City of Emily

AGENDA

Tuesday, August 12, 2025

6:00 p.m. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PLEASE TURN OFF ALL CELLPHONES FOR THE DURATION OF THE MEETING.

APPROVE AGENDA *(Council action – motion)*

CONSENT AGENDA: One motion to approve:
- FINANCIAL REPORT: July 2025 Checking Beginning Balance $1,531,927.59, Ending Balance $1,838,768.45
- RECEIPTS: General $348,350.91, Sewer $83,139.79, Total $431,490.70
- CLAIMS FOR APPROVAL: $184,664.83 for Pine River State Bank Checks #62496 to #63075 and automatic withdrawals #330894 to #330902
- INVESTMENTS (Market Value): $423,723.83
- TOTAL CHECKING/INVESTMENTS: $2,262,492.28

PUBLIC FORUM (Opportunity for public to address the Council during the Council Meeting.)

SPEAKERS: 6:10 p.m. David and Ann Larsen re: dock(s) on Lake Emily

FIRE AND RESCUE DEPARTMENT
- Cuyuna Range Fire Service Mutual Aid Agreement. *(Council action – motion)*
- ~~Motorola Solutions quote for 3 APX N50 portable radios for $15,751.32 with two from Fund 225 Firemen's Equipment and one from Fund 226 1st Response Equipment. *(Council action – motion)*~~
- Brandon Communications quote for 1 VP8000 Kenwood Viking radio for $3,904.38 and 2 VP5430 Kenwood Viking radios for $2,460.83 each, for a total of $8,826.04 plus shipping with two from Fund 225 Firemen's Equipment (VP5430) and one from Fund 226 1st Response Equipment (VP8000). *(Council action – motion)*
- Chief Mileski attendance at Minnesota State Fire Chiefs Association Annual Conference on October 16-18 in Duluth for $400 with two night's lodging for up to $650 and with reimbursement of mileage and meals. *(Council action – motion)*
- Angenia Anderson attendance of 148th Annual Minnesota State Fire Department Association Conference and Fire School on September 18-20 in Breezy Point for $275 (MBFTE reimbursable) with reimbursement of mileage and meals. *(Council action – motion)*
- Resolution 25-25 Accepting Donation to the City of $500 from Mary Ullom to the First Response Unit Equipment Fund. *(Council action – motion)*
- Great Plains Fire quote for InnoTex Bunker Gear for $3,562 from Fund 225 Firemen's Equipment. *(Council action – motion)*

LAW ENFORCEMENT

WASTEWATER
- W.W. Goetsch quote for one E1 Retrofit pump package for $4,349 plus tax and freight. *(Council action – motion)*

PLANNING & ZONING

- Resolution 25-29 Accepting Donation to the City of public surplus property, a desk and conference table, from Sourcewell to the Planning and Zoning Office and City Hall with a condition of pickup of property from Staples. *(Council action – motion)*

ATTORNEY

- Update on 39945 West Trout Avenue. *(Information)*

ROADS

- Progress report on Roosevelt Drive Bridge preliminary replacement project, including soil borings. *(Information)*
- Small Cities Assistance Program funds of $13,293.50 received from the State for construction and maintenance of roads deposited in Fund 201 Road and Bridge. *(Information)*
- Update on punch list items for the City's 2025 Road Improvement Project to overlay Par West Drive and Yellow Birch Lane, including Par West Drive driveway aprons. *(Information)*
- Possibility of partnering on a road improvement project with Crow Wing County Highway Department in 2026. Closest CWC projects will be in Crosslake on County Road 103 from County Road 39 to County Road 3 and County Road 11 from County Road 3 to Highway 6. Preparation for a joint 2026 City road resurfacing project would include: *(Information/Council action – motion)*
  - Budget for road improvement project.
  - Inform CWC of the roads to be resurfaced by December 2025.
  - Request City Engineer to do the design and inspection.
  - Future need for cost sharing agreement.
- TrafficLogix quote for two solar Evolution 11 electronic speed signs for east and west sides of County Road 1 for $2,550.60 each for a total of $5,424.20, including shipping and one free year of cloud data access, pending Crow Wing County Highway Department approval (using Sourcewell purchasing contract pricing) ($6,400 included in Budget/Capital Improvement Plan). *(Council action – motion)*

MAINTENANCE

CITY HALL

- Thelen Heating and Roofing quote for exhaust fan replacement (found during preventative maintenance) with options of replacement of motor and damper motor on exhaust fan for $1,345 OR removal and disposal of existing fan and installation of new Greenheck fan for $1,785. *(Council action – motion)*
- The Office Shop quotes for fireproof filing cabinet options for Zoning Office (Budget/Capital Improvement Plan $2,500): *(Council action – motion)*
  - New Fire King lateral fireproof filing cabinet for $7,999
  - Used Fire King vertical fireproof filing cabinet for $1,999
  - Used Schwab 5000 vertical fireproof filing cabinet for $1,699
  - Used no name vertical fireproof filing cabinet for $1,699
- Resolution 25-31 Revising the 2025 Adopted Budget. *(Council action – motion)*

CEMETERY

- Resolution 25-26 Accepting Donation to the City of $80 from Frank Gazda to Fund 407 for the Pine Ridge Cemetery. *(Council action – motion)*
- Clerk and Deputy Clerk attendance of Minnesota Association of Cemeteries 1 Day Management Course on Tuesday, September 16th in St. Cloud for registration of $175 each plus reimbursement of mileage and meals. *(Council action – motion)*

PARKS

- City dock(s) on Lake Emily.
- Crow Wing Power options for security light installation at Emily City Park: *(Council action – motion)*
  - Crow Wing Power installation of new pole next to existing pole and security light for $4,000.
  - Crow Wing Power installation of pole on south side of 2nd Street next to the junction box for $2,000.
  - Hire an electrician to use existing pole and wire a security light owned and maintained by the City.

LIBRARY

- Resolution 25-27 Accepting Donation to the City of $789.55 from multiple anonymous donors at the July 18 and July 19 book sales to Fund 211 Library for use by the City of Emily Public Library. *(Council action – motion)*

PERSONNEL
EMILY WATERS
ECONOMIC DEV. (EDA)

- Update on opportunities identified in the regional Housing Solutions Summit. *(Council action – motion)*

ODIFICATION
125th ANNIVERSARY

- Update on 125th Anniversary Celebration projects and budget. *(Information)*
  - Thank you to the many volunteers that made the Emily 125th Anniversary Celebration/Emily Day event a success, including publishing a thank you in the Crosby-Ironton Courier. *(Council action – motion)*
  - Resolution 25-30 Accepting Donation to the City of a veteran's bench in the downtown improvements pergola. *(Council action – motion)*
  - Winners Trophy and Engraving for a plaque for the veteran's bench for the downtown improvements project for $69.27. *(Council action – motion)*
  - Willie the Walleye repair and/or replacement. *(Council action – motion)*

UNFINISHED BUSINESS:

- North Star Manganese update. *(Information)*
- Clean Up Day planned for Saturday, September 20, 2025 from 9am to noon or until dumpsters are full.
  - Crow Wing Recycling could provide a dumpster for metal for a pull charge of $4 per mile (estimated $280) with payment for recycled metal. *(Council action – motion)*
  - Quotes for 3 30 yard dumpsters, 2 20 yard dumpsters, and 1 10 yard dumpster: *(Council action – motion)*
    - Nisswa Rolloff Services quote for $3,989.41 with additional fees for disposal of certain items
    - Emily Rolloff quote for $3,400 plus tax (estimated at $251).

EW BUSINESS:

- Amendment to Housing Inspection Services Agreement with Sadusky Renovations, Inc. for rate schedule increase from $50 per hour for all rental and code enforcement inspections to $52.50 per hour effective October 1, 2025. *(Council action – motion)*
- Policy for Rental of Audiovisual Equipment or Canopy Tents for Events on City Property pending Fee Schedule Ordinance amendment and development of appropriate forms. *(Council action – motion)*
- Renewal of LMCIT Workers' Compensation Plan options. *(Council action – motion)*
- Renewal of LMCIT Property/Casualty Insurance options.
  - Approve not waiving the monetary limits on municipal tort liability for the City's LMCIT property/ casualty insurance coverage. *(Council action – motion)*
- 2026 Preliminary City Tax Levy due September 30, 2025. *(Information)*
- Schedule Truth in Taxation Public Hearing for Tuesday, December 9, 2025 at 6 p.m. *(Council action – motion)*

CORRESPONDENCE:

✓ Thank you from Emily Day Committee re: the Council allocating funds and making the Emily 125th Anniversary Celebration/Emily Day event larger.
✓ Blue Horizon Energy re: Minnesota Department of Commerce Solar on Public Buildings program.
✓ LMC re: MN Paid Leave workplace poster.
✓ Crow Wing Power re: tree and brush clearing work within Crow Wing Power's right-of-way.
✓ MN Association of Small Cities re: membership invitation.

Scheduled Upcoming Meetings:

DJOURN

CITY OF EMILY

Statement of Receipts, Disburse[illegible]ts and Balances (Schedule 1)

8/6/2025

As on 7/31/2025

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	767,466.35	895,086.44	365.21	0.00	573,266.61	6,025.38	0.00	1,083,626.01	128,232.22	1,211,858.23
Road and Bridge	132,835.14	13,410.96	0.00	0.00	0.00	0.00	0.00	146,246.10	0.00	146,246.10
Small Cities Revolving Loan Fund	23,933.46	10,408.39	0.00	0.00	0.00	0.00	0.00	34,341.85	0.00	34,341.85
Small Cities Housing Rehabilitation Fund	4.41	0.00	0.00	0.00	0.00	0.00	0.00	4.41	0.00	4.41
American Rescue Plan Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Library	2,030.21	101.93	0.00	0.00	0.00	0.00	0.00	2,132.14	0.00	2,132.14
Firemens equip fund 225	88,613.01	7,103.36	59.39	0.00	29,785.39	743.04	0.00	65,247.33	20,851.68	86,099.01
1st Resp. equip fund 226	62,679.74	17,639.20	127.03	0.00	654.53	1,589.35	0.00	78,202.09	44,602.48	122,804.57
Emily Area Recycling 227	0.00	194.63	0.00	0.00	150.00	0.00	0.00	44.63	0.00	44.63
Police Fund 228	12,146.32	10.65	0.00	0.00	0.00	0.00	0.00	12,156.97	0.00	12,156.97
FORFEITURE FUND 229	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Debt Service (Identify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service PRI 2007 302	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service GOCIP 2012 303 and 305	46,469.17	27,453.52	0.00	0.00	44,700.00	0.00	0.00	29,222.69	0.00	29,222.69
Debt Service PRI 2014 304	40,856.36	25,225.78	0.00	0.00	42,102.50	0.00	0.00	23,979.64	0.00	23,979.64
Debt Service PRI 2004 305	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service PRI 2005 306	0.00	259.68	0.00	0.00	0.00	0.00	0.00	259.68	0.00	259.68
Park Acquisition and Development (Optional)	3,434.27	2,476.90	190.54	0.00	2,782.16	2,384.06	0.00	935.49	66,903.76	67,839.25
CITY HALL CD 406	5,468.83	5.65	0.00	0.00	0.00	0.00	0.00	5,474.48	0.00	5,474.48
CEMETERY CD 407	1,328.35	1,391.87	111.15	0.00	111.15	1,390.72	0.00	1,329.50	39,027.22	40,356.72
SMALL CITIES CD 408	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
POLICE DEPART. 409	3,318.21	996.24	79.39	0.00	79.39	993.35	0.00	3,321.10	27,876.56	31,197.66
SEWER EQUIP. 410	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EDA CD 412	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REHAB. PROJ. CD 413	10,091.76	8.64	0.00	0.00	0.00	0.00	0.00	10,100.40	0.00	10,100.40
CAP. PROJ. FIRE CD 414	5,023.17	4.39	0.00	0.00	0.00	0.00	0.00	5,027.56	0.00	5,027.56
CAP PROJ. RD CD 415	181,405.75	2,144.54	158.79	0.00	158.79	1,986.71	0.00	181,563.58	55,753.13	237,316.71
FUT. CITY DEV. CD 416	(758.43)	1,045.01	83.52	0.00	83.52	1,045.01	0.00	(758.43)	29,326.15	28,567.72
SHOP BLDG CD 417	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
Sewage Collection and Disposal	106,750.61	126,012.44	31.75	0.00	116,798.53	397.33	0.00	115,598.94	11,150.63	126,749.57
SEWER 617	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Small Cities Grant 801	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Donor pass thru 851	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total :	**1,493,096.69**	**1,130,980.22**	**1,206.77**	**0.00**	**810,672.57**	**16,554.95**	**0.00**	**1,798,056.16**	**423,723.83**	**2,221,779.99**

For the Period : 7/1/2025 To 7/31/2025

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	$944,233.07	$274,767.99	$135,375.05	$1,083,626.01	$0.00	$37,794.87	$1,121,420.88
Road and Bridge	$132,934.21	$13,311.89	$0.00	$146,246.10	$0.00	$0.00	$146,246.10
Small Cities Revolving Loan Fund	$34,337.48	$4.37	$0.00	$34,341.85	$0.00	$0.00	$34,341.85
Small Cities Housing Rehabilitation Fund	$4.41	$0.00	$0.00	$4.41	$0.00	$0.00	$4.41
American Rescue Plan Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Library	$2,131.91	$0.23	$0.00	$2,132.14	$0.00	$0.00	$2,132.14
Firemens equip fund 225	$65,766.78	$48.29	$567.74	$65,247.33	$0.00	$0.00	$65,247.33
1st Resp. equip fund 226	$68,719.72	$10,095.94	$613.57	$78,202.09	$0.00	$0.00	$78,202.09
Emily Area Recycling 227	$94.63	$0.00	$50.00	$44.63	$0.00	$0.00	$44.63
Police Fund 228	$12,155.36	$1.61	$0.00	$12,156.97	$0.00	$0.00	$12,156.97
FORFEITURE FUND 229	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
General Debt Service (Identify)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Debt Service PRI 2007 302	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Debt Service GOCIP 2012 303 and 305	$5,408.50	$25,601.69	$1,787.50	$29,222.69	$0.00	$0.00	$29,222.69
Debt Service PRI 2014 304	$3,666.49	$23,824.40	$3,511.25	$23,979.64	$0.00	$0.00	$23,979.64
Debt Service PRI 2004 305	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Debt Service PRI 2005 306	$53.80	$205.88	$0.00	$259.68	$0.00	$0.00	$259.68
Park Acquisition and Development (Optional)	$2,219.24	$169.34	$1,453.09	$935.49	$0.00	$0.00	$935.49
CITY HALL CD 406	$5,473.79	$0.69	$0.00	$5,474.48	$0.00	$0.00	$5,474.48
CEMETERY CD 407	$1,329.27	$75.55	$75.32	$1,329.50	$0.00	$0.00	$1,329.50
SMALL CITIES CD 408	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
POLICE DEPART. 409	$3,320.64	$54.25	$53.79	$3,321.10	$0.00	$0.00	$3,321.10
SEWER EQUIP. 410	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
EDA CD 412	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
REHAB. PROJ. CD 413	$10,099.25	$1.15	$0.00	$10,100.40	$0.00	$0.00	$10,100.40
CAP. PROJ. FIRE CD 414	$5,026.87	$0.69	$0.00	$5,027.56	$0.00	$0.00	$5,027.56
CAP PROJ. RD CD 415	$181,540.82	$130.36	$107.60	$181,563.58	$0.00	$0.00	$181,563.58
FUT. CITY DEV. CD 416	($758.43)	$56.59	$56.59	($758.43)	$0.00	$0.00	($758.43
SHOP BLDG CD 417	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Sewage Collection and Disposal	$49,997.72	$83,139.79	$17,538.57	$115,598.94	$0.00	$2,917.42	$118,516.36
SEWER 617	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Small Cities Grant 801	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
Donor pass thru 851	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	**$1,527,755.53**	**$431,490.70**	**$161,190.07**	**$1,798,056.16**	**$0.00**	**$40,712.29**	**$1,838,768.45**

Balanced
8-6-25
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Andrew D Hemphill — **City Council/Town Board** — **Date**

Daniel J Brennan — **City Council/Town Board** — **Date**

GERHART L. HANSON, JR — **City Council/Town Board** — **Date**

Gregory A Koch — **City Council/Town Board** — **Date**

TRACY ALLEN JONES — **City Council/Town Board, Mayor** — **Date**

CITY OF EMILY

Cash Balance Statement

8/6/2025

As of 8/6/2025

Fis[illegible]ear : 2025

Name of Fund	Beginning Balance	Total Receipts	Total Disbursements	Ending Balance
General Fund	$767,466.35	$895,451.65	$579,291.99	$1,083,626.01
Road and Bridge	$132,835.14	$13,410.96	$0.00	$146,246.10
Small Cities Revolving Loan Fund	$23,933.46	$10,408.39	$0.00	$34,341.85
Small Cities Housing Rehabilitation Fund	$4.41	$0.00	$0.00	$4.41
American Rescue Plan Fund	$0.00	$0.00	$0.00	$0.00
Library	$2,030.21	$101.93	$0.00	$2,132.14
Firemens equip fund 225	$88,613.01	$7,162.75	$30,528.43	$65,247.33
1st Resp. equip fund 226	$62,679.74	$17,766.23	$2,243.88	$78,202.09
Emily Area Recycling 227	$0.00	$194.63	$150.00	$44.63
Police Fund 228	$12,146.32	$10.65	$0.00	$12,156.97
FORFEITURE FUND 229	$0.00	$0.00	$0.00	$0.00
General Debt Service (Identify)	$0.00	$0.00	$0.00	$0.00
Debt Service PRI 2007 302	$0.00	$0.00	$0.00	$0.00
Debt Service GOCIP 2012 303 and 305	$46,469.17	$27,453.52	$44,700.00	$29,222.69
Debt Service PRI 2014 304	$40,856.36	$25,225.78	$42,102.50	$23,979.64
Debt Service PRI 2004 305	$0.00	$0.00	$0.00	$0.00
D[illegible]ervice PRI 2005 306	$0.00	$259.68	$0.00	$259.68
Park Acquisition and Development (Optional)	$3,434.27	$2,667.44	$5,166.22	$935.49
CITY HALL CD 406	$5,468.83	$5.65	$0.00	$5,474.48
CEMETERY CD 407	$1,328.35	$1,503.02	$1,501.87	$1,329.50
SMALL CITIES CD 408	$0.00	$0.00	$0.00	$0.00
POLICE DEPART. 409	$3,318.21	$1,075.63	$1,072.74	$3,321.10
SEWER EQUIP. 410	$0.00	$0.00	$0.00	$0.00
EDA CD 412	$0.00	$0.00	$0.00	$0.00
REHAB. PROJ. CD 413	$10,091.76	$8.64	$0.00	$10,100.40
CAP. PROJ. FIRE CD 414	$5,023.17	$4.39	$0.00	$5,027.56
CAP PROJ. RD CD 415	$181,405.75	$2,303.33	$2,145.50	$181,563.58
FUT. CITY DEV. CD 416	($758.43)	$1,128.53	$1,128.53	($758.43)
SHOP BLDG CD 417	$0.00	$0.00	$0.00	$0.00
Sewage Collection and Disposal	$106,750.61	$126,044.19	$117,195.86	$115,598.94
SEWER 617	$0.00	$0.00	$0.00	$0.00
Small Cities Grant 801	$0.00	$0.00	$0.00	$0.00
Donor pass thru 851	$0.00	$0.00	$0.00	$0.00
Total :	**$1,493,096.69**	**$1,132,186.99**	**$827,227.52**	**$1,798,056.16**

