shipping - Cross Dock
	painting	Pickleball & Basketball Lines
	Shop	Shop Materials

By signing this estimate I agree to all terms and conditions listed. Unforeseen delays & back orders on materials cannot be controlled or prevented by the Design Studio and will be deemed acceptable. Unpaid balances will incur finance charges. Special order items can not be returned. Bid valid for 30 days.

Total $36,320.00

Signature / Date ____________

clerk@emily.net

From:	Tim Mabbott <TMabbott@mcicarpetone.com>
Sent:	Friday, September 5, 2025 10:50 AM
To:	clerk@emily.net
Cc:	JENNIFER HUCKLE-MARTY
Subject:	City of Emily - Gym Flooring Quote
Attachments:	technical datasheet - recreation 60.pdf; Proposal - City of Emily - Gym Floor Quote..pdf

Good morning Cari.

Thank you for your call and request on new flooring for your gym.

I reached out to (3) separate Flooring manufacturers that deal in Sports Flooring. And much like the flooring industry as a whole. All (3) stated that they would not be able to provide a "warranty" for their sports floor, if flooring were to be installed over the existing VET tile.

That said, in order to proceed with MCI's quote, both the Rubber Floating floor and the VET tile that is installed below it, would need to be removed down to the concrete substrate beneath it before proceeding with new flooring installation.

Below, are a couple independent testing agency's within a reasonable distance from Emily that should have no problem providing their services.

- Elite Environmental – MDH Certified Asbestos Inspector/site Supervisor – They offer Asbestos Testing Pre-Demo inspections and Abatement oversight – 218-851-1133
- American engineering Testing – Similar services offered as above – 218-628-1518

You would need to get the VET Tile and Adhesive tested for Asbestos, under the stage, via the small doors on the front face there is access to exposed VET Tile.

Once the test results have come back, there are two scenarios. First option, if the VET/Adhesive tests negative for Asbestos, and a testing report provided for our records. MCI can then perform a full demo package, which I have kept separate on my attached proposal.

Second Option: If the testing comes back positive, then you would need to have a remediation contractor perform all the demo processes, with oversite from the Asbestos Testing agency. We would require that you go with a mechanical abatement, not a chemical abatement. Chemical abatements are cheaper on the front end, however, the flooring manufacturer will not warranty their flooring, and neither will MCI over a chemically abated substrate, the chemicals are known to react with the adhesives and potentially cause issues in the future. Below are a couple Abatement contractors that serve your area, but your choice of testing agency may have contacts to contractors also.

- Abatetek, Inc. – License abatement contractor serving MN. – 218-464-0052
- ACCT, Inc. – 218-879-2241.

On the proposal you will find our quote to install a full gym floor for your 40'x60' gym, REC60 is a product offered by one of our recommended manufacturers, attached is the TDS document showing their product. Provided within this price is any vinyl molded transitions and a game line painting installation at your reques of the scaled down basketball court and the full size pickleball court.

I understand this is a lot of information to process, more than you maybe anticipated, but we appreciate your understanding in this matter. MCI is fully committed to help you out in any way possible and happy to provide any information you may need.

If you have any questions, please don't hesitate to contact me any time.

Thank you,

Timothy C. Mabbott

Commercial Project Management
MCI Carpet One Floor & Home
Multiple Concepts Interiors
Waite Park | Baxter | Metro | Mankato | Sioux Falls, SD
p: (320) 253-5078
f: (320) 529-1933
www.mcicarpetone.com
"Employee Owned Company"

MCI
CARPET ONE FLOOR & HOME

MCI
CARPET ONE FLOOR & HOME

MULTIPLE CONCEPTS INTERIORS

26 First Avenue North - Waite Park, MN 56387
Ph: (320) 253-5078 Fx: (320) 253-9458

PROPOSAL

Date:	September 5, 2025
Quote #:	
Prepared By:	TIMOTHY MABBOTT
Email:	TMABBOTT@MCICARPETONE.COM
Mobile #:	320-253-5078 - EXT:304

Proposal Submitted To:		Fax, Phone, Email or Contact
CITY OF EMILY		CARI JOHNSON
Street Address		Name of Project
		CITY HALL GYM REPLACEMENT
City, State, Zip Code		Project Location
		EMILY, MN.
Architect/Drawing Developer	Date of Drawings	Addendums:
N/A	N/A	N/A

Bid is per site visit and measure - 8-27-25
Normal daytime labor, Monday through Friday 8-5pm.
Note: Customer to have all non-permanent fixtures and equipment removed from the space prior.

Mandatory - City of Emily to have a 3rd party independent testing agency test VET flooring for asbestos.
Note: If testing comes back, and asbestos is present, it is the City of Emilys responsibilty to get a 3rd party company to remove all asbestos mechanically, and to provide MCI with a clean smooth substrate free of any and all contaminants. If the testing agency provides a report stating that there is no asbestos present, then MCI can perform a full Demo package per below.

Furnish Labor and Equipment to Demo existing Rubber floating floor and VET, and full surface Grind.
Note: Includes roll-off demo dumpster for flooring waste only. **$8,235.00**

Supply and install Gerflor - REC60 Sports Flooring - Wood Visual - Color TBD.
Supply and install Vinyl molded transitions as needed - Color TBD.
Furnish Labor and Equipment to install Game lines per request.
Note: (1) Scaled Down Basketball Court and (1) full size Pickleball Court. **$33,595.00**

PROPOSAL NOTES:

Typical floor prep is included in this proposal. Materials and labor for the amount of: *$650.00*

Grinding, self-leveling, bead blasting or glue removal is not included unless noted above. Additional labor will be billed at $81.25 per hour plus the cost of any materials required. Includes final broom cleaning. Prior trades are responsible to clean any residue from floors left by their scope of work, otherwise charges will apply to clean. Proposal does not include removal of existing flooring or adhesives. Dumpsters not included. Post floor protection is not included. Initial moisture testing is included performed by 3rd party. Additional testing due to high moisture or special request will be billed at $80.00 per test and $.65 per mile from Richfield, MN.

PAYMENT TERMS: Net 30 days of invoice date using cash, check, or credit card. Any collection fees or attorneys fees incurred by MCI will be the responsibility of the buyer. A monthly service charge will be added at the rate of 1.5% per month (18% annum). We reserve the right to perfect mechanics lien rights when applicable.

All materials are guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.

This proposal may be withdrawn by MCI if not accepted within 60 days of proposal date above. This proposal is contingent upon final acceptance of contract language.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: ______________________ Date of Acceptance: ____________

Gerflor

RECREATION CUSHION BACK TECHNOLOGY TARAFLEX

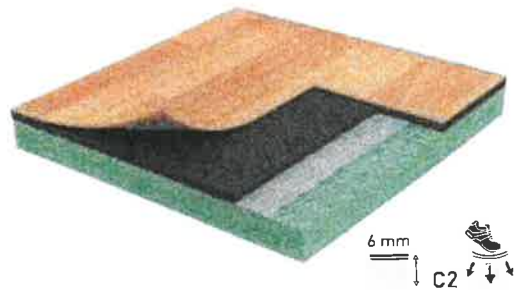
REC 60

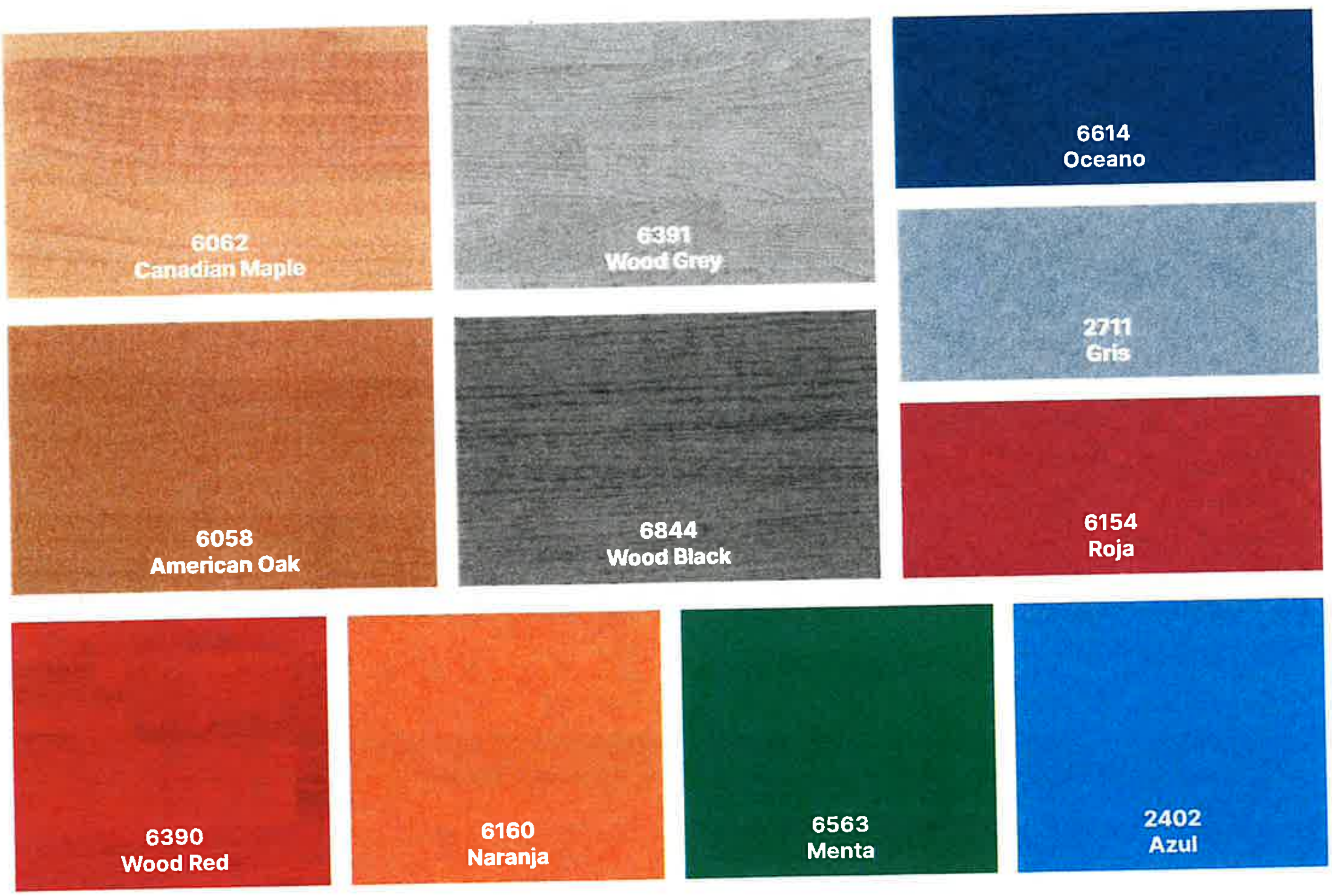
4'11" | PURProtect® | 100% recyclable

SAFER PLAY WITH IMPROVED CUSHIONING AND DURABILITY

REC 60 offers more cushioning as well as thicker wearlayer, making it a great option for sports activities combined with some multipurpose activities

- 0.24" (6 mm) thick with 0.06" (1.5 mm) thick vinyl wearlayer
- Comfort/Force Reduction : ≥ 27% - ≤ 33%
- Provides cushion and safety for children and teens from recess to sports activities
- Meets ASTM F2772 Class 2 for safe sports and play
- Wood designs are available in 86' 6" long rolls designed for standard gymnasium court sizes, which means fewer seams and better looking floors
- PURProtect® surface treatment for no-wax, easy maintenance, and enhanced stain resistance
- Noise control management up to 19 dB





REC 60

4' 11" | PUR Protect® | 100% recyclable

SAFER PLAY WITH IMPROVED CUSHIONING AND DURABILITY

DESCRIPTION	STANDARDS	REQUIREMENTS	WOOD DESIGN	SOLID COLOR
[illegible]				
Reference Specification	ASTM F1303	-	Type 1, Grade 1	Type 1, Grade 1
Surface Treatment	-	-	PUR Protect® UV Factory Applied	PUR Protect® UV Factory Applied
Foam	ASTM F1303	-	Class C, Cushion Foam Backing	Class C, Cushion Foam Backing
Total Thickness	ASTM F386	-	0.24" (6.0 mm)	0.24" (6.0 mm)
Total Wearlayer	ASTM F410	-	0.06" (1.5 mm)	0.06" (1.5 mm)
Roll Width	-	-	4' 11" (1.5 m)	
Roll Length	-	-	58' 6" (18.4 m)	67' 3" (20.5 m)
Weight	-	-	0.76 lb/ft² (3.7 kg/m²)	0.76 lb/ft² (3.7 kg/m²)
TECHNICAL CHARACTERISTICS				
Sport Properties	ASTM F2772	Class 1	Class 2	Class 2
Force Reduction / Cushioning	ASTM F2569	≥ 10%	≥ 27% - ≤ 33%	≥ 22% - ≤ 27%
Impact Sound Insulation	EN ISO 171-2	-	19 dB	19 dB
Fire Rating	ASTM E648	Class 1	Class 1	Class 1
SUSTAINABILITY HEALTH & SAFETY				
Naturally Bacteriostatic: Combats MRSA E. coli and S. aureus*	-	-	OK	OK
Allergen Free	-	-	OK	OK
Indoor Air Quality / Low Emitting Materials	EQc2 LEED v4	-	FloorScore® Certified	FloorScore® Certified
TVOC After 28 Days	ISO 16000-6	-	<100 µg/m³	<100 µg/m³
Ease of Maintenance	-	-	No Wax, No Buff for Life / PUR Protect®	No Wax, No Buff for Life / PUR Protect®
Plant Certifications	-	-	ISO 14001 and ISO 9001	ISO 14001 and ISO 9001
Restriction Use of Harmful Chemicals	MRc4 LEED v4	-	Complies with REACH	Complies with REACH
Production Waste	-	-	100% Manufacturing Waste Recycled	100% Manufacturing Waste Recycled
Recycled Content	MRc3 LEED v4	-	36%	36%
End of Life	-	-	100% Recyclable	
INSTALLATION METHOD				
Full-Spread Adhesive	ASTM F2170 (F1869)	≤ 95% RH (≤ 10lb)	[illegible]	
Moisture Mitigation System		≤ 92% RH (≤ 10 lb)	ISOLSPORT	
WARRANTY	15-year limited warranty when installed in accordance with Gerflor's installation instructions.			

*The implementation of an effective cleaning method is the best defense against infection.

Park Commission Minutes

September 3, 2025

Chairperson Rheaume called the meeting to order at 1:00pm.

Roll Call: Gary Hanson – City Council liaison, Wes Murnane, Faye Hughes, Karen Trenn, Greg Koch, Patrick Rheaume

It was M&S by Comms. Trenn and Koch M&S that minutes from the May 12, 2025 meeting be approved. Motion carried unanimously.

The 2026 budget was discussed. As we are awaiting word on the IRRRB grant application, no definitive plan was yet. The group agreed that a potential grant award will influence the next phase of the parks plan.

If the grant is awarded at the full amount, work can proceed as described in the grant.

If the grant is partially awarded or not awarded at all, pavilion and picnic shelters at City Hall are the first priority, with other parts of the project completed as funding allows.

The group agreed that the $30K and $10K in the budget for next FY remain, with a plan to accumulate funds over time to replace the tennis/pickle ball courts.

