

Minutes and Proceedings of the
City Council of the City Of Emily in the
County of Crow Wing, State of Minnesota

January 23, 2025
Special Meeting

THESE MINUTES ARE PARAPHRASED AND ARE NOT WRITTEN WORD FOR WORD.

The Emily City Council met for a Special Meeting on Thursday, January 23, 2025 in the Council Chambers and was called to order by Mayor Tracy Jones at 1:00 p.m. Councilmembers Daniel Brennan, Gerhart Hanson, Andrew Hemphill, and Gregory Koch were present. Blair Mileski, Fire and Rescue Chief, and Cari Johnson, City Clerk/Treasurer, were also present.

The Pledge of Allegiance was recited.

The Council discussed the Emily Fire and Rescue Department organization and Personnel Policies, including the formation of the volunteer Executive Review Board. The Member-at-Large position will be advertised for the Executive Review Board. Fire and Rescue Chief Blair Mileski stated the Executive Review Board should include a minimum of one fire suppression operations member and one emergency medical services member. There was a discussion regarding allowing Assistant Chiefs to become members of the Executive Review Board. Chief Mileski reported the Fire and Rescue Department plans to work on revision of the Standard Operating Procedures. Chief Mileski discussed firefighter training and certification requirements, plans to build an officer leadership team with each member able to run fire scenes, and plans to revise the SOPs with training requirements for officers/captains.

COUNCILMEMBER BRENNAN MADE THE MOTION TO APPROVE THE WAGE SCHEDULE POLICY AS PRESENTED. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BRENNAN, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

MAYOR JONES MADE THE MOTION TO APPROVE PURCHASING ONE SET OF TURNOUT GEAR FROM GREAT PLAINS FIRE FOR \$3,135. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BRENNAN, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

The Council discussed the repeal of the volunteer 125th Anniversary Committee and designation of the Council as the committee members instead. There has been confusion regarding the roles of the volunteer committee members and Celebrate Emily Day Committee members. The City Attorney made the determination that there is no conflict of interest for Mayor Jones to be the CEO of the Celebrate Emily Day Committee and a member of a Council 125th Anniversary Committee or with managing budgeted funds for the 125th Anniversary. The Council and Celebrate Emily Day Committee would be willing to work with members of the public, including implementing elements/activities celebrating the history of Emily. Anna Battistini and Jan Mosman reported they are working on a list of potential projects for Council review. **MAYOR JONES MADE THE MOTION TO REPEAL THE VOLUNTEER 125TH ANNIVERSARY COMMITTEE AND ADOPT RESOLUTION 25-01, AMENDED, STATING ANNUAL DESIGNATIONS TO DESIGNATE THE FULL COUNCIL AS THE 125TH ANNIVERSARY COMMITTEE. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BRENNAN, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED. COUNCILMEMBER BRENNAN MADE THE MOTION TO DESIGNATE ANDREW HEMPHILL AS THE FIRE AND RESCUE DEPARTMENT EXECUTIVE REVIEW BOARD LIAISON. THE MOTION FAILED FOR LACK OF A SECOND. MAYOR JONES MADE THE MOTION TO ADOPT RESOLUTION 25-01, AMENDED, STATING ANNUAL DESIGNATIONS AMENDED TO ALSO DESIGNATE THE FIRE AND RESCUE DEPARTMENT LIAISON AS THE EXECUTIVE REVIEW BOARD LIAISON. COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BRENNAN, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.**

COUNCILMEMBER HEMPHILL MADE THE MOTION TO APPROVE THE EMERGENCY OPERATIONS CENTER STAFFING LIST OF THE EMERGENCY MANAGEMENT PLAN PENDING CONTACT INFORMATION UPDATE(S). COUNCILMEMBER KOCH SECONDED THE MOTION. ROLL CALL VOTE – JONES, BRENNAN, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

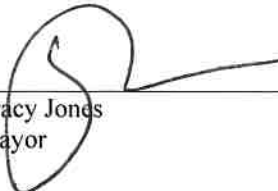
COUNCILMEMBER KOCH MADE THE MOTION TO SUBMIT ALL ADOPTED 2024 CITY CODE UPDATES/ADDITIONS TO AMERICAN LEGAL PUBLISHING FOR PUBLICATION. MAYOR JONES SECONDED THE MOTION. ROLL CALL VOTE – JONES, BRENNAN, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED.

COUNCILMEMBER KOCH MADE THE MOTION TO ADJOURN THE MEETING. COUNCILMEMBER BRENNAN SECONDED THE MOTION. ROLL CALL VOTE – JONES, BRENNAN, HANSON, HEMPHILL, AND KOCH VOTED AYE. THE MOTION CARRIED. The meeting ended at 1:31 p.m.

Respectfully submitted,

Attest:


Cari Johnson, MCMC
City Clerk/Treasurer


Tracy Jones
Mayor