

## City of Emily

**AGENDA**

Tuesday, October 8, 2024

**6:00 p.m. CALL TO ORDER****PLEDGE OF ALLEGIANCE****ROLL CALL****PLEASE TURN OFF ALL CELLPHONES FOR THE DURATION OF THE MEETING.****APPROVE AGENDA** *(Council action – motion)***CONSENT AGENDA:** One motion to approve:

- MINUTES: September 17, 2024 Special Council Meeting
- FINANCIAL REPORT: September 2024 Checking Beginning Balance \$1,420,165.40, Ending Balance \$1,267,662.56
- RECEIPTS: General \$20,636.56, Sewer \$873.07, Total \$21,509.63
- CLAIMS FOR APPROVAL: \$143,951.29 for Pine River State Bank Checks #61728 to #61771 and automatic withdrawals #330823 to #330830
- INVESTMENTS (Market Value): \$
- TOTAL CHECKING/INVESTMENTS: \$

**PUBLIC FORUM** (Opportunity for public to address the Council during the Council Meeting.)

- SPEAKERS:** 6:10 p.m. Bruce Miller, Vice President, Emily/Outing Snowbirds, re: request for permission to use City Ballfield Park for annual youth snowmobile training on Saturday, December 7, 2024.
- 6:15 p.m. Perry May re: multi use recreational boardwalk south of Emily on the west side of State Hwy 6 in road ROW from Dam Road north ¼ mile.

**FIRE AND RESCUE DEPARTMENT**

- Resignation of Teresa Datzman from the Emily Fire and Rescue Department with possible required return of equipment and no required training reimbursement per the recommendation of the Fire and Rescue Department. *(Council action – motion)*
- Great Plains Fire purchases for combined total of \$27,657.00 with \$12,000 planned using Fund 225 Public Safety Aid funds and \$15,657 from 225 Firemen's Equipment Fund: *(Council action – motion)*
  - 31" SL2 Push Pull Ram eForce 28V with deluxe kit for total of \$12,420
  - 17C SL3 Brute Combi Tool 28V, Tip Vario, and Rit Tip for total of \$15,237 (Planned to be included in a Sourcewell Community Impact Funds grant application per the Capital Improvement Plan in 2025.)
- Trunk or Treat Event on Thursday, October 31 from 5 to 7 p.m. *(Information)*
- Emily Fire Relief Association audit: *(Information)*
  - 2024 Schedule Form for Lump-Sum Pension Plans (SC-24)
  - 2023 Schedule Form for Lump-Sum Pension Plans (SC-23)
  - 2023 Financial and Investment Reporting Entry (FIRE-23).

**LAW ENFORCEMENT**

- Update on Northern Outpost for Sheriff's Office. *(Information)*

## WASTEWATER

- S.E.H. Agreement for Professional Services for the WWTP Influent Structure Replacement including preliminary design, final design, and bidding for a lump sum fee of \$59,300 including expenses and equipment. *(Council action – motion)*

## PLANNING & ZONING

- Planning Commission recommendation to adopt Ordinance No. 2024-06 Adding Section 154: Cannabis Businesses *(Council action – motion)*

## ATTORNEY

- Determination regarding new State legislation requiring Crow Wing County to sell tax forfeited properties within six months of their forfeiture date regarding the tax forfeit of a portion of Anna Drive. *(Information)*
- Update regarding Resolution 24-22 Adopting Modified Conditions for Existing Final Plat (Application Number 09-3327) from 2009 on Behalf of Northern Lights Over Roosevelt Homeowner's Association to modify the original conditions that regulated the docking storage location and parking on the West side of State Highway 6 on the property located at Northern Lights Over Roosevelt Plat adopted on May 14, 2024 pending City Attorney review and conditioned on a Conditional Use Permit (CUP) being applied for, granted, and the CUP being recorded with Crow Wing County. *(Council action – motion)*

## ROADS

- S.E.H. 2025 Street Project Proposal for Design and Construction to include a City resurfacing improvements project with CWC Highway Department's planned 2025 rehabilitation project. The project scope would include preparation of plans and specifications, construction administration and observation, project management, meeting with Road Committee, coordination with CWC staff, presentation of plans and bid results, and project closeout for a fee hourly estimated to be \$20,000 including expenses and equipment. Need to inform CWC of the roads to be resurfaced by December 2024. *(Council action – motion)*
- Sourcewell Third-Party Services Reimbursement program application for reimbursement of up to \$20,000 of S.E.H. engineering fees for the Roosevelt Drive Bridge replacement. *(Council action – motion)*
- Update on damage to Blue Lane East pavement by contractors. *(Council action – motion)*

## MAINTENANCE

### CITY HALL

- Thelen Heating & Roofing quote for preventative maintenance for semiannual visits with contract/ payment options of:
  - \$1,300 per visit.
  - Time and material pricing of \$128 per hour for labor for approximately 4 to 7 hours per visit, approximately \$400 per visit in filters and belts, and drive time. *(Council action – motion)*
- Request for Crow Wing County to add a generator for the City of Emily to their All-Hazard Mitigation Plan in preparation for the planned grant request from FEMA in 2025. *(Council action – motion)*

### CEMETERY

### PARKS

### LIBRARY

### PERSONNEL

- Dan Revier, Union Representative, International Union of Operating Engineers Local No. 49 regarding proposed 2025-2027 Union Contract terms. *(Council action – motion)*

### EMILY WATERS

### ECONOMIC DEV. (EDA)

### CODIFICATION

- Public Hearing for revision of Emily City Code Chapter 92: Animals regarding animal licensing, Chapter 33: Public Safety, Police Department regarding law enforcement coverage by Sheriff's Office, and Fee Schedule Ordinance. *(Information)*

### UNFINISHED BUSINESS:

- North Star Manganese update. *(Information)*

**NEW BUSINESS:**

- Liquor license renewals pending receipt of all information, completed background check, and any amount due to the City paid in full: *(Council action – motion)*
  - Barrett's Log Cabin Inc. - On Sale \$1,200, Off Sale \$200, Sunday On Sale \$200
  - Larson Saloon 2 Inc - On Sale \$1,200, Off Sale \$200, Sunday On Sale \$200
  - Red Pine Ventures Inc. – On Sale \$1,200, Sunday On Sale \$200
  - Diners Chicken Shack Inc. - On Sale Wine \$600 with strong beer, 3.2 On Sale \$75, Sunday On Sale \$200
  - Reddings Sports & Spirits Inc. - Off Sale \$200
  - ELCF Inc. (Lake Country Foods) - Off Sale \$200
  - Ernie Rose Golf III LLC - 3.2 On Sale 7 mos. \$44.00

**CORRESPONDENCE:**

- ✓ Crow Wing County re: Recreation Ordinance Comment Period.

**Scheduled Upcoming Meetings:**

- General Election will be held on Tuesday, November 5, 2024.
- Truth in Taxation Public Hearing will be held on Tuesday, December 10, 2024 at 6 p.m.

**ADJOURN**