The group discussed City Council's directive to look at docks on Lake Emily, pursuant to public interest in having them. There are significant concerns about the site, including (1) the width of the access at the entry to the lake, (2) the limited footprint of the site and its extension into the water, limiting the number of docks that can be placed, (3) the possibility of injury (and accompanying city) due to the materials at the site, (4) the difficulty of installing and removing docks each spring and fall, (5) possible damage to docks and boats should a significant rain event occur that leads to expulsion of water into the lake, (6) whether MNDOT will allow access to the site, (7) whether MNDNR will allow a large tree to be removed at the water's edge to allow access to the dock. A group representative will contact MNDOT to inquire as to access via the storm sewer drainage site.

It was M&S by Comms. Murnane and Koch to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at approximately 2:20pm.

The next meeting was not set. Comm. Rheaume will set one up – and ask for a fifth meeting if it is needed this year.

Respectfully Submitted,

Patrick T. Rheaume

CITY OF EMILY
COUNTY OF CROW WING
STATE OF MINNESOTA
RESOLUTION NO. 25-32

RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

Name of Donor	Amount
Anonymous Donor	$20.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
25-32	Park Fund – Pickleball Fund

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

1. The following donations are accepted and shall be used as follows: $20.00 to the Fund 404 Park – pickleball fund.

2. The city clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Passed by the City Council of Emily, Minnesota this 9th day of September, 2025.

____
Tracy Jones, Mayor

Attested:

____
Cari Johnson, City Clerk/Treasurer

From: Becka Magnan CWP Member Service <magnan@cwpower.com>
Sent: Monday, July 14, 2025 8:46 AM
To: clerk@emily.net
Subject: Security light quotes

Hello,

Our field Engineer visited your sited and determined the following:

First option is to install a security light and a new pole next to the existing pole (Old Bungalow pole that the city of Emily owns) that would be a cost of $4,000.

Second option would be to put a pole on the south side of 2nd St next to the junction box and that cost would be $2,000.

Third option would be to hire an Electrician and use the existing Bungalow pole and wire in a light that the city would own and maintain.

Please reach out to me directly if you would like to go with the first two options or have any further questions.

Have a great week!

Thank you,

Crow Wing Power
Your Touchstone Energy Cooperative

www.cwpower.com

Becka Magnan

Member Service

17330 State Hwy 371 N

Brainerd, MN 56401

P: 218-825-2681

City of Emily Library Board Annual Meeting

August 28, 2025

Present: Library Director Jane Davis, and board members Mikie Walker, Jan Mosman, Diana Lee, and Greg Koch (City Council liaison and voting board member). Absent: board member Lori Bussler

Chair Mikie called the meeting to order at 10:04. Jan moved/Greg seconded the agenda – approved.

Board positions: Greg, Jan, and Diana all committed to reapplying for a next term when those expire in December, 2025 (Greg's is one year, other board members are all now three-year terms). **Emily City Council to approve.**

Library Book Sale: two day event during the 125th celebration of the city's founding on July 18-19 went very well, raising $789.55. The expanded celebration, associated marketing, and the pickleball tournament helped generate traffic this year, which may not accurately predict future sales results. Discussion revolved around library open hours or sales when there are special events (such as the proposed GoNorthMn movie nights). Volunteers for special events is a limitation.

Donations: besides the Library Sale, which is donation-based, a $100 personal donation was received in January from someone who held a committee meeting in the library. Other donation was an antique oak table, adjusted to requested height for the children's corner.

Door Counter update: Cost was $233, with a five-year life expectancy. Jane replaces the batteries and monitors results. 4ft. mounting height misses small children, so total for a year of 1,000 is likely higher. Mondays and Wednesdays are the busiest days, and June-August the busiest months.

BLA Outreach Program: certain main meal courses go quickly. Jane resupplies as needed. Emily Food Shelf accepts meals nearing expiration date, as traffic there is heavy. Board likes the program and wants to continue.

Budget for 2026: The desktop donated by Tremolo is in good shape. A $500 grant from Sourcewell was to be included in the September 2025 Sourcewell grant application for a security camera for the library, but since there's no need it will be removed from consideration – motion detector works, back doors are locked. Motion by Jan/2nded by Greg to recommend funds be directed somewhere else. Approved.

Diana moved/Jan 2nded to raise the library director's salary by 2%, which has not been raised for three years. Discussion on how hours have shortened to reflect several efficiencies developed. 2% increase to $3,600 for Library Director unanimously approved.

Office supplies reduced from $450 to $300. Small tools and minor equipment reduced from $1,150 to $650 (see note about security camera above), and legal fees reduced from $300 to zero.

Seating poufs for children's corner not reflected in current statement, recently purchased for $398.64.

Greg moved/Diana 2nded to adjourn, approved - 10:45am.

CITY OF EMILY
COUNTY OF CROW WING
STATE IF MINNESOTA
RESOLUTION NO. 25-35

RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute a gift as set forth below to the city:

Name of Donor	Gift
Jan and Mark Mosman	Oak Table for Library

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
25-35	Oak table installed in City of Emily Public Library

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted for public use in the City of Emily Public Library, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Emily, Minnesota this 9th day of September, 2025.

____
Tracy Jones, Mayor

Attested:

____
Cari Johnson, City Clerk/Treasurer

August 26, 2025

Potential Zebra Mussels found on Roosevelt Lake

While performing a survey dive at the Highway 6 Lake Roosevelt public access on August 20, as part of RALALA's continuing invasive species monitoring program, our contractor discovered what is believed to be three live adult zebra mussels. The Minnesota DNR was immediately contacted and they are investigating. The DNR has not yet confirmed that these are zebra mussels, but we believe they will do so shortly.

The three mussels were found in the immediate area of the public landing ramp, which leads us to suspect (and hope) that they dropped-off a boat or other equipment launched at the ramp. Because we had done another survey dive in the same area on July 8 without finding anything, we believe it's likely these adults were dropped recently and are not part of an established population.

We have begun an extensive assessment of Lake Roosevelt looking for zebra mussels or their offspring. People conducting the search include Cass County staff, the DNR, RMB Labs and RALALA volunteers. We will keep you posted on the results and any new information as soon as it becomes available.

If you have seen mussels that you think may be zebra mussels or have any additional information that will help us, please notify us at: ralala.lakes@gmail.com

Thank you,

RALALA's Roosevelt Lake Assessment Task Force

COMMUNITY FOCUS:
CROW WING COUNTY HOUSING SOLUTIONS

Join Us for the Housing Solutions Summit

Regional Deep Dive into Crow Wing County's Housing Challenges & Opportunities

August 6, 2025

8:00am - 12:00pm

Guest Speakers:

Ben Winchester University of Minnesota Extension
David Arbit: Director of Research, Minnesota REALTORS
DeeDee LeMier - University of Minnesota Extension
Eric Charpentier, Brainerd HRA
Additional Guest speakers to be announced

Location: Greater Lakes Association of REALTORS
15344 Pearl Drive Baxter, MN 56425
218-828-4567

REALTORS
GREATER LAKES ASSOCIATION

The housing crisis hits home. Join us as we tackle the topic of Housing Challenges and Solutions in Crow Wing County

Date: **Wednesday August 6, 2025**
Time: 8:00 AM – 12:00 PM
Location: Greater Lakes Association of REALTORS®
15344 Pearl Drive Baxter, MN 56401 218-828-4567
Your Host: Greater Lakes Association of REALTORS®

Keynote Address:
"The Public Cost of Private Inaction – The Future of Rural Housing Supply"
Speaker: Ben Winchester – University of Minnesota Extension

- Rural housing trends and demographic shifts
- The public cost of dilapidation and underinvestment
- The private benefit of public action in housing
- Strategies for local resilience and long-term vitality

Crow Wing County Housing Market Trends
Speaker: David Arbit – Director of Research, Minnesota REALTORS®

Seasonal Economies and Regional Housing
Speaker: DeeDee LeMier – University of Minnesota Extension

Local Innovation: HRA Tools & Strategies
Speaker: Eric Charpentier – Brainerd HRA

Developer Panel: Creative Financing & Collaboration in Action
Featuring developers partnered with City Staff and HRA

- Real-world examples of projects made possible through local partnerships
- Lessons learned and repeatable models for success

Spotlight: "Transforming Neighborhoods" Study (2023) & Crow Wing County Housing Study

PROPOSED ORDINANCE NO. 2025-03
CITY OF EMILY
COUNTY OF CROW WING
STATE OF MINNESOTA

FEE SCHEDULE ORDINANCE

Whereas, the City Council is in need of amending the schedule of fees and charges for various services, licenses and permits.

Now therefore, the City Council of the City of Emily, Minnesota, ordains:

Section 1. All fees and charges in effect as of the date of the adoption of the city code for the city shall remain in effect unless otherwise modified by the provisions of this ordinance. All citations below are to various sections of the city code unless otherwise indicated.

Section 2. Repeal. Fee Schedule Ordinance 2025-02 adopted on June 10, 2025 is hereby repealed.

Section 3. Effective Date. This ordinance becomes effective from and after its passage and publication.

Section 4. The following are the fees and charges for the permits, licenses and services:

TABLE OF CONTENTS

Ordinance and Description	Fee	per ___ unit	Reference
MISCELLANEOUS (Continued)			
~~Locker~~	~~$5~~	~~per locker for old Charter School lockers~~	
Contractor Use of Water at Fire Hall	$0.01	per gallon. Contractor must submit total gallons used to Clerk's Office daily to be invoiced biweekly.	
Hall Rental		Rental Agreement and payment required prior to reservation and rental. Damage deposit is returned after rental, minus cost of clean up and repairs made by the City. Additional costs will be billed to the renter.	
Gym	$100	Property owner or long term renter per day	90.03
	$100	Property owner or long term renter damage deposit per rental	90.03
	$250	Non Property owner per day	90.03
	$250	Non Property owner damage deposit per rental	90.03
Multipurpose or Conference Room	$30	Property owner or long term renter per day	90.03
	$30	Property owner or long term renter damage deposit per rental	90.03
	$75	Non Property owner per day	90.03
	$75	Non Property owner damage deposit per rental	90.03
Reduced Rentals (Gym, Multipurpose or Conference Rooms)	$10	Local Clubs, Associations, Sporting Events, Churches and Fund Raisers per day	90.03
	$100	Damage Deposit per rental	90.03
Free Rentals (Gym, Multipurpose or Conference Rooms)	Free	Local Nonprofits, Community Services, Government Agencies, Red Cross, Funerals, Senior Birthdays & Anniversaries per day	90.03
	$100	Damage Deposit per rental	90.03
~~Police Supervision~~	~~$250~~	~~Up to six hours of Emily Police Department supervision when liquor and/or beer are served during rental of the Hall.~~	
Open Gym	Free	No Damage Deposit	90.03
Tables	$5	per table per day	90.03
Chairs	$1	per chair per day	90.03
	$100	Damage Deposit per rental	90.03

Ordinance and Description	Fee	per ___ unit	Reference
MISCELLANEOUS (Continued)			
Equipment Rental		Equipment rental must comply with City policy requirements. Equipment must remain on the designated City property for the duration of the event. Security deposit is refundable, minus cost of loss, theft, or damage to the equipment. Additional costs will be billed to the renter.	
Audiovisual Equipment Rental	$100	per day, including all or a portion of Projector/Screen(s)/DVD Player/Speakers equipment	
	$500	Security Deposit per rental	
Canopy Tent Rental	$25	per day, per canopy (rental includes weights)	
	$100	Security Deposit per rental	
Park Pavilion Rental	$0	Emily City Park and Baseball Field Park Pavilions~~, Tennis Courts, and Ball fields~~ are reservable.	
Request for Special Council Meeting or Planning Commission Meeting/Public Hearing	$300	per meeting	152.018
Copies		Per side, over 100 - cost and labor	
Letter size (8.5X11)	$0.25	first 4 free	
Legal (8.5X14)	$0.25	first 4 free	
Ledger (11X17)	$0.30	first 3 free	
Color	$0.05	Additional	
Fax	$1.00	5 pages or less free	
Audio copy of meeting	$10	Due upon request	
Video copy of meeting	$10	Due upon request	

Section 5. Penalty. Any person violating any provision of this ordinance or any other City ordinance shall, upon conviction, be punished by a fine not exceeding $1,000 or by imprisonment for a period not exceeding 90 days, or both, plus, in either case, the costs of prosecution.

Passed by the City Council of the City of Emily, Minnesota this 9th day of September, 2025.

Attest:

____
Mayor Tracy Jones

____
Cari Johnson, MCMC
City Clerk/Treasurer

Date of Publication:____________________

ORDINANCE NO. 2025-03
CITY OF EMILY
COUNTY OF CROW WING
STATE OF MINNESOTA

AN ORDINANCE TO REVISE THE FEE SCHEDULE ORDINANCE

The following is the official summary of Ordinance No. 2025-03, approved by the City Council of the City of Emily, on the 9th day of September, 2025.

The purpose of this Ordinance is to revise the Fee Schedule Ordinance establishing a schedule of fees and charges for permits, licenses, and services as follows:

Section Miscellaneous	Addition of Audiovisual Equipment Rental fees and Canopy Tent Rental fees Removal of Locker fee and Police Supervision fee Revisions to Hall Rental fee descriptions and Park Rental title and description

The City Council determines that publication of the title and a summary of this ordinance will clearly inform the public of the intent and effect of the ordinance and the Council has approved the text of this summary and has directed that the title and a summary be published pursuant to Minnesota Statute § 412.191, Subd. 4.

A printed copy of the Ordinance is available for inspection by any person during regular office hours at the office of the City Clerk, on the City's website at www.cityofemily.com under the Government tab, Emily City Code dropdown menu, or by standard or electronic mail. This amendment goes into effect upon publication.

Passed by the Council this 9th day of September, 2025, by a __/5 vote of the Council.

____
Tracy Jones, Mayor
City of Emily

Attest:

____
Cari Johnson, MCMC
City Clerk/Treasurer

Emily City Council
ATTN: Mayor Jones
PO Box 68
Emily, MN 56447

September 8, 2025

RE: North Star Manganese Project Update – August 2025

In August, the Company completed its initial Scoping Study / Preliminary Economic Assessment (PEA) on the North Star Manganese Project, previously referred to as the Emily Manganese Project. A press release was issued on August 26, 2025, and can be found on the Electric Metals website (www. electricmetals.com). The PEA was prepared by Forte Dynamics, Inc. (Forte), a United States-based mining and engineering consulting firm, with geological support provided by Big Rock Exploration.

In the press release, Electric Metals announced a positive PEA for the 100% Domestic North Star Manganese Project (the "Project"). The PEA is based on 100% of the production from Emily being processed in the U.S. into high-purity manganese sulphate monohydrate (HPMSM). HPMSM is the principal manganese chemical used in lithium-ion (L-ion) and lithium manganese iron phosphate (LMFP) batteries required for the electric vehicle, energy storage and defense industries. The assumptions used in the PEA determined the after-tax net present value, using a 10% discount rate, to be $1.39 billion, with an internal rate of return (IRR) of 43.5%. The Project would achieve economic payback of investment in twenty-three months from the start of operations, and the proposed mining operation would run for twenty-three years, with a total project life of twenty-five years.

More details on the PEA can be found in the press release, and the full report will be on SEDAR+ (www.sedarplus.ca) under the Company's profile within 45 days of August 26th.

While preliminary in nature, the PEA demonstrates the Project has economic merit and supports both expenditures to date and the proposed funding for next-phase work.

As summarized in the press release, the next steps will include the following:

- Proceed to Pre-Feasibility and Feasibility Study activities in 2026.

