

Minutes and Proceedings of the City
Council of the City of Emily in the
County of Crow Wing, State of Minnesota
Including accounts audited by said Council

December 12, 2023

The Emily City Council met for a regular meeting on Tuesday, December 12, 2023 in the Council Chambers and was called to order by Mayor Tracy Jones at 6:00 p.m. Councilmembers Bryce Butcher, Gerhart Hanson, Andrew Hemphill, and Gregory Koch were present. Tom Pearson, City Attorney attended remotely. Cari Johnson, City Clerk/Treasurer, was present.

The Pledge of Allegiance was recited.

Mayor Jones recessed the regular Council Meeting at 6:00 p.m. and opened the Public Hearing for the Truth in Taxation Meeting. The 2024 100 General Fund Preliminary Budget total receipts and disbursements balance at \$1,893,782.58. The 2024 602 Sewer Fund Preliminary Budget total receipts and disbursements balance at \$192,187.93. The planned and proposed levy for 2024 for Debt Service Fund (DSF) 303 for the 2012 CIP City Hall Bond is \$46,908.75. The planned levy for 2024 for DSF 304 for the 2014 Road Improvement Bond is \$15,977.11, but the recommended levy is \$22,000 to provide adequate funds at the end of 2024 to make the corresponding bond payment the following January. The planned levy for 2024 for Sewer Fund 602 for the Sewer Refunding Bond is \$64,387.13, but the proposed levy is \$99,387.13 to provide \$35,000 in additional funds for planned purchases and sewer maintenance projects. Long term debt includes annual payments for a fire truck lease to purchase for \$34,664.96, SCBAs lease to purchase for \$15,944.03, and custom fire pumper truck for \$44,900. The 2024 Preliminary City Tax Levy was \$1,468,597.58 which was a 12% increase from 2023. The 2024 Preliminary Budget for the 100 General Fund was \$1,893,782.58 which is a 5.57% increase from 2023. The planned projects for 2024 include an emergency generator for City Hall, electronic speed signs, Fire Department Genesis push/pull ram extrication tool, Fire Department brush rig 4 door pick up truck, 2024 Road Improvement Project, funds saved for a grader, backhoe tractor, and liftstation pump replacement. Mayor Jones requested public comment. Jan Mosman, Emily Waters Committee member, requested the remaining funds in the Emily Lakes and Rivers Protection Fund be rolled into 2024 to provide additional funds next year. Mayor Jones requested public comment. There were no additional comments. Mayor Jones closed the Truth in Taxation Public Hearing at 6:10 p.m. and reopened the regular Council Meeting.

COUNCILMEMBER BUTCHER MADE THE MOTION TO APPROVE THE AGENDA AS PRESENTED. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE -- JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

Mayor Jones requested a motion of approval of the Consent Agenda including the Treasurer's Report from November 2023: Checking Beginning Balance \$914,051.34 and Ending Balance \$894,045.39; Receipts to General fund \$48,424.35, Sewer fund \$7,121.93, Total \$55,546.28; and Claims for Approval: \$141,464.30 including Pine River State Bank checks #60968 to #61070 and automatic withdrawals #330750 to #330758; Investments \$389,005.85; Total Checking/Investments \$1,283,051.24. **COUNCILMEMBER KOCH MADE THE MOTION TO APPROVE THE CONSENT AGENDA. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE -- JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

PUBLIC FORUM: Kale Jones, 40476 Pinewood Drive, requested the Emily City Council consider his application to the Planning Commission.

Pam Roden, 22342 County Road 1, requested the Council consider that firefighters show up to calls, even during family events and at night, when making their decision regarding the Fire Relief benefit level amount increase and that the Fire Relief has made several donations to the City.

Joe Datzman, 43326 SH6, stated his concern and disappointment regarding the property tax increase. Datzman reported a 51% increase in his property taxes.

Peggy Whitney, 22380 Shadow Point, reported her property taxes are increasing by almost 61%. Whitney stated complaints regarding maintenance and quality of roads.

There was a discussion regarding Crow Wing County's property value increases and the impact to next year's property taxes. The Council recommended property owners submit their property valuation complaints to Crow Wing County.

The Council invited the public to attend budget meetings to become informed on a local level. The proposed property tax levy increase is 12% and the increase last year was 12%. The property tax levy was low for many years so the City needs to catch up on purchase of necessary equipment and completion of projects.