Date of Report : **8/6/2025**

Outstanding Checks

Date of Check	Check Number	To Whom Paid	Check Amount
05/13/2025	62349	Payroll Period Ending 05/13/2025	$300.14
06/04/2025	62388	Payroll Period Ending 06/04/2025	$78.50
07/08/2025	62485	Payroll Period Ending 07/03/2025	$300.14
07/09/2025	62496	Emily Fire Relief Association	$19,006.00
07/16/2025	63018	Dallman Signs	$257.70
07/16/2025	63019	Upland Advertising & Design, LLC	$1,450.00
07/16/2025	63021	Pioneer Research Corporation	$648.76
07/16/2025	63023	Ehlers	$86.66
07/16/2025	63024	Ehlers	$850.00
07/23/2025	63033	Tri-County Septic Inspection	$270.00
07/23/2025	63034	AFLAC	$396.36
07/23/2025	63035	PEOPLESERVICE, INC.	$2,752.50
07/23/2025	63036	Verizon	$104.34
07/23/2025	63038	CUYUNA REGIONAL MEDICAL CENTER	$511.00
07/30/2025	63039	Payroll Period Ending 07/30/2025	$547.20
07/30/2025	63042	Payroll Period Ending 07/30/2025	$1,639.95
07/30/2025	63044	Payroll Period Ending 07/30/2025	$1,951.65
07/30/2025	63045	Wex Bank	$762.17
07/30/2025	63046	AUTO VALUE	$482.30
07/30/2025	63047	Silent Partner Production	$2,000.00
07/30/2025	63048	I.U.O.E. LOCAL 49 FRINGE BENEFIT FU	$6[illegible]00
07/30/2025	63049	Colonial Life	[illegible].92
		Total	**$40,712.29**

CITY OF EMILY

Schedule 8 - Inve~~ment Activity

8/6/2025

For the period : 7/1/2025 To 7/31/2025

Investment Type	Description	Beginning Balance	Date	Fund #	Deposits	Withdrawals	Ending Balance
Money Market/Bonds	MMMF/Municipal Bonds:Varying Maturities/Interest	422,906.13	07/01/2025				
			07/31/2025		117.59		423,023.72
			07/31/2025		19.12		423,042.84
			07/31/2025		40.90		423,083.74
			07/31/2025		61.35		423,145.09
			07/31/2025		35.79		423,180.88
			07/31/2025		25.56		423,206.44
			07/31/2025		51.13		423,257.57
			07/31/2025		26.89		423,284.46
			07/31/2025		10.23		423,294.69
			07/31/2025		129.87		423,424.56
			07/31/2025		21.12		423,445.68
			07/31/2025		45.17		423,490.85
			07/31/2025		67.76		423,558.61
			07/31/2025		39.53		423,598.14
			07/31/2025		28.23		423,626.37
			07/31/2025		56.47		423,682.84
			07/31/2025		29.70		423,712.54
			07/31/2025		11.29		423,723.83
Total					**817.70**	**0.00**	**423,723.83**
Total All Investments					**817.70**	**0.00**	**423,723.83**

Report Version: 42608

Investments - July 2025
Pershing

		Bbalance	Re-Investments	Interest	Gain/Loss	Ebalance	Bond Earned Interest Deposited in MMDA12
	MMMF Investments						
Cash/Dreyfus Tr	Money Market Deposit Account	$ 1,944.70		$ 388.56		$ 2,333.26	$ 382.19
	Money Market Total	**$ 1,944.70**	**$ -**	**$ 388.56**	**$ -**	**$ 2,333.26**	
	Muni Bonds/CDs/Treasury Bill						
77357DAJ7	Rockland Fed Cr Un Rockland Mass	$ 54,916.40			$ 32.45	$ 54,948.85	$ 203.42
910286HZ9	United FID Bk FSB Evansville Ind	$ 50,091.00			$ (78.50)	$ 50,012.50	$ 178.77
3133ER6B2	Federal Farm CR BKS CONS	$ 49,982.50			$ (25.50)	$ 49,957.00	
3136GADR7	Federal Natl Mtg Assn	$ 99,986.00			$ (123.00)	$ 99,863.00	
912797QL4	US Treasury Bills	$ 102,306.81			$ 386.25	$ 102,693.06	
912797QJ9	US Treasury Bills	$ 63,678.72			$ 237.44	$ 63,916.16	
	Municipal Bonds/CDs/Treas. Bill Total	**$ 420,961.43**	**$ -**	**$ -**	**$ 429.14**	**$ 421,390.57**	
	TOTAL INVESTMENTS	**$ 422,906.13**	**$ -**	**$ 388.56**	**$ 429.14**	**$ 423,723.83**	

Balanced
8-6-25 ej

	Original Investment	Reinvestment 11/12/2024	Updated Investment Balance	Beginning Market Value Balance	MMMF Reinvest	MMMF Interest	MMMF Gain/Loss	Muni Bonds Reinvest	Muni Bonds Interest	Muni Bonds Gain/Loss	Ending Balance	Market Value Totals
					$ -	$ 388.56	$ -	$ -	$ -	$ 429.14		$ 423,723.83
100 General Fund	$ 115,000.00	$ -	$ 115,000.00	$ 127,984.75	$ -	$ 117.59	$ -	$ -	$ -	$ 129.87	$ 128,232.21	$ 128,232.21
225 Firemen's Equipment Fund	$ -	$ 18,700.00	$ 18,700.00	$ 20,811.44	$ -	$ 19.12	$ -	$ -	$ -	$ 21.12	$ 20,851.68	$ 20,851.67
226 1st Resp. Equipment Fund	$ 40,000.00		$ 40,000.00	$ 44,516.42	$ -	$ 40.90	$ -	$ -	$ -	$ 45.17	$ 44,602.49	$ 44,602.51
404 Park Acquisition and Dev't	$ 70,000.00	$ (10,000.00)	$ 60,000.00	$ 66,774.65	$ -	$ 61.35	$ -	$ -	$ -	$ 67.76	$ 66,903.76	$ 66,903.76
407 Cemetery	$ 35,000.00		$ 35,000.00	$ 38,951.90	$ -	$ 35.79	$ -	$ -	$ -	$ 39.53	$ 39,027.22	$ 39,027.22
409 Police Department	$ 25,000.00		$ 25,000.00	$ 27,822.77	$ -	$ 25.56	$ -	$ -	$ -	$ 28.23	$ 27,876.56	$ 27,876.56
415 Capital Project Roads	$ 50,000.00		$ 50,000.00	$ 55,645.53	$ -	$ 51.13	$ -	$ -	$ -	$ 56.47	$ 55,753.13	$ 55,753.13
416 Future City Development	$ 35,000.00	$ (8,700.00)	$ 26,300.00	$ 29,269.56	$ -	$ 26.89	$ -	$ -	$ -	$ 29.70	$ 29,326.15	$ 29,326.15
602 Sewage Collection and Disp.	$ 10,000.00		$ 10,000.00	$ 11,129.11	$ -	$ 10.23	$ -	$ -	$ -	$ 11.29	$ 11,150.63	$ 11,150.63
Total	$ 380,000.00	$ -	$ 380,000.00	$ 422,906.13	$ -	$ 388.56	$ -	$ -	$ -	$ 429.14	$ 423,723.83	$ 423,723.83

Fund Name: All Funds

Date Range: 07/01/2025 To 07/31/2025

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
07/02/2025	Joe Mann	13953	Land Use Permit #21040564	(07/03/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 75.00
								$ 75.00
07/02/2025	Don Tyler	13954*	Pickleball Tournament Registration	(07/03/2025) -	N	125th Anniversary Pickleball Tournament	404-34701-26	$ 5.00
								$ 5.00
07/07/2025	Blue Lake Association	13957	Hall Rental for Annual Meeting on 5-24-26	(07/14/2025) -	N	City/Town Hall Rent	100-34101-	$ 10.00
								$ 10.00
07/07/2025	Pat Rheaume	13958	Copy	(07/14/2025) -	N	Copies/Faxes	100-34112-	$ 0.25
								$ 0.25
07/09/2025	Abra Landscaping	13959	Land Use Permit	(07/14/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 75.00
								$ 75.00
07/09/2025	Lawyers Title Service	13960	Inv. 25-29 Assessment Search	(07/14/2025) -	N	Assessment Searches	100-34107-	$ 25.00
								$ 25.00
07/09/2025	KOOP FUNERAL HOME	13961	Cremation Burial - Ed Atwater	(07/14/2025) -	N	Cemetery -Grave openings	100-34941-	$ 300.00
								$ 300.00
07/10/2025	Fairfield Township	13962	Inv. 25-27 - Public Safety Contract	(07/14/2025) -	N	Special Fire Protection Services	100-34202-	$ 16,195.48
						First Responder Charges	100-34206-	$ 2,942.54
								$ 19,138.02
07/10/2025	KOOP FUNERAL HOME	13963	Cremation Burial - Jesse Nix	(07/22/2025) -	N	Cemetery -Grave openings	100-34941-	$ 150.00
								$ 150.00
07/14/2025	Paula Cludray Engelke	13964	4 Cemetery Plots	(07/22/2025) -	N	Cemetery -Sale of lots	100-34942-	$ 3,000.00
								$ 3,000.00

Fund Name: All Funds

Date Range: 07/01/2025 To 07/31/2025

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
07/16/2025	Emily Firemen's Relief Association	13965	Res. 25-21 Donation - Emily 125th Anniversary Fireworks	(07/22/2025) -	N	Contributions and Donations from Private Sources	100-36230-26	$ 5,000.00
								$ 5,000.00
07/16/2025	Outing Chamber of Commerce	13966	Res. 25-23 Donation - Emily 125th Anniversary Fireworks	(07/22/2025) -	N	Contributions and Donations from Private Sources	100-36230-26	$ 5,000.00
								$ 5,000.00
07/16/2025	Outing Chamber of Commerce	13967	Res. 25-24 Donation - First Response Unit Equipment Fund	(07/22/2025) -	N	Contributions and Donations from Private Sources	226-36230-	$ 10,000.00
								$ 10,000.00
07/16/2025	Ross Lake Township	13968	Inv. 25-26 - Public Safety Contract	(07/22/2025) -	N	Special Fire Protection Services	100-34202-	$ 21,104.57
								$ 21,104.57
07/17/2025	Randy Moritz	13969*	Pickleball Tournament Registration	(07/22/2025) -	N	125th Anniversary Pickleball Tournament	404-34701-26	$ 5.00
								$ 5.00
07/18/2025	Jay Schwartz	13970*	Pickleball Tournament Registration	(07/22/2025) -	N	125th Anniversary Pickleball Tournament	404-34701-26	$ 10.00
								$ 10.00
07/21/2025	Northern Lights Properties	13971	Long Term Rental Dwelling License	(07/22/2025) -	N	Rental Dwelling License	100-32111-	$ 125.00
								$ 125.00
07/21/2025	Anonymous	13972	Copies X 6	(07/22/2025) -	N	Copies/Faxes	100-34112-	$ 1.50
								$ 1.50
07/21/2025	Crow Wing County	13973	Genl/DelPropTax,SeveredMineral,P&I,Fiscal DispTax,SpecialAssessments	(07/03/2025) -	N	Current Ad Valorem Taxes	100-31010-	$ 179,080.39
						Delinquent Ad Valorem Taxes	100-31020-	$ 12,340.93
						Fiscal Disparities	100-31040-	$ 5,262.69
						Severed Mineral Tax	100-31850-	¢ 234.54

Fund Name: 'unds

Date Range: 07/01/2025 To 07/31/2025

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P		Total
						Penalties and Interest on Ad valorem Taxes	100-31910-	$	651.05
						Principal on Special Assessments	100-31951-	$	738.60
						Principal on Special Assessments	100-31951-	$	750.00
						Penalties and Interest on Special Assessments	100-31952-	$	173.77
						Current Ad Valorem Taxes	303-31010-	$	24,915.02
						Delinquent Ad Valorem Taxes	303-31020-	$	478.94
						Fiscal Disparities	303-31040-	$	195.48
						Severed Mineral Tax	303-31850-	$	8.57
						Current Ad Valorem Taxes	304-31010-	$	14,286.90
						Delinquent Ad Valorem Taxes	304-31020-	$	315.62
						Fiscal Disparities	304-31040-	$	116.05
						Severed Mineral Tax	304-31850-	$	4.92
						Principal on Special Assessments	304-31951-	$	95.69
						Principal on Special Assessments	304-31951-	$	8,811.65
						Penalties and Interest on Special Assessments	304-31952-	$	179.19
						Penalties and Interest on Special Assessments	304-31952-	$	11.39
						Delinquent Ad Valorem Taxes	306-31020-	$	48.84
						Principal on Special Assessments	306-31951-	$	23.26
						Penalties and Interest on Special Assessments	306-31952-	$	133.78
						Current Ad Valorem Taxes	602-31010-	$	65,627.52
						Delinquent Ad Valorem Taxes	602-31020-	$	863.46
						Delinquent Ad Valorem Taxes	602-31020-	$	4.60
						Fiscal Disparities	602-31040-	$	467.20
						Severed Mineral Tax	602-31850-	$	22.55
						Principal on Special Assessments	602-31951-	$	91.36
						Principal on Special Assessments	602-31951-	$	524.01
						Principal on Special Assessments	602-31951-	$	1,366.66
						Penalties and Interest on Special Assessments	602-31952-	$	16.83
						Penalties and Interest on Special Assessments	602-31952-	$	47.85
								$	**317,889.31**
07/22/2025	Paul and Carolyn Gallagher	13974	Land Use Permit	(07/23/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$	100.00
								$	**100.00**

Fund Name: **All Funds**

Date Range: **07/01/2025 To 07/31/2025**

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
07/22/2025	Cindy Nordvall	13975	Copies X2	(07/23/2025) -	N	Copies/Faxes	100-34112-	$ 0.50
								$ 0.50
07/22/2025	MN Fire Training	13976	F.I.R.E. Training Reimbursements - 5/20 and 5/27	(07/09/2025) -	N	Fire Training Reimbursement	100-33431-	$ 1,350.00
								$ 1,350.00
07/22/2025	Crow Wing County	13977	Court Fines	(07/10/2025) -	N	Court Fines	100-35101-	$ 49.98
								$ 49.98
07/22/2025	Paul Sawatsky	13978	Rental Dwelling License - ACH	(07/11/2025) -	N	Rental Dwelling License	100-32111-	$ 125.00
								$ 125.00
07/22/2025	Susan Hanson	13979*	Pickleball Tournament Registrations X3 - ACH	(07/15/2025) -	N	125th Anniversary Pickleball Tournament	404-34701-26	$ 15.00
								$ 15.00
07/22/2025	Crow Wing County	13980	2024 and 2025 Federal PILT	(07/17/2025) -	N	Federal Payments in Lieu of Taxes	100-33160-	$ 6.10
								$ 6.10
07/22/2025	MN Fire Training	13981	F.I.R.E Training Reimbursement 6-17, 148th Annual Conference Chief Mileski	(07/17/2025) -	N	Fire Training Reimbursement	100-33431-	$ 900.00
								$ 900.00
07/22/2025	Warren Schmidt	13982	Land Use Permit - ACH	(07/18/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 75.00
								$ 75.00
07/22/2025	Minnesota Revenue/MN Fire Training	13983	Small City Assistance - Roads/Training Reimbursement - Chief Mileski	(07/18/2025) -	N	Fire Training Reimbursement	100-33431-	$ 450.00
						Municipal State Aid for Streets - Maintenance (Gas Tax, Road Allotment)	201-33418-	$ 13,293.50
								$ 13,743.50

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
07/22/2025	Asher Vandemark	13984	Pickleball Tournament Registration - ACH	(07/23/2025) -	N	125th Anniversary Pickleball Tournament	404-34701-26	$ 5.00
								$ 5.00
07/22/2025	James Oihus	13985	Land Use Permit	(07/23/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 250.00
								$ 250.00
07/22/2025	UTILITY BILLING	13986	Sewer Charges	(07/23/2025) -	N	Rate Class I	602-37210-	$ 2,041.48
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 2,059.63
07/22/2025	UTILITY BILLING	13987	Sewer Charges	(07/23/2025) -	N	Rate Class I	602-37210-	$ 1,874.03
						Penalties and Forfeited Discounts	602-37260-	$ 18.56
								$ 1,892.59
07/23/2025	UTILITY BILLING	13988	Sewer Charges	(07/29/2025) -	N	Rate Class I	602-37210-	$ 2,019.00
								$ 2,019.00
07/23/2025	Fred Frodesen	13989	Land Use Permit	(07/29/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 150.00
								$ 150.00
07/25/2025	LITTLE PINE TOWNSHIP	13990	Public Safety Contract	(07/29/2025) -	N	Special Fire Protection Services	100-34202-	$ 13,909.62
						First Responder Charges	100-34206-	$ 2,527.22
								$ 16,436.84
07/28/2025	Todd Doerr	13991	Land Use Permit #25-37	(07/29/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 250.00
								$ 250.00
07/29/2025	UTILITY BILLING	13992	Sewer Charges	(07/29/2025) -	N	Rate Class I	602-37210-	$ 2,330.82
								$ 2,330.82
07/29/2025	UTILITY BILLING	13993	Sewer Charges	(07/29/2025) -	N	Rate Class I	602-37210-	$ 2,020.81
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 2,038.96
07/29/2025	UTILITY BILLING	13994	Sewer Charges	(07/29/2025) -	N	Rate Class I	602-37210-	$ 930.24

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
								$ 930.24
07/29/2025	UTILITY BILLING	13995*	Sewer Charges - ACH	(07/10/2025) -	N	Rate Class I	602-37210-	$ 363.01
								$ 363.01
07/29/2025	UTILITY BILLING	13996*	Sewer Charges - ACH	(07/14/2025) -	N	Rate Class I	602-37210-	$ 181.51
								$ 181.51
07/29/2025	UTILITY BILLING	13997*	Sewer Charges - ACH	(07/16/2025) -	N	Rate Class I	602-37210-	$ 726.04
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 744.19
07/29/2025	UTILITY BILLING	13998*	Sewer Charges - ACH	(07/21/2025) -	N	Rate Class I	602-37210-	$ 181.51
								$ 181.51
07/29/2025	UTILITY BILLING	13999*	Sewer Charges - ACH	(07/22/2025) -	N	Rate Class I	602-37210-	$ 181.51
								$ 181.51
07/29/2025	UTILITY BILLING	14000*	Sewer Charges - ACH	(07/24/2025) -	N	Rate Class I	602-37210-	$ 181.51
								$ 181.51
07/29/2025	UTILITY BILLING	14001*	Sewer Charges - ACH	(07/28/2025) -	N	Rate Class I	602-37210-	$ 181.51
								$ 181.51
07/29/2025	Susan Petersen	14002	Land Use Permit #25-45	(07/31/2025) -	N	Building Permits (Excludes surcharge)	100-32210-	$ 150.00
								$ 150.00
07/30/2025	Lynn Schlagel	14003	Cemetery Plot - Blk 23 Lot 7 N 1/4 of S 1/2	(07/31/2025) -	N	Cemetery -Sale of lots	100-34942-	$ 750.00
								$ 750.00
07/30/2025	Stearns County Abstract and Title	14004	Inv. 25-32 Assessment Search	(07/31/2025) -	N	Assessment Searches	100-34107-	$ 25.00
								$ 25.00
07/30/2025	Monumental Sales, Inc.	14005	Staking Fee - Della Steininger Blk 24 Lot 3 S 1/4 of S 1/2	(07/31/2025) -	N	Cemetery -Grave openings	100-34941-	$ 50.00