North Star Manganese, Inc
121 Washington Ave. N, 2nd Floor
Minneapolis, Minnesota 55401
Cell 1-651-788-3775
hs@electricmetals.com

- Collaborate with local communities, native tribes, and regional businesses on Project issues.
- Advance permitting with the State of Minnesota regulators and U.S. federal agencies.
- Engage with Tier-1 EV and battery manufacturers for offtake agreements.
- Optimize extraction and processing systems, and evaluate expansion opportunities.

In the near term, technical visits and mineral core sample assessments will continue into the Fall and Winter of 2025.

Electric Metals/North Star Manganese will be requesting time to make a presentation to the City of Emily regarding the study's results and proposed next steps.

North Star Manganese continues to engage with the Minnesota Department of Natural Resources regarding its mineral-lease applications on state mineral lands in the Emily area, a process expected to continue through 2025 and into 2026.

Information on the Emily Project is reported periodically by North Star's parent, Electric Metals (USA) Limited, and can be found on the internet at: www.electricmetals.com.

North Star is committed to working with the City of Emily and the Emily City Council on the North Star Manganese Project. North Star will keep the Emily City Council apprised of developments related to the Project.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Rick Sandri

Henry (Rick) Sandri, Ph.D., Director
North Star Manganese Inc

North Star Manganese, Inc
121 Washington Ave. N, 2nd Floor
Minneapolis, Minnesota 55401
Cell 1-651-788-3775
hs@electricmetals.com

City of Emily & City of Fifty Lakes

Clean Up Day

When:	**Saturday, September 20, 2025 from 9 AM to 12 PM** **OR until dumpsters are full – NO dumping after Clean Up Day is closed***
Where:	**Entrance at 20823 County Rd 1 (Emily Maintenance Shop)**
Price:	**$5 per vehicle load - Cash/Check ONLY**

Additional charges will be added for the following materials:

ELECTRONICS		TIRES	
Computers (monitors, towers), VCRs, DVD players, stereos, desk top copiers, printers, scanners	**$6.00 EACH**	Car Tire (up to 15" without rim)	**$4.00 EACH**
TVs 27" or smaller	**$11.00 EACH**	Car Tire (up to 15" with rim)	**$6.00 EACH**
TVs 28" or larger	**$16.00 EACH**	Truck Tire (16" & over w/o rim)	**$5.00 EACH**
		Truck Tire (16" & over w/rim)	**$8.00 EACH**
		Tractor Tire (Without rim)	**$11.00 EACH**
FURNITURE		**MATTRESSES & BOX SPRINGS**	
Couches, chairs, tables, and other large furniture items	**$11.00 EACH**	Mattress	**$31.00 EACH**
Sofa sleepers	**$16.00 EACH**	Box spring	**$31.00 EACH**
APPLIANCES		**UNCOVERED LOADS**	
Refrigerators, freezers, washers, dryers, dishwashers, water heaters, stoves, microwaves, humidifiers, dehumidifiers, air conditioners, and other appliances	**$6.00 EACH**	All vehicles will be checked. *Once dumpsters are full you will need to proceed to CWC Landfill. **If loads are sent to the landfill, ALL loads must be covered per State Law 169.81, Subd. 5 or a $5.00 charge will occur directly to the vehicle operator at the landfill.**	

ITEMS NOT ACCEPTED: paints, oils, chemicals, yard waste, fluorescent light bulbs, heavy duty equipment tires or regular household garbage.

Residential Only - Proof of property ownership or residency within City limits of Emily or Fifty Lakes <u>required</u>.

8-19-25

Crow Wing County Landfill

Emily is the collection point. Both Emily and Fifty Lakes have Landfill accounts as required to use the landfill reimbursement program. The hauler will bring loads to the landfill on Monday after Clean Up Day. The loads will need to be labeled for one City or the other. Loads will not be split between Cities. Both City's accounts will be billed, not the hauler, in order to use the reimbursement program. Since the metal will be going to Crow Wing Recycling and the electronics will be taken by a private party, the remainder of the items should be garbage, including mattresses, and should not need to be sorted. If there are tires that need to be counted, then Crow Wing County Landfill staff will assist with the counting. The Landfill will email itemized receipts for loads to Emily and/or Fifty Lakes. Each City will submit the itemized receipts to the County to receive reimbursement.

Crosslake Roll-Off Services

PO Box 695
Crosslake, MN 56442

Estimate

Date	Estimate #
9/5/2025	11

Name / Address
City Of Emily MN

Project

Description	Qty	U/M	Cost	Total
Providing 6 dumpsters 3-30 yards and 3-20 yards for Clean up Days Sept 19 through Sept 22nd. Droppiong Box on 9/19 and picking up 09/22 then transporting to Crow Wing Cty. Landfill, Dumping some boxes and setting others down to be emptied by staff at Landfill.	6.5		180.00	1,170.00
Any time spent by drivers sorting materials as directed by Staff will be Charged out at @ 150.00			150.00	150.00
Non Taxable			0.00%	0.00

Total $1,320.00

Customer Signature ______________________

NISSWA ROLLOFF SERVICE 218.963.0014

wa Rolloff S
Box 843
wa, MN 56468

Invoice

Date	Invoice #
9/2/2025	4078

Bill To	Delivered To
City of Emily Cari Johnson 39811 State Highw Emily, MN 56447	20823 Cty Rd 1 Emily, MN 56447

RECEIVED
SEP 03 2025
BY: ....

P.O. No.	Terms

Date	Description	Quantity	Rate	Amount
9/19	Delivery Fee (3 x 30 yard Rolloff's) (2 x 20 yard Rolloff's) (1 x10 yard Rolloff) hourly rate 200.00 per hour @ 1.5 hours drive time per delivery x 6 loads)	6	350.00	2,100.00
9/22	Pick up Fee (3 x 30 yard Rolloff's) (2 x 20 yard Rolloff's) (1 x 10 yard Rolloff) hourly rate 200.00 per hour @ 2.0 hours pick up and drive time x 6 loads)	6	400.00	2,400.00
/22	Delivery Fee to landfill delivery and dump (3 x 30 yard Rolloff's) (2 x 20 yard Rolloff's) (1 x 10 yard Rolloff) hourly rate 200.00 per hour @ 1.0 hour drive time x 6 loads)	6	200.00	1,200.00

Thank you for choosing Nisswa Rolloff Services! We hope you had a great experience with us. Your satisfaction is our top priority, and we'd love to hear your thoughts. If you have a moment, please consider leaving us a review. Your feedback helps us improve our services and allows others to hear about your experience.

Subtotal	$5,700.00
SWM Tax (9.75%)	$555.75
Total	$6,255.75
Payments/Credits	$0.00
Balance Due	**$6,255.75**

arolloff@gmail.com (218)963-0014

THANK YOU FOR YOUR BUSINESS

39811 State Highway 6
PO Box 68
Emily, MN 56447
218-763-2480
clerk@emily.net

CITY OF EMILY
RESOLUTION NO. 25-38

RESOLUTION FOR SUBMISSION OF COMMUNITY IMPACT FUNDS GRANT APPLICATION TO SOURCEWELL

At the meeting of the Emily City Council on September 9, 2025, the following resolution was proposed and approved:

WHEREAS, the City Council of the City of Emily has determined the purchase of a plasma cutter, two zero turn lawnmowers, and purchase and installation of a stationary pressure washer are needed for Maintenance personnel to be able to cut metal, to replace an old mower and add a second mower for lawn care needs, and to clean City maintenance vehicles and provide rust prevention by removing salt.

WHEREAS, the City Council of the City of Emily has also determined that repair and replacement of all exterior City Hall building and parking lot lighting is critical to provide a safe environment for employees and the public and to improve building security and replacement of the City Hall exhaust fan is needed for facility maintenance.

WHEREAS, the City Council of the City of Emily has also determined that purchase and installation of panic buttons in the Council Chambers, Clerk's Office, Planning and Zoning Office, and Library and purchase and installation of a security camera in the City Hall Gymnasium are needed to greatly improve the security of employees and the public.

WHEREAS, the City Council of the City of Emily has also determined that replacement of office chairs in the Clerk's Office, Planning and Zoning Office, and Maintenance Shop office will improve employee workstations and productivity.

WHEREAS, neither the City's 2025 Budget nor the Capital Improvement Plan include funds for the purchase of a plasma cutter, zero turn lawnmowers, pressure washer, City Hall exterior lighting repair/ replacement, replacement of a City Hall exhaust fan, purchase and installation of panic buttons, purchase and installation of a Gymnasium security camera, or replacement of office chairs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

A. The City Council of the City of Emily fully supports the project to purchase a plasma cutter, two zero turn lawnmowers, and a stationary pressure washer to provide Maintenance personnel with necessary equipment and to assist with maintenance of City vehicles.

B. The City Council of the City of Emily also fully supports the project to repair and replace all exterior City Hall building and parking lot lighting and to replace a City Hall exhaust fan. There is currently only one operational exterior light for the building and the parking lot, so the funds are critical to provide a safe and secure environment. Maintenance of the City Hall building is necessary.

C. The City Council of the City of Emily also fully supports the project to purchase and install panic buttons in the Council Chambers, Clerk's Office, Planning and Zoning Office, and Library and to purchase and install a security camera in the City Hall Gymnasium. Security of the public, employees, and contracted personnel is of the utmost importance.

D. The City Council of the City of Emily also fully supports the project to replace office chairs in the Clerk's Office, Planning and Zoning Office, and Maintenance Shop office for workstation improvement for employees and contracted personnel.

E. The City Council of the City of Emily further supports submitting a Community Impact Funds Grant application to Sourcewell to request financial support of $39,135.29 for the purchase of a plasma cutter, two zero turn lawnmowers, pressure washer, City Hall exterior lighting repair/replacement, replacement of a City Hall exhaust fan, purchase and installation of panic buttons, purchase and installation of a Gymnasium security camera, and replacement of office chairs.

Adopted by the City Council of Emily, Minnesota this 9th day of September, 2025.

____

Tracy Jones, Mayor

ATTEST:__________________________________

City Clerk/Treasurer Cari Johnson, MCMC

Application review

Application review

Want to save a copy or print this page? Hold down the Control button (Ctrl) on your keyboard and press the "P" at the same time. You will then be able to save as a PDF or print by changing the "Destination" or "Printer".

Impact Funds - Local Government

Account name: City of Emily

Application ID: IA-0000000730

Eligibility check

- ✓ I have read and understand the eligibility requirements for the program I am applying for.
- ✓ My entity is a city, county, township, Leech Lake Band of Ojibwe or other government association.

Application details

Name of authorized signatory: Mayor Tracy Jones
Email of authorized signatory: mayor.tracyjones@cityofemily.com (mailto:mayor.tracyjones@cityofemily.com)

Project information

Amount of funds requested: $39,135.29

Provide a description of the proposed project, including why and how it will be impactful within your community. Include how the improvements to existing local government facilities, equipment needs, or providing technology upgrades are required for performing your government function:

The City of Emily is applying for Local government Impact Funds for the following items: security camera for gymnasium, Cutmaster 58 Plasma Cutter, Two(2) 60" ZMaster 2000 lawn mowers, NorthStar 2,500 PSI Stationary Pressure Washer, Upgrade/replacement of existing outdoor building lighting and parking lot lights, 8 new office chairs for workstations, Hardwired Panic buttons for 2 workstations, council chambers & library, and installation of a new Greenheck fan for the HVAC system. The purchase of the plasma cutter, lawnmowers, and pressure washer are for the maintenance shop. The plasma cutter and pressure washer are new additions to the shop and will allow maintenance staff to perform routine repairs and removal of salt from the plow trucks and other city vehicles to help in rust prevention. The two (2) new zero turn lawnmowers will be for one replacement of an old mower and the addition of a second mower for additional lawn care needs for city parks, ball fields and cemeteries. The City Hall building and parking lot lights are not working, which creates a safety issue at night. Upgrade/replacement of all existing outdoor building lights along with 2 parking lot lights will provide safety, for employees and community during evening events and also deter criminal activity. Hardwired Panic buttons to be installed for staff and community safety in the locations of Front Desk area, Planning & Zoning Office, Library and Council Chambers with Emily City Hall. New office chairs for all City workstations. New exhaust fan to make sure City Hall facility is operating properly. Camera is gymnasium to Deter theft or vandalism and Monitor possibly injuries or accidents.

If your project is awarded funding, please provide up to a three-sentence summary of your project you would like our marketing team to use in their press release:

The City of Emily has been awarded funds through Sourcewell's Local Government- Impact Funding program. The awarded funds will go towards purchases for city maintenance equipment, upgrade of exterior building City Hall lights and parking lot lights for enhanced workplace safety and upgraded workstations. This funding will support our commitment to creating safer, more productive workspaces for employees and the community.

Describe how the project primarily benefits your community within Region 5. Projects cannot primarily benefit any individuals, businesses, or nonprofit entities:

This project will directly enhance public safety for the entire community of Emily, Minnesota, located within Region 5. By upgrading city maintenance equipment and improving parking lot lighting in public areas, the initiative will support safer parking area around city hall and better visibility for residents and visitors alike. By providing new equipment for city maintenance crews, installing panic buttons to enhance emergency response capabilities, and installing a security camera in the gymnasium, the initiative supports more efficient public services and a safer environment for both staff and residents. These improvements are designed to benefit the community as a whole by reinforcing essential municipal operations and promoting long-term resilience in shared civic spaces.

Program or service areas:

Administrative services;Community services;Health & safety services

How does the proposed project promote and align with Sourcewell's statutory purpose of providing programs and services as identified by your checkbox selections:

The proposed project directly supports Sourcewell's statutory purpose by enhancing multiple service areas critical to the well-being and functionality of the Emily, Minnesota community. Through the installation of panic buttons in city offices, upgrades to workstations, security camera in the gymnasium, and the upgraded exterior lighting, the project strengthens health and safety services and administrative services, ensuring a secure and efficient environment for municipal staff and residents. The acquisition of new city maintenance equipment improves community services by enabling more responsive and effective public works.

Proposed timeline

Action step name: Exterior City Hall Lighting & 2 Parking Lot lights
Action step detail: Install lighting units around City Hall exterior and throughout the parking lot. Verify proper mounting, weatherproofing, and directional coverage to maximize visibility and minimize light pollution.
Start date: 2025-12-01
End date: 2026-08-31

Action step name: Security camera in gymnasium
Action step detail: Tremolo Communications to order and install
Start date: 2025-12-01
End date: 2026-08-31

Action step name: Cutmaster 58 Plasma Cutter
Action step detail: Order Plasma cutter from McGowan Central
Start date: 2025-12-01
End date: 2026-08-31

Action step name: two (2) 60" ZMaster 2000 Lawn Mowers
Action step detail: Order Lawn mowers from Dotzler Power Equipment
Start date: 2025-12-01
End date: 2026-08-31

Action step name: Northstar 2,500 PSI electric Stationary Pressure Washer
Action step detail: Order pressure washer from Northern Tool and coordinate with Up North Electric regarding installation
Start date: 2025-12-01

End date: 2026-08-31

Action step name: Eight(8) Office Chairs-Lorell Deluxe High Back Office Chairs

Action step detail: Order chairs from The Office Shop for delivery and setup

Start date: 2025-12-01

End date: 2026-08-31

Action step name: Install new exhaust fan

Action step detail: Thelen Heating and Roofing to order and install

Start date: 2025-12-01

End date: 2026-08-31

Action step name: Hardwired Panic Buttons

Action step detail: Midwest Security and Fire to order and install panic buttons in four locations within City Hall

Start date: 2025-12-01

End date: 2026-08-31

Proposed budget

Is the project expected to continue beyond one year?