Dan Brennan, 40416 South Bay Drive, reported attending the Crow Wing County taxation meeting because his property valuation increased by 48%. Brennan stated the County notified him the request for review of his property valuation was rejected. Brennan stated the County's property valuation increase is tied to the City Budget increase because the higher property valuation results in higher taxes.

Elena Johnson, 39786 Par West Drive, reported contacting Crow Wing County regarding her property valuation. Johnson requested information on the Police Department Budget next year.

Robin Daneault, 40148 Marshview Drive, discussed her property tax increase and requested information on the impact to her taxes from the sewer system budget.

Patrick Scherf, 41100 Yellow Birch Lane, reported his property taxes are proposed to increase 77.43%. Scherf discussed City services, including no City sewer to his property, impact to his taxes from the sewer system budget, no Police Department, stated a complaint about the quality of winter road services, and complimented the Fire Department.

Kenny Roden, 22342 County Road 1, reported the Crow Wing County Sheriff's Office is providing the City's law enforcement services and is doing a great job.

SPEAKERS: Craig Katzenberger, Operations Lieutenant, Sheriff's Office, attended the meeting to discuss a possible northern Crow Wing County Sheriff outpost. Lt. Katzenberger reported the Sheriff's Office would like to partner with the City of Emily for a one year commitment. Lt. Katzenberger reported inspecting and starting the clean up of the Emily Police Department offices. The Sheriff's Office requested improvements be made to make the offices professional and well organized, including paint, flooring, desks, and modernization, and requested an update to the Hall security system. Lt. Katzenberger stated the improvements would attract deputies to spend time at the outpost and provide updated offices for the City's future. Lt. Katzenberger reported the Sheriff's Office would encourage their deputies to be in the area and use the outpost as much as possible. Lt. Katzenberger reported the Sheriff's Office is not interested in the City's Police vehicles, but will discuss options. Lt. Katzenberger will schedule a time for an inspection of the Police Department offices and inventory with Council Liaison Butcher. Lt. Katzenberger reported the Sheriff's Office is willing to work with the City to provide law enforcement.

Lt. Katzenberger presented information on Flock Security systems. Lt. Katzenberger reported the Crow Wing County Sheriff's Office plans to implement a Flock Safety system network in the County. Lt. Katzenberger reported Flock Security would provide stationary license plate reader units on roads, the units would communicate via cell towers, and the units would be solar powered. Lt. Katzenberger reported the license plate readers would monitor an area, would be used for investigation of crimes only, and would provide an audit trail. Lt. Katzenberger reported the system would not be used to issue tickets or to catch speeders, but would be used strictly for investigative purposes. Lt. Katzenberger reported the data would be retained for 30 days and disposed of unless there was an investigation, including missing persons, stolen vehicles, etc. Lt. Katzenberger reported the system does not typically capture facial features but does capture make, model, and color of vehicles and license plate numbers. Lt. Katzenberger reported the cost would be \$2,500 to \$3,000 per unit with a preferred minimum of two units in each City, for a total of \$5,000 to \$6,000 per year. Lt. Katzenberger reported the equipment would be owned and maintained by Flock Security and Crow Wing County would own the data. Lt. Katzenberger stated he could give a more in-depth presentation if the Council would like. The Council thanked Lt. Katzenberger for attending the meeting.

Robert Eddy attended the meeting with a recommendation from the three main Emily lake groups to form an Emily Waters and Lake Association Study Group with the City, including two members from Council, two Planning Commission members, Sourcewell representative, Planning and Zoning staff member, and City Clerk. Eddy reported the lake groups would like to work with the City to search for funding through grants and other funding methods that have not been explored yet. Eddy reported the mission of the City and lake groups is to keep the waters clean and the water quality high and would like to communicate the mission via the City website and other avenues. Eddy reported the lake groups would like to coordinate with state and county officials and groups that could provide services that have not been explored. Eddy reported the study group could come back to the Council with recommendations and updates as the group progresses. Eddy reported the proposal is to hold two to three meetings over the winter with a possible combination with the Emily Waters Committee to strengthen the committee in the future. **MAYOR JONES MADE THE MOTION TO APPROVE THE FORMATION OF AN EMILY WATERS AND LAKE ASSOCIATION STUDY GROUP. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.** The Council thanked Eddy for attending the meeting.