Fund Name: ·· Funds

Date Range: ··/01/2025 To 07/31/2025

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
								$ 50.00
07/30/2025	Jane Davis	14006	Copies X4	(07/31/2025) -	N	Copies/Faxes	100-34112-	$ 1.00
								$ 1.00
07/30/2025	UTILITY BILLING	14007	Sewer Charges	(07/31/2025) -	N	Rate Class I	602-37210-	$ 422.02
								$ 422.02
07/31/2025	UTILITY BILLING	14008*	Sewer Charges	(07/31/2025) -	N	Rate Class I	602-37210-	$ 182.00
								$ 182.00
07/31/2025	UTILITY BILLING	14009	Sewer Charges	(07/31/2025) -	N	Rate Class I	602-37210-	$ 181.51
								$ 181.51
07/31/2025	Susan Ball	14010	Inv. 25-30 Assessment Search	(07/31/2025) -	N	Assessment Searches	100-34107-	$ 25.00
								$ 25.00
07/31/2025	PINE RIVER STATE BANK	14020	Int CR Checking	(07/31/2025) -	N	Interest Earning	100-36210-	$ 139.80
						Interest Earning	201-36210-	$ 18.39
						Interest Earning	204-36210-	$ 4.37
						Interest Earning	211-36210-	$ 0.23
						Interest Earning	225-36210-	$ 8.05
						Interest Earning	226-36210-	$ 9.87
						Interest Earning	228-36210-	$ 1.61
						Interest Earning	303-36210-	$ 3.68
						Interest Earning	304-36210-	$ 2.99
						Interest Earning	404-36210-	$ 0.23
						Interest Earning	406-36210-	$ 0.69
						Interest Earning	407-36210-	$ 0.23
						Interest Earning	409-36210-	$ 0.46
						Interest Earning	413-36210-	$ 1.15
						Interest Earning	414-36210-	$ 0.69
						Interest Earning	415-36210-	$ 22.76
						Interest Earning	602-36210-	$ 14.71
								$ 229.91
07/31/2025	Pershing	14021	Int CR MMMF, MuniBonds, Treasury Bills	(07/31/2025) -	N	Interest Earning	100-36210-	$ 117.59
						Interest Earning	225-36210-	$ 19.12
						Interest Earning	226-36210-	$ 40.90

Fund Name: **All Funds**

Date Range: **07/01/2025 To 07/31/2025**

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P		Total
						Interest Earning	404-36210-	$	61.35
						Interest Earning	407-36210-	$	35.79
						Interest Earning	409-36210-	$	25.56
						Interest Earning	415-36210-	$	51.13
						Interest Earning	416-36210-	$	26.89
						Interest Earning	602-36210-	$	10.23
								$	**388.56**
07/31/2025	Pershing	14022	Unrealized Gains - MuniBonds,TreasuryBills	(07/31/2025) -	N	Unrealized Investment Gain	100-39103-	$	129.87
						Unrealized Investment Gain	225-39103-	$	21.12
						Unrealized Investment Gain	226-39103-	$	45.17
						Unrealized Investment Gain	404-39103-	$	67.76
						Unrealized Investment Gain	407-39103-	$	39.53
						Unrealized Investment Gain	409-39103-	$	28.23
						Unrealized Investment Gain	415-39103-	$	56.47
						Unrealized Investment Gain	416-39103-	$	29.70
						Unrealized Investment Gain	602-39103-	$	11.29
								$	**429.14**
Total for Selected Receipts								**$**	**431,490.70**

CITY OF EMILY | **Net Pay Account Distribution** | **8/11/2025**

For the payroll period ending: 08/12/2025

Account #	Employee #	Employee Name		Amount
100-41110-103-	938	Brennan, Daniel J		346.31
	428	HANSON, JR, GERHART L.		346.31
	922	Hemphill, Andrew D		346.31
	724	Koch, Gregory A		346.31
			Account Total	**1,385.24**
100-41310-103-	643	JONES, TRACY ALLEN		507.92
			Account Total	**507.92**
100-42501-103-	451	Foster, Brian D		34.34
			Account Total	**34.34**
100-45187-103-	623	Davis, Jane M		210.87
			Account Total	**210.87**
100-43110-101				
Unallocated (Due to rounding)				$0.00
			Total For Period	**$2,138.37**

Andrew D Hemphill	**City Council/Town Board**	**Date**
Daniel J Brennan	**City Council/Town Board**	**Date**
GERHART L. HANSON, JR	**City Council/Town Board**	**Date**
Gregory A Koch	**City Council/Town Board**	**Date**
TRACY ALLEN JONES	**City Council/Town Board, Mayor**	**Date**

Date Range : **8/7/2025 To 8/12/2025**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
08/12/2025	Quality Fabricating	Inv. 304956 - Emily City Park Sign	71982	$5,120.00			
					100-45012-530-26	Historic Celebration 125 Years	$4,420.00
					404-45202-530-26	Park Areas	$700.00
08/12/2025	WM Corporate Services, Inc.	garbage - inv. 6884454-1767-0	71983	$409.24			
					100-43240-384-	Waste (Refuse) Disposal	$409.24
08/12/2025	INTERNATIONAL UNION OF	Union dues - 8-4-25 Invoice	71984	$140.00			
					100-41425-101-	Clerk	$70.00
					100-43110-101-	Maintenance-Shop	$70.00
08/12/2025	Central Lakes Drug Testing	7/31/25 Inv. - Random Drug/Alcohol Testing	71985	$40.00			
					100-43110-306-	Maintenance-Shop	$40.00
08/12/2025	Vestis	Invs.2530434392,2530434393 City Hall and Fire Hall Rugs and Towels	71986	$232.80			
					100-42280-418-	Fire Stations and Buildings	$53.62
					100-41941-418-	City Hall	$179.18
08/12/2025	Department of Employment and	EMPLOYER #07987886, Qtr 2 2025 Unemployment Benefits	71987	$4.70			
					100-42270-142-	Medical Services	$4.70
08/12/2025	Midwest Playscapes Inc.	Inv. 11109 Repair parts for riding motorcycle handlebar park equipment	71988	$178.09			
					100-45202-221-	Park Areas	$178.09
08/12/2025	A W Research Laboratories	Sewer Sample Testing - Inv. #72474	71989	$617.00			
					602-49450-315-	Sewer Utilities - Sanitary Sewer Maintenance	$617.00
08/12/2025	The Office Shop	Inv. AR1947223 Canon Lease Contract Payment	71990	$338.37			
					100-41425-413-	Clerk	$338.37

Date Range : **8/7/2025 To 8/12/2025**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
08/12/2025	W. W. GOETSCH ASSOCIATES, INC.	Inv. #114962 - Hydromatic Pump Model HPS4HCX 15HP, KSB Adapter	71991	$17,445.11			
					602-49470-580-	Sewer Utilities - Sewer Lift Stations	$17,445.11
08/12/2025	CULLIGAN	Invs:150X02291508,150X 02262301-HallSoftener EquipRental,ShopWaterR ental	71992	$61.11			
					100-41941-416-	City Hall	$45.00
					100-43110-416-	Maintenance-Shop	$16.11
08/12/2025	GOPHER STATE ONE-CALL	Inv. 5070381 - Locates	71993	$1.35			
					602-49490-385-	Sewer Utilities - Administration and General	$1.35
Total For Selected Claims				**$24,587.77**			**$24,587.77**

Date Range : **7/31/2025 To 8/6/2025**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
08/06/2025	GREAT PLAINS FIRE	Inv. 9032: Pi-Lit Rechargeable Landing Zone Kit X2	71975*	$1,507.00			
					100-42220-240-	Fire Fighting	$1,507.00
08/06/2025	Tremolo Communications	City phone service - 8/1/2025 invoices	71976	$1,083.96			
					100-42210-321-	Fire Administration	$147.99
					100-41425-321-	Clerk	$607.78
					100-41425-321-	Clerk	$39.19
					100-43110-321-	Maintenance-Shop	$111.11
					100-45187-321-	Library	$2.00
					100-41910-321-	Planning and Zoning	$46.70
					100-42110-321-	Police Administration	$90.00
					100-41941-321-	City Hall	$39.19
08/06/2025	Pioneer Research Corporation	Inv. 266859 - Degreaser	71977	$648.76			
					100-43110-211-	Maintenance-Shop	$648.76
08/06/2025	Midwest Machinery Co.	Inv.10506967: Parts for 1445 and 5055 JD mowers, Insecticide	71978	$525.53			
					100-45202-221-	Park Areas	$76.43
					100-49010-221-	Cemetery	$76.43
					100-41941-221-	City Hall	$76.44
					602-49450-221-	Sewer Utilities - Sanitary Sewer Maintenance	$75.61
					100-45202-216-	Park Areas	$145.00
					100-43126-221-	Road and Bridge Equipment	$75.62
08/06/2025	EMILY ACE HARDWARE	Acct10240,Inv.7/31:FireCleanSupp,ParkChem/RprMaintSup, ShopRprMaintSup/RprMaintContr,125	71979*	$610.47			
					100-42220-211-	Fire Fighting	$159.68
					100-45202-216-	Park Areas	$53.92
					100-45202-221-	Park Areas	$27.69
					100-43110-221-	Maintenance-Shop	$9.79
					100-43110-404-	Maintenance-Shop	$25.00
					100-45012-404-26	Historic Celebration 125 Years	$259.39
					100-45202-240-	Park Areas	$18.75

Date Range : 7/31/2025 To 8/6/2025

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
					602-49450-240-	Sewer Utilities - Sanitary Sewer Maintenance	$18.75
					100-41941-240-	City Hall	$18.75
					100-49010-240-	Cemetery	$18.75
08/06/2025	RES Specialty Pyrotechnics	Inv. 28931: Emily 125th Anniversary Fireworks	71980	$20,000.00			
					100-45012-404-26	Historic Celebration 125 Years	$20,000.00
08/06/2025	Elan Financial Services	Jul25:Emily125thAnniv,ClerkTravel,ShopMatrls/SmlTls,1st RespSupp,FireStnSmlTls, FireDues/	71981*	$5,971.90			
					100-45012-404-26	Historic Celebration 125 Years	($4.30)
					100-45012-404-26	Historic Celebration 125 Years	($25.61)
					100-41425-331-	Clerk	$10.00
					100-41425-331-	Clerk	$409.48
					100-41425-309-	Clerk	$432.00
					100-45012-404-26	Historic Celebration 125 Years	$84.92
					100-45012-404-26	Historic Celebration 125 Years	$15.03
					100-45012-404-26	Historic Celebration 125 Years	$64.71
					100-45012-404-26	Historic Celebration 125 Years	$6.98
					100-45012-404-26	Historic Celebration 125 Years	$184.10
					100-45012-404-26	Historic Celebration 125 Years	$159.49
					100-45012-404-26	Historic Celebration 125 Years	$366.58
					100-45012-404-26	Historic Celebration 125 Years	$25.73
					100-45012-404-26	Historic Celebration 125 Years	$27.81
					100-45012-404-26	Historic Celebration 125 Years	$135.28
					100-45012-404-26	Historic Celebration 125 Years	$10.77
					100-43110-215-	Maintenance-Shop	$24.76
					100-43110-240-	Maintenance-Shop	$60.23
					100-45012-404-26	Historic Celebration 125 Years	$305.34
					100-45012-404-26	Historic Celebration 125 Years	$992.95
					100-45012-404-26	Historic Celebration 125 Years	$56.50
					100-43110-240-	Maintenance-Shop	$59.98
					100-45012-404-26	Historic Celebration 125 Years	$547.94
					100-41425-331-	Clerk	$409.48
					100-42270-221-	Medical Services	$280.25
					100-41910-322-	Planning and Zoning	$1.90
					100-45012-404-26	Historic Celebration 125 Years	$103.46
					100-45012-404-26	Historic Celebration 125 Years	$100.94
					100-42270-218-	Medical Services	$39.71

Date Range : 7/31/2025 To 8/6/2025

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
					100-42270-218-	Medical Services	$364.05
					100-42280-240-	Fire Stations and Buildings	$384.64
					100-42210-433-	Fire Administration	$100.00
					100-45012-404-26	Historic Celebration 125 Years	$59.46
					100-45012-404-26	Historic Celebration 125 Years	$73.93
					100-42220-211-	Fire Fighting	$38.77
					100-42220-211-	Fire Fighting	$64.64
Total For Selected Claims				**$30,347.62**			**$30,347.62**

Name	Title	Date
Andrew D Hemphill	City Council/Town Board	Date
Daniel J Brennan	City Council/Town Board	Date
GERHART L. HANSON, JR	City Council/Town Board	Date
Gregory A Koch	City Council/Town Board	Date
TRACY ALLEN JONES	City Council/Town Board, Mayor	Date

Fund Name: All Funds

Date Range: 07/09/2025 To 07/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
07/09/2025	Emily Fire Relief Association	62496*	Budgeted Additional Municipal Contribution towards pension deficit	N	Fire Administration	100-42210-124-	$	19,006.00
	Total For Check	**62496**					**$**	**19,006.00**
07/09/2025	Tax-Exempt Leasing Corp.	62497	Inv. 16698227 - Annual Lease Payment - SCBAs and equipment	N	Fire Fighting	100-42220-602-	$	15,034.62
		62497				100-42220-612-	$	909.41
	Total For Check	**62497**					**$**	**15,944.03**
07/09/2025	Bond Trust Services Corporation	62498	Statements 96214,97347 -Sewer Revenue Refunding Bond Interest and Agent Fees	N	Interest - Bonds	602-47210-611-	$	11,747.50
		62498			Fiscal Agent's Fees	602-47501-620-	$	475.00
	Total For Check	**62498**					**$**	**12,222.50**
07/09/2025	Bond Trust Services Corporation	62499	Statements 96215,97348 - 2014 Road Improvement Bond Interest and Agent Fees	N	Interest - Bonds	304-47210-611-	$	3,036.25
		62499			Fiscal Agent's Fees	304-47501-620-	$	475.00
	Total For Check	**62499**					**$**	**3,511.25**
07/09/2025	Bond Trust Services Corporation	62500	Statement 96213 - 2012 Cap Improvement (City Hall) Bond Interest	N	Interest - Bonds	303-47210-611-	$	1,787.50
	Total For Check	**62500**					**$**	**1,787.50**
07/09/2025	Elan Financial Services	63001*	Jun25:ClerkPost,FireMaintSupp,FireTrainMile,ShopMat/SmTls,RdEquipSmTls,ShopTrain,125thMain	N	Clerk	100-41425-322-	$	8.16
		63001*			Fire Training	100-42240-331-	$	304.10
		63001*			Fire Stations and Buildings	100-42280-221-	$	25.71
		63001*			Maintenance-Shop	100-43110-215-	$	37.55
		63001*				100-43110-240-	$	36.69
		63001*				100-43110-308-	$	90.00
		63001*			Road and Bridge Equipment	100-43126-240-	$	36.68
		63001*			Historic Celebration 125 Years	100-45012-404-26	$	535.64
		63001*				100-45012-520-26	$	129.39

Fund Name: **All Funds**

Date Range: **07/09/2025 To 07/31/2025**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
	Total For Check	**63001**					**$ 1,203.92**
07/09/2025	Tremolo Communications	63002	City phone service - 7/1/2025 invoices	N	Clerk	100-41425-321-	$ 607.78
		63002				100-41425-321-	$ 39.55
		63002			Planning and Zoning	100-41910-321-	$ 46.70
		63002			City Hall	100-41941-321-	$ 39.19
		63002			Police Administration	100-42110-321-	$ 90.00
		63002			Fire Administration	100-42210-321-	$ 147.99
		63002			Maintenance-Shop	100-43110-321-	$ 111.11
		63002			Library	100-45187-321-	$ 2.00
	Total For Check	**63002**					**$ 1,084.32**
07/09/2025	S.E.H.	63003	Inv. 491001 - 2025 Emily St Project	N	Paved Streets	100-43121-303-	$ 3,069.07
	Total For Check	**63003**					**$ 3,069.07**
07/09/2025	WM Corporate Services, Inc.	63004	garbage - inv. 6880639-1767-0	N	Waste (Refuse) Disposal	100-43240-384-	$ 409.24
	Total For Check	**63004**					**$ 409.24**
07/09/2025	A W Research Laboratories	63005	Sewer Sample Testing - Inv. #71534	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-315-	$ 76.00
	Total For Check	**63005**					**$ 76.00**
07/09/2025	VICTOR LUNDEEN COMPANY	63006	Invs. 465419 - Checks	N	Clerk	100-41425-201-	$ 469.37
	Total For Check	**63006**					**$ 469.37**
07/09/2025	Corbin Excavating, Inc.	63007	Inv. C00138: Dust Control - 9,076 gallons magnesium chloride applied	N	Unpaved Streets	100-43122-404-	$ 11,798.80
	Total For Check	**63007**					**$ 11,798.80**
07/09/2025	THELEN HEATING & ROOFING, INC.	63008	Inv. 41052 - Preventative Maintenance	N	City Hall	100-41941-404-	$ 1,300.00
	Total For Check	**63008**					**$ 1,300.00**
07/09/2025	Calibrations and Controls, Inc.	63009	INV-21656: Replacement Battery	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-221-	$ 429.98
	Total For Check	**63009**					**$ 429.98**
07/11/2025	MINNESOTA REVENUE	330897	State Withholding - 7/2/25 Payroll	N	Clerk	100-41425-172-	$ 135.48

Fund Name: [illegible]unds

Date Range: 07/09/2025 To 07/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
		330897			City Hall	100-41941-172-	$ 20.16
		330897			Maintenance-Shop	100-43110-172-	$ 62.37
		330897			Paved Streets	100-43121-172-	$ 77.73
		330897			Waste (Refuse) Disposal	100-43240-172-	$ 6.13
		330897			Park Areas	100-45202-172-	$ 18.75
		330897			Cemetery	100-49010-172-	$ 33.96
		330897			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-172-	$ 8.10
		330897			Sewer Utilities - Administration and General	602-49490-172-	$ 0.69
	Total For Check	**330897**					**$ 363.37**
07/15/2025	PERA	330900	Retirement contributions - 7/2/25 Payroll	N	Clerk	100-41425-101-	$ 271.90
		330900				100-41425-103-	$ 1.39
		330900				100-41425-121-	$ 1.60
		330900				100-41425-121-	$ 313.73
		330900			Planning and Zoning	100-41910-103-	$ 41.93
		330900				100-41910-121-	$ 48.39
		330900			City Hall	100-41941-101-	$ 29.81
		330900				100-41941-121-	$ 34.39
		330900			Maintenance-Shop	100-43110-101-	$ 95.88
		330900				100-43110-121-	$ 110.62
		330900			Paved Streets	100-43121-101-	$ 119.85
		330900				100-43121-121-	$ 138.28
		330900			Waste (Refuse) Disposal	100-43240-101-	$ 9.64
		330900				100-43240-121-	$ 11.13
		330900			Park Areas	100-45202-101-	$ 26.09
		330900				100-45202-121-	$ 30.10
		330900			Cemetery	100-49010-101-	$ 38.29
		330900				100-49010-121-	$ 44.18
		330900			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$ 12.20
		330900				602-49450-121-	$ 14.07
		330900			Sewer Utilities - Administration and General	602-49490-101-	$ 1.57
		330900				602-49490-121-	$ 1.81
	Total For Check	**330900**					**$ 1,396.85**
07/16/2025	Payroll Period Ending 07/16/2025	63010	Regular Payroll - 7-2 to 7-15	N	Clerk	100-41425-103-	$ 43.88
		63010			Planning and Zoning	100-41910-103-	$ 466.39
	Total For Check	**63010**					**$ 510.27**

Fund Name: **All Funds**

Date Range: **07/09/2025 To 07/31/2025**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
07/16/2025	Payroll Period Ending 07/16/2025	63011	Regular Payroll - 7-2 to 7-15	N	City Hall	100-41941-101-	$	152.66
		63011			Maintenance-Shop	100-43110-101-	$	726.88
		63011			Paved Streets	100-43121-101-	$	293.18
		63011			Waste (Refuse) Disposal	100-43240-101-	$	41.64
		63011			Park Areas	100-45202-101-	$	433.70
		63011			Cemetery	100-49010-101-	$	86.74
	Total For Check	**63011**					**$**	**1,734.80**
07/16/2025	Payroll Period Ending 07/16/2025	63012	Regular Payroll - 7-2 to 7-15	N	City Hall	100-41941-103-	$	175.98
		63012			Maintenance-Shop	100-43110-103-	$	30.53
		63012			Paved Streets	100-43121-103-	$	91.60
		63012			Park Areas	100-45202-103-	$	368.03
		63012			Cemetery	100-49010-103-	$	137.41
	Total For Check	**63012**					**$**	**803.55**
07/16/2025	Payroll Period Ending 07/16/2025	63013	Regular Payroll - 7-2 to 7-15	N	Clerk	100-41425-101-	$	1,660.35
	Total For Check	**63013**					**$**	**1,660.35**
07/16/2025	Payroll Period Ending 07/16/2025	63014	Regular Payroll - 7-2 to 7-15	N	Clerk	100-41425-101-	$	946.32
		63014			Sewer Utilities - Administration and General	602-49490-101-	$	121.76
	Total For Check	**63014**					**$**	**1,068.08**
07/16/2025	Payroll Period Ending 07/16/2025	63015	Regular Payroll - 7-2 to 7-15	N	City Hall	100-41941-101-	$	208.25
		63015			Maintenance-Shop	100-43110-101-	$	0.01
		63015				100-43110-101-	$	541.46
		63015			Paved Streets	100-43121-101-	$	229.91
		63015			Waste (Refuse) Disposal	100-43240-101-	$	39.98
		63015			Park Areas	100-45202-101-	$	479.81
		63015			Cemetery	100-49010-101-	$	166.60
	Total For Check	**63015**					**$**	**1,666.02**
07/16/2025	Time Machine Band	63016	7-19-25 Emily 125th Anniversary Time Machine Band Performance	N	Historic Celebration 125 Years	100-45012-314-26	$	1,975.00
	Total For Check	**63016**					**$**	**1,975.00**
07/16/2025	Circus Productions, LLC	63017	7-19-25 Emily 125th Anniversary Time Machine Band Performance	N	Historic Celebration 125 Years	100-45012-314-26	$	1,400.00
	Total For Check	**63017**						**1,400.00**