No

For non-equipment purchases, describe specifically how awarded funds would be used to support the project:

Electrical services provided by Up North Electric, Inc. for the amount of $990.00 will be used for labor, material costs, and permit for installation of new pressure washer for City Maintenance shop.

If your application is only partially funded, will you still move forward with this initiative?

No

Revenue sources

Revenue source	Revenue amount
Sourcewell	$39,135.29
Total	$39,135.29

Expenditure/Direct costs

Expenditure/Direct cost	Sourcewell dollars	Other sources amount	Expenditure total
Exterior City Hall Lighting & 2 Parking Lot lights	$8,150.00	$0.00	$8,150.00
Security Camera in gymnasium	$370.00	$0.00	$370.00
Cutmaster 58 Plasma Cutter	$2,250.00	$0.00	$2,250.00
Two (2) 60" ZMaster 2000 Lawn Mowers	$18,898.30	$0.00	$18,898.30
NorthStar 2,500 PSI Electric Stationary Pressure Washer	$2,999.99	$0.00	$2,999.99
Eight (8) Office chairs-Lorell Deluxe High-Back Office Chairs	$2,792.00	$0.00	$2,792.00
Replace exhaust fan	$1,785.00	$0.00	$1,785.00

Hardwired Panic Buttons (Four 4)	$900.00	$0.00	$900.00
Electrical Services for Powerwasher install	$990.00	$0.00	$990.00
Total	$39,135.29	$0.00	$39,135.29

Uploaded files

No files available.

Certification

- ✓ I certify that I have the authority to apply for funding in the amount requested.
- ✓ I certify that, the information contained in this application and in any related attachments is true and correct to the best of my knowledge and belief.
- ✓ I acknowledge that if funding is awarded pursuant to this application, my entity will execute the Sourcewell funding agreement prior to receiving or expending any funds.
- ✓ I certify that no funds awarded as a result of this application will be used for any of the ineligible activities outlined in the eligibility requirements.
- ✓ Upon receipt of an award, Sourcewell may create, obtain, and use photographs, videos, and audio recordings or other media (collectively "Data") related to the project and its promotion. This Data may be used for the purposes of communicating to the public about Sourcewell programs, services, and activities and for the creation of print, online, and video-based marketing materials, publications, and training content. As part of the agreement, Sourcewell may seek consent for the creation and use of such Data on a project-by-project basis.
- ✓ I acknowledge that we are not applying for any other Sourcewell funding to cover the remaining costs.

Submit Previous

Cancel

tremolo
COMMUNICATIONS

RECEIVED
SEP 09 2025
BY: ....

40040 State Hwy 6
Emily, MN 56447
Phone: (218) 763-3000

35910 Co Rd 66
Crosslake, MN 56442
Phone: (218) 763-3000

Date: 9/9/2025
Invoice: 20250909.4

Project Customer and Address:

City of Emily
39811 State Hwy 6
Emily, MN 56447
(218) 763-2480
New Workstation for City Clerk

Quantity	Description	Unit Price	Amount
1	Amcrest POE Camera	$160.00	$160.00
3	Hours of Labor for Install	$70.00	$210.00
Subtotal			**$370.00**

Tax Rate	State Exempt
Tax	
Project Total	**$370.00**

Tremolo Communications will install a new workstation with two monitors and webcam for the City of Emily's City Clerk. Please sign and date this form to confirm your acceptance of the cost and scope. Thank you for your business!

Sign Here: ______________________

Date: ______________________

City of Emily

39811 State Highway 6

Emily, MN 56447

Description- This quote is for replacing all existing outdoor building lighting, parking lot lighting and egress lighting by entrances and exits. Replacing 9 soffit lights, the power has been tested and exists for fixture replacements. 12" Rabs 120 volts, outside gymnasium wall packs, bad time clock and 120 volts bypassing time clock, parking lot lights are 120 volt to the pole but have bad bulbs, security lights 13.6 volts when in test mode. Bid for lighting is upgrading fluorescent to LED. Had to have 4 emergency lights that were compatible with the double headed lights for when there is a power outage at the 4 egress locations.

Material-

1. **9**- round 62/1786 SATCO BLINK PRO PLUS 19.5W lights- $1,140.00
2. **2**- Rab area lights for parking lot- $490.00
3. **9**- LITHONIA WALLPACK 600-2950 LUMENS 50K WITH PHOTOCELL- $1,190.00
4. **4**- ECRG-HO-RD-M6 LITHONIA RED/GREEN LED EXIT/UNIT COMBO WITH REMOTE CAPACITY ROUND LAMP HEADS- $350.00
5. **4**- ERE-GY-SGL-WP-RD-M12 LITHONIA ROUND REMOTE LED EM HEAD- $280.00

Labor Total- $3,700.00

Material Total- $3,450.00

Lift Rental- $1,000.00

Project Total- $8,150.00

Up North Electric Inc.
Emily, MN
Residential - Commercial - Industrial
218-820-2728

Thank you for your consideration

Lee and Bobbie Midthun

Up North Electric Inc.

Timber Ridge Electric Inc.
16730 County Road 109, Merrifield, Minnesota
56465-4088 United States
(218) 821-4087
office@timberridgeelectric.com

Estimate 15034406
Estimate Date 8/26/2025

Billing Address
Emily City Hall
39811 Minnesota 6
Emily, MN 56447 USA

Job Address
Emily City Hall
39811 Minnesota 6
Emily, MN 56447 USA

Description of work

Replace 2 light pole heads, 8 wall pack downlights, 1 flag light, 10 under canopy lights.

Service #	Description	Quantity	Your Price	Total
Labor	Hours Labor 1 Man	30.00	$90.00	$2,700.00
Miscellaneous	Pole Head Lights	2.00	$285.00	$570.00
Miscellaneous	Flag Flood Light	1.00	$115.00	$115.00
Miscellaneous	LED Wallpack Slim17	8.00	$200.00	$1,600.00
Miscellaneous	Lift Rental	1.00	$400.00	$400.00
Permit	Permit Fee- Virtual	1.00	$150.00	$150.00
Miscellaneous	Square Canopy Lights 65/140	10.00	$130.00	$1,300.00
Knuckle Photo Eye	Knuckle Photo Eye	1.00	$40.00	$40.00

Sub-Total	$6,875.00
Tax	$0.00
Total Due	$6,875.00
Deposit/Downpayment	$0.00

Thank you for choosing Timber Ridge Electric Inc.

Prices are honored upon acceptance of proposal before the expiration date, which is 30 days after date of creation. Pricing may be subject to change due to tariff increases, even after acceptance of proposal, but not after a downpayment has been received. In the event of tariff related cost increases the project will be rebid before work begins. Any changes to the scope of work after acceptance date may be subject to price changes.

RECEIVED
AUG 21 2025
BY: ....

THELEN HEATING AND ROOFING, INC.

1717 13TH STREET SE
BRAINERD MN 56401
Office = 218-829-1491, FAX = 218-829-2059

Date = 08-21-2025

To: City of Emily
PO Box 68
Emily, MN 56447

Site: Emily City Hall
39811 State Highway 6
Emily, MN 56447

Amy: 218-763-2480
clerk@emily.net

Option 1.) Replace blower motor and damper motor on exhaust fan.

1.) Blower motor # AO812B2789.	**$310.00**
2.) Backdraft damper motor.	**$450.00**
3.) Freight.	**$41.00**
4.) Labor (4 hours).	**$544.00**

Option 2.) Remove and dispose of existing fan, install new Greenheck fan.

1.) Greenheck G90 fan with WD100 backdraft damper.	**$1,105.00**
2.) Labor (5 hours).	**$680.00**

We hereby propose to furnish labor and materials, complete in accordance with the above specifications, for the sum of Dollars, with payment to be made as follows: **NET 20 DAYS – INTEREST RATE ON DELINQUENT INVOICES 1.5% PER MONTH – 20 DAYS** All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control unless otherwise specifically set out above, owner agrees to procure and maintain his own fire and extended coverage, vandalism and malicious mischief insurance in an amount equal to present value of the premises plus the completed value of the contemplated improvements. Owner and contractor each hereby release the other from all liability for loss or damage to his property or property in which he may have an interest, where such loss is caused by fire or any of the extended coverage hazards and arises out of or is connected with the premises above described.

Authorized Signature ________________

Blake Thelen

Note: This proposal may be withdrawn by us if not accepted within 30 days.

YOU ARE NOTIFIED THAT:
Persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved land if they are not paid for their contributions, even if the parties have no direct contractual relationship with the owner: Minnesota law permits the owner to withhold from his contractor as much of the contract price as may be necessary to meet the demands of all other lien claimants, pay directly the liens and deduct the cost of them from the contract price, or withhold amounts from his contractor until the expiration of 120 days from the completion of the improvement unless the contractor furnishes to the owner waivers of claims for mechanics' lien signed by the persons who furnished any labor or material for the improvement and who provided the owner with timely notice.

ACCEPTANCE OF PROPOSAL

The above price, specifications and conditions are satisfactory, and hereby accepted. You are authorized to do the work as specified.

Date Accepted: ________________ Signature: ________________

RECEIVED
AUG 18 2025

CENTRAL McGOWAN

QUOTATION

SALES@CENTRALMCGOWAN.COM

Attention:			8/11/2025
Customer #:	85193		**Quote # : 2406818**
Customer:	**EMILY CITY OF** PO BOX 68 EMILY, MN 56447-0068	Terms:	Net 30
		Ship Method:	ACCT MANAGER
Phone #:	(218) 763-2480	P/O #:	
Fax #:		Salesperson:	Gerald Retka

Thank you for your inquiry. We are pleased to submit the following quotation:

Qty	UOM	Item Number	Description	Unit Price	Extended
1.00	EA	THE 1-5830-1	##CUTMASTER 58 PLASMA CUTTER W/20 FT SL60QD PLASMA TORCH	$2,250.000	$2,250.00
				Subtotal	2,250.00
				Freight	0.00
				Total Tax	0.00
				Grand Total	**$2,250.00**

BY ______________________ Title ______________________

IMPORTANT: All prices quoted are subject to applicable tariffs, which may vary based on regulations and market conditions. Final pricing will reflect any tariffs in effect at the time of delivery. Acceptance of this quotation is subject to standard terms and conditions of Central McGowan, Inc. . Prices quoted are based upon quantities specified. Changes in quantity may necessitate price revisions. ALL PRICES ARE NET AND VALID UNTIL 8/16/2025
Central McGowan, Inc.
ACCEPTANCE: THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED:

BY ______________________ **DATE** ____________ **SIGNATURE** ______________________

Dotzler Power Equipment

315 1ST AVE NW, AITKIN, MN 56431
+12189276144 |
dotzlers@gmail.com

QUOTE FOR:
CITY OF EMILY
+12188383632
MAINTENANCE@CITYOF EMILY.COM

ESTIMATE ONLY

Quote #: **S10YEG**
Date Issued: **Aug 11, 2025**
Date Expires: **Sep 10, 2025**

60" ZMaster 2000

60" ZMaster 2000 (77294)	2 x $12,554.00
Bid / Contract	$-3,389.58
LCE Surcharge	$284.73
Subtotal	**$18,898.30**

SUBTOTAL	18,898.30
TAX	0.00
TOTAL	**$18,898.30**

motor
25ft.
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Item# 1571102-2556

2999.99

NorthStar 2,500 PSI, 3 GPM Electric Cold Water Total Start/Stop Stationary Pressure Washer

- General Pump high-flow belt drive pump
- High-efficiency premium-grade motor
- Includes industrial-grade rear entry spray gun and lance with 18.5in. quick-connect wand, 50ft. heavy-duty nonmarking hose, 4 nozzles (15°, 25°, 40° and detergent) and wall-mount brackets
- Can mount to the floor or wall with the optional wall-mount kit, Item# 1571110 (sold separately)
- Truck ship

Made in the U.S.A. of globally sourced parts. Ship Wt. 240 lbs. FREE SHIPPING!
Item# 1571108-2556

RECEIVED
AUG 2 6 2025
BY:..........

City of Emily
39811 State Highway 6
Emily, MN 56447
Maintenance@cityofemily.com

Wiring of a new pressure washer

Material-

- 80 FT ¾" EMT
- 85 FT #10 black, red, and green- $110
- 2 ¾" EMT connectors
- 10 ¾" EMT couplings
- 10 ¾" EMT 1-hole straps
- 4 square box
- Raised cover
- 3-wire 240-volt receptacle

Labor- $460.00

Material- $440.00

Electrical Permit- $90.00

Total for Project- $990.00

Up North Electric Inc.
Emily, MN
Residential - Commercial - Industrial
218-820-2728

Thank you for your consideration

Lee and Bobbie Midthun

Up North Electric Inc.

Product Information

The Office Shop
• Supplies • Furniture • Equipment • Service •

Lorell
Lorell Deluxe High-back Office Chair

Leather Seat Material - Leather Back Material - High Back - 5-star Base - Black - 1 Each

Item: LLR59532

Packaging: 1 Each

$349.00 ea

Product Details

- Luxurious comfort with bonded leather back and seat
- Matching arm pads for more cushioning
- Height adjustable to suit your needs
- Also tilt tension adjustable and tilt lock
- Limited 5-year warranty

Manufacturer: Lorell
Catalog: General Line (consumer) Catalog
Catalog Page: N/A

Technical Specs

General Information

Manufacturer:	Lorell
Manufacturer Part Number:	59532
Manufacturer Website Address:	http://www.lorellfurniture.com
Brand Name:	Lorell
Product Name:	Deluxe High-back Office Chair
Marketing Information:	High-back leather chair offers a bonded leather back and seat for deluxe comfort. Black nylon loop arms have matching arm pads. Functions include pneumatic seat-height adjustment, 360-degree swivel, tilt, tilt tension and tilt lock. Black nylon, five-star base is equipped with casters for easy movement.
Packaged Quantity:	1 Each
Product Type:	Chair
Catalog:	General Line (consumer) Catalog
Catalog Page:	N/A

Product Information

Chair/Seat Type:	Executive Chair
Adjustable Seat:	Yes
Adjustable Arm:	Yes
Maximum Load Capacity:	275 lb
Seat Material:	Leather
Minimum Seat Height:	18.20"
Maximum Seat Height:	21"
Seat Width:	20.80"
Seat Depth:	18.50"
Back Type:	High Back
Back Material:	Leather
Back Height:	24.30"
Back Width:	20.10"
Arm Material:	Nylon
Base Shape:	5-star
Base Material:	Nylon
Base Color:	Black
Number of Casters:	5
Height Adjustment Type:	Pneumatic
Swivel:	Yes
Tilt Mechanism:	Yes
Casters:	Yes
Features:	• Comfortable • Adjustable with Tilt Tension Control/Tilt Lock • Arm Pad Angle Adjustment

Physical Characteristics

Color Family:	Black
Product Color:	Black
Height:	44.5"
Width:	27.7"
Depth:	32"

Miscellaneous

Recycled:	No
Assembly Required:	Yes
Country of Origin:	China

Warranty

5 Year

August 21, 2025

City of Emily
C/O Sue Fahrendorff
39811 State Hwy 6
Emily, MN 56447
218-763-2480
zoning@emily.net

Scope of Work- We propose to add hardwired or wireless panics based on decision from city of Emily.