Dave Bohmert attended the meeting regarding the carry in access on Dahler Lake. Bohmert reported there is no public boat access on Dahler Lake, but there is a carry in only access on City property. Bohmert reported vehicles are using the carry in access as a boat access. Bohmert requested the Council resolve the issue with addition of boulders at the access to prevent vehicle access. There is currently no “carry in access only” sign at the location. The Council will inspect the location and discuss a solution at the next regular Council Meeting. The Council thanked Bohmert for attending the meeting.

FIRE DEPARTMENT: Chief Chad Genz reported the November Fire Department meeting was held with 18 members present and reported no fire calls. Equipment and SCBAs were checked. The new Engine #2 was put into service. Training was held on ice water.

The Council discussed Resolution 23-40 Ratifying Amended Bylaws of the Emily Firemen’s Relief Association. The Fire Relief members discussed the Council’s prior proposal for a lower benefit level amount increase and made no revisions to the proposed amendments. Resolution 23-40 included amendments for an annual benefit level amount increase from \$1,750 per year to \$2,500 per year effective January 1, 2024 and to \$3,000 per year effective January 1, 2025 and employment of all Emily First Response Unit members on the Emily Volunteer Fire Department effective January 1, 2024. There was a discussion about Council support of the firefighters and first responders and the Council’s past work to join the departments. **COUNCILMEMBER HANSON MADE THE MOTION FOR THE EMILY FIRST RESPONSE UNIT MEMBERS TO BECOME MEMBERS OF THE EMILY FIREMEN’S RELIEF ASSOCIATION ON JANUARY 1, 2024. COUNCILMEMBER KOCH SECONDED THE MOTION.** Discussion included support of the Emily First Response Unit members receiving a Fire Relief pension and for a lower Fire Relief benefit level amount increase. Discussion included the motion is to request the Fire Relief Association to consider adding the first responders. Discussion included the proper process is for the Fire Relief Bylaws to be revised to allow employment of the First Response Unit members on the Fire Department. **ROLL CALL VOTE – HANSON AND KOCH VOTED AYE. HEMPHILL ABSTAINED.** Fire Department members Mayor Jones and Councilmember Butcher did not participate. **THE MOTION WAS INVALID.** Resolution 23-40 included multiple Fire Relief Bylaws amendments which could not be separated. Discussion included the 2024 required municipal contribution would remain at \$16,896 if the Fire Relief Bylaws were amended effective January 1, 2024. The 2025 required municipal contribution is estimated at \$60,873 for the proposed annual benefit level amount increase from \$1,750 to \$2,500 and 10 additional members. **COUNCILMEMBER KOCH MADE THE MOTION TO PROVIDE A COST OF LIVING INCREASE TO THE FIRE RELIEF BENEFIT LEVEL AMOUNT FOR EVERY YEAR SINCE THEIR LAST RAISE IN 2021 OF 13.5% WITH AN ADDITIONAL 2%, FOR A TOTAL OF 15.5%, BECAUSE THE CURRENT BENEFIT LEVEL AMOUNT OF \$1,750 IS RATED IN THE 49TH PERCENTILE FOR THE STATE. THE BENEFIT LEVEL INCREASE TO \$2,021 WOULD INCREASE THE RATING TO THE 57TH PERCENTILE. THE FIRE RELIEF BENEFIT LEVEL NEEDS TO BE REVIEWED ANNUALLY. THE FIRE RELIEF PENSION FUND IS CURRENTLY RUNNING AT A DEFICIT. THE CITY SHOULD MAKE ADDITIONAL CONTRIBUTIONS TO THE FIRE RELIEF PENSION FUND ANNUALLY TO FULLY FUND THE PENSION. COUNCILMEMBER HANSON SECONDED THE MOTION.** Discussion included future benefit level amount increases will be considered if they are appropriate, reasonable, and the City can afford it. Chief Genz will take the offer back to the Fire Relief for consideration. The City’s budget line item for the required municipal contribution was estimated to increase by 71%. The 2024 Preliminary Budget includes the funds for the estimated municipal contribution. **THE MOTION WAS INVALID.** Resolution 23-40 included multiple Fire Relief Bylaws amendments which could not be separated.

COUNCILMEMBER HEMPHILL MADE THE MOTION TO ADOPT RESOLUTION 23-47 ACCEPTING DONATION TO THE CITY OF \$3,000 FROM THE EMILY FIREMEN'S RELIEF ASSOCIATION FOR THE FIREMEN'S EQUIPMENT FUND. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

COUNCILMEMBER HANSON MADE THE MOTION TO HIRE KAISER JARVIS AS A FIREFIGHTER PENDING PREEMPLOYMENT SCREENINGS AND BACKGROUND CHECK AS RECOMMENDED BY THE FIRE DEPARTMENT. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

Chief Genz thanked the Maintenance Department for doing a great job.