Fund Name: Funds

Date Range: 07/09/2025 To 07/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
07/16/2025	Dallman Signs	63018	Inv. 1010: Banner - Car Show - Emily 125th Anniversary	N	Historic Celebration 125 Years	100-45012-404-26	$ 257.70
	Total For Check	**63018**					**$ 257.70**
07/16/2025	Upland Advertising & Design, LLC	63019*	Inv. 295685: Emily 125th Anniversary historic photos and map	N	Historic Celebration 125 Years	100-45012-404-26	$ 1,450.00
	Total For Check	**63019**					**$ 1,450.00**
07/16/2025	CROW WING POWER	63020	Monthly - 7-7-25 Invoices	N	City Hall	100-41941-381-	$ 36.75
		63020				100-41941-381-	$ 384.76
		63020			Fire Stations and Buildings	100-42280-381-	$ 154.36
		63020			Maintenance-Shop	100-43110-381-	$ 124.22
		63020				100-43110-381-	$ 60.19
		63020				100-43110-381-	$ 31.45
		63020			Street Lighting	100-43160-381-	$ 267.00
		63020			Park Areas	100-45202-381-	$ 29.92
		63020				100-45202-381-	$ 30.48
		63020			Cemetery	100-49010-381-	$ 44.29
		63020			Sewer Utilities - Sewer Lift Stations	602-49470-381-	$ 39.55
		63020				602-49470-381-	$ 40.53
		63020				602-49470-381-	$ 63.81
	Total For Check	**63020**					**$ 1,307.31**
07/16/2025	Pioneer Research Corporation	63021	Inv. 266858 - Degreaser	N	Maintenance-Shop	100-43110-211-	$ 648.76
	Total For Check	**63021**					**$ 648.76**
07/16/2025	MPCA	63022	Inv. 10000200743 - Emily WWTP Wastewater Individual Annual Permit Fee	N	Sewer Utilities - Administration and General	602-49490-437-	$ 505.00
	Total For Check	**63022**					**$ 505.00**
07/16/2025	Ehlers	63023	Invs. 112-4962 June Investment Account Management Fee	N	Purchase of Investments	100-49350-307-	$ 86.66
	Total For Check	**63023**					**$ 86.66**
07/16/2025	Ehlers	63024	Inv. 101962 2025 Continuing Disclosure Reporting	N	Purchase of Investments	100-49350-307-	$ 850.00
	Total For Check	**63024**					**$ 850.00**
07/16/2025	Sourcewell	63025	Planning and Zoning Services for June - Inv. INV00004748	N	Planning and Zoning	100-41910-311-	$ 1,278.75

Fund Name: All Funds

Date Range: 07/09/2025 To 07/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
	Total For Check	**63025**					**$ 1,278.75**
07/16/2025	Minnesota Association of Cemeteries	63026	2025 Annual Dues	N	Cemetery	100-49010-433-	$ 100.00
	Total For Check	**63026**					**$ 100.00**
07/16/2025	CITY OF FIFTY LAKES	63027	2025 Annual Rd Maint - Buchite Road - 7/7/25 Invoice	N	Unpaved Streets	100-43122-404-	$ 750.00
	Total For Check	**63027**					**$ 750.00**
07/16/2025	S.E.H.	63028	Inv. 491209 - Preliminary Roosevelt Drive Bridge	N	Bridges, Viaducts and Grade Separations	100-43130-303-	$ 3,499.58
	Total For Check	**63028**					**$ 3,499.58**
07/16/2025	INTERNATIONAL UNION OF	63029	Union dues - 7-3-25 Invoice	N	Clerk	100-41425-101-	$ 70.00
		63029			Maintenance-Shop	100-43110-101-	$ 70.00
	Total For Check	**63029**					**$ 140.00**
07/16/2025	Vestis	63030	Invs.2530423664,2530423665 City Hall and Fire Hall Rugs and Towels	N	City Hall	100-41941-418-	$ 179.18
		63030			Fire Stations and Buildings	100-42280-418-	$ 53.62
	Total For Check	**63030**					**$ 232.80**
07/16/2025	DSC Communications	63031	Inv. 2506988 - Pagers X 2	N	Fire Fighting	225-42220-240-	$ 527.50
		63031			Medical Services	226-42270-240-	$ 527.50
	Total For Check	**63031**					**$ 1,055.00**
07/16/2025	GAMMELLO - PEARSON, PLLC	63032	Invs:106281,106282,106284 PlanningZoning,Sperry ZoningViolation,FirePersonnel	N	Planning and Zoning	100-41910-304-	$ 104.00
		63032			Fire Administration	100-42210-304-	$ 611.00
		63032			Building Inspections Administration	100-42401-304-	$ 937.50
	Total For Check	**63032**					**$ 1,652.50**
07/18/2025	FEDERAL WITHHOLDING/ON LINE	330895	Federal Withholding - 7/16/25 Payroll	N	Council/Town Board	100-41110-103-	$ 99.44
		330895				100-41110-122-	$ 80.60
		330895				100-41110-135-	$ 18.84
		330895			Mayor	100-41310-103-	$ 38.25
		330895				100-41310-122-	$ 31.00
		330895				100-41310-135-	7.25

Fund Name: unds

Date Range: 07/09/2025 To 07/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
		330895			Clerk	100-41425-101-	$	271.97
		330895				100-41425-103-	$	4.10
		330895				100-41425-122-	$	3.32
		330895				100-41425-122-	$	220.42
		330895				100-41425-135-	$	51.55
		330895				100-41425-135-	$	0.78
		330895				100-41425-171-	$	2.15
		330895				100-41425-171-	$	204.59
		330895			Planning and Zoning	100-41910-103-	$	43.60
		330895				100-41910-122-	$	35.34
		330895				100-41910-135-	$	8.26
		330895				100-41910-171-	$	22.85
		330895			City Hall	100-41941-101-	$	36.72
		330895				100-41941-103-	$	15.83
		330895				100-41941-122-	$	12.83
		330895				100-41941-122-	$	29.76
		330895				100-41941-135-	$	6.96
		330895				100-41941-135-	$	3.00
		330895				100-41941-171-	$	8.06
		330895				100-41941-171-	$	25.66
		330895			Civil Defense Expenditures	100-42501-103-	$	3.06
		330895				100-42501-122-	$	2.48
		330895				100-42501-135-	$	0.58
		330895			Maintenance-Shop	100-43110-101-	$	130.43
		330895				100-43110-103-	$	2.75
		330895				100-43110-122-	$	2.23
		330895				100-43110-122-	$	105.70
		330895				100-43110-135-	$	24.73
		330895				100-43110-135-	$	0.52
		330895				100-43110-171-	$	1.40
		330895				100-43110-171-	$	102.88
		330895			Paved Streets	100-43121-101-	$	53.74
		330895				100-43121-103-	$	8.24
		330895				100-43121-122-	$	6.68
		330895				100-43121-122-	$	43.56
		330895				100-43121-135-	$	10.18
		330895				100-43121-135-	$	1.56
		330895				100-43121-171-	$	4.20
		330895				100-43121-171-	$	41.98
		330895			Waste (Refuse) Disposal	100-43240-101-	$	8.36
		330895				100-43240-122-	$	6.77
		330895				100-43240-135-	$	1.59
		330895				100-43240-171-	$	6.28

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Fund Name: All Funds

Date Range: 07/09/2025 To 07/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
		330895			Library	100-45187-103-	$	19.13
		330895				100-45187-122-	$	15.50
		330895				100-45187-135-	$	3.63
		330895				100-45187-171-	$	20.00
		330895			Park Areas	100-45202-101-	$	93.30
		330895				100-45202-103-	$	33.10
		330895				100-45202-122-	$	26.83
		330895				100-45202-122-	$	75.61
		330895				100-45202-135-	$	17.69
		330895				100-45202-135-	$	6.27
		330895				100-45202-171-	$	16.86
		330895				100-45202-171-	$	68.10
		330895			Cemetery	100-49010-101-	$	25.63
		330895				100-49010-103-	$	12.36
		330895				100-49010-122-	$	10.02
		330895				100-49010-122-	$	20.77
		330895				100-49010-135-	$	4.86
		330895				100-49010-135-	$	2.34
		330895				100-49010-171-	$	6.29
		330895				100-49010-171-	$	16.65
		330895			Sewer Utilities - Administration and General	602-49490-101-	$	12.55
		330895				602-49490-122-	$	10.17
		330895				602-49490-135-	$	2.38
		330895				602-49490-171-	$	6.07
	Total For Check	**330895**					**$**	**2,379.14**
07/21/2025	MINNESOTA REVENUE	330898	State Withholding - 7/16/25 Payroll	N	Clerk	100-41425-172-	$	121.39
		330898			City Hall	100-41941-172-	$	27.29
		330898			Maintenance-Shop	100-43110-172-	$	74.83
		330898			Paved Streets	100-43121-172-	$	33.96
		330898			Waste (Refuse) Disposal	100-43240-172-	$	4.67
		330898			Park Areas	100-45202-172-	$	66.61
		330898			Cemetery	100-49010-172-	$	19.44
		330898			Sewer Utilities - Administration and General	602-49490-172-	$	4.80
	Total For Check	**330898**					**$**	**352.99**
07/22/2025	PERA	330901	Retirement contributions - 7/16/25 Payroll	N	Clerk	100-41425-101-	$	248.76
		330901				100-41425-103-		3.49

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
		330901				100-41425-121-	$ 4.03
		330901				100-41425-121-	$ 287.03
		330901			Planning and Zoning	100-41910-103-	$ 37.04
		330901				100-41910-121-	$ 42.74
		330901			City Hall	100-41941-101-	$ 32.81
		330901				100-41941-121-	$ 37.86
		330901			Civil Defense Expenditures	100-42501-103-	$ 2.60
		330901				100-42501-121-	$ 3.00
		330901			Maintenance-Shop	100-43110-101-	$ 116.59
		330901				100-43110-121-	$ 134.53
		330901			Paved Streets	100-43121-101-	$ 48.04
		330901				100-43121-121-	$ 55.43
		330901			Waste (Refuse) Disposal	100-43240-101-	$ 7.46
		330901				100-43240-121-	$ 8.61
		330901			Park Areas	100-45202-101-	$ 83.37
		330901				100-45202-121-	$ 96.19
		330901			Cemetery	100-49010-101-	$ 22.90
		330901				100-49010-121-	$ 26.42
		330901			Sewer Utilities - Administration and General	602-49490-101-	$ 11.74
		330901				602-49490-121-	$ 13.55
	Total For Check	**330901**					**$ 1,324.19**
07/23/2025	Tri-County Septic Inspection	63033	7-23:SepticDesRev:21930CR1,19 518AnnaDr SepticInsp:40972YellowBirchLn	N	Planning and Zoning	100-41910-310-	$ 270.00
	Total For Check	**63033**					**$ 270.00**
07/23/2025	AFLAC	63034	Monthly employee ins coverage Inv. #752410	N	Clerk	100-41425-101-	$ 281.80
		63034			Maintenance-Shop	100-43110-101-	$ 114.56
	Total For Check	**63034**					**$ 396.36**
07/23/2025	PEOPLESERVICE, INC.	63035	Inv. PS-INV107840 - August 2025 Wastewater Op Services and hourly	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-407-	$ 2,752.50
	Total For Check	**63035**					**$ 2,752.50**
07/23/2025	Verizon	63036	Shop - Inv. #6118460351	N	Maintenance-Shop	100-43110-321-	$ 104.34
	Total For Check	**63036**					**$ 104.34**

Fund Name: **All Funds**

Date Range: **07/09/2025 To 07/31/2025**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
07/23/2025	Sue Fahrendorff	63037	Mileage Reimbursement - Audit and Audit Boxes Pick Up	N	Clerk	100-41425-331-	$	49.00
	Total For Check	**63037**					**$**	**49.00**
07/23/2025	CUYUNA REGIONAL MEDICAL CENTER	63038	Guarantor #80002493 - Preemployment Physicals and Drug Tests - Fire and Rescue	N	Fire Administration	100-42210-306-	$	255.50
		63038			Medical Services	100-42270-306-	$	255.50
	Total For Check	**63038**					**$**	**511.00**
07/30/2025	Payroll Period Ending 07/30/2025	63039	Regular Payroll - 7-16 to 7-29	N	Clerk	100-41425-103-	$	53.08
		63039			Planning and Zoning	100-41910-103-	$	494.12
	Total For Check	**63039**					**$**	**547.20**
07/30/2025	Payroll Period Ending 07/30/2025	63040	Regular Payroll - 7-16 to 7-29	N	City Hall	100-41941-101-	$	376.68
		63040			Maintenance-Shop	100-43110-101-	$	188.34
		63040				100-43110-101-	$	0.01
		63040			Paved Streets	100-43121-101-	$	400.50
		63040			Waste (Refuse) Disposal	100-43240-101-	$	23.81
		63040			Park Areas	100-45202-101-	$	800.99
		63040			Cemetery	100-49010-101-	$	93.09
		63040			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$	281.43
	Total For Check	**63040**					**$**	**2,164.85**
07/30/2025	Payroll Period Ending 07/30/2025	63041	Regular Payroll - 7-16 to 7-29	N	City Hall	100-41941-103-	$	15.67
		63041			Maintenance-Shop	100-43110-103-	$	63.27
		63041			Park Areas	100-45202-103-	$	222.35
		63041			Cemetery	100-49010-103-	$	206.08
		63041			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-103-	$	95.21
	Total For Check	**63041**					**$**	**602.58**
07/30/2025	Payroll Period Ending 07/30/2025	63042	Regular Payroll - 7-16 to 7-29	N	Clerk	100-41425-101-	$	1,639.95
	Total For Check	**63042**					**$**	**1,639.95**
07/30/2025	Payroll Period Ending 07/30/2025	63043	Regular Payroll - 7-16 to 7-29	N	Clerk	100-41425-101-	$	1,068.51
		63043			Sewer Utilities - Administration and General	602-49490-101-	$	97.99
	Total For Check	**63043**					**$**	**1,166.50**
07/30/2025	Pa' Period Ending 07/30/2025	63044	Regular Payroll - 7-16 to 7-	N	City Hall	100-41941-101-		269.33

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Date Range: 07/09/2025 To 07/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
		63044			Maintenance-Shop	100-43110-101-	$ 403.99
		63044			Paved Streets	100-43121-101-	$ 269.33
		63044			Waste (Refuse) Disposal	100-43240-101-	$ 21.47
		63044			Park Areas	100-45202-101-	$ 696.74
		63044			Cemetery	100-49010-101-	$ 134.66
		63044			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$ 156.13
	Total For Check	**63044**					**$ 1,951.65**
07/30/2025	Wex Bank	63045	Inv. 105996700 - Fuel - Road Equip, Fire	N	Fire Fighting	100-42220-212-	$ 83.84
		63045			Road and Bridge Equipment	100-43126-212-	$ 678.33
	Total For Check	**63045**					**$ 762.17**
07/30/2025	AUTO VALUE	63046	7/25/25 Statement:ShopSmallTools/Materials,Park/ Sewer/Cemetery/HallRepairMaintSupp	N	City Hall	100-41941-221-	$ 20.53
		63046			Maintenance-Shop	100-43110-215-	$ 86.97
		63046				100-43110-240-	$ 324.95
		63046			Park Areas	100-45202-221-	$ 20.53
		63046			Cemetery	100-49010-221-	$ 20.53
		63046			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-221-	$ 8.79
	Total For Check	**63046**					**$ 482.30**
07/30/2025	Silent Partner Production	63047	Invoice 3698:2 Mobile Stages for Emily Day	N	Historic Celebration 125 Years	100-45012-404-26	$ 2,000.00
	Total For Check	**63047**					**$ 2,000.00**
07/30/2025	I.U.O.E. LOCAL 49 FRINGE BENEFIT FU	63048	Health Insurance September 2025	N	Clerk	100-41425-101-	$ 357.52
		63048				100-41425-131-	$ 2,772.48
		63048			Maintenance-Shop	100-43110-101-	$ 357.52
		63048				100-43110-131-	$ 2,772.48
	Total For Check	**63048**					**$ 6,260.00**
07/30/2025	Colonial Life	63049	Employee paid insurance - Inv # 47086730705957	N	Clerk	100-41425-101-	$ 56.92
	Total For Check	**63049**					**$ 56.92**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
07/31/2025	FEDERAL WITHHOLDING/ON LINE	330902	Federal Withholding - 7/30/25 Payroll	N	Clerk	100-41425-101-	$	273.49
		330902				100-41425-103-	$	4.95
		330902				100-41425-122-	$	4.01
		330902				100-41425-122-	$	221.66
		330902				100-41425-135-	$	51.83
		330902				100-41425-135-	$	0.94
		330902				100-41425-171-	$	2.43
		330902				100-41425-171-	$	203.35
		330902			Planning and Zoning	100-41910-103-	$	46.03
		330902				100-41910-122-	$	37.31
		330902				100-41910-135-	$	8.72
		330902				100-41910-171-	$	22.58
		330902			City Hall	100-41941-101-	$	67.50
		330902				100-41941-103-	$	1.36
		330902				100-41941-122-	$	1.10
		330902				100-41941-122-	$	54.71
		330902				100-41941-135-	$	12.79
		330902				100-41941-135-	$	0.26
		330902				100-41941-171-	$	0.28
		330902				100-41941-171-	$	69.23
		330902			Maintenance-Shop	100-43110-101-	$	60.52
		330902				100-43110-103-	$	5.49
		330902				100-43110-122-	$	4.45
		330902				100-43110-122-	$	49.04
		330902				100-43110-135-	$	11.48
		330902				100-43110-135-	$	1.04
		330902				100-43110-171-	$	1.12
		330902				100-43110-171-	$	50.57
		330902			Paved Streets	100-43121-101-	$	70.07
		330902				100-43121-122-	$	56.79
		330902				100-43121-135-	$	13.28
		330902				100-43121-171-	$	72.60
		330902			Waste (Refuse) Disposal	100-43240-101-	$	4.71
		330902				100-43240-122-	$	3.82
		330902				100-43240-135-	$	0.89
		330902				100-43240-171-	$	4.64
		330902			Park Areas	100-45202-101-	$	155.86
		330902				100-45202-103-	$	19.31
		330902				100-45202-122-	$	15.65
		330902				100-45202-122-	$	126.32
		330902				100-45202-135-		29.54
		330902				100-45202-135-		3.66