Option 1-Hardwired Panics
(4) Install Hardwired Panic Button
1. Front Desk Area
2. Planning and Zoning Office
3. Library
4. Council Chambers
Total Installed Price $900.00

Option 2- Wall Mounted Wireless Panics
(1) Install Wireless Receiver
(4) Install Wireless Panics
1. Front Desk Area
2. Planning and Zoning Office
3. Library
4. Council Chambers
Total Installed Price $775.00
Note: These panic buttons do have batteries and need to be replaced every 2 to 3 years.

Option 3- Personal Pendant Panics
(1) Install Wireless Receiver
(4) Provide Wireless Panics
1. Front Desk Area
2. Planning and Zoning Office
3. Library
4. Council Chambers
Total Installed Price $715.00
Note: These are pendant panics and can be taken home with individual and brought back. These panics also have a sealed battery, and panic will need to be replaced every 2 to 3 years.

Terms:

If Buyer accepts this proposal is by facsimile, emailed or scanned copy it shall be deemed as original by both parties. Security & Fire Partners, Inc. and Buyer acknowledge that copies of documents are acceptable and that the copy is a true copy of the original.

This proposal requires 40% payment is due upon acceptance. Progress payments are due upon invoice, and the balance is due in full upon completion of attached work. A three-year monitoring agreement is required for the pricing listed above. A service charge of 1.5% will be charged on all past due balances over 30 days with a minimum rebilling charge of $5.00.

Proposal must be accepted within 30 days or there may be a price increase due to operating costs. If this bid is acceptable, please sign, initial any changes and email, fax, or mail one copy to our office. All changes or additions will be charged extra.

Cancellation of monitoring service- The equipment purchased in this proposal is discounted from the retail price due to monitoring services in the "Monitoring Agreement" accepted at the time purchase and installation. Security & Fire Partners, Inc. will not reprogram or release the equipment, programming information or codes until payment is received through the term of the subscribers monitoring agreement.

Verbal agreements not binding – all additional work and agreements must be shown in writing. All orders accepted by us with the understanding that we are not to be held liable for causes beyond our control.

Thank you for the opportunity to provide this proposal. Please call us to go over
Any questions you may have. We look forward to working with you on this project soon.
Safe and sound,

Jared Heldt

ACCEPTANCE

I have read the above and accept the terms and conditions of this contract.

________________________ ________________

Accepted by Date

1003 Wright Street, Brainerd, MN 56401
LOCAL: (218) 825-8844 TOLL FREE: (800) 525-1203 FAX: (218) 825-8860
www.midwestsecurityandfire.com

Priority Legend:
A: Urgent - Fund if at all possible
B: High Priority - Do when funding available
C: Worthwhile - May be deferred for funding
D: Desirable (Nonessential)

City of Emily
PROPOSED CAPITAL IMPROVEMENT PLAN
2026 through 2030
PROJECTS BY FUNDING SOURCE

Legend:

Purchased	Public Safety
Savings	FEMA/USDA
Sourcewell PS Impact	Sourcewell Impact
Sourcewell PS Match	Sourcewell PS Emer. Prep.

Code	Source	Balance (8.31.25 w/investments)	Priority	2025	2026	2027	2028	2029	2030	2031-2035	TOTAL	
100	**General Fund**	$1,139,711										
	Sourcewell Impact Funds Grant (Total 39,265.29)											
	Shop - Plasma Cutter		C	$ 2,250.00	$ 3,000.00						$ 5,250.00	Sourcewell Impact Funds Grant 25 or 26
	Shop - Zero Turn Gas Lawnmower X2		C	$ 18,898.30	$ 22,000.00						$ 40,898.30	Sourcewell Impact Funds Grant 25 or 26
	Shop - Pressure Washer w/installation		B	$ 3,989.99	$ 4,500.00						$ 8,489.99	Sourcewell Impact Funds Grant 25 or 26
	Hall - Access/Security System Upgrade (Panic Buttons)		A	$ 900.00	$ 1,000.00						$ 1,900.00	Sourcewell Impact Funds Grant 25 or 26
	Hall - Exhaust Fan Replacement		A	$ 1,785.00	$ 2,200.00						$ 3,985.00	Sourcewell Impact Funds Grant 25 or 26
	Gymnasium - Security Camera		B	$ 500.00	$ 600.00						$ 1,100.00	Sourcewell Impact Funds Grant 25 or 26
	City Hall Outdoor Lights Repair		A	$ 8,150.00	$ 9,000.00						$ 17,150.00	Sourcewell Impact Funds Grant 25 or 26
	Office Chairs X 8		C	$ 2,792.00	$ 3,000.00						$ 5,792.00	Sourcewell Impact Funds Grant 25 or 26
	Rotational Computer Replacement - Clerk & PZ Offices		B	$ 2,000.00	$ 2,000.00			$ 2,000.00	$ 2,000.00	$ 4,000.00	$ 12,000.00	5 yr replacement plan/25:SW Boost Funds $2k (1 approved and purchased)
	Hall - Emergency Generator		B	$ 65,000.00							$ 65,000.00	FEMA/USDA Grant
	PZ - Used Fireproof Filing Cabinet		B	$ 1,999.00							$ 1,999.00	
	Electronic Speed Signs X 2		A	$ 5,424.20							$ 5,424.20	Ordered
201	**Road and Bridge** (Small Cities Assistance)	$146,265										
211	**Library**	$2,922										
225	**Firemens Equipment Fund (w/Public Safety Aid)**	$86,171										
	Sourcewell Public Safety Impact Funds Grant - Fire Station Generator $12,490, Gas Connection $500, 12 Radios/1 Charger/7Pagers $34,182.36, 6 Helmets $2,424		A	$ 49,596.36							$ 49,596.36	
	Sourcewell Public Safety Emergency Preparedness Funds - LUCAS device		B	$ 22,985.82							$ 22,985.82	
	Replacement of Expired Turnout Gear (coats/pants) ($3,570 each)		A	$ 3,562.00	$ 7,200.00	$ 7,200.00	$ 7,200.00	$ 7,200.00	$ 7,200.00	$ 36,000.00	$ 75,562.00	25:Savings
	Dress uniforms		B		$ 3,500.00	$ 250.00	$ 250.00	$ 250.00	$ 250.00	$ 1,250.00	$ 5,750.00	
	Radios ($2,500 each)		A	$ 5,000.00	$ 30,000.00						$ 35,000.00	25:Savings
	Pagers ($550 each)		B	$ 527.50	$ 3,675.00	$ 1,100.00	$ 1,100.00	$ 1,100.00	$ 1,100.00	$ 5,500.00	$ 14,102.50	25:Savings
	Genesis 32" Push/Pull Ram Extrication Tool/Brute Combi Tool		A	$ 25,775.00							$ 25,775.00	25:$12,420 Public Safety Aid/$13,355 Savings
	Brush Rig 4 Door Pickup Truck ($76,000)		B		$ 50,000.00						$ 50,000.00	26:$26k savings
	Engine #1 - Lease to Purchase Program		A	$ 34,664.96							$ 34,664.96	Pending
	Engine #2 - Lease to Purchase Program (10 Years)		A	$ 44,900.00	$ 79,564.96	$ 79,564.96	$ 79,564.96	$ 79,564.96	$ 79,564.96	$ 397,824.80	$ 840,549.60	Pending
	SCBAs - Lease to Purchase Program		A	$ 15,944.03	$ 15,944.03						$ 31,888.06	
	Fire and Rescue Hall Renovation (Bathroom fixtures/plumbing, doors/trim, painting, flooring)		A		$ 20,000.00						$ 20,000.00	
226	**Medical Services/1st Resp. Equipment Fund**	$123,451										
	Sourcewell Match Funds - Public Safety for fully equipped medical truck		B	$ 74,646.65							$ 74,646.65	Sourcewell Match $40k/226 Savings $34,646.65
	Radios ($2,500 each)		A	$ 4,000.00							$ 4,000.00	25:Savings
	Pagers ($550 each)		B	$ 527.50	$ 550.00	$ 550.00	$ 550.00	$ 550.00	$ 550.00	$ 2,750.00	$ 6,027.50	25:Savings
	AEDs ($2,500 each)		C	$ 2,500.00	$ 2,500.00	$ 2,500.00	$ 2,500.00	$ 2,500.00	$ 2,500.00	$ 5,000.00	$ 20,000.00	25:Savings Planned
227	**Emily Area Recycling**	$45										
228	**Police Fund**	$12,159										
404	**Park Acquisition and Development**	$68,043										

Priority Legend:
A: Urgent - Fund if at all possible
B: High Priority - Do when funding available
C: Worthwhile - May be deferred for funding
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City of Emily

PROPOSED CAPITAL IMPROVEMENT PLAN

2026 through 2030

PROJECTS BY FUNDING SOURCE

9/5/2025 16:12

Legend:

Purchased	Public Safety
Savings	FEMA/USDA
Sourcewell PS Impact	Sourcewell Impact
Sourcewell PS Match	Sourcewell PS Emer. Prep.

Code	Source	Balance (8.31.25 w/investments)	Priority	2025	2026	2027	2028	2029	2030	2031-2035	TOTAL	
	IRRRB Grant Project (Kiosk,Pavilion,Trees,Picnic Tables, Electric,Signs,WillietheWalleye,+Photos) ($30,000 matching funds/$72,660 project)		A		$ 5,000.00							(Matching funds:$21,000 2025 Hall Phase 2 budget, $4,266.19 Remaining Park Dedication funds, $12,439.22 Remaining 125th funds, $5,000 2026 Park budget)
	City Hall Park Phased Construction:											
	2 - Picnic Shelter, Sand Volleyball Court, Pickleball Court		B	$ 21,000.00							$ 21,000.00	Save for IRRRB Grant Project
	3 - Shuffleboard Courts and/or Splash Pad		B		$ 30,000.00						$ 30,000.00	
	Tennis/Pickeball Courts Replacement		B		$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 30,000.00	$ 80,000.00	
	Baseball Field Dugouts Siding Repairs		B	$ 2,591.62							$ 2,591.62	25:Savings - Planned for $5k
406	**City Hall**	$5,475										
	Gymnasium Subfloor Asbestos Testing		A		$ 1,000.00						$ 1,000.00	
	Gym Floor Replacement (inc. est'd asbestos abatement)		B		$ 65,000.00						$ 65,000.00	
407	**Cemetery**	$38,132										
	Second Addition Preparation: Need trees											
	Benches for Memorial Circle		C	~~$ 4,000.00~~	$ 4,000.00						$ 4,000.00	
	Flagpoles for Memorial Circle		C	~~$ 7,000.00~~	$ 7,000.00						$ 7,000.00	
	Visible Block Markers		C	~~$ 2,000.00~~	$ 2,000.00						$ 2,000.00	
409	**Law Enforcement/Emily Sheriff's Office**	$31,283										
413	**Rehab. Projects**	$10,102										
414	**Capital Projects - Fire**	$5,028										
415	**Capital Projects - Roads**	$237,510										
	2 Year Rotating Crack Sealing Plan		B								$ -	
	Rotating Poly Sealing Plan		B								$ -	
	Street Improvements - Budgeted		A	$ 118,518.71	$ 120,000.00	$ 200,000.00	$ 200,000.00	$ 200,000.00	$ 200,000.00	$ 1,000,000.00	$ 2,038,518.71	
	Savings		A	$ 39,684.70	$ 80,000.00						$ 119,684.70	25:Saved $65,689.88
	Roosevelt Drive Bridge (Crooked Creek)											
	Bridge replacement - Est. 10-15 years $460,000		A	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 125,000.00	$ 275,000.00	
	South Shore Drive Bridge (Little Pine River)											
	Seal the fascia - Est. $70,000		B	$ 14,000.00	$ 14,000.00	$ 14,000.00	$ 14,000.00				$ 56,000.00	
	Bobcat		B		$ 70,000.00						$ 70,000.00	
	Grader ($600,000)		B	$ 50,000.00	$ 75,000.00	$ 75,000.00	$ 75,000.00	$ 75,000.00	$ 75,000.00	$ 175,000.00	$ 600,000.00	
416	**Future City Development**	$28,657										
417	**Shop Building**	$0										
	Blacktop Aprons		C			$ 30,000.00					$ 30,000.00	
602	**Sewage Collection and Disposal**	$107,463										
	Liftstation Pumps Replacement Program 1/yr		B	$ 17,445.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00			$ 57,445.00	Replacement Plan (6 pumps)
	E1 Grinder Pump Replacements		B	$ 5,000.00	$ 5,000.00	$ 5,000.00					$ 15,000.00	25:Ordered
	Liftstation Pumps Rebuild Program 1/yr after replacement		B						$ 2,500.00	$ 15,000.00	$ 17,500.00	(Est. $2500/pump to rebuild)(Plan to rebuild 1/yr for 6 yrs)
	Influent Control Structure Replacement ($150k)		A	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00			$ 150,000.00	5 yr replacement plan
	Savings Funds to be Used			$84,168.32	$ 143,000.00						$227,168.32	
	Budget Funds to be Used			**$ 637,390.02**	**$ 670,233.99**	**$ 490,164.96**	**$ 455,164.96**	**$ 443,164.96**	**$ 405,664.96**	**$ 1,797,324.80**	**$ 4,899,108.65**	
	TOTALS			$ 721,558.34	$ 813,233.99	$ 490,164.96	$ 455,164.96	$ 443,164.96	$ 405,664.96	$ 1,797,324.80	$ 5,126,276.97	

	2025	2026		TOTAL
GRANTS/POSSIBLE GRANTS				
FEMA/USDA - Hall Generator	$ (65,000.00)			$ (65,000.00)
25:Lawnmower,Camera,HallOutdoor Lights,ClerkComputer,PlasmaCutter	$ (44,879.00)	$ (47,085.00)		$ (91,964.00)

9/5/2025 16:12

Priority Legend:
A: Urgent - Fund if at all possible
B: High Priority - Do when funding available
C: Worthwhile - May be deferred for funding
D: Desirable (Nonessential)

City of Emily
PROPOSED CAPITAL IMPROVEMENT PLAN
2026 through 2030
PROJECTS BY FUNDING SOURCE

Legend:

Purchased	Public Safety
Savings	FEMA/USDA
Sourcewell PS Impact	Sourcewell Impact
Sourcewell PS Match	Sourcewell PS Emer. Prep.