FIRST RESPONSE UNIT: Council Liaison Hemphill reported the First Response Unit November meeting was held and reported 6 medical calls. Quarterly education was held. COUNCILMEMBER BUTCHER MADE THE MOTION TO APPROVE KRISTA KOMMER AND CINDY THOMPSON TO ATTEND THE ARROWHEAD EMS CONFERENCE FOR TWO DAYS EACH, JANUARY 18-20, WITH CONFERENCE REGISTRATION FEE OF UP TO \$130 EACH AND SELF DEFENSE FOR EMS PERSONNEL CLASS REGISTRATION OF \$70 EACH FOR COMBINED TOTAL OF \$400, \$200 ESTIMATED FOR HOTEL, AND REIMBURSEMENT OF MILEAGE AND FOOD. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

PERSONNEL: COUNCILMEMBER KOCH MADE THE MOTION TO CLOSE THE MEETING FOR CONSIDERATION OF A PERSONNEL MATTER AND PRELIMINARY CONSIDERATION OF ALLEGATIONS OF MISCONDUCT AGAINST AN INDIVIDUAL SUBJECT TO THE CITY COUNCIL'S AUTHORITY UNDER MINNESOTA STATUTE 13D.05, SUBD. 2(B). COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.
The meeting closed at 7:48 p.m.

The meeting re-opened at 7:53 p.m.

The Council discussed the proposed Personnel Policy revision, including State Earned Sick and Safe Time requirements. **MAYOR JONES MADE THE MOTION TO CONTINUE THE PERSONNEL POLICY REVISION TO THE SPECIAL COUNCIL MEETING ON WEDNESDAY, DECEMBER 13, 2023 AT 12 P.M. AT THE EMILY CITY HALL. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

COUNCILMEMBER KOCH MADE THE MOTION TO APPOINT MARK MOSMAN TO THE PLANNING COMMISSION TO FILL A VACANT POSITION WITH A TERM OF DECEMBER 13, 2023 THROUGH DECEMBER 31, 2025. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. JONES ABSTAINED. THE MOTION PASSED.

COUNCILMEMBER KOCH MADE THE MOTION TO APPOINT LORI BUSSLER TO THE LIBRARY BOARD FOR A 3 YEAR TERM OF JANUARY 2024 THROUGH DECEMBER 2026. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

The Council did not approve attendance of the 2024 Elected Leaders Institute Foundational Program and 2024 Elected Leaders Institute: Advanced Program.

MAYOR JONES MADE THE MOTION TO REIMBURSE CARI JOHNSON FOR THE IIMC ANNUAL CONFERENCE FEE OF \$485. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

POLICE: The Council discussed possible Emily Police Department options, including development of a northern outpost for the Sheriff's Office. MAYOR JONES MADE THE MOTION TO ADOPT RESOLUTION 23-50 DECLARING PERMANENT DEACTIVATION OF CITY POLICE DEPARTMENT WITH REVISION OF REMOVAL OF THE WORD "PERMANENT". COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAYOR JONES MADE THE MOTION TO CLOSE THE POLICE CHIEF POSITION OPENING. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAYOR JONES MADE THE MOTION TO APPROVE NOTIFICATION OF PART-TIME POLICE OFFICERS MIKE DAVIS AND MATT HUESMANN OF THE DEACTIVATION OF THE POLICE DEPARTMENT. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAYOR JONES MADE THE MOTION TO REQUEST QUOTES FOR CITY HALL SECURITY/ACCESS SYSTEM UPDATES. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAYOR JONES MADE THE MOTION TO REQUEST QUOTES FOR PAINTING AND CARPETING THE SHERIFF'S OFFICE NORTHERN OUTPOST IN EMILY CITY HALL. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAYOR JONES MADE THE MOTION TO PURCHASE NEW DESKS FOR THE NORTHERN OUTPOST. COUNCILMEMBER BUTCHER SECONDED THE MOTION. Discussion included requesting information from the Sheriff's Office for the northern outpost desks. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

The Council discussed maintenance and possible uses of the Police vehicles.