Fund Name: " Funds

Date Range: ../09/2025 To 07/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
		330902				100-45202-171-	$	3.95
		330902				100-45202-171-	$	154.56
		330902			Cemetery	100-49010-101-	$	23.46
		330902				100-49010-103-	$	17.89
		330902				100-49010-122-	$	14.50
		330902				100-49010-122-	$	19.01
		330902				100-49010-135-	$	4.45
		330902				100-49010-135-	$	3.39
		330902				100-49010-171-	$	3.66
		330902				100-49010-171-	$	21.14
		330902			Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$	45.95
		330902				602-49450-103-	$	8.27
		330902				602-49450-122-	$	6.70
		330902				602-49450-122-	$	37.24
		330902				602-49450-135-	$	8.71
		330902				602-49450-135-	$	1.57
		330902				602-49450-171-	$	1.69
		330902				602-49450-171-	$	49.06
		330902			Sewer Utilities - Administration and General	602-49490-101-	$	9.81
		330902				602-49490-122-	$	7.95
		330902				602-49490-135-	$	1.86
		330902				602-49490-171-	$	5.20
	Total For Check	**330902**					**$**	**2,295.40**
07/31/2025	Money Market/Bonds	IAD3256	Deposit Into Money Market/Bonds	N	Purchase of Investments	100-49350-800-	$	117.59
	Total For Check	**IAD3256**					**$**	**117.59**
07/31/2025	Money Market/Bonds	IAD3257	Deposit Into Money Market/Bonds	N	Purchase of Investments	225-49350-800-	$	19.12
	Total For Check	**IAD3257**					**$**	**19.12**
07/31/2025	Money Market/Bonds	IAD3258	Deposit Into Money Market/Bonds	N	Purchase of Investments	226-49350-800-	$	40.90
	Total For Check	**IAD3258**					**$**	**40.90**
07/31/2025	Money Market/Bonds	IAD3259	Deposit Into Money Market/Bonds	N	Purchase of Investments	404-49350-800-	$	61.35
	Total For Check	**IAD3259**					**$**	**61.35**

Fund Name: **All Funds**

Date Range: **07/09/2025 To 07/31/2025**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
07/31/2025	Money Market/Bonds	IAD3260	Deposit Into Money Market/Bonds	N	Purchase of Investments	407-49350-800-	$	35.79
	Total For Check	**IAD3260**					**$**	**35.79**
07/31/2025	Money Market/Bonds	IAD3261	Deposit Into Money Market/Bonds	N	Purchase of Investments	409-49350-800-	$	25.56
	Total For Check	**IAD3261**					**$**	**25.56**
07/31/2025	Money Market/Bonds	IAD3262	Deposit Into Money Market/Bonds	N	Purchase of Investments	415-49350-800-	$	51.13
	Total For Check	**IAD3262**					**$**	**51.13**
07/31/2025	Money Market/Bonds	IAD3263	Deposit Into Money Market/Bonds	N	Purchase of Investments	416-49350-800-	$	26.89
	Total For Check	**IAD3263**					**$**	**26.89**
07/31/2025	Money Market/Bonds	IAD3264	Deposit Into Money Market/Bonds	N	Purchase of Investments	602-49350-800-	$	10.23
	Total For Check	**IAD3264**					**$**	**10.23**
07/31/2025	Money Market/Bonds	IAD3265	Deposit Into Money Market/Bonds	N	Purchase of Investments	100-49350-800-	$	129.87
	Total For Check	**IAD3265**					**$**	**129.87**
07/31/2025	Money Market/Bonds	IAD3266	Deposit Into Money Market/Bonds	N	Purchase of Investments	225-49350-800-	$	21.12
	Total For Check	**IAD3266**					**$**	**21.12**
07/31/2025	Money Market/Bonds	IAD3267	Deposit Into Money Market/Bonds	N	Purchase of Investments	226-49350-800-	$	45.17
	Total For Check	**IAD3267**					**$**	**45.17**
07/31/2025	Money Market/Bonds	IAD3268	Deposit Into Money Market/Bonds	N	Purchase of Investments	404-49350-800-	$	67.76
	Total For Check	**IAD3268**					**$**	**67.76**
07/31/2025	Money Market/Bonds	IAD3269	Deposit Into Money Market/Bonds	N	Purchase of Investments	407-49350-800-	$	39.53
	Total For Check	**IAD3269**					**$**	**39.53**
07/31/2025	Money Market/Bonds	IAD3270	Deposit Into Money Market/Bonds	N	Purchase of Investments	409-49350-800-	$	28.23

Fund Name: Funds

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Date	Vendor		Check #	Description	Void	Account Name	F-A-O-P	Total
		Total For Check	**IAD3270**					**$ 28.23**
07/31/2025	Money Market/Bonds		IAD3271	Deposit Into Money Market/Bonds	N	Purchase of Investments	415-49350-800-	$ 56.47
		Total For Check	**IAD3271**					**$ 56.47**
07/31/2025	Money Market/Bonds		IAD3272	Deposit Into Money Market/Bonds	N	Purchase of Investments	416-49350-800-	$ 29.70
		Total For Check	**IAD3272**					**$ 29.70**
07/31/2025	Money Market/Bonds		IAD3273	Deposit Into Money Market/Bonds	N	Purchase of Investments	602-49350-800-	$ 11.29
		Total For Check	**IAD3273**					**$ 11.29**
Total For Selected Checks								**$ 127,591.07**

7/31/2025

General Fund

	Budget	Actual	Var
Receipts:			
Current Ad Valorem Taxes	843,295.78	702,760.62	(140,535.16)
Delinquent Ad Valorem Taxes	8,516.66	13,757.54	5,240.88
Mobile Home Tax	10.50	0.00	(10.50)
Fiscal Disparities	991.67	5,781.38	4,789.71
Total Acct 310	**852,814.61**	**722,299.54**	**(130,515.07)**
Franchise Taxes	490.00	515.79	25.79
Severed Mineral Tax	133.58	234.54	100.96
Total Acct 318	**623.58**	**750.33**	**126.75**
Penalties and Interest on Ad valorem Taxes	399.58	1,020.60	621.02
Forfeited Tax Sale Apportionments	1,750.00	629.12	(1,120.88)
Principal on Special Assessments	291.67	1,488.60	1,196.93
Penalties and Interest on Special Assessments	2.92	173.77	170.85
Total Acct 319	**2,444.17**	**3,312.09**	**867.92**
Licenses & Permits	58.33	0.00	(58.33)
Alcoholic Beverages	3,482.50	94.00	(3,388.50)
Rental Dwelling License	1,750.00	575.00	(1,175.00)
Total Acct 321	**5,290.83**	**669.00**	**(4,621.83)**
Building Permits (Excludes surcharge)	13,416.66	9,390.00	(4,026.66)
Animal Licenses	0.00	5.00	5.00
Total Acct 322	**13,416.66**	**9,395.00**	**(4,021.66)**
Federal Grant - Hazard Mitigation	37,916.65	0.00	(37,916.65)
Federal Payments in Lieu of Taxes	1.46	6.10	4.64
Total Acct 331	**37,918.11**	**6.10**	**(37,91[illegible]1)**
Homestead and Agricultural Credit Aid (HACA)	13,416.66	25,235.86	11,[illegible]
State Emergency Management Aid	0.00	0.00	0.00
Agricultural Market Value Credit	379.17	0.00	(379.17)
Fire Training Reimbursement	1,458.33	5,785.00	4,326.67
State Fire Aid	10,114.99	0.00	(10,114.99)
Supp. Fire State Aid	1,758.75	2,000.00	241.25
Total Acct 334	**27,127.90**	**33,020.86**	**5,892.96**
Other County Grants and Aids	583.33	0.00	(583.33)
Grants & Aids from Other LGUs	53,433.30	25,249.36	(28,183.94)
Total Acct 336	**54,016.63**	**25,249.36**	**(28,767.27)**
City/Town Hall Rent	641.67	530.00	(111.67)
Zoning and Subdivision Fees	1,166.67	2,008.50	841.83
Assessment Searches	665.00	425.00	(240.00)
Candidate Filing Fee	0.00	0.00	0.00
Copies/Faxes	37.92	34.00	(3.92)
Total Acct 341	**2,511.26**	**2,997.50**	**486.24**
Special Fire Protection Services	24,791.65	51,209.67	26,418.02
First Responder Charges	2,683.33	5,469.76	2,786.43
Total Acct 342	**27,474.98**	**56,679.43**	**29,204.45**
Sale of Culverts	367.50	300.00	(67.50)
Contractor Water Use	58.33	70.00	11.67
Total Acct 343	**425.83**	**370.00**	**(55.83)**
Refuse Collection Charges	1,458.33	0.00	(1,458.33)
Total Acct 344	**1,458.33**	**0.00**	**(1,458.33)**
Cemetery Revenues	291.67	500.00	[illegible]3
Cemetery -Grave openings	2,347.92	2,700.00	[illegible].08
Cemetery -Sale of lots	2,916.67	6,750.00	3,833.33
Misc. Rents	0.58	1.00	0.42
Verizon Rental	5,833.33	7,700.00	1,866.67

7/31/2025

General Fund

	Budget	Actual	Variance
Receipts:			
Total Acct 349	**11,390.17**	**17,651.00**	**6,260.83**
Court Fines	320.83	293.29	(27.54)
Administrative Fines (Penalties)	291.67	0.00	(291.67)
Total Acct 351	**612.50**	**293.29**	**(319.21)**
Interest Earning	3,616.66	4,080.46	463.80
Contributions and Donations from Private Sources	0.00	10,000.00	10,000.00
Refunds	5,833.33	7,194.50	1,361.17
Total Acct 362	**9,449.99**	**21,274.96**	**11,824.97**
Total Revenues	**1,046,975.55**	**893,968.46**	**(153,007.09)**
Other Financing Sources:			
Unrealized Investment Gain	787.50	1,117.98	330.48
Total Acct 391	**787.50**	**1,117.98**	**330.48**
Sale of Investment	729.17	365.21	(363.96)
Total Acct 399	**729.17**	**365.21**	**(363.96)**
Total Other Financing Sources	**1,516.67**	**1,483.19**	**(33.48)**

7/31/2025

General Fund

	Budget	Actual	Va[illegible]
Disbursements:			
Council/Town Board	12,769.15	11,665.56	1,103.59
Ordinances and Proceedings	4,433.33	3,594.31	839.02
Total Acct 411	**17,202.48**	**15,259.87**	**1,942.61**
Mayor	5,206.25	3,929.30	1,276.95
Total Acct 413	**5,206.25**	**3,929.30**	**1,276.95**
Elections	0.00	3,126.21	(3,126.21)
Clerk	126,761.17	113,350.81	13,410.36
Total Acct 414	**126,761.17**	**116,477.02**	**10,284.15**
Internal Auditing	9,686.24	15,996.50	(6,310.26)
Total Acct 415	**9,686.24**	**15,996.50**	**(6,310.26)**
Planning and Zoning	35,280.00	28,985.61	6,294.39
General Government Buildings and Plant	1,394.17	126.00	1,268.17
City Hall	91,565.77	51,606.03	39,959.74
Total Acct 419	**128,239.94**	**80,717.64**	**47,522.30**
Police Administration	3,476.67	3,140.00	336.67
Patrol	0.00	0.00	0.00
Total Acct 421	**3,476.67**	**3,140.00**	**336.67**
Fire Administration	58,821.55	73,030.72	(14,209.17)
Fire Fighting	76,240.45	21,905.63	54,334.82
Fire Training	7,977.07	6,173.74	1,803.33
Medical Services	21,434.60	4,291.79	17,142.81
Fire Stations and Buildings	10,600.32	5,794.97	4,805.35
Total Acct 422	**175,073.99**	**111,196.85**	**63,[illegible]**
Building Inspections Administration	1,750.00	2,573.00	(8[illegible].00)
Rental Inspections	1,750.00	400.00	1,350.00
Total Acct 424	**3,500.00**	**2,973.00**	**527.00**
Civil Defense Expenditures	670.82	322.42	348.40
Total Acct 425	**670.82**	**322.42**	**348.40**
Traffic Engineering Expenditures	8,575.00	2,935.00	5,640.00
Total Acct 426	**8,575.00**	**2,935.00**	**5,640.00**
Maintenance-Shop	97,308.73	71,786.60	25,522.13
Paved Streets	130,467.52	52,824.18	77,643.34
Unpaved Streets	9,479.16	12,701.80	(3,222.64)
Ice and Snow Removal	2,916.67	980.00	1,936.67
Road and Bridge Equipment	58,181.64	10,966.28	47,215.36
Bridges, Viaducts and Grade Separations	42,755.93	15,991.20	26,764.73
Street Lighting	2,100.00	1,869.80	230.20
Total Acct 431	**343,209.65**	**167,119.86**	**176,089.79**
Waste (Refuse) Disposal	11,071.67	5,396.92	5,674.75
Total Acct 432	**11,071.67**	**5,396.92**	**5,674.75**
Historical Society	58.33	100.00	(41.67)
Historic Celebration 125 Years	29,166.65	19,510.80	9,655.85
Total Acct 450	**29,224.98**	**19,610.80**	**9,614.18**
Library	3,820.84	2,056.73	1,764.11
Total Acct 451	**3,820.84**	**2,056.73**	**1,764.11**
Park Areas	28,496.43	12,667.53	15,8[illegible].90
Total Acct 452	**28,496.43**	**12,667.53**	**15,[illegible]0**
Water Resources	583.33	1,000.00	(416.67)
Emily Waters	12,311.89	442.00	11,869.89
Total Acct 461	**12,895.22**	**1,442.00**	**11,453.22**

7/31/2025

General Fund

	Budget	Actual	Variance
Disbursements:			
Economic Development and Assistance	743.18	188.21	554.97
Total Acct 465	**743.18**	**188.21**	**554.97**
Food Shelf	145.83	250.00	(104.17)
Cemetery	11,862.09	9,621.75	2,240.34
Liquor Licensing	0.00	1,600.00	(1,600.00)
Total Acct 490	**12,007.92**	**11,471.75**	**536.17**
Total Disbursements	**919,862.45**	**572,901.40**	**346,961.05**
Other Financing Uses:			
Unrealized Investment Loss	1,166.67	365.21	801.46
Purchase of Investments	15,166.66	6,025.38	9,141.28
Total Acct 493	**16,333.33**	**6,390.59**	**9,942.74**
Total Other Financing Uses	**16,333.33**	**6,390.59**	**9,942.74**
Beginning Cash Balance		**767,466.35**	
Total Receipts and Other Financing Sources		**895,451.65**	
Total Disbursements and Other Financing Uses		**579,291.99**	
Cash Balance as of 07/31/2025		**1,083,626.01**	

Fund Name: 602 - Sewage Collection and Disposal

Date Range: 07/01/2025 To 07/31/2025

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
07/21/2025	Crow Wing County	13973	Genl/DelPropTax,SeveredMineral,P&I,Fiscal DispTax,SpecialAssessments	(07/03/2025) -	N	Current Ad Valorem Taxes	602-31010-	$ 65,627.52
						Delinquent Ad Valorem Taxes	602-31020-	$ 863.46
						Delinquent Ad Valorem Taxes	602-31020-	$ 4.60
						Fiscal Disparities	602-31040-	$ 467.20
						Severed Mineral Tax	602-31850-	$ 22.55
						Principal on Special Assessments	602-31951-	$ 91.36
						Principal on Special Assessments	602-31951-	$ 524.01
						Principal on Special Assessments	602-31951-	$ 1,366.66
						Penalties and Interest on Special Assessments	602-31952-	$ 16.83
						Penalties and Interest on Special Assessments	602-31952-	$ 47.85
								$ 69,032.04
07/22/2025	UTILITY BILLING	13986	Sewer Charges	(07/23/2025) -	N	Rate Class I	602-37210-	$ 2,041.48
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 2,059.63
07/22/2025	UTILITY BILLING	13987	Sewer Charges	(07/23/2025) -	N	Rate Class I	602-37210-	$ 1,874.03
						Penalties and Forfeited Discounts	602-37260-	$ 18.56
								$ 1,892.59
07/23/2025	UTILITY BILLING	13988	Sewer Charges	(07/29/2025) -	N	Rate Class I	602-37210-	$ 2,019.00
								$ 2,019.00
07/29/2025	UTILITY BILLING	13992	Sewer Charges	(07/29/2025) -	N	Rate Class I	602-37210-	$ 2,330.82
								$ 2,330.82
07/29/2025	UTILITY BILLING	13993	Sewer Charges	(07/29/2025) -	N	Rate Class I	602-37210-	$ 2,020.81
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 2,038.96
07/29/2025	UTILITY BILLING	13994	Sewer Charges	(07/29/2025) -	N	Rate Class I	602-37210-	$ 930.24
								930.24

Fund Name: - Sewage Collection and Disposal

Date Range: 07/01/2025 To 07/31/2025

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
07/29/2025	UTILITY BILLING	13995*	Sewer Charges - ACH	(07/10/2025) -	N	Rate Class I	602-37210-	$ 363.01
								$ 363.01
07/29/2025	UTILITY BILLING	13996*	Sewer Charges - ACH	(07/14/2025) -	N	Rate Class I	602-37210-	$ 181.51
								$ 181.51
07/29/2025	UTILITY BILLING	13997*	Sewer Charges - ACH	(07/16/2025) -	N	Rate Class I	602-37210-	$ 726.04
						Penalties and Forfeited Discounts	602-37260-	$ 18.15
								$ 744.19
07/29/2025	UTILITY BILLING	13998*	Sewer Charges - ACH	(07/21/2025) -	N	Rate Class I	602-37210-	$ 181.51
								$ 181.51
07/29/2025	UTILITY BILLING	13999*	Sewer Charges - ACH	(07/22/2025) -	N	Rate Class I	602-37210-	$ 181.51
								$ 181.51
07/29/2025	UTILITY BILLING	14000*	Sewer Charges - ACH	(07/24/2025) -	N	Rate Class I	602-37210-	$ 181.51
								$ 181.51
07/29/2025	UTILITY BILLING	14001*	Sewer Charges - ACH	(07/28/2025) -	N	Rate Class I	602-37210-	$ 181.51
								$ 181.51
07/30/2025	UTILITY BILLING	14007	Sewer Charges	(07/31/2025) -	N	Rate Class I	602-37210-	$ 422.02
								$ 422.02
07/31/2025	UTILITY BILLING	14008*	Sewer Charges	(07/31/2025) -	N	Rate Class I	602-37210-	$ 182.00
								$ 182.00
07/31/2025	UTILITY BILLING	14009	Sewer Charges	(07/31/2025) -	N	Rate Class I	602-37210-	$ 181.51
								$ 181.51
07/31/2025	PINE RIVER STATE BANK	14020	Int CR Checking	(07/31/2025) -	N	Interest Earning	602-36210-	$ 14.71
								$ 14.71
07/31/2025	Pershing	14021	Int CR MMMF, MuniBonds, Treasury Bills	(07/31/2025) -	N	Interest Earning	602-36210-	$ 10.23
								$ 10.23

Fund Name: **602 - Sewage Collection and Disposal**

Date Range: **07/01/2025 To 07/31/2025**

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P		Total
07/31/2025	Pershing	14022	Unrealized Gains - MuniBonds,TreasuryBills	(07/31/2025) -	N	Unrealized Investment Gain	602-39103-	$	11.29
								$	**11.29**
Total for Selected Receipts								**$**	**83,139.79**

CITY OF EMILY

Disburseme Register

8/6/2025

Fund Name: **602 - Sewage Collection and Disposal**

Date Range: **07/09/2025 To 07/31/2025**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
07/09/2025	Bond Trust Services Corporation	62498	Statements 96214,97347 -Sewer Revenue Refunding Bond Interest and Agent Fees	N	Interest - Bonds	602-47210-611-	$ 11,747.50
		62498			Fiscal Agent's Fees	602-47501-620-	$ 475.00
	Total For Check	**62498**					**$ 12,222.50**
07/09/2025	A W Research Laboratories	63005	Sewer Sample Testing - Inv. #71534	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-315-	$ 76.00
	Total For Check	**63005**					**$ 76.00**
07/09/2025	Calibrations and Controls, Inc.	63009	INV-21656: Replacement Battery	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-221-	$ 429.98
	Total For Check	**63009**					**$ 429.98**
07/11/2025	MINNESOTA REVENUE	330897	State Withholding - 7/2/25 Payroll	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-172-	$ 8.10
		330897			Sewer Utilities - Administration and General	602-49490-172-	$ 0.69
	Total For Check	**330897**					**$ 8.79**
07/15/2025	PERA	330900	Retirement contributions - 7/2/25 Payroll	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$ 12.20
		330900				602-49450-121-	$ 14.07
		330900			Sewer Utilities - Administration and General	602-49490-101-	$ 1.57
		330900				602-49490-121-	$ 1.81
	Total For Check	**330900**					**$ 29.65**
07/16/2025	Payroll Period Ending 07/16/2025	63014	Regular Payroll - 7-2 to 7-15	N	Sewer Utilities - Administration and General	602-49490-101-	$ 121.76
	Total For Check	**63014**					**$ 121.76**
07/16/2025	CROW WING POWER	63020	Monthly - 7-7-25 Invoices	N	Sewer Utilities - Sewer Lift Stations	602-49470-381-	$ 39.55
		63020				602-49470-381-	$ 40.53
		63020				602-49470-381-	$ 63.81
	Total For Check	**63020**					**$ 143.89**