Code	Source	Balance (8.31.25 w/investments)	Priority	2025	2026	2027	2028	2029	2030	2031-2035	TOTAL
	PS Impact:Fire Station Generator, Radios, Turnout Gear			$ (50,000.00)	$ (33,675.00)						$ (83,675.00)
	PS Emer. Prep.: LUCAS device			$ (22,985.82)							$ (22,985.82)
	PS Match: Medical Truck			$ (40,000.00)							$ (40,000.00)
	Total Grants/Possible Grants			$ (222,864.82)	$ (80,760.00)	$ -	$ -	$ -	$ -	$ -	$ (303,624.82)

Midway Ford Commercial
Fleet and Government Sales
2777 N. Snelling Ave.
seville MN 55113

Travis Swanson
651-343-5212
tswanson@rosevillemidwayford.com

Fax # 651-604-2936

MF43
2026 F350 4X4- Crew Cab- 8' Box

Standard

Automatic Transmission
Dual Front Air Bags
AM/FM Radio
Tow Hitch
Tilt Wheel
Sync

40/20/40 Vinyl Front Seat
Standard Base Upholstery
4-Wheel ABS Brakes
Air Conditioning
LT245/75r17 E All Season Tires
Shift on Fly 4x4
Power Windows

Front Tow Hooks
Rubber Floor Covering
Black Bumpers w/Rear Step
Matching Full Size Spare Tire
6.8L V8
Rear View Camera
Power Locks

Options	Code	Price	Select
Option Total		$0	

Exterior Colors	Code	Select
Argon Blue Metallic	E9	
Race Red	PQ	
Avalanche	DR	
Agate Black	UM	
Carbonized Gray Metallic	M7	
Iconic Silver Metallic ($600.00)	JS	
Oxford White	Z1	

Extended Service Contracts	Cost	Select
7 year/75,000 mile PremiumCare Warranty (Bumper to Bumper)	$2,970	

Base Price	Totals
6.8 Gas	$47,699.84
Options Price Totals	$0.00
Extended Warranty	
Transit Impr Excise Tax	$20.00
Tax Exempt Lic	$63.25
6.875% Sales Tax	$3,279.36
Document fee	$275.00
Sub total per vehicle	$51,337.45
Number of Vehicles	1
Grand Total for all units	$51,337.45

You must have a active FIN code to participate in this purchase contract : FIN code #

Purchase Order required prior to order placement

PO #

Name of Organization

Address

City, State, Zip

Contact Person/ Phone #

Contact's e-mail address and fax #

Acceptance Signature

int Name and Title Date

Prepared by: Travis L Swanson
06/18/2025

Midway Ford Company | 2777 Snelling Ave N. Roseville Minnesota | 551131731

2026 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

Price Level: 615

Available Options

Selected	Code	Description	Invoice

Packages

Selected	Code	Description	Invoice
☑	610A	Order Code 610A	N/C

Includes:
- Engine: 6.8L 2V DEVCT NA PFI V8 Gas
- Transmission: TorqShift-G 10-Speed Automatic
Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road
- 3.73 Axle Ratio
- GVWR: 10,900 lb Payload Package
- Tires: LT245/75Rx17E BSW A/S (4)
Spare may not be the same as road tire.
- Wheels: 17" Argent Painted Steel
Includes painted hub covers/center ornaments.
- HD Vinyl 40/20/40 Split Bench Seat
Includes center armrest, cupholder, storage and driver's side manual lumbar
- Radio: AM/FM Stereo w/MP3 Player
Includes 6 speakers
- Ford Connectivity Package (1-Year Included)
Includes unlimited Wi-Fi hotspot. Included for 1-year from warranty start date. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. To activate the 1-year complimentary trial, retail modem authorization and credit card authorization for auto renewal is required; customer may cancel at any time.
- SYNC 4
Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.

Powertrain

Selected	Code	Description	Invoice
☑	99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas	STD
☐	99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas	$1,365.00

Includes:
- Electronic-Locking w/3.73 Axle Ratio

Selected	Code	Description	Invoice
☐	99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20	$10,006.00

Includes manual push-button engine-exhaust braking and Operator Commanded Regeneration (OCR)
Includes:
- 3.31 Axle Ratio
- 190 Amp Alternator (Diesel)
- Dual AGM 68 AH Battery
- 48 Gallon Fuel Tank
- GVWR: 11,499 lb Payload Package

Selected	Code	Description	Invoice
☐	99M	Engine: 6.7L High Output Power Stroke V8 Diesel	$12,281.00

Available Options (cont'd)

Selected	Code	Description	Invoice
		Turbo diesel B20. Includes manual push-button engine-exhaust braking and Operator Commanded Regeneration (OCR). *Includes:* *- 3.31 Axle Ratio* *- 190 Amp Alternator (Diesel)* *- Dual AGM 68 AH Battery* *- 48 Gallon Fuel Tank* *- GVWR: 11,499 lb Payload Package*	
☑	44F	Transmission: TorqShift-G 10-Speed Automatic *Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.*	STD
☐	44G	Transmission: TorqShift 10-Speed Automatic *Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.*	N/C
☑	X37	3.73 Axle Ratio	STD
☐	X31	3.31 Axle Ratio	N/C
☐	X3H	Electronic-Locking w/3.31 Axle Ratio	$392.00
☐	X3J	Electronic-Locking w/3.55 Axle Ratio	Variable
☐	X3E	Electronic-Locking w/3.73 Axle Ratio	$392.00
☐	X4M	Electronic-Locking w/4.30 Axle Ratio	Variable
☑	STDGV	GVWR: 10,900 lb Payload Package	STD
☐	NONGV	GVWR: 11,499 lb Payload Package	N/C
☐	NONGV1	GVWR: 11,300 lb Payload Package	N/C
☐	NONGV2	GVWR: 12,000 lb Payload Package	N/C

Available Options (cont'd)

Selected	Code	Description	Invoice
☐	NONGV3	GVWR: 11,900 lb Payload Package	N/C
☐	NONGV4	GVWR: 12,400 lb Payload Package	N/C

Wheels & Tires

Selected	Code	Description	Invoice
☑	TD8	Tires: LT245/75Rx17E BSW A/S (4) *Spare may not be the same as road tire.*	STD
☐	TBM	Tires: LT245/75Rx17E BSW A/T (4) *Spare may not be the same as road tire.*	$150.00
☐	TCH	Tires: LT275/65Rx18E BSW A/S *Spare may not be the same as road tire.*	N/C
☐	TDX	Tires: LT275/70Rx18E BSW A/T (4) *Spare may not be the same as road tire.*	$241.00
☐	TEX	Tires: LT285/70R17 A/T *Off-road. Spare may not be the same as road tire.*	N/C
☐	TCW	Tires: LT275/65Rx20E BSW A/T (4) *Spare may not be the same as road tire.*	N/C
☑	64A	Wheels: 17" Argent Painted Steel *Includes painted hub covers/center ornaments.*	STD
☐	64S	Wheels: 18" Ebony Black Painted Aluminum	N/C
☐	64F	Wheels: 18" Argent Painted Steel *Includes painted hub covers/center ornaments.*	$414.00
☐	642	Wheels: 20" Dark Carbonized Gray Painted Aluminum *High-gloss. Includes matte black hub covers/center ornaments.*	$1,292.00

Available Options (cont'd)

Selected	Code	Description	Invoice
☐	51X	Spare Wheel & Tire Delete *Also deletes jack and frame-mounted carrier.*	-$78.00

Seats & Seat Trim

Selected	Code	Description	Invoice
☑	A	HD Vinyl 40/20/40 Split Bench Seat *Includes center armrest, cupholder, storage and driver's side manual lumbar.*	STD
☐	1	Cloth 40/20/40 Split Bench Seat *Includes center armrest, cupholder, storage and driver's side manual lumbar.*	$286.00

Other Options

Selected	Code	Description	Invoice
☑	176WB	176" Wheelbase	STD
☑	PAINT	Monotone Paint Application	STD
☑	STDRD	Radio: AM/FM Stereo w/MP3 Player *Includes 6 speakers.* *Includes:* *- Ford Connectivity Package (1-Year Included)* *Includes unlimited Wi-Fi hotspot. Included for 1-year from warranty start date. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. To activate the 1-year complimentary trial, retail modem authorization and credit card authorization for auto renewal is required; customer may cancel at any time.* *- SYNC 4* *Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.*	STD
☐	96V	XL Chrome Package *Includes 4 pickup box tie-down plates.* *Includes:* *- Bright Chrome Hub Covers & Center Ornaments* *- Chrome Front Bumper* *- Chrome Rear Step Bumper* *- Halogen Fog Lamps*	$296.00
☐	17Z	XL Off-Road Package *Includes transfer case and axle water fording vent tubes and unique front air dams with approach angle improvement.* *Includes:* *- Tires: LT285/70R17 A/T* *Off-road. Spare may not be the same as road tire.* *- Transfer Case & Fuel Tank Skid Plates*	$906.00

Available Options (cont'd)

Selected	Code	Description	Invoice
☐	17S	STX Appearance Package	$2,834.00

Includes LED center high-mounted stop plam (CHMSL) and STX fender vent badge.
Includes:
- *Body-Color Front Bumper*
- *Body-Color Rear Bumper*
- *Cloth 40/20/40 Split Bench Seat*
  Includes center armrest, cupholder, storage and driver's side manual lumbar
- *Color-Coordinated Full Carpet w/Floor Mats*
- *LED Fog Lamps*
  Includes LED reflector lamps.
- *Painted Grille*
- *Wheels: 18" Ebony Black Painted Aluminum*

Selected	Code	Description	Invoice
☐	94D	Ford Connectivity Pack (One-Time Purchase - 7 Yrs)	$678.00

Includes unlimited Wi-Fi hotspot. Select option for a one-time purchase of Ford connectivity package. Ford connectivity package will be active for 7 years on this vehicle (non-transferrable to another VIN) from warranty start date. Requires activation via FordPass app. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.

Selected	Code	Description	Invoice
☐	17X	FX4 Off-Road Package	$501.00

Includes:
- *Hill Descent Control*
- *Off-Road Specifically Tuned Shock Absorbers*
  Includes front/rear.
- *Transfer Case & Fuel Tank Skid Plates*
- *Unique FX4 Off-Road Box Decal*

Selected	Code	Description	Invoice
☐	473	Snow Plow Prep Package	$228.00

Includes computer selected springs for snowplow application and tailgate delete cap kit. Note: restrictions apply; see supplemental reference or body builders layout book for details. May result in deterioration of ride quality when vehicle is not equipped with snowplow. Dual battery (86M) recommended with 6.8L or 7.3L gasoline engines; see body builders layout book for details.

Selected	Code	Description	Invoice
☐	471	Camper Package	$145.00

Includes heavy service front springs (1 up upgrade above the spring computer selected as a consequence of options chosen. Not included if maximum springs have been computer selected as standard equipment), slide-in camper certification and tailgate delete cap kit. Note 1: Salesperson's source book or Ford RV trailer towing guide should be consulted for specific trailer towing or camper limits and corresponding required equipment. axle ratios and model availability. Note 2: May result in deterioration of ride quality when vehicle is not equipped with camper.
Includes:
- *Rear Stabilizer Bar & Auxiliary Springs*

Selected	Code	Description	Invoice
☐	47B	Snow Plow/Camper Package	$277.00

Available Options (cont'd)

Selected	Code	Description	Invoice
		Includes computer selected springs for snowplow application, slide-in camper certification and tailgate delete cap kit. Note 1: Salesperson's source book or Ford RV trailer towing guide should be consulted for specific trailer towing or camper limits and corresponding required equipment, axle ratios and model availability. Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details. Expect firmer ride when vehicle is not equipped with snowplow and/or camper. Note 2: May result in deterioration of ride quality when vehicle is not equipped with snowplow and/or camper. Note 3: Dual battery (86M) recommended with 6.8L or 7.3L gasoline engines; see Body Builders Layout Book for details. *Includes:* *- Rear Stabilizer Bar & Auxiliary Springs*	
☐	67H	Heavy-Service Front Suspension Package *Includes heavy-service front springs (1 up upgrade above the spring computer selected as a consequence of options chosen. Not included if maximum springs have been computer selected as standard equipment). Recommended only on vehicles which will permanently utilize aftermarket equipment such as heavy-duty winches, brush guards or other apparatus which loads the front axle to the specified Gross Axle Weight Rating (GAWR). Note 1: Vehicle ride height will increase with the addition of this package. Note 2: May result in deterioration of ride quality when vehicle is not equipped with front end utility attachment.*	$114.00
☐	98F	CNG/Propane Gaseous Engine Prep Package *Includes hardened engine intake valves, valve seats and bi-fuel manifold. Note: This package does not include CNG/propane fuel tanks, lines, etc. Vehicle will be equipped with the standard factory gasoline fuel system. Additional equipment combined with certified calibration reflash is required, from an external upfitter, to convert the vehicle to a CNG/propane fueled vehicle. See Alternative Fuel Buyers Guide: www.ford.com/altfuelbuyersguide. Ford Motor Company does not provide an exhaust or evaporative emissions certificate with this option when converted to use CNG or propane fuel. Ford does not represent that a vehicle converted to use CNG or propane will comply with all applicable U.S. or Canadian safety standards. It is the responsibility of the final stage manufacturer (body-builder, installer, alterer or subsequent stage manufacturer) to determine that any vehicle converted to use CNG or propane complies with U.S. Federal, California or Canadian exhaust and evaporative emission requirements, Federal fuel economy standards, U.S. and Canadian safety standards, labeling and any other requirements.*	$286.00
☐	874	360-Degree Camera Package *Includes wired auxiliary trailer camera compatibility.* *Includes:* *- 360-Degree Camera* *Includes picture in picture capability.* *- BLIS w/Cross-Traffic Alert* *Includes trailer coverage.* *- LED Center High-Mounted Stop Lamp (CHMSL) Camera* *Includes LED center high-mounted stop lamp (CHMSL).* *- Rear Parking Sensors* *Includes reverse brake assist.*	$1,047.00
☐	96D	XL Driver Assist Package *Includes:* *- Automatic High Beam* *- Pre-Collision Assist* *Includes Automatic Emergency Braking (AEB) and forward collision warning.*	$665.00
☐	41H	Engine Block Heater *Includes grille cover.*	$173.00

2026 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

Price Level: 615

Available Options (cont'd)

Selected	Code	Description	Invoice
☐	86K	Programmable Engine Idle Shutdown Timer *Selection of this option enables the driver to select a time period between 1 to 30 minutes before the engine will shut off after idling. There will not be an option to override this timing. Customers needing to idle their vehicles for longer periods should not select this option.*	$228.00
☐	62R	Transmission Power Take-Off Provision *Includes transmission mounted live drive and stationary mode PTO.*	$255.00
☐	18A	Vehicle Integration System 2.0 FIN code required to program the module. *Includes programmable vehicle integration system. Recommended for trucks that will utilize upfit aftermarket equipment.*	$364.00
☐	91D	Onboard Scales & Smart Hitch	$592.00
☐	43K	Pro Power Onboard - 2kW *Includes dual alternators 12V 250 Amp + 24V 150 Amp.*	$897.00
☐	86M	Dual AGM 68 AH Battery	$191.00
☐	67D	190 Amp Alternator	N/C
☐	67D_	250 Amp Alternator	N/C
☐	67E	250 Amp Alternator (Gas)	$78.00
☐	67B	410 Amp Dual Alternators *Includes 250 Amp + 160 Amp.*	$104.00
☐	66L	LED Box Lighting *Includes LED Center High-Mounted Stop Lamp (CHMSL)*	$54.00
☐	53W	5th Wheel/Gooseneck Hitch Prep Package	$592.00

Available Options (cont'd)