COUNCILMEMBER BUTCHER MADE THE MOTION FOR CITY ATTORNEY PEARSON TO PREPARE A DRAFT LETTER TO LITTLE PINE TOWNSHIP FOR NOTIFICATION OF THE INABILITY TO RENEW THE ANNUAL LAW ENFORCEMENT SERVICES AGREEMENT DUE TO THE DEACTIVATION OF THE EMILY POLICE DEPARTMENT. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

WASTEWATER: COUNCILMEMBER HEMPHILL MADE THE MOTION TO ADOPT RESOLUTION 23-44, AMENDED, REGARDING UNPAID SEWER CHARGES TO ASSESS A TOTAL OF \$5,237.27 IN UNPAID SEWER CHARGES TO PROPERTY TAXES AS IDENTIFIED AND INCLUDING 12% INTEREST. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

PLANNING & ZONING: No report.

ATTORNEY: No report.

ROADS: No report.

MAINTENANCE: Maintenance Supervisor Brian Foster reported plowing snow, sanding roads, cutting trees, shop work, and general maintenance.

CITY HALL: No report.

CEMETERY: Council Liaison Butcher reported three lots sold and one burial.

PARKS: No report.

LIBRARY: Council Liaison Koch reported development of a possible book delivery program is delayed until spring.

EMILY WATERS: No report.

ECONOMIC DEVELOPMENT: No report.

CODIFICATION: No report.

UNFINISHED BUSINESS: Rick Sandri, North Star Manganese (NSM), provided a report. Sandri reported NSM continued assessing the core samples at the metallurgical facilities of Kemetco. Earlier work undertaken by Crow Wing Power was also undertaken at Kemetco. It is expected the work will continue through early spring. NSM's environmental consultants continue to visit the site to ensure all operations comply with the State's environmental requirements. NSM continued its discussions with the DNR on its mineral lease applications on State mineral lands in the Emily area. The activity will be ongoing through 2023 and into 2024.

NEW BUSINESS: MAYOR JONES MADE THE MOTION TO ADOPT RESOLUTION 23-48 ESTABLISHING POLLING PLACE IN EMILY, INCLUDING ALTERNATE POLLING LOCATION, FOR 2024. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAYOR JONES MADE THE MOTION TO APPROVE INCREASING FROM SIX TO EIGHT CUYUNA RANGE REGIONAL SAFETY GROUP TRAINING SESSIONS PER YEAR FOR CITY EMPLOYEES. COUNCILMEMBER HEMPHILL SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAYOR JONES MADE THE MOTION TO APPROVE THE WAGE SCHEDULE POLICY REVISION AS PRESENTED. COUNCILMEMBER BUTCHER SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, AND HEMPHILL VOTED AYE. KOCH ABSTAINED. THE MOTION CARRIED.

The City slogan contest is open for submissions through 2023.

CORRESPONDENCE: Discussion included State of Minnesota regarding the Pay Equity Report is due on January 31, 2024, Clasen & Schiessl regarding their audit responsibility, planned scope, timing, significant risks, and other information, International Union of Operating Engineers regarding Notice of Changes to the Public Employment Labor Relations Act, Minnesota Department of Public Safety regarding administration reimbursement of \$1,174.83 closing out May 30, 2022 storm, League of Minnesota Cities Insurance Trust regarding 2023-24 coverages, rates, and dividend amount, and Ehlers regarding potential refunding of existing bonds.

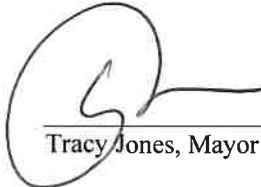
SCHEDULED UPCOMING MEETINGS: A Special Council Meeting will be held on Wednesday, December 13, 2023 at 12 p.m. to receive Feasibility Study and call a hearing on improvement for 2024 Road Improvement Project, proposed Special Assessment and Trunk Area Policies and Procedures for Public Improvements and Maintenance Costs, bond/payment scenarios for 2024 Road Improvement Project, and continuation of the Personnel Policy revision. A Special Council Meeting will be held on Thursday, December 21, 2023 at 3 p.m. to discuss the proposed 2024 Final Budget and 2024 Final City Tax Levy and continuation of the Personnel Policy revision if needed.

COUNCILMEMBER BUTCHER MADE THE MOTION TO ADJOURN THE MEETING AT 8:34 P.M. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BUTCHER, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

Respectfully submitted,


Cari Johnson, MCMC, City Clerk/Treasurer

Attest:


Tracy Jones, Mayor