Fund Name: **602 - Sewage Collection and Disposal**

Date Range: **07/09/2025 To 07/31/2025**

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
07/16/2025	MPCA	63022	Inv. 10000200743 - Emily WWTP Wastewater Individual Annual Permit Fee	N	Sewer Utilities - Administration and General	602-49490-437-	$ 505.00
	Total For Check	**63022**					**$ 505.00**
07/18/2025	FEDERAL WITHHOLDING/ON LINE	330895	Federal Withholding - 7/16/25 Payroll	N	Sewer Utilities - Administration and General	602-49490-101-	$ 12.55
		330895				602-49490-122-	$ 10.17
		330895				602-49490-135-	$ 2.38
		330895				602-49490-171-	$ 6.07
	Total For Check	**330895**					**$ 31.17**
07/21/2025	MINNESOTA REVENUE	330898	State Withholding - 7/16/25 Payroll	N	Sewer Utilities - Administration and General	602-49490-172-	$ 4.80
	Total For Check	**330898**					**$ 4.80**
07/22/2025	PERA	330901	Retirement contributions - 7/16/25 Payroll	N	Sewer Utilities - Administration and General	602-49490-101-	$ 11.74
		330901				602-49490-121-	$ 13.55
	Total For Check	**330901**					**$ 25.29**
07/23/2025	PEOPLESERVICE, INC.	63035	Inv. PS-INV107840 - August 2025 Wastewater Op Services and hourly	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-407-	$ 2,752.50
	Total For Check	**63035**					**$ 2,752.50**
07/30/2025	Payroll Period Ending 07/30/2025	63040	Regular Payroll - 7-16 to 7-29	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$ 281.43
	Total For Check	**63040**					**$ 281.43**
07/30/2025	Payroll Period Ending 07/30/2025	63041	Regular Payroll - 7-16 to 7-29	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-103-	$ 95.21
	Total For Check	**63041**					**$ 95.21**
07/30/2025	Payroll Period Ending 07/30/2025	63043	Regular Payroll - 7-16 to 7-29	N	Sewer Utilities - Administration and General	602-49490-101-	$ 97.99
	Total For Check	**63043**					**$ 97.99**
07/30/2025	Payroll Period Ending 07/30/2025	63044	Regular Payroll - 7-16 to 7-29	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$ 156.13
	Total For Check	**63044**					**$ 156.13**

Fund Name: [illegible] - Sewage Collection and Disposal

Date Range: [illegible]/09/2025 To 07/31/2025

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P		Total
07/30/2025	AUTO VALUE	63046	7/25/25 Statement:ShopSmallTools/Materials,Park/ Sewer/Cemetery/HallRepairMaintSupp	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-221-	$	8.79
	Total For Check	**63046**					**$**	**8.79**
07/31/2025	FEDERAL WITHHOLDING/ON LINE	330902	Federal Withholding - 7/30/25 Payroll	N	Sewer Utilities - Sanitary Sewer Maintenance	602-49450-101-	$	45.95
		330902				602-49450-103-	$	8.27
		330902				602-49450-122-	$	6.70
		330902				602-49450-122-	$	37.24
		330902				602-49450-135-	$	8.71
		330902				602-49450-135-	$	1.57
		330902				602-49450-171-	$	1.69
		330902				602-49450-171-	$	49.06
		330902			Sewer Utilities - Administration and General	602-49490-101-	$	9.81
		330902				602-49490-122-	$	7.95
		330902				602-49490-135-	$	1.86
		330902				602-49490-171-	$	5.20
	Total For Check	**330902**					**$**	**184.01**
07/31/2025	Money Market/Bonds	IAD3264	Deposit Into Money Market/Bonds	N	Purchase of Investments	602-49350-800-	$	10.23
	Total For Check	**IAD3264**					**$**	**10.23**
07/31/2025	Money Market/Bonds	IAD3273	Deposit Into Money Market/Bonds	N	Purchase of Investments	602-49350-800-	$	11.29
	Total For Check	**IAD3273**					**$**	**11.29**
Total For Selected Checks							**$**	**17,196.41**

7/31/2025

Sewage Collection and Disposal

	Budget	Actual	Va
Receipts:			
Current Ad Valorem Taxes	70,294.40	67,067.38	(3,227.02)
Delinquent Ad Valorem Taxes	495.83	940.26	444.43
Mobile Home Tax	0.58	0.00	(0.58)
Fiscal Disparities	55.42	504.13	448.71
Total Acct 310	**70,846.23**	**68,511.77**	**(2,334.46)**
Severed Mineral Tax	8.75	22.55	13.80
Total Acct 318	**8.75**	**22.55**	**13.80**
Principal on Special Assessments	2,275.00	1,982.03	(292.97)
Penalties and Interest on Special Assessments	43.75	64.68	20.93
Total Acct 319	**2,318.75**	**2,046.71**	**(272.04)**
Licenses & Permits	72.92	0.00	(72.92)
Public Utilities	72.92	0.00	(72.92)
Total Acct 321	**145.84**	**0.00**	**(145.84)**
Homestead and Agricultural Credit Aid (HACA)	933.33	1,797.21	863.88
Total Acct 334	**933.33**	**1,797.21**	**863.88**
Interest Earning	347.08	350.35	3.27
Total Acct 362	**347.08**	**350.35**	**3.27**
Rate Class I	48,416.64	52,431.75	4,015.11
Connection/Reconnection Fees	1,166.67	0.00	(1,166.67)
Penalties and Forfeited Discounts	700.00	654.90	(45.10)
Hauled Wastewater Fees	145.83	100.00	(45.83)
Total Acct 372	**50,429.14**	**53,186.65**	**2,757.51**
Total Revenues	**125,029.12**	**125,915.24**	[illegible]
Other Financing Sources:			
Unrealized Investment Gain	72.92	97.20	24.28
Total Acct 391	**72.92**	**97.20**	**24.28**
Sale of Investment	72.92	31.75	(41.17)
Total Acct 399	**72.92**	**31.75**	**(41.17)**
Total Other Financing Sources	**145.84**	**128.95**	**(16.89)**
Disbursements:			
Ordinances and Proceedings	0.00	195.00	(195.00)
Total Acct 411	**0.00**	**195.00**	**(195.00)**
Bond Principal	37,916.65	65,000.00	(27,083.35)
Total Acct 471	**37,916.65**	**65,000.00**	**(27,083.35)**
Interest - Bonds	14,113.01	24,193.75	(10,080.74)
Total Acct 472	**14,113.01**	**24,193.75**	**(10,080.74)**
Fiscal Agent's Fees	335.42	575.00	(239.58)
Total Acct 475	**335.42**	**575.00**	**(239.58)**
Sewer Utilities - Sanitary Sewer Maintenance	42,068.22	21,419.14	20,649.08
Sewer Utilities - Sanitary Sewer Cleaning	7,583.33	0.00	7,583.33
Sewer Utilities - Sewer Lift Stations	17,109.16	2,124.68	14,984.48
Sewer Utilities - Administration and General	5,617.49	3,259.21	2,358.28
Total Acct 494	**72,378.20**	**26,803.03**	**45,575.17**
Total Disbursements	**124,743.28**	**116,766.78**	**7[illegible]0**

7/31/2025

S[illegible]e Collection and Disposal

	Budget	Actual	Variance
Other Financing Uses:			
Unrealized Investment Loss	72.92	31.75	41.17
Purchase of Investments	358.75	397.33	(38.58)
Total Acct 493	**431.67**	**429.08**	**2.59**
Total Other Financing Uses	**431.67**	**429.08**	**2.59**
Beginning Cash Balance		**106,750.61**	
Total Receipts and Other Financing Sources		**126,044.19**	
Total Disbursements and Other Financing Uses		**117,195.86**	
Cash Balance as of 07/31/2025		**115,598.94**	

RECEIVED
JUL 2 8 2025
BY: ....

Request Placement on Agenda
City of Emily
Emily, MN 56447

Deadline: This form and all supporting material MUST be received in the Clerk's office by noon the Thursday before a Regular Council Meeting.

Name of person making request David & Ann Larsen

Subject for consideration Dock(s) on Lake Emily

Regular Council Meeting Date August 12th

Or other meeting date ____________________

Will you attend the meeting? YES ✓ or NO

If NO, will you have representation & who? ____________________

Are you making a monetary request? YES ✓ or NO

If YES, please explain (include all bids with City of Emily on bid) We are hoping the city will pay for dock(s) on Lake Emily, for easy access to town for all of property owners on Lake Mary, Little Pine River and Lake Emily. Also, we have donated funds to assist with the purchase.

Will you have presentation material or other information for distribution? YES or NO ✓

If yes, the Clerk's office must receive 7 copies for meeting packets.

I understand that my time is limited to 5 minutes:

I further understand that City Council Meetings are public; therefore, all presentation materials distributed are public information:

Ann Larsen — 7/28/25

Signature **Date**

David and Ann Larsen — 952-250-6700

Print name **Phone** (in case of meeting cancellation)

Lake Emily docks project, bringing life to our lakeshore'

Help us Build a Community Dock on Lake Emily!

We're raising funds to install community docks on beautiful lake Emily at the old Bungalow access. Creating easy public access for boaters to enjoy everything our town has to offer. With these docks, locals and visitors alike will be able to dock their boats and walk right into town for great food, entertainment and small-town charm.

This project is about more than just convenience – it's about community. The docks will support local business, encourage tourism and make the lake more accessible for everyone. Whether you're grabbing an ice cream, catching live music, or shopping locally, the new docks will make it easier and more fun to support our town.

We need your help to make this happen. Every dollar brings us closer to building a vibrant connection between Lake Mary/Little Pine River/Lake Emily and the heart of our town. Let's make the lake a gateway to community, not just a destination.

Donate today and help us bring life to the lakeshore!

https://www.gofundme.com/f/LakeEmilyDocksProject

clerk@emily.net

ɔm:	adamsheck@aol.com
Sent:	Monday, August 11, 2025 7:35 AM
To:	clerk@emily.net
Subject:	Public Docks

Good Morning City of Emily
We will not be able to make the meeting tomorrow evening so am sending input on the public dock topic.
We are very much in favor of there being public docks on Lake Emily! This would provide access to the park and the downtown Emily merchants by boat for the residents on Lake Emily, Mary and the River.
I know that during the summer there has been ongoing conversations about how best to accomplish this and it seems the best path forward is to do this in conjunction with the City of Emily. Hopefully there can be a plan developed to make this happen in the summer of 2026!
Thanks for your consideration!
Jeff and Char Adamsheck
23252 South Shore Drive

Sent from the all new AOL app for iOS

clerk@emily.net

From: jlarko6@gmail.com
Sent: Tuesday, August 12, 2025 10:09 AM
To: clerk@emily.net
Subject: Public Docks

Good morning, City Counsil members and City of Emily,
My husband Greg and I own property on Lake Mary. We cannot attend tonight's Council meeting in person but hope to join via zoom.
Please let it be known that We *are very much in favor* of getting docks on Lake Emily again so we can access town and patronize the various businesses.
Since the burning of the Bungalow and we no longer have access to town by boat, we feel it is a missed opportunity to all involved and *many* of us on the lake would love to be able to walk up for Ice, Gas, something to throw on the grill, Ice cream or a quick bite etc.
We want to see our town thrive and by having lake access again we think would truly help support our local community. We say YES for the return of docks on Lake Emily!
Thank you for all you do and for your consideration on this matter.
Judy and Greg Arko

Emily Fire and Rescue

City Council Report 8/12/2025

- 17 Calls in July
  - 16 EMS Calls
  - 1 EMS/Fire Call

- 7/1/2025 Monthly EMS Meeting.
  Members in attendance:

Gina A.	Fawn J.	Connie P.
Nick D.	Kale J.	Cindy T.
Tabby F.	Krista K.	LeAnn W.
Kaiser J.	Cary L.	Mark W.
Sarah J.	Blair M.	

- 7/9/2025 Fire Training: Joint training with Fifty Lakes. Worked on pumping, drafting, relaying, and water supply.
  Members in attendance:

Cody C.	Sarah J.	Blair M.
Kaiser J.	Kale J.	

- 7/22/2025 Fire Training: Hose Deployment
  Members in attendance:

Mike A.	Brian F.	Blair M.
Bryce B.	Jon F.	Andy M.
Cody C.	Kaiser J.	Josh R.
Dillon E.	Tyson K.	Phil Y.

- 7/22/25 Relief Association and Fire and Rescue Meetings.
  Members in attendance:

Mike A.	Sarah J.	Andy M.
Bryce B.	Fawn J.	Josh R.
Cody C.	Kale J.	Calen S.
Dillon E.	Tracy J.	Cindy T.
Brian F.	Tyson K.	LeAnn W.
Tabby F.	Krista K.	Phil Y.
Jon F.	Cary L.	
Kaiser J.	Blair M.	

- Kale Jones is now an Emergency Medical Technician.
- Chief Mileski and Assistant Chief Davis attended the Crow Wing County Emergency Services Meeting on 7/17.
- Coming up in August:
    - ATV Accident Training Scenario 8/5
    - Fire Training: 8/26
    - Relief Association and Fire and Rescue Meetings 8/26

NOVEMBER 2024

CUYUNA RANGE FIRE SERVICE MUTUAL AID AGREEMENT

ARTICLE 1. DEFINITION OF TERMS

Subd.1 "Agreement" means this Cuyuna Range Fire Service Mutual Aid Agreement.

Subd. 2. "Party" means a political subdivision or a private non-profit provider of fire protection.

Subd. 3. "Requesting Official" means a Party's fire chief and/or that fire chiefs delegates who is/are empowered to request Assistance from other parties.

Subd. 4. "Responding Official" means a Party's fire chief and or that fire chiefs delegates who is/are empowered to determine whether and to what extent Assistance can or should be provided.

Subd. 5. "Requesting Party" means a Party that requests Assistance from other Parties.

Subd. 6. "Responding Party" means a Party that provides Assistance to a Requesting Party.

Subd. 7. "Secretary" means the Secretary of the Cuyuna Range Fire Chiefs' Association.

Subd. 8. "Assistance" means fire and/or emergency medical services personnel and equipment provided by a fire department and includes such personnel and equipment as may be needed for stand-by protection by a party to this Agreement. "Assistance" also includes technical service and assistance of a non-emergency nature.

Subd. 9. "Emergency" means a sudden situation requiring immediate action and assistance.

ARTICLE 2. AUTHORITY

The Parties to this Agreement acknowledge their authority to enter into this Agreement pursuant to provisions of the Joint Exercises of Powers Act, Minnesota Statutes, Section 471.59 to provide each other on a reciprocal basis Assistance in the event of Emergencies and other incidents including situations related to fire suppression, fire prevention, training, public fire education, arson investigation, hazardous materials incidents and natural disasters.

ARTICLE 3. CUYUNA RANGE FIRE SERVICE MUTUAL AID ASSOCIATION

Each Party, upon execution of this Agreement by its governing body, becomes a member of the Cuyuna Range Fire Service Mutual Aid Association for the purpose of furthering the intent of this Agreement

ARTICLE 4. IDENTIFICATION OF PARTIES

Subd. 1. Upon adoption of a resolution by a Party's governing body, an executed copy of this Agreement shall be forwarded by the member Party to the Secretary of the Cuyuna Range Fire Chiefs' Association. The Secretary of the Cuyuna Range Fire Chiefs' Association shall maintain a current list of the Parties to this Agreement and furnish same to all member Parties. Whenever there is a change to this Agreement, the Secretary shall furnish a revised list to all member Parties.

Subd. 2. This Agreement shall be in effect between the Party executing this Agreement and all other Parties executing this Agreement, unless specified below.

____

____

____

____

____

ARTICLE 5. PROCEDURE

Subd. I. Whenever, in the opinion of the Requesting Official, there is a need for Assistance, the Requesting Official may request Assistance from one or more Parties to this Agreement.

Subd. 2. Upon receipt of a request for Assistance, a Party's Responding Official may authorize and direct such Assistance, PROVIDED that whether such Assistance shall be provided and/or to what extent such Assistance shall be provided shall be determined solely by the Responding Official, and FURTHER PROVIDED that the Responding Official may at any time recall such Assistance if the Responding Official deems such recall is necessary to provide for safety and protection of the Party under which authority the Responding Official is acting.

Subd. 3. When a Responding Party provides Assistance under this Agreement, they may in tum request Assistance from other Parties as "back-up" during the time that they are providing Assistance outside their service area.

Subd. 4. Assistance provided under this Agreement shall be under the command of the officer-in-charge of the Requesting Party for which the Assistance was summoned. For the purposes of the Minnesota Municipal Tort Liability Act (Minnesota Statutes, Chapter 466), the employees and officers of the Responding Party are deemed to be employees (as defined in Minnesota Statutes, Section 466.01, subdivision 6) of the Requesting Party.

Subd. 5. Each Party shall be responsible for injuries or death of its own personnel. Each Party will maintain workers' compensation insurance covering its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue any other Party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any Party or its officers, employees or volunteers.

ARTICLE 6. INSURANCE

Each of the Parties shall maintain insurance policies providing coverage for:

(a) Workers compensation for firefighters who are members of said Parties' fire department, the coverage of said policy extending to protect said firefighters when engaged in the performance of duties under this Agreement outside the service area of the Party whose fire department he/she is a member of Each Party also agrees to provide workers' compensation coverage for all other of their own personnel who provide Assistance pursuant to this Agreement. Each Party waives the right to sue any other Party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

(b) Damage or loss of its own equipment, the coverage of such policies extending to accidents which may occur while the said Parties' fire department is engaged in the performance of duties under this Agreement out of the service area of said Party. Each Party waives the right to sue any other Party for any damages to or loss of its own equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees or volunteers.

(c) Each member Party should provide a certificate or other proof of said insurance to the Secretary annually'

ARTICLE 7. LIABILITY

Subd. 1. No Party to this Agreement nor any officer or employee of any Party shall be liable to any other Party or to any person on account of failure of any Party to this Agreement to furnish Assistance to any other Party, or on account of recall, both as described in Article 5.

Subd. 2. The Requesting Party agrees to indemnify and defend the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to property of third persons, arising out of the performance and provision of Assistance in responding to a request for Assistance by the Requesting Party pursuant to this Agreement.

The intent of the indemnification requirement of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify any Responding Party for claims arising within the Requesting Party's jurisdiction, subject to the limits of the liability under Minnesota Statutes Chapter 466. The purpose of creating these reciprocal duties to defend and indemnify, is to simplify the defense of liability claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

Under no circumstances, however, shall a Party be required to pay on behalf of itself and other Parties, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466, and applicable to only one party. The limits of liability for some or all Parties may not be added together to determine the maximum amount of liability for any Party.

ARTICLE 8. SUBSIDY

This Agreement shall not be construed as a fire protection subsidy, either direct or indirect, by any Party to this Agreement.

ARTICLE 9. CHARGES TO REQUESTING PARTY

Subd. 1. No charges will be levied by a Responding Party to this Agreement for Assistance rendered to a Requesting Party under the terms of this Agreement unless that Assistance continues for a period of more than 8 hours, except as provided in subdivision 2. If Assistance provided under this Agreement continues for more than 8 hours, the Responding Party will submit to the Requesting Party an itemized bill for the actual cost of any Assistance provided after the initial 8-hour period, including salaries, materials and supplies, and other necessary expenses; and the Requesting Party will reimburse the party providing the Assistance for that amount.