Selected	Code	Description	Invoice
		Includes 5 pickup bed attachment points with plugs, 1 frame under-bed cross member, 1 integrated 7-pin connector on driver's side pickup bed wall and tailgate delete cap kit. 5th wheel hitch compatibility: the 5th Wheel/Gooseneck Prep Package (53W) is compatible with the factory orderable 5th Wheel Hitch Kits (15K and 15L) and dealer-installed Ford accessories 5th Wheel Hitch Kit by Reese - part #BC3Z-19D520-A (8ft box only). The prep package is also compatible with Reese Signature Series 5th wheel hitch kits updated with a new Leg Service Kit - part #BC3Z-A00A25-A (8ft box only). The 5th Wheel Hitch Kit (15K), 5th Wheel Hitch Kit (15L) and dealer-installed Ford accessories 5th Wheel Hitch Kit by Reese - part #BC3Z-19D520-A is not released to the short box (6.75ft box). Note: the short pickup box provides less clearance between the cab and 5th wheel trailer compared to long box pickups. The receiver centerline of the hitch should be mounted at least 2" forward from the rear-axle of the truck chassis. When selecting a trailer and tow vehicle, it's critical that this combination provide clearance between the cab and tow vehicle for turns up to and including 90 degrees. Failure to follow this recommendation could result in the trailer contacting the cab of the tow vehicle during tight turns. Gooseneck hitch compatibility: the 5th Wheel/Gooseneck Prep Package (53W) is compatible only with the factory orderable Gooseneck Hitch Kit (15J) or dealer-installed Ford customer accessories Gooseneck Hitch by Reese - part #BC3Z-19F503-A (8ft box and 6.75 ft box).	
☐	52B	Trailer Brake Controller *Includes smart trailer tow connector.*	$273.00
☐	18B	Platform Running Boards	$405.00
☐	592	LED Roof Clearance Lights	$87.00
☐	85G	Tailgate Step & Handle	$342.00
☐	85S	Tough Bed Spray-In Bedliner *Includes tailgate-guard, black box bed tie-down hooks and black bed attachment bolts.*	$569.00
☐	435	Power-Sliding Rear-Window w/Defrost	$368.00
☐	924	Privacy Glass	$91.00
☐	43C	120V/400W Outlet *Includes 1 in-dash mounted outlet.*	$160.00
☐	52S	Interior Work Surface	$128.00
☐	41A	Rapid-Heat Supplemental Cab Heater *Includes:* *- 410 Amp Dual Alternators* *Includes 250 Amp + 160 Amp.*	$319.00
☐	76S	Remote Start System	$228.00

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2026 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

Price Level: 615

Available Options (cont'd)

Selected	Code	Description	Invoice
☐	66S *Located in overhead console*	Upfitter Switches (6)	$210.00
☐	19H	Pickup Box Bed Side Storage (Pre-Installed)	$1,543.00
☐	19J *Weather Guard Defender Series*	Matte Black Aluminum Crossbed Toolbox (Pre-Installed)	$960.00
☐	19K *Weather Guard model #127-0-02*	Bright Premium Aluminum Crossbed Toolbox (Pre-Installed)	$960.00
☐	91S *Includes dual beacon.*	Amber 360 Degree LED Warn Strobes (Pre-Installed)	$600.00
☐	91G *Includes dual beacon.*	Amber-Wht 360 Deg LED Warn Strobes (Pre-Installed)	$600.00
☐	85L	Drop-In Bedliner (Pre-Installed)	$346.00
☐	21D	Soft Folding Tonneau Pickup Box Cover (Pre-Installed)	$546.00
☐	21E	Hard Folding Tonneau Pickup Box Cover (Pre-Installed)	$1,165.00
☐	21J	Retractable Tonneau Pickup Box Cover (Pre-Installed)	$2,048.00
☐	61L	Front Wheel Well Liners (Pre-Installed)	$164.00

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Available Options (cont'd)

Selected	Code	Description	Invoice
☐	61M	Rear Wheel Well Liners (Pre-Installed)	$164.00
☐	61N	Front & Rear Wheel Well Liners (Pre-Installed)	$296.00
☐	87S	Retractable Bed Side-Step (Pre-Installed)	$710.00
☐	87B	Retractable Rear Corner Bed Step (Pre-Installed)	$355.00
☐	85M	Bed Mat (Pre-Installed)	$137.00
☐	61S	Front Splash Guards/Mud Flaps (Pre-Installed)	$119.00
☐	62S	Rear Splash Guards/Mud Flaps (Pre-Installed)	N/C
☐	76C	Exterior Backup Alarm (Pre-Installed)	$210.00
☐	15J	Gooseneck Hitch Kit (Pre-Installed)	$228.00
☐	15L	20K 5th Wheel Hitch Kit (Pre-Installed)	$1,224.00
☐	153	Front License Plate Bracket *Standard in states requiring 2 license plates and optional to all others.*	N/C
☐	79V	COV Required	N/A
☐	C09	Priced DORA	N/C

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Available Options (cont'd)

Selected	Code	Description	Invoice

Dealer Installed Options

Selected	Code	Description	Invoice
☐	A9MAQ	2 Black Retractable Bed Hooks by Bull Accessories *Shipped separately from the vehicle for dealer installation.*	$63.00
☐	B1LAC	Chrome Tubular Running Board *Shipped separately from the vehicle for dealer installation.*	$769.00
☐	B1LAB	Black Tubular Running Board *Shipped separately from the vehicle for dealer installation.*	$596.00
☐	AFFAB	Battery Jump Start System GB70 by NOCO w/Case *Shipped separately from the vehicle for dealer installation.*	$282.00
☐	CHBAN	Hard Rolling Truck Bed Cover by RealTruck Advantage *Shipped separately from the vehicle for dealer installation.*	$1,165.00
☐	CHBAM	Sport Roll Soft Roll-Up Truck Bed Cover *By RealTruck Advantage. Shipped separately from the vehicle for dealer installation.*	$537.00
☐	TBCEV	Matte Black Tailgate Lettering by Tufskinz *Shipped separately from the vehicle for dealer installation.*	$200.00
☐	TBCEW	Carbon Fiber Tailgate Lettering by Tufskinz *Shipped separately from the vehicle for dealer installation.*	$200.00
☐	BBVAF	Windshield Sunshade by Covercraft *Shipped separately from the vehicle for dealer installation.*	$119.00
☐	AH1AB	Super Duty Tool Kit by AllTrade *Shipped separately from the vehicle for dealer installation.*	$473.00

Available Options (cont'd)

Selected	Code	Description	Invoice
☐	B1HAB	Illuminated Front Emblem *Shipped separately from the vehicle for dealer installation.*	$437.00
☐	IDGAB	Kicker Subwoofer *Shipped separately from the vehicle for dealer installation*	$919.00
☐	AILDS	Smoke Side Window Deflector Kit (Set of 4) *Low profile by Lund. Shipped separately from the vehicle for dealer installation.*	$145.00
☐	A1WAV	Pivot LH Bed Storage Case by UnderCover *Shipped separately from the vehicle for dealer installation.*	$301.00
☐	A1WAW	Pivot RH Bed Storage Case by UnderCover *Shipped separately from the vehicle for dealer installation.*	$301.00
☐	AHQAB	First Aid Kit w/Ford Logo *Shipped separately from the vehicle for dealer installation.*	$54.00
☐	AHMAB	Roadside Assistance Kit w/Ford Logo *Shipped separately from the vehicle for dealer installation.*	$73.00
☐	AHMAC	Commercial USA Roadside Assistance Kit *Shipped separately from the vehicle for dealer installation*	$219.00
☐	A73AB	Tailgate Lock by McGard *Shipped separately from the vehicle for dealer installation.*	$46.00
☐	CL2AB	12,000 lb Ford Performance Parts Winch by Warn *Shipped separately from the vehicle for dealer installation. Includes wired remote controls, 70-foot high-tensile strength and abrasion-resistant synthetic line.*	$3,982.00
☐	AATAF	Auxiliary Camera & Trailer TPMS *Shipped separately from the vehicle for dealer installation.*	$919.00

2026 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

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Available Options (cont'd)

Selected	Code	Description	Invoice
☐	AATAN	Trailer TPMS & 5th Wheel/Gooseneck BLIS	$1,246.00
		Shipped separately from the vehicle for dealer installation.	
☐	AATAP	Auxiliary Camera & 5th Wheel/Gooseneck BLIS	$1,593.00
		Includes trailer TPMS. Shipped separately from the vehicle for dealer installation.	
☐	FI4AD	SecuriCode Wireless Keyless Entry Keypad	$210.00
		Driver's side. Shipped separately from the vehicle for dealer installation.	
☐	D3PAC	Spare Tire Lock	$78.00
		Shipped separately from the vehicle for dealer installation.	

Fleet Options

Selected	Code	Description	Invoice
☐	D9E	Built: Kentucky Truck Plant	N/C
☐	D9D	Built: Ohio Plant	N/C
☐	31K	Ship-Thru: Adrian Steel	$706.00
☐	315	Ship-Thru: Alt Fuel Innovations, LLC (AFI)	$825.00
☐	31A	Ship-Thru: Altec	$150.00
☐	31T	Ship-Thru: Bobs Services LLC	$420.00
☐	311	Ship-Thru: Dejana	$825.00
☐	31U	Ship-Thru: General Truck Body	Variable

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Available Options (cont'd)

Selected	Code	Description	Invoice
☐	31L	Ship-Thru: Holman	$150.00
☐	319	Ship-Thru: KC Truck Systems Inc.	$825.00
☐	31W	Ship-Thru: Knapheide - IN	N/C
☐	31V	Ship-Thru: Knapheide Truck Equipment	$825.00
☐	31M	Ship-Thru: Manning Truck Equipment	$150.00
☐	31N	Ship-Thru: Monroe Truck Equipment	Variable
☐	31O	Ship-Thru: National Fleet Services	$676.00
☐	31G	Ship-Thru: NBC Truck Equipment	Variable
☐	314	Ship-Thru: Reading Equipment & Distribution	$825.00
☐	31B	Ship-Thru: Reading Equipment	$543.00
☐	31S	Ship-Thru: Reading Equipment	$150.00
☐	31P	Ship-Thru: Roush CleanTech	Variable
☐	31C	Ship-Thru: Zoresco Equipment	$45.00
☐	31Z	Ship-Thru: Knapheide	$700.00
☐	31H	Ship-Thru: Manning Truck Equipment	$45.00

2026 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

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Available Options (cont'd)

Selected	Code	Description	Invoice
☐	312	Ship-Thru: National Fleet Services	Variable
☐	31Y	Ship Thru: Zoresco Equipment	$45.00
☐	FLADCR	Fleet Advertising Credit	N/A
☑	WARANT	Fleet Customer Powertrain Limited Warranty	N/C

Requires valid FIN code.

Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.

Selected	Code	Description	Invoice
☐	FINAL1	Fleet Final Order Date: TBD	N/C
☐	L	Vinyl 40/Mini-Console/40 Front Seat (Fleet)	$323.00

Includes driver's side manual lumbar.

Selected	Code	Description	Invoice
☐	4	Cloth 40/Mini-Console/40 Front Seat (Fleet)	$559.00

Includes driver's side manual lumbar.

Emissions

Selected	Code	Description	Invoice
☑	425	50-State Emissions System	STD

General Info

Selected	Code	Description	Invoice
☐	ORDER1	Initial Order Date: 05/22/2025	N/C
☐	START1	Start-Up Date: TBD	N/C

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Available Options (cont'd)

Selected	Code	Description	Invoice
☐	BUILD1	Build-Out Date: TBD	N/C

ESTIMATE

Safety Vehicle Solutions
2095 Daniels St, Unit 967
Long Lake, MN 55356

ryan@svsmn.com
+1 (612) 701-3942
www.svsmn.com

Bill to
FIRE CHIEF BLAIR MILESKI
EMILY FIRE DEPARTMENT

Ship to
FIRE CHEIF BLAIR MILESKI
EMILY FIRE DEPARTMENT

Shipping info
Tracking no.: 2025 FORD F-350

Estimate details
Estimate no.: 2439
Estimate date: 07/31/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**Sales**	WHELEN EDGE-9X 59" LIGHT BAR DUO COLOR R/W (BLUE/ WHITE IS OPTIONAL FOR PASSENGER SIDE) FULL WHITE SCENE LIGHT FRONT + SIDES + TRAFFIC ADVISOR IN THE REAR WECAN-X CORE W/ SMOKED LENS BLACK	1	$2,850.99	$2,850.99
2.		**Sales**	WHELEN MKAJ94 FORD F-350 LIGHT BAR MOUNTING BRACKET	1	$96.99	$96.99
3.		**Sales**	WHELEN M6DD M6 DUO R/W LIGHT MOUNT ON GRILL	1	$196.99	$196.99
4.		**Sales**	WHELEN M6 M6DE DUO B/W LIGHT MOUNT ON GRILL	1	$196.99	$196.99
5.		**Sales**	WHELEN M6 M6FB BLACK BEZEL	2	$12.99	$25.98
6.		**Sales**	WHELEN M6WLENX M6 SMOKED LENS	2	$12.99	$25.98
7.		**Sales**	WHELEN TMS0JCX MINI T-ION DUO LIGHTS W/ SMOKED LENS MOUNT ON LOWER AREA FRONT BUMPER, FENDER SIDES, BUMPER AREA REAR	8	$136.99	$1,095.92
8.		**Sales**	WHELEN TCRWX6 TRACER DUO R/W (BLUE/ WHITE IS OPTIONAL FOR PASSENGER SIDE) ROCKER PANEL LIGHT	2	$895.99	$1,791.98

9.	Sales	WHELEN TCRB47 TRACER LIGHT MOUNTS 2025 FORD F-350	2	$65.99	$131.98
	Sales	WHELEN BSRW10 RST REAR WINDOW LIGHT 10 LAMP	1	$879.99	$879.99
11.	Sales	WESTIN HDX FRONT GRILL GUARD TO MOUNT LIGHTS ON AND SIREN ON	1	$979.99	$979.99
12.	Sales	WHELEN C399 CORE SIREN/ LIGHT CONTROLLER WECAN-X	1	$1,255.99	$1,255.99
13.	Sales	WHELEN CCTL7 CORE 21 BUTTON CONTROL HEAD	1	$235.99	$235.99
14.	Sales	WHELEN C399SP CORE SCAN PORT CABLE TO READ VEHICLE SIGNALS	1	$115.99	$115.99
15.	Sales	WHELEN SA315A 100 WATT SIREN SPEAKER	2	$295.99	$591.98
16.	Sales	WHELEN SAK73 SPEAKER MOUNT	1	$26.99	$26.99
17.	Sales	WHELEN CEM16 EXPANSION MODULE 16 OUTPUTS (1) FRONT LIGHTS (1) REAR LIGHTS	2	$225.99	$451.98
18.	Sales	WHELEN CV2V VEHICLE TO VEHICLE SYNC MODULE	1	$225.99	$225.99
19.	Sales	BLUE SEA 12 OUTLET FUSE BLOCK (1) FRONT (1) REAR	2	$65.99	$131.98
20.	Sales	BLUE SEA 100 AMP BEAKER	1	$55.99	$55.99
21.	Sales	BLUE SEA ATD LOW VOLTAGE DISCONNECT	1	$165.99	$165.99
22.	Sales	KUSSMAUL 20 AMP AUTO EJECT WITH RED COVER	1	$425.99	$425.99
23.	Sales	HAVIS UT-2001 TABLET CRADLE	1	$318.99	$318.99
24.	Sales	HAVIS C-HDM-185 BASE FLOOR MOUNT 2025 FORD F-150	1	$222.99	$222.99
25.	Sales	C-HDM-202 8.5" POLE MOUNT	1	$196.99	$196.99
26.	Sales	C-MD-114 SWIVEL MOUNT	1	$282.99	$282.99
27.	Sales	C-MD-207 TOP TABLE MOUNT TILT	1	$166.00	$166.00
28.	Sales	NOCO 10 AMP ON BOARD BATTERY CHARGER SINGLE BATTERY	1	$295.99	$295.99

