

City of Emily

AGENDA

Wednesday, March 13, 2024

6:00 p.m. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PLEASE TURN OFF ALL CELLPHONES FOR THE DURATION OF THE MEETING.

PUBLIC HEARING – Proposed 2024-02 Fee Schedule Ordinance**APPROVE AGENDA** *(Council action – motion)***CONSENT AGENDA:** One motion to approve:

- MINUTES: February 13, 2024 Council Meeting
February 20, 2024 Special Council Meeting
- FINANCIAL REPORT: February 2024 Checking Beginning Balance \$1,144,433.26, Ending Balance \$1,058,666.24
- RECEIPTS: General \$18,715.60, Sewer \$4,401.56, Total \$23,117.16
- CLAIMS FOR APPROVAL: \$52,908.43 for Pine River State Bank Checks #61199 to #61250 and automatic withdrawals #330772 to #330778
- INVESTMENTS (Market Value): \$396,042.67
- TOTAL CHECKING/INVESTMENTS: \$1,454,708.91

PUBLIC FORUM (Opportunity for public to address the Council during the Council Meeting.)

SPEAKERS: 6:10 p.m. Wayne Dosh, County Highway Engineer, re: bridge report and maintenance
6:30 p.m. Dan Barrett, or representative, re: ballfield scoreboard.

FIRE DEPARTMENT

- Proposed fire protection contract rate decrease from 3.14174% to 2.874% and first response coverage contract rate decrease from .67776% to .51838%, for a total rate decrease from 3.8195% to 3.39238%. *(Council action – motion)*
- Decommission of Fire Department vehicles: *(Council action – motion)*
 - 1999 GMC Fire Pumper Truck
 - 1998 Polaris 6 wheel ATV
 - Option to make the City's insurance coverage primary for any firefighter using a personal vehicle to tow a City owned trailer for \$12 per person.
 - Resolution Declaring Equipment or Property as Surplus and Authorizing the Sale of the Same for sale.

FIRST RESPONSE UNIT

- Food Shelf request for an AED in the City owned Food Shelf building. *(Council action – motion)*

LAW ENFORCEMENT

- Decommission of former Police Department vehicles: *(Council action – motion)*
 - 2016 Ford Explorer
 - Option to repurpose vehicle as an EMS rig, pending the total cost to remove equipment and repurpose and to hire inspection and possible repair of the front end
 - Guardian Fleet Safety estimate to purchase 2016 Ford Explorer squad for \$7,500

- 2008 Ford Explorer
 - Guardian Fleet Safety estimate to purchase 2008 Ford Explorer squad for \$2,500.
- Resolution Declaring Equipment or Property as Surplus and Authorizing the Sale of the Same for sale.
- Update on plan for northern outpost for Sheriff Department: *(Information)*

WASTEWATER

PLANNING & ZONING

- Quotes to construct a doorway and install a door between the Planning and Zoning Office and Clerk's Office for Clerk's Office counter access and safety. *(Council action – motion)*

ATTORNEY

ROADS

- Crow Wing County Bridge Inspection Report for Bridge #L2877 Roosevelt Drive over Crooked Creek and Bridge Maintenance report. *(Information/Council action – motion)*
- Request for S.E.H., City Engineer, to provide an agreement to develop a plan for replacement of the Roosevelt Drive Bridge (budgeted). *(Council action – motion)*
- McCoy Construction & Forestry Equipment Rental Agreement for 2023 John Deere 320P Backhoe Loader, with option A, B, or C, for a total insurable value of \$180,000 with possible trade-in of 1987 backhoe tractor and payment at the end of June. (Plan to rent the backhoe through the end of March, complete a 90 day loan for the backhoe through the end of June, and purchase the backhoe at the end of June.) *(Council action – motion)*

MAINTENANCE

CITY HALL

- Quotes for purchase and installation of bottle filling station/fountain for City Hall. *(Council action – motion)*

CEMETERY

PARKS

- Park Commission members needed. *(Council action – motion)*
- Quotes for replacement of the roofs for two dugouts using Park Funds. *(Council action – motion)*

LIBRARY

PERSONNEL

- Deputy Clerk Amy Prokott's attendance of the 2024 year two Minnesota Municipal Clerks Institute in St. Cloud May 6 – May 10 at the cost of up to \$560 for registration, 5 nights in hotel not to exceed \$875, and reimbursement of mileage, parking, and food. *(Council action – motion)*
- Pam Roden resignation from the Park Commission effective March 13, 2024. *(Council action – motion)*
- Council Member attendance of LMC Annual Conference from June 26-28 at the Mayo Civic Center in Rochester for \$275 per person (new attendees) with up to \$500 for 2 nights hotel and reimbursement of mileage and meals. *(Council action – motion)*

EMILY WATERS

- 2024 Emily Waters Committee applications from Jan Mosman, Jean McLeod, and Dan Brennan. *(Council action – motion)*

ECONOMIC DEV. (EDA)

CODIFICATION

- Proposed 2024-02 Fee Schedule Ordinance revision. *(Council action – motion)*
- Summary of 2024-02 Fee Schedule Ordinance for publication. *(Council action – motion)*

UNFINISHED BUSINESS:

- North Star Manganese update. *(Information)*
- Update on State reimbursement of December 13, 2022 storm damages. *(Information)*
- Update on request to determine interest in the City leasing land from a property owner at little or no cost for public use as an outdoor gun range. *(Information/Council action – motion)*

NEW BUSINESS:

- 2023 Summary Financial Report for publication. *(Council action – motion)*

CORRESPONDENCE:

- ✓ Crow Wing County re: 2024 final tax rates.
- ✓ Crow Wing County re: public comment on Land Use Ordinance revisions.
- ✓ MidMinnesota Federal Credit Union request to bid for bank account or investment of excess money.
- ✓ Landsburg Landscape Nursery re: thank you for business last year.
- ✓ WonderTrek Children's Museum re: thank you for hosting February Pop-up Play Lab Event.
- ✓ U.S. Treasury re: updated ARPA FAQs on affordable housing.

Scheduled Upcoming Meetings:

- Schedule meeting to review ordinances for revisions, including for employment of the First Responders on the Fire Department.

ADJOURN