Subd. 2. The Responding Party shall submit to the Requesting Party an itemized bill for expendable materials which shall include, but not be limited to foam concentrate; hazardous materials supplies' such as absorbent booms and pads, hazmat suits, etc.; and misc. expenses, and any other extraordinary expense for incidents where Assistance is not more than the 8 hours and the Requesting Party will reimburse the Party providing the Assistance for that amount.

Subd. 3. Such charges are not contingent upon the availability of federal or state government reimbursement funds.

Subd. 4. Fee schedule will be consistent with the most recent Minnesota Department of Natural Resources Fire Department Equipment Rate Schedule, and the most recent Federal Emergency Management Agency rate schedule for equipment and apparatus. Where there is a conflict in the rate schedules for similar equipment, it shall be decided in favor of the higher rate. The cost of wages for personnel shall be actual costs including hourly wage, including overtime, or salary benefits. The cost of expendable supplies shall be the cost for replacement to the Responding Party. The cost of miscellaneous expenses shall be actual costs to the Responding Party.

ARTICLE 10. WITHDRAWAL

Subd. 1. Any Party may withdraw at any time upon thirty (30) days written notice to the Secretary of the Cuyuna Fire Chiefs' Association; such Party may again become a member if later entering into this Agreement.

Subd. 2. Upon receiving such a notice for withdrawal, the Secretary shall give notice to the members and the effective date thereof, as provided in Article 4, Subd. I.

IN WITNESS WHEREOF, the undersigned, on behalf of their political subdivision or their fire department corporation have executed this Agreement pursuant to the authorization by the City Council of Emily on the date of August 12, 2025.

City of Emily, Crow Wing County

By: ___________________________ Mayor

By: ___________________________ City Clerk

Fire and Rescue Department: ___________________

Date: _____________________

CUYUNA RANGE FIRE CHIEF'S ASSOCIATION

By: __________________________President

By: __________________________Vice President

Date: ______________________

Amy Prokott, Deputy Clerk, City of Emily

om:	firechief@cityofemily.com
Sent:	Monday, July 28, 2025 6:00 PM
To:	Emily City Hall; Amy Prokott, Deputy Clerk, City of Emily
Subject:	Radio Quote
Attachments:	RadioQuote.pdf

Attached is a quote from DSC for 3 new radios. The CIP for 2025 has 2 radios for fire and 1 for 1st Responders. Could please add this to the city council agenda for August. Thank you!

Blair Mileski
Fire Chief
Emily Fire and Rescue
(612) 670-3243

MOTOROLA SOLUTIONS

QUOTE-3062418
APX N50 (QTY 3) -

Billing Address:
EMILY, CITY OF
39811 STATE HWY 6
EMILY, MN 56447
US

RECEIVED
JUL 29 2025
BY: ....

Quote Date:03/25/2025
Expiration Date:09/23/2025
Quote Created By:
Erik Humphrey
ehumphrey@
dsccommunications.com
7153922911

End Customer:
EMILY, CITY OF
Blair Mileski
firechief@cityofemily.com
(612) 670-3243

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	APX™ N50	APX N50					
1	H25UCF9PW6AN	APX N50 7/800 MODEL 2 PORTABLE	3		$3,496.00	$2,352.24	$7,056.72
1a	QA02756AB	ENH: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	3		$1,848.00	$1,243.44	$3,730.32
1b	QA08715AA	ADD:BASIC VOICE CONTROL	3		$107.00	$77.04	$231.12
1c	Q498BN	ENH: ASTRO 25 OTAR W/ MULTIKEY	3		$871.00	$586.08	$1,758.24
1d	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	3		$941.00	$632.88	$1,898.64
1e	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	3		$6.42	$4.32	$12.96
1f	QA08684AA	ALT:2.5" BELT CLIP	3		$13.77	$9.91	$29.73
1g	QA09113AA	ADD: BASELINE RELEASE SW	3		$0.00	$0.00	$0.00
1h	QA08688AA	ADD:SINGLE UNIT PACKAGING	3		$0.00	$0.00	$0.00
1i	QA08853AA	ADD: CPS ENABLEMENT*	3		$0.00	$0.00	$0.00

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
2	LSV01S03084A	APX N50/30 DMS ESSENTIAL	3	3 YEARS	$158.40	$158.40	$475.20
3	PSV01S03059A	APX NEXT PROVISIONING WITH CPS*	1		$0.00	$0.00	$0.00
4	PMPN4820A	CHGR DESKTOP SINGLE UNIT IMPRES 2 EXT PS US	3		$91.71	$61.71	$185.13
5	PMMN4128A	RM780 IMPRES WINDPORTING REMOTE SPEAKER MICROPHONE, LARGE (IP68)	3		$184.90	$124.42	$373.26

Grand Total **$15,751.32(USD)**

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.

- Additional information is required for one or more items on the quote for an order.

  Motorola's quote (Quote Number: ____________ Dated: _________) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at http://www.motorolasolutions.com/product-terms.

  The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.	Customer
By: ______________________	By: ______________________
Name: ____________________	Name: ____________________
Title: _____________________	Title: _____________________
Date: _____________________	Date: _____________________

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Line #	Item Number	Parametric Data
1e	QA01648AA	ASKHOMID = 740F
1i	QA08853AA	Incomplete
3	PSV01S03059A	Incomplete

APX N50 Portable Radio Solution Description

Overview

The APX N50 offers affordable, next generation communications for without compromising P25 interoperability or voice and data quality. It offers a durable design with "pick-up-and-go" functionality, optimizing ease-of-use and focused communications in almost all environments.

Durable And Easy To Use

The APX N50 enhances operations with a front display with an upgraded user interface for better readability and loud and clear audio for reliable, everyday use. Additionally, it offers extended battery life, a shorter antenna, and Bluetooth compatibility with audio accessories, promoting efficient communications between first responders.

Adaptive Audio

For first responders in loud environments, the APX N50 offers adaptive audio that enhances voice quality and minimizes background noise. The APX N50 includes two High Dynamic Range (HDR) microphones with high overload point pickup that reproduces voice with clarity and reduces audio clipping and distortion, even when shouting. The radio has custom speakers that use noise cancellation technology to amplify loud and clear audio, and help make every syllable intelligible.

An enhanced audio engine dynamically adjusts the N50 in any environment by using algorithms to filter out unpredictable background noise and wind while using multiple microphones to track voice from every angle, allowing first responders to speak into the radio without compromising voice quality. Additional environmentally aware audio features receive volume leveling and noise sensing volume control–the radio will automatically adjust for loud or soft talkers and the changing ambient noise levels. These features allow first responders to keep their eyes forward and remain focused on situations as they unfold.

Essential and Secure P25 Communications

The APX N50 is certified compliant with P25 standards and supports digital and analog trunking, FDMA and TDMA, and Integrated Voice and Data. All P25 communications over the N50 are safe and secure–it offers software and hardware encryption, single- and multi key encryption, and P25 Authentication, protecting communications during daily operations.

Reliable Connectivity

Using the APX N50 lets first responders stay connected across disparate networks. It is equipped with Wi-Fi®, Bluetooth®, and GPS features, bringing future-ready applications, services, and best-in-class connectivity to everyday use. APX N50 radios support 7/800 MHz frequency bands across radio systems, with minimal intervention by the radio user.

SmartConnect over Wi-Fi

SmartConnect is a subscription service that allows first responders to access critical intelligence no matter where the mission takes them. When P25 networks are unavailable, the APX N50 will maintain functionality and voice quality by automatically switching to an available broadband network, enabling connectivity outside of radio system coverage. Voice information and signals between radios and control are encrypted, ensuring that all transmissions are secure.

The APX N50 can use SmartConnect when directly connected to Wi-Fi hotspots, through an in-vehicle LTE modem, or over a satellite connection. Additionally, the radio will indicate to users when SmartConnect is active by displaying a blue bar on-screen.

Managing and Provisioning Devices

APX N50 can be programmed in two ways: one-at-a-time through Customer Programming Service ("CPS") or through a combination of CPS and batch programming over Wi-Fi available with the radio management ("RM") software.

CPS is a proprietary, Windows-based application, used to configure APX subscriber radios in offline situations that include provisioning, networking, and monitoring tools that provide greater awareness and faster radio management. The CPS application offers drag-and-drop, clone-wizard, and basic import/ export functions that allow the addition of new software and feature enhancements. APX N radios can be programmed one-at-a-time on a local PC, via secure USB port connection, with TLS-PSK based encryption. Once loaded, subscriber radios are read and edited, and codeplugs and templates can be saved and duplicated to program other fleet radios

Batch Programming is available through the RM software for simultaneous programming and upgrading throughout the radio fleet. With Batch Programming, up to 16 radios can be programmed at once over a Wi-Fi connection. This reduces programming time and ensures that the radio fleet is always up-to-date and ready-to-use in the field.

Device Management Services

Device Management Services ("DMS") packages provide programming, management, and maintenance services to maximize the effectiveness of this APX N50 solution, while reducing maintenance risk, workload, and total cost of ownership. DMS tackles a range of customer needs, whether the solution is self-maintained or managed by Motorola Solutions.

APX N-Series Device Management Services - Essential Statement Of Work

Overview

Device Management Servces ("DMS") efficiently maintains the Customer's device fleet while helping to keep devices up-to-date and fully operational in the field.

DMS Essential services provide basic hardware and software support.

This Statement of Work ("SOW"), including all of its subsections and attachments is an integral part of the applicable agreement ("Agreement") between Motorola Solutions, Inc. ("Motorola Solutions") and Customer ("Customer").

In the event of a conflict between the terms and conditions of the Agreement and the terms and conditions of this SOW, this SOW will control as to the inconsistency only. The SOW applies to the device specifically named in the Agreement.

HardwareRepair

Hardware Repair provides repair coverage for internal and external device components that do not work in accordance with published specifications. Repair services are performed at a Motorola Solutions-operated or supervised facility. The device will be repaired to bring it to compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device.

For malfunctioning devices that must be replaced, Motorola Solutions will attempt to read the codeplugs from those devices. If successful, Motorola Solutions will load the codeplug to any replacement devices. If not, Motorola Solutions will load a factory codeplug, and the Customer will need to load the previous codeplug.

Motorola Solutions will load factory available firmware to any replacement devices, which may not match the Customer's firmware version.

Motorola Solutions Responsibilities

- Repair or replace malfunctioning device, as determined by Motorola Solutions.
- Complete repair or replacement with a turnaround time of five business days in-house, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time). Turnaround time represents thetime a product spends in the repair process, and does not include time in transit to and from the Customer's site. Business days do not include US holidays or weekends.
- If applicable, apply periodically-released device updates, in accordance with an Engineering Change Notice.
- Provide two-way air shipping when a supported Motorola Solutions electronic system, such as MyView Portal, is used to initiate a repair. A shipping label will be generated via the electronic system.

Customer Responsibilities

- For non-contiguous renewals, Customer must provide a complete list, preferably in electronic format, of all hardware serial numbers to be covered under the Agreement to Motorola Solutions.
- Initiate device repairs, as needed.
  - When initiating a repair via a supported Motorola Solutions electronic system, label each package correctly with the shipping label and Return Material Authorization ("RMA") number generated by the electronic system.
  - When initiating a repair via paper Return Material Form ("RMF"), the RMF must be completed for each device, included in the package with the device, and shipped to the Motorola Solutions depot specified on the RMF.

- Remove any data or other information from the device that the Customer wishes to destroy or retain prior to sending the device for repair.
- If a malfunctioning device must be replaced and the Customer has loaded information for that device to Motorola Solutions' cloud environment, the Customer will need to remove the information for the malfunctioning device and add information for the replacement device to the applicable cloud environment.

Limitations And Exclusions

The Customer will incur additional charges at the prevailing rates for any activities that are not included or are specifically excluded from this service scope, as described below. Motorola Solutions will notify the Customer and provide a quotation of any incremental charges related to such exclusions prior to completing the repair and said repair will be subject to Customer's acceptance of the quotation.

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, cables, and carrying cases.
- Repair of problems caused by:
  - Natural or manmade disasters, including but not limited to internal or external damage resulting from fire, theft, and floods.
  - Third-party software, accessories, or peripherals not approved in writing by Motorola Solutions for use with the device.
  - Using the device outside of the product's operational and environmental specifications, including improper handling, carelessness, or reckless use.
  - Unauthorized alterations or attempted repair, or repair by a third party.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products. For example, any hardware or software products not specifically listed on the service order form are excluded from service.
- File backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Accidental damage, chemical or liquid damage, or other damage caused outside of normal device operating specifications, except if optional Accidental Damage Coverage was purchased.
- Cosmetic imperfections that do not affect the functionality of the device.
- Software support for unauthorized modifications or other misuse of the device software is not covered.

Motorola Solutions is not obligated to provide support for any device that has been subject to the following:

- Repaired, tampered with, altered or modified (including the unauthorized installation of any software) — except by Motorola Solutions authorized service personnel.
- Subjected to unusual physical or electrical stress, abuse, or forces or exposure beyond normal use within the specified operational and environmental parameters set forth in the applicable product specification.
- If the Customer fails to comply with the obligations contained in the Agreement, the applicable software license agreement, and Motorola Solutions terms and conditions of service.

DeviceTechnicalSupport

Motorola Solutions' Device Technical Support service provides telephone consultation for device and accessory issues. Support is delivered through the Motorola Solutions Centralized Managed Support Operations ("CMSO") organization by a staff of technical support specialists.

For Device Technical Support, Motorola Solutions will respond to calls within two (2) hours during the support days Support hours are 7 a.m. to 7 p.m. CST Monday through Friday, excluding US holidays. In addition, Customers m contact the Call Management Center (800-MSI-HELP) at any time (24 hours a day, seven days a week) and a Motorola Solutions representative will log a technical request in Motorola Solutions Case Management System on the Customer's behalf.

MOTOROLA SOLUTIONS RESPONSIBILITIES

- Provide technical support for devices, assessing and troubleshooting reported issues.
- Receive and log Customer support requests, and assign a technical representative to respond to a Customer incident per the defined timeframes.

CUSTOMER RESPONSIBILITIES

- Use the provided methods to contact Motorola Solutions technical support.
- Provide sufficient information to allow Motorola Solutions technical support agents to diagnose and resolve Customer issues.
- Provide contact information for field service technicians in the event that Motorola Solutions has to follow up.

LIMITATIONS AND EXCLUSIONS

- Device support does not include Land Mobile Radio ("LMR") network, Wi-Fi, and LTE network troubleshooting.

Software Maintenance

Motorola Solutions is continually developing new features and functionality for our portfolio of public-safety-grade radios. By purchasing software maintenance, the Customer can take advantage of these firmware releases and future-proof their communications investment.

MOTOROLA SOLUTIONS RESPONSIBILITIES

- Test all firmware releases to minimize software defects.
- Announce new firmware releases and post release notes in a timely manner via MyView Portal.
- Provide firmware updates. Motorola Solutions makes no guarantees as to the frequency or timing of firmware updates.
- Provide upgrade capability through supported Programming Tools.
- Provide programming and service tools and technical support through the firmware support window.
- Provide documentation via MyView Portal with each release detailing new features, bug fixes, and any known issues.

CUSTOMER RESPONSIBILITIES

- Periodically check MyView Portal for firmware update announcements.
- Keep the radio fleet updated with firmware versions within the support window.

MyView Portal Access

MyView Portal is the single location to track the status of subscriptions and service contracts, including start and end dates. This portal includes order, RMA, and technical support ticket status, as well as a consolidated download site for software and documentation.

Outside of pre-announced maintenance periods, MyView Portal will be available on a best effort 24/7 basis. Motorola Solutions cannot guarantee the availability of Internet networks outside of our control.

Motorola Solutions Responsibilities

- Provide a web accessible, secure portal to view the Customer's data.
- Provide the Customer with login credentials for the site.
- Provide end-user training for the site.
- Provide technical support to answer end user questions between the hours of 8 a.m. to 5 p.m. CST Monday through Friday, excluding US holidays.
- Keep the site updated with the latest Customer information.

Customer Responsibilities

- Provide Motorola Solutions with contact information for administrative users.
- Administer user access.
- Provide Internet access for users to access the site.
- Attend available MyView Portal training.
- Protect login information against unauthorized use.
- Provide Motorola Solutions with updated equipment information, as needed.

Brandon Communications
800 Central Avenue North
Brandon, MN 56315
320-524-2283 800-223-1676
Fax 320-524-2409
Brancomm@brancomm.com

Brandon Communications
30 13th Avenue South
Waite Park, MN 56387
320-253-6385 800-223-1676
Brancomm@brancomm.com

Prepared by:
Shawn Vance

Proposal 45881

Date: 8/12/2025

Proposal For:

Name	Emily Fire and Rescue	*Prepared by:*
Contact	Blair Mileski	**Shawn Vance**
Address	20837 County Rd 1	svance@brancomm.com
City, State, Zip	Emily, MN 56447	
Phone, Fax	612-670-3243	
Email	firechief@cityofemily.com	

Qty	Model	DESCRIPTION	UNIT PRICE	AMOUNT
1	VP8000	Kenwood Viking 7/800 MHz Portable, Standard Keypad	$3,904.38	$3,904.38
		1024 Talkgroups, P25 CAI AMBE+2 Vocoder, Phase 1 Trunking,		
		P25 Conventional/Analog FM, Multikey DES and ARC4 (ADP)		
		Encryption, TrueVoice Noise Cancellation, IP67 Immersion,		
		Bluetooth, Top Display, 3900Mah Li-Ion Battery, Antenna, Belt Clip.		
		Includes Speaker Mic, Charger and Programming.		
		Premium 3 Year Warranty		
2	VP5430	Kenwood Viking 7/800 MHz Portable, Standard Keypad	$2,460.83	$4,921.66
		1024 Talkgroups, P25 CAI AMBE+2 Vocoder, Phase 1 Trunking,		
		P25 Conventional/Analog FM, Multikey DES and ARC4 (ADP)		
		Encryption, TrueVoice Noise Cancellation, IP67 Immersion,		
		Bluetooth, 3900Mah Li-Ion Battery, Antenna, Belt Clip.		
		Includes Speaker Mic, Charger and Programming.		
		Premium 3 Year Warranty		
		This Product Has Been Tested and Approved By MnDOT For Use On		
		The State Of Minnesota Armer System.		
		Kenwood State Contract Number 209492		
		Please call us BEFORE you pay any agency for license work solicitations		

Total Equipment	$8,826.04
Sub-total	$8,826.04
Tax Rate	
Service Call	
Base and antenna installation	
Antenna shipping TBD	
Subject to applicable sales tax	
10 year license including FRN registration, coordination, FCC fees, construction notification	
TOTAL	$8,826.04

Accepted by: ____________________

Date: ____________________

Proposal valid for 30 days

If you have any questions concerning this proposal please contact Shawn Vance at 800-223-1676 or 320-391-1338

THANK YOU FOR YOUR BUSINESS!

A convenience fee of 2.75% may be added to payments made by credit cards

KENWOOD

VIKING®

P25 Mission Critical

VP8000

Multi-Band · Multi-Protocol
Mission Critical Portable Radio

The KENWOOD Viking 8000 series Multi-Band, Multi-Protocol portable is specifically designed for today's public safety agencies with advanced features and ergonomics to meet the first responder's mission critical operational needs.