29.	Sales	RADIO ANTENNA KIT WITH COAX	1	$35.99	$35.99
30.	Sales	USB OUTLET WITH USB-C AND USB-A FOR CHARGING I-PAD	1	$32.99	$32.99
31.	Sales	ROOF ENTRY GLAND FOR ROOF LIGHTBAR	1	$29.99	$29.99
32.	Sales	GRAPHICS INSTALLED BY TRANSPORT GRAPHICS	1	$2,500.00	$2,500.00
33.	SERVICE/LABOR	INSTALL/LABOR COST INSTALL GRILL GUARD, LIGHTS, RADIO, SKID UNIT, TEST AND DELIVER VEHICLE TO CUSTOMER	1	$3,850.00	$3,850.00
34.	SHOP SUPPLIES	SHOP SUPPLIES:SHOP SUPPLIES	1	$675.00	$675.00
35.	SHIPPING	UPS GROUND FREIGHT/ SHIPPING	1	$250.00	$250.00
36.	RETURN/SPECIAL ORDER POLICY	Safety Vehicle Solutions has the right to refuse any returns on a case-by-case basis. Any lighting or electronics are built-to-order with build dates and associated warranty timelines set by the manufacturer and are all, therefore, special orders. Once the customer has approved the parts-only invoice and issues payment, this becomes a binding contract and the customer is then responsible for all parts on said invoice. If Safety Vehicle Solutions decides to accept any returns, the customer will be charged a 25% restocking fee and any frieght or shipping charges back to any manufacturers or vendors. If a customer decides to cancel an invoiced contract, it is up to the discretion of Safety Vehicle Solutions as to whether the customer will be responsible for taking all invoiced parts or to charge a 25% restocking fee on any or all parts on the invoice. All part orders over $250 will be invoiced for parts upfront and then invoiced for install and labor after the vehicle or job is complete. This is a standard industry practice and something Safety Vehicle Solutions has been doing since 2010.	1	$0.00	$0.00
37.	POLICY	PARTS AND LABOR WILL BE INVOICED SEPARATELY. YOUR PARTS WILL BE INVOICED COMPLETE ONCE THEY ARE ORDERED. YOUR PARTS WILL BE MARKED WITH YOUR NAME AND ORDER NUMBER AND WILL BE	1	$0.00	$0.00

		HELD IN OUR WAREHOUSE. LABOR, AND ANY OTHER ADDITIONAL ITEMS WILL BE INVOICED FOLLOWING THE COMPLETION OF THE VEHICLE.			
38.	**SVS WARRANTY**	VEHICLE BUILD INCLUDES SVS LIFETIME WARRANTY WHICH COVERS THE INSTALLATION AND WORKMANSHIP FOR THE LIFETIME OF THE VEHICLE UNDER NORMAL USE FROM ORIGINAL OWNER. ALL NEW PRODUCTS CARRY THEIR RESPECTIVE MAUNUFACTURES' WARRANTIES.	1	$0.00	$0.00

Total **$20,816.56**

Note to customer

EMILY FIRE DEPARTMENT 2025 FORD F-350

GRASS TRUCK BUILD

Accepted date

Accepted by

RZ PLUMBING
LICENSED MASTER PLUMBER

7801 State Highway 95
Princeton, MN 55371

763-227-7534

rzplumbing@gmail.com

ESTIMATE

DATE	ESTIMATE #
7/16/2025	50

CONTRACTOR
Blair Mileski

Emily Fire Hall - Emily, MN

MEN'S RESTROOM:
Remove both urinals
Cap one urinal and install one new urinal
Remove old toilet and install new toilet
Remove old sink faucet and install new sink faucet
Remove old shower faucet and install new shower faucet
Kohler Bardon urinal
Sloan Regal flush valve
Gerber Viper toilet with open front seat
Delta Classic sink faucet
Delta Lahara 1700 shower faucet

WOMEN'S RESTROOM:
Remove old toilet and install new toilet
Remove old sink faucet and install new sink faucet
Gerber Viper toilet with open front seat
Delta Classic sink faucet

MECHANICAL ROOM:
Add softener
Northstar NST45ED1 two tank softener

Misc materials and labor

TOTAL: $6,577.00

CROW WING COUNTY MINNESOTA

Please review and complete the following attached forms:

- Preliminary City Taxes Levied
- Bond Levy Certification, if applicable
- Meeting & Contact Information

There is no requirement for a separate Truth in Taxation Public Hearing, however, all taxing districts are required to hold a public meeting at which the budget and levy are discussed and the public is allowed to speak. Your meeting must be held between November 25th and December 30th and must not occur before 6:00 pm. There is no law that requires scheduling to avoid conflicting meeting dates of overlapping taxing authorities. Cities with populations less than 500 are not required to hold a meeting.

Please return the above mentioned documents to our office no later than **September 30, 2025**.

Please include a copy of your meeting minutes or a resolution that shows your 2026 levy data.

If you have any questions, please feel free to contact me.

Sincerely,

Melonie Flaws

Melonie Flaws
Assessment Specialist

Gary Griffin, Director
Land Services Department
322 Laurel Street, Suite 15
Brainerd, MN 56401
Office: (218) 824-1010
Fax: (218) 824-1126
www.crowwing.us

INSTRUCTIONS - PAYABLE 2026 PRELIMINARY LEVY CERTIFICATION

***PRELIMINARY CITY TAXES LEVIED FORM*:**

1) Fill in the date the levy was adopted by the City Council.

2) Levies that were certified the prior year are pre-printed on the form and only the dollar amounts for Payable 2026 need to be filled in.

3) **To add a net tax capacity levy:** Write the name of the new levy on a blank line under net tax capacity based levies and fill in the dollar amount requested for payable 2026.

4) **To add a general obligation bond debt levy:** Write the name of the new levy on a blank line under general obligation bonds and fill in the dollar amount requested for payable 2026. (General obligation bonds must be reported separately from net tax capacity levies for state reporting purposes.)

5) **To delete a levy:** Write remove on the dollar amount line, or paid on the dollar amount line if the levy is a bond that has been paid off.

Note: The levy numbers are assigned by the county tax system and are for county data entry purposes only.

BOND LEVY CERTIFICATION FORM:

This is a list of all bonds for your city currently registered in the Crow Wing County Bond Registry. Please provide an explanation if you are not levying the 2026 amount required for the bond payment.

MEETING INFORMATION FORM:

Provide the date and time of your Truth in Taxation meeting, the meeting location, contact person, contact address and phone number. This data will be used to mail parcel specific notices to each taxpayer. Website Addresses are now required. Write N/A if there isn't one.

(For Cities with less than 500 population, only the contact information is necessary. The meeting date, time and location are not required.)

PRELIMINARY CITY TAXES LEVIED

DUE DATE: SEPTEMBER 30, 2025	CITY OF: EMILY
STATE OF MINNESOTA COUNTY OF CROW WING	I HEREBY CERTIFY the following sums are the preliminary levy adopted by the City Council at their meeting held on ____________________, 2025 (Enter meeting date) for taxes payable in 2026 for the following purposes to wit:

Levy No.	PURPOSE/FUND NET TAX CAPACITY BASED LEVIES	PRELIMINARY LEVY BY FUND
10	CITY REVENUE	$ ____________
		$ ____________
	____________	$ ____________
	____________	$ ____________
	____________	$ ____________
	____________	$ ____________
	____________	$ ____________
	____________	$ ____________
	____________	$ ____________
	____________	$ ____________
	GENERAL OBLIGATION BONDS	
323	CIP & IMPROVEMENT REF BONDS 2012A	$ ____________
326	G.O. SEWER REVENUE REF BONDS 2013A	$ ____________
336	G.O. PERM IMP REV FUND BONDS 2014A	$ ____________
	____________	$ ____________
	____________	$ ____________
	____________	$ ____________
	____________	$ ____________
	____________	$ ____________
	____________	$ ____________
	____________	$ ____________

FINAL CERTIFIED LEVY TOTAL $ ____________

Dated this _____ day of ____________________, 2025. City Clerk: ____________________

Forms for Final levy certification will be mailed to you in November 2025 to be certified by December 30, 2025.

Even if you do not change your levy from the Preliminary, you must submit the Final Levy Form.

Bond Levy Certification

DISTRICT	Yr Levied	Yr Collected	Levy Amount	If you are not levying this amout, please explain:
EMILY				
File: 2012:05 GO CAPITAL IMPROVEMENT PLAN & IMPROVEMENT REFUNDING BONDS, SERIES 2012A	2025	2026	$49,848.75	
File: 2012:19 GO SEWER REVENUE REFUNDING BONDS SERIES 2013A	2025	2026	$61,452.38	
File: 2014:04 GO PERM IMP REV FUND BONDS SERIES 2014A	2025	2026	$19,179.61	

Signature: ____________________ **Date:** ____________________

Meeting and Contact Information for Truth in Taxation Notices

Provide the date and time of your public Truth in Taxation meeting. Review the information below and note any changes if needed. This form must be returned, even if your city is not required to hold a public Truth in Taxation meeting.

Meeting Date: ______________________

Meeting Time: ______________________

Meeting Location:

City Hall 39811 State Hwy 6 ______________________

Contact Information:

City of Emily ______________________

Cari Johnson ______________________

PO Box 68 ______________________

Emily, MN 56447 ______________________

www.cityofemily.com ______________________

218-763-2480 ______________________

______________________ ______________________

Signature Date

WAGE SCHEDULE POLICY

(Includes Employees and Appointed Officials Not Covered By Union Contract or Employment Agreement)

Description	Wage/ Salary	per ____ unit	City Ordinance Reference
Emergency Management			
Emergency Management Director	$40	per month	33.03
EDA Authority Members (Mayor/Council)	$25	per meeting	30.07
Citizen Board Members			
Planning & Zoning Commissioners and Alternates	$85 $20	per meeting per additional meeting	30.07
Planning & Zoning Commissioners and Alternates	$10	per site visit	
EDA Commission	$35	per meeting	30.07
Park Commission	$35	per meeting, up to 4 meetings per year, additional meetings upon approval by Council	30.07
Fire and Rescue Department			
	$25	per call	33.21
	$10	per drill/training (one per night)	33.21
	$10	per meeting	33.21
Fire and Rescue Chief	$3,000	annually, effective 12/1/2024	33.21
Assistant Chief for Fire Suppression Operations	$1,800	annually, effective 12/1/2024 or the start date of the position	33.21
Assistant Chief for Emergency Medical Services	$2,400	annually, effective 12/1/2024 or the start date of the position	33.21
Training Officer	$500	annually	33.21
Seasonal Personnel			
Seasonal Maintenance	$18	per hour, for up to six months	
Intermittent Winter Seasonal Maintenance Worker or Intermittent Winter Seasonal Backup Snowplow Driver	$18	per hour, for up to six months	
Personnel			
Full-Time Office Assistant	$20	per hour	
Part-Time Zoning Clerk/Office Assistant	$21.50	per hour, effective 1/1/2025	
Intermittent Office Assistant	$12	per hour	
Intern	$18	per hour with $15 per hour reimbursement	
Librarian	$250	per month	
Election Judges			
Head Election Judge	$14.50	per hour	
Election Judge	$14	per hour	

Policy adopted by the City Council of the City of Emily, Minnesota this 14th day of January, 2025.

Tracy Jones, Mayor

Attest:

Cari Johnson, MCMC
City Clerk/Treasurer

Ferrellgas

September 5, 2025

Amy Prokott, Deputy Clerk
City of Emily
39811 State Highway 6
P.O. Box 68
Emily, MN 56447

Dear Ms. Prokott:

Thank you for the opportunity to submit a proposal to again provide propane to the City of Emily. Here is our proposal for the upcoming heating season:

Propane Pricing: The price will be "fixed" at $1.249 per gallon from now through October 31st, 2025, and then capped at $1.459 per gallon from November 1st, 2025 through June 30th, 2026. We will waive all delivery fees for the contract term.

Again, thank you for the opportunity to serve the City of Emily. If you have any questions or comments regarding any of our services, please feel free to contact me directly at 218-244-3285 (cell).

Sincerely,

Brian

Brian Gandy, General Manager
Grand Rapids Service Center
Serving North Dakota, North-Central Minnesota, and NW Wisconsin

1802 NW 3rd Street ~ Grand Rapids, MN 55744
Phone 800-450-5701
www.ferrellgas.com

Superior Fuel
Fueling your way of life.™
info@superiorfuelcompany.com
(218)-722-2050
2602 11th St. S, Brainerd, MN 56401

RECEIVED
SEP 04 2025
BY:

9/6/2024

Propane Proposal – City of Emily

Attention: City of Emily

Superior Fuel will offer the following for your propane needs for the upcoming heating season(s):

- $1.299/gal Fixed Rate For 1, 2 or 3 heating seasons

Any tanks that are not owned by the city will be leased for $1.00/year There is no cost to swap out tanks and perform initial gas/safety checks.

All tanks will be on a Keep-Fill basis using propane tank monitors at no charge Tank monitors also include a *Superior Fuel Company App* where account holder can check the level of all tanks at any time from their smart phone, tablet, or computer

Superior Fuel Company is one of the last locally owned and operated companies serving the area. We thank you for the opportunity to bid on your propane needs and believe that we would be an exceptional partner.

We are committed to earning your trust and demonstrating why Superior Fuel is the leading energy supplier in the area. If you have any questions or would like to discuss our offerings further, please don't hesitate to email me at bens@superiorfuelcompany.com or call my direct line at (218) 349-2047.

Best Regards,

Ben Sowada, Regional Manager

m: Amanda Kari <AmandaK@beaudryoil.com>
Sent: Wednesday, September 3, 2025 3:42 PM
To: Amy Prokott, Deputy Clerk, City of Emily
Subject: RE: Propane quote

Amy,

Beaudry could fill your tank at $1.599/gallon with an $8 delivery charge. Please let me know if you have any other questions.

Thanks,

Amanda Kari
Propane Sales & Marketing | Beaudry Oil & Propane
Direct: 763-633-2604 | Main: 763-441-2383
amandak@beaudryoil.com
www.beaudryoil.com

From: Amy Prokott, Deputy Clerk, City of Emily <deputyclerk@emily.net>
Sent: Wednesday, September 3, 2025 2:49 PM
To: Amanda Kari <AmandaK@beaudryoil.com>
Subject: Propane quote

Hi Amanda -

Could you please provide me with a quote for the City of Emily to purchase propane for the 2025-2026 season? Thank you!

Respectfully,

Amy Prokott | Deputy Clerk | City of Emily
Effecting Positive Change

Amy Prokott, Deputy Clerk, City of Emily

From: Joe Reece <jreece@federatedcoops.com>
Sent: Friday, September 5, 2025 10:37 AM
To: Amy Prokott, Deputy Clerk, City of Emily
Subject: RE: Propane quote

Hi Amy
This is Federated coops.
Our propane wholesale rate is $1.549 gal.
Thanks,
Joe

From: Amy Prokott, Deputy Clerk, City of Emily <deputyclerk@emily.net>
Sent: Thursday, September 4, 2025 10:20 AM
To: Joe Reece <jreece@federatedcoops.com>
Subject: RE: Propane quote

Hi Joe –

The City owns the tanks and we use around 5,000 gallons per season.

Could you please provide me with a quote for the City Council to review? Thank you!

Respectfully,

Amy Prokott | Deputy Clerk | City of Emily
Effecting Positive Change

deputyclerk@emily.net
39811 State Highway 6, PO Box 68
Emily, MN 56447

Hours:
M – W 8 a.m. – 4:30 p.m.
Th – F 8 a.m. – Noon

P: 218-763-2480 | F: 218-763-2481 | www.cityofemily.com