Features

- Multi-Band operation (VHF, UHF, 700/800 MHz)
- Multi-Protocol
  - P25 Phase 1 & 2 Trunking
  - P25 Conventional
  - DMR Tier II & Tier III[1]
  - Viking16 (SmartNet/SmartZone™ Compatible)
  - FM Analog
- Mixed protocol zones (each channel in a zone can be from a different system)
- 1024 channels (2048 & 4096 options)
- Public safety ergonomics: flare grip for control, large glove friendly knobs, large emergency button
- 3-Watt audio maximum output for high noise environments
- Voice annunciation & custom announcement creation
- Fully ruggedized - IP67/68 & MIL-STD-810 C/D/E/F/G/H
- Full key models (with numeric keypad)
- Built-in GPS receiver/antenna for enhanced awareness
- MDC-1200 & GE-Star signaling
- P25 Authentication
- Bluetooth® / Bluetooth Low Energy
- Wi-Fi® 2.4 & 5 GHz (802.11a/b/g/n/ac)
- Man Down
- Instant Recording Replay (IRR) and Voice Recording
- Text Messaging
- Radio Cloning
- FIRESafe® Fire Ground Commander and First Responder
- Encryption
  - ARC4™ software encryption; compatible with Motorola ADP™
  - P25/TIA defined: AES-256
  - DES-OFB
  - Over-the-Air-Rekeying (OTAR)

User Selectable Color Themes

- Large full-color top LCD
- Multi-line text on both front and top displays
- Top flip display changes text orientation for viewing while in holster
- Multiple visual indicators including battery health & signal strength
- Day & night user selectable display options (8 themes available)

Day High Contrast

Night High Contrast

Accessories

Complete line of accessories including microphones, speakers & antennas.
Download the accessory catalog here:
https://info.efjohnson.com/viking-accessory-catalog/

We combine P25 design expertise with recognized quality & reliability along with advanced technology to make KENWOOD Viking radios simple to use & maintain.

Perpetual Software Licensing

Adds greater value to your radios by extending the life of the software into your next hardware platform — you own the software option forever and your licenses are simple to manage with our cloud based tool - Vault™

Armada® Fleet Management

Update radios in a group rather than one at a time. One template programs both portables & mobiles. Supports either direct computer connection or Over-the-Air Programming (OTAP). Elite battery management enables wireless tracking of battery fleet.

TrueVoice™ Noise Cancelation

Software based noise cancelation automatically filters out noise source frequencies and eliminates the need for extra configuration. Works in analog or digital mode and with any accessory.

VP8000 Portable Specifications

General		VHF	UHF	700/800 MHz
Frequency Ranges (FCC ID K44515000)		136-174 MHz	380-520 MHz	RX: 763-776, 851-870 MHz TX: 763-776, 793-806, 806-825, 851-870 MHz
Channel Spacing	Analog	12.5/15/20/25[2]/30[2] kHz	12.5/25[2] kHz	12.5/25 kHz
	Digital	12.5 kHz	12.5 kHz	12.5 kHz
Frequency Stability		±1.0 ppm -22 °F to +140 °F (-30 °C to +60 °C) [+77 °F Reference (+25 °C)]		
Maximum Channels or Talkgroups		1024 (2048 and 4096 options)		
Number of Zones		255		
Maximum Channels Per Zone		255		
Power Supply		7.5 V DC ±20%		
Operating Temperature		-22 °F to +140 °F (-30 °C to +60 °C)		
Case		Reinforced polycarbonate plastic - black or high visibility (additional fee)		
Dimensions (radio with battery)	KNB-L2 (2600 mAh)	3.04/2.28 x 5.91 x 1.73 in. (77.3/58.0 x 150.0 x 44.0 mm) [W(Top/Bottom) x H x D, projections not included]		
	KNB-L3 (3400 mAh)	3.04/2.28 x 5.91 x 1.94 in. (77.3/58.0 x 150.0 x 49.4 mm) [W(Top/Bottom) x H x D, projections not included]		
	KNB-L11 (3900 mAh)	3.04/2.28 x 5.91 x 2.02 in. (77.3/58.0 x 150.0 x 51.4 mm) [W(Top/Bottom) x H x D, projections not included]		
Weight (radio with battery)	KNB-L2 (2600 mAh)	18.7 oz (530.0 g)		
	KNB-L3 (3400 mAh)	20.2 oz (574.0 g)		
	KNB-L11 (3900 mAh)	20.7 oz (586.0 g)		

Receiver		VHF	UHF	700/800 MHz
Sensitivity	P25 Digital (5% BER)	-122 dBm (0.178 µV)	-121 dBm (0.199 µV)	-120 dBm (0.224 µV)
	Analog (12 dB SINAD) @ 12.5 kHz	-122 dBm (0.178 µV)	-121 dBm (0.199 µV)	-120 dBm (0.224 µV)
Selectivity	P25 Digital	62 dB		
	Analog @ 12.5 kHz	75 dB	71 dB	65 dB
	Analog @ 25 kHz	78 dB	75 dB	70 dB
Intermodulation		77 dB		75 dB
Spurious Rejection		85 dB		83 dB
Audio Distortion		1.25% (Analog)		
Audio Output Power		Nominal 1.5 W (P25 Digital < 1% Distortion), Maximum 3 W		

Transmitter		VHF	UHF	700/800 MHz
RF Output Power		1W/6W	1W/5W	1W/3W
Spurious Emission		77 dB	76 dB	75 dB
FM Hum & Noise	Analog @ 12.5 kHz	51 dB	47 dB	43 dB
	Analog @ 25 kHz	57 dB	53 dB	49 dB
Audio Distortion		1%		
Emission Designator		11K0F3E, 8K10F1E, 8K10F1D, 8K10F1W, 7K60FXD, 7K60FXE, 7K60F1E, 7K60F1D, 7K60F1W, 7K60FXW		16K0F3E, 14K0F3E, 11K0F3E, 8K10F1E, 8K10F1D, 8K10F1W, 7K60FXD, 7K60FXE, 7K60F1E, 7K60F1D, 7K60F1W, 7K60FXW

MIL Standard	810H
Low Pressure	500.6/ I, II
High Temperature	501.7/ I, II
Low Temperature	502.7/ I, II
Temp. Shock	503.7/ I
Solar Radiation	505.7/ I
Rain	506.6/ I, III
Humidity	507.6/ II
Salt Fog	509.7
Dust	510.7/ I
Vibration	514.8/ I
Immersion	512.6/I
Shock	516.8/ I, IV, VI

Encryption Options	
Supported Encryption	AES, DES-OFB, ARC4 (ADP compatible)
Encryption Keys per Radio	Capable of storing 1024 keys. Programmable for 252. Common Key Reference (CKR), 252 Physical Identifier, (PID), Compatible w/ Motorola Key Variable Loader
Encryption Frame Re-sync Interval	P25 CAI 360 MSEC
Encryption Keying	External Key Loader, OTAR
Mode	OFB-Output Feedback
Encryption Type	Digital
Key Erasure	Keyboard Command, OTAR Zeroize, Tamper Detection
Standards	FIPS 140-3 Level 1, FIPS 140-3 Level 3, FIPS 197 (Pending)

Hazardous Location Standard	
Certification Lab	CSA Group
Standard Applied	ANSI/TIA 4950-A-2014, UL913 5th Edition & ANSI/ISA-12.12.01-2011
Classification Rating	Intrinsically Safe: Classes I[3] II, III, Division 1, Groups C, D, E, F, G Non-incendive: Class I, Division 2, Groups A, B
Approved Battery	KNB-LS7
Approved Speaker Microphones	KMC-70M, KMC-70GR, KMC-72W

International Protection Standard	
Dust & Water	IP54, IP55
Immersion	IP67, IP68[4]

[1] DMR Tier III- future release
[2] 25 and 30 kHz are not included in the models sold in the USA or US territories.
[3] Division I US Group C is applicable for radio with approved battery only, or radio with approved battery and KMC-70-type speaker microphone only. If radio is in combination with any other approved accessories, Group D is applicable.
[4] IP68 = 2 m/2 hours

Specifications shown are typical and subject to change without notice. Please check the website for the latest version. V.11.16.23

EF Johnson Technologies, Inc.
a JVCKENWOOD Company
1440 Corporate Drive, Irving, TX 75038-2401
Phone 800.328.3911 efjohnson.com

KENWOOD

VIKING®

P25 Mission Critical

VP5000

VHF · UHF (High & Low) · 700/800 MHz
P25 Phase 1 & 2 · Viking16

At just under 5.5 inches tall (140 mm), these small KENWOOD Viking portable radios are packed with advanced features for today's public safety agencies.

Features

- Mixed protocol operation (P25 Phase 1 & 2 Trunking, P25 Conventional, Viking16, FM Analog)
- Mixed protocol zones (each channel in a zone can be from a different system)
- 1024 channels
- 1 Watt audio output for high noise environments
- Voice annunciation & custom announcement creation
- Fully ruggedized - IP67/IP68 & MIL-STD-810 C/D/E/F/G
- Full key models (w/numeric keypad) & standard key models (w/o numeric keypad)
- Built-In GPS receiver/antenna for enhanced awareness[1]
- MDC-1200 & GE-Star signaling
- P25 Authentication
- Bluetooth®
- Man Down
- Instant Recording Replay (IRR)
- Voice Recording
- Text Messaging
- Radio Cloning
- Bluetooth Low Energy
- Encryption
  - ARC4™ software encryption; compatible w/Motorola ADP™
  - DES-OFB
  - AES-256 (FIPS 140-2) Single and Multi-Key
  - Over-the-Air-Rekeying (OTAR)
  - VK5000 or Motorola KVL3000/KVL4000 Keyloader

User Selectable Color Themes

- Multi-line text
- Multiple visual indicators including battery health & signal strength
- Day & night user selectable display options (8 themes available)

Day High Contrast

Night High Contrast

Compatible With P25 Systems

- ATLAS® P25 Phase 1 and Phase 2 System
- Motorola Astro® 25 - P25 Phase 1 & Phase 2
- Harris VIDA® - P25 Phase 1 & Phase 2
- Airbus (formerly Cassidian) VESTA™ Radio - P25 Phase 1 & Phase 2

Accessories

Complete line of accessories including microphones, speakers & antennas.
Download the accesory catalog at
https://info.efjohnson.com/viking-accessory-catalog/

We combine P25 design expertise with recognized quality & reliability along with advanced technology to make KENWOOD Viking radios simple to use & maintain.

Perpetual Software Licensing

Adds greater value to your radios by extending the life of the software into your next hardware platform — you own the software option forever, and your licenses are simple to manage with our cloud based tool - Vault™

Armada® Fleet Management

Update radios in a group rather than one at a time. One template programs both portables & mobiles. Supports either direct computer connection or Over-the-Air Programming (OTAP). Elite battery management enables wireless tracking of battery fleet.

TrueVoice™ Noise Cancelation

Software-based noise cancelation automatically filters out noise source frequencies and eliminates the need for extra configuration. Works in analog or digital mode and with any accessory.

VP5230/5330/5430 Portable Specifications

General		VP5230	VP5330	VP5430
Frequency Range		136-174 MHz (FCC ID K44431400)	Type 1: 450-520 MHz (FCC ID K44431500) Type 2: 380-470 MHz (FCC ID K44431501)	RX: 763-776, 851-870 MHz TX: 763-776, 793-806, 806-825, 851-870 MHz (FCC ID ALH442000)
Max. Channels Per Radio		1024		
Number of Zones		255		
Max. Channels Per Zone		255		
Channel Spacing	Analog	12.5/15/20/25*/30* kHz	12.5/25* kHz	12.5/25 kHz
	Digital	12.5 kHz	12.5 kHz	12.5 kHz
Power Supply		7.5 V DC ±20%		
Operating Temperature		-22 °F to +140 °F (-30 °C to +60 °C)		
Frequency Stability [-22 °F to +140 °F (-30 °C to +60 °C), +77 °F Ref. (+25 °C)]		±1.0 ppm		
Dimensions (W x H x D) Projections Not Included	KNB-L2 (2,600 mAh)	2.28 x 5.47 x 1.56 in. (58.0 x 138.9 x 39.5 mm)		
	KNB-L3 (3,400 mAh)	2.28 x 5.47 x 1.77 in. (58.0 x 138.9 x 44.9 mm)		
Weight with Battery	KNB-L2 (2,600 mAh)	14.3 oz (406 g)		
	KNB-L3 (3,400 mAh)	15.8 oz (449 g)		
Receiver		**VP5230**	**VP5330**	**VP5430**
Sensitivity	P25 Digital (5% BER)	-119 dBm (0.025 μV)		
	Analog (12 dB SINAD)	-119 dBm (0.025 μV)		
Selectivity	P25 Digital	60 dB		
	Analog @ 12.5 kHz	65 dB		
	Analog @ 25 kHz	73 dB		
Intermodulation		73 dB		75 dB
Spurious Rejection		80 dB	75 dB	
Audio Distortion		3%		
Audio Output Power		500 mW/8 Ω (3% Distortion)/1,000 mW/8 Ω (5% Distortion)		
Modulation		FM, C4FM, H-DQPSK		
Transmitter		**VP5230**	**VP5330**	**VP5430**
RF Output Power		1W/6W	1W/5W	1W/3W
Spurious Emission		-70 dB		
FM Hum & Noise	Analog @ 12.5 kHz	40 dB		
	Analog @ 25 kHz	45 dB		
Audio Distortion		2%		
Emission Designator		16K0F3E, 11K0F3E, 8K10F1E, 8K10F1D, 8K10F1W		16K0F3E, 14K0F3E,11K0F3E, 8K10F1E, 8K10F1D, 8K10F1W
Modulation		FM, C4FM, H-CPM		

Mil Standard	810G
Low Pressure	500.5/ I, II
High Temperature	501.5/ I, II
Low Temperature	502.5/ I, II
Temp. Shock	503.5/ I
Solar Radiation	505.5/ I
Rain	506.5/ I, III
Humidity	507.5/ II
Salt Fog	509.5
Dust	510.5/ I
Vibration	514.6/ I
Immersion	512.5/I
Shock	516.6/I, IV

Encryption Options	
Supported Encryption	AES, DES-OFB, ARC4
Encryption Key/ Radio	126 Common Key Reference (CKR), 126 Physical Identifier, (PID), Compatible w/ Motorola Key Variable Loader
Encryption Frame Re-sync Interval	P25 CAI 360 MSEC
Encryption Keying	External Key Loader, OTAR
Mode	OFB-Output Feedback
Encryption Type	Digital
Key Erasure	Keyboard Command
Standards	FIPS 46-3, FIPS 81, FIPS 140-2, FIPS 197

Hazardous Location Certification	
Certification Lab	CSA Group
Standard Applied	ANSI/TIA 4950-A-2014, UL913 5th Edition & ANSI/ ISA-12.12.01-2011
Classification Rating	Intrinsically Safe: Classes I, II, III, Division 1, Groups D, E, F, G Non-incendive: Class I, Division 2, Groups A, B, C, D
Approved Battery	KNB-LS7
Approved Speaker Micro-phones	KMC-54WDM, KMC-70M

International Protection Standard	
Dust & Water	IP54, IP55
Immersion	IP67**/68***

'Refer to the Viking VP5000 operating manual for detailed requirements & conditions for proper GPS operation.
* 25/30 kHz in VHF/UHF Bands (except T-Band) are not included in the models sold in the USA or US territories.
** IP67/68 - Must have the Speaker Mic Universal Connector or Universal Connector Protector connected.
***IP68=1m/2H
Specifications shown are typical and subject to change without notice Please check the website for the latest version. V.09.25.21

EF Johnson Technologies, Inc.
a JVCKENWOOD Company
1440 Corporate Drive, Irving, TX 75038-2401
Phone 800.328.3911 • efjohnson.com

Attendee Information

Reserve Your Spot - Register Online Today!

Registration Rates

	Early Rate *(by Sept 1st)*	Late Rate *(after Sept 1st)*
Member Full Conference Registration	$325	$350
Non-Member Full Conference Registration	$400	$425

Banquet Tickets

Full conference registrations receive one (1) banquet ticket. Additional banquet tickets can be purchased for $40 each.

Purchase Additional Banquet Tickets

Our Sponsors

5 Bugle Sponsor

GENERAL SAFETY FIRE APPARATUS
Helping You Serve Your Community

Upcoming Events

Wed Jul 16, 2025
Maple Grove Fire Dept. - Kitchen Fire Safety Demo Unit (Central)
Category: Central - Kitchen Fire Safety Live Demonstration Unit

Sat Jul 26, 2025
Cologne Fire Dept. - Kitchen Fire Safety Demo Unit (Central)
Category: Central - Kitchen Fire Safety Live Demonstration Unit

Thu Jul 31, 2025
Award Nominations Due
Category: Deadlines

View Full Calendar

Follow us on Facebook

Complimentary Expo Passes

If a department's Fire Chief is registered for the Annual Conference, they receive complimentary expo passes for the trade show on Thursday, October 17th to share with non-registered individuals from their department. Expo passes do not include meals. To take advantage of the complimentary passes, please click the button below.

Administrative Support Track

If a department's Fire Chief is registered for the Annual Conference, department administrative support personnel can attend the Administrative Support Track Session on Thursday, October 16 from 8:30am - 2:00pm for no cost. Administrative Support Track attendees are also welcome to attend the Vendor Show and Friday sessions at no cost. There is a separate registration form for this session, below.

Partners Program

Partners and families of attendees are invited to take part in this year's Partners Program on Friday, October 17th from 10:15am – 1:00pm.

This event includes a fun, lighthearted scavenger hunt at the Great Lakes Aquarium, followed by refreshments at Canal Park Brewery.

There is an additional fee of $35/adult and $21.50/child. *(Includes one drink ticket for Canal Park Brewery. Food and additional beverages available for purchase.)*

Cancellation Policy

A cancellation penalty of 50% shall be imposed if cancellation occurs between 30 and 60 days from the first day of the event. If cancellation occurs under 30 calendar days of the first event day, a 100% penalty shall be imposed. Substitutions are permitted and not subject to a fee. Extenuating circumstances such as a death in the family will be handled on a case-by-case basis, please e-mail the MSFCA Office at office@msfca.org.

If you have questions, please email the MSFCA Office at office@msfca.org or call us at (800) 743-0911.

Minnesota State Fire Chiefs Association

office@msfca.org

2025 Annual Conference Sessions

Thursday, October 16

8:45 am - 11:00am
Opening Symposium: Still Standing. Still Smiling.
John Kriesel

8:30 am - 2:00 pm
Administrative Support Track
(complimentary if department's Fire Chief is registered)

Friday, October 17 | Morning Sessions

8:00 am - 11:30 am
Emergency Management: Foundational Elements of Emergency Management for Fire Chiefs and Officers
Greg Hayes

8:00 am - 11:30 am
EMS: Leading Across Generations in the Fire Service
Scott Nelson, Clarity Central

8:00 am - 11:30 am
Lessons Learned

8:00 am - 11:30 am
MnFIRE: Leadership and Resiliency in the Fire Service
MnFIRE

Upcoming Events

Wed Jul 16, 2025
Maple Grove Fire Dept. - Kitchen Fire Safety Demo Unit (Central)
Category: Central - Kitchen Fire Safety Live Demonstration Unit

Sat Jul 26, 2025
Cologne Fire Dept. - Kitchen Fire Safety Demo Unit (Central)
Category: Central - Kitchen Fire Safety Live Demonstration Unit

Thu Jul 31, 2025
Award Nominations Due
Category: Deadlines

Follow us on Facebook

8:00 am - 11:30 am

Professional Development: Leadership Development General Focus

Erik Litzenberg, Liderazgo Consulting & Senior Wildland Fire Advisor for the International Association of Fire Chiefs (IAFC)

8:00 am - 11:30 am

Safety: NFPA 1851, Standard on Selection, Care and Maintenance of Protective Ensembles for Structural Firefighting and Proximity Firefighting, 2020 Edition

Chris Moelker, PPE Specialist, Globe/MSA

Friday, October 17 | Afternoon Sessions

12:30 pm - 4:00 pm

Chiefs' Issues: Bringing Fire Dynamics into the Middle School Classroom - Recruitment, Education, Community Partnerships

Chief Andrew Slama, Edina & Battalion Chief Becki Rowan-White, Chanhassen

12:30 pm - 4:00 pm

Hot Topics: "Assisting" with Assisted Living Licensed Facilities and Accountability

12:30 pm - 4:00 pm

Lessons Learned

12:30 pm - 4:00 pm

Professional Development: Leadership Development Wildland Focus

Erik Litzenberg, Liderazgo Consulting & Senior Wildland Fire Advisor for the International Association of Fire Chiefs (IAFC)

12:30 pm - 4:00 pm

Safety: NFPA 1851, Standard on Selection, Care and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting, 2020 Edition

Chris Moelker, PPE Specialist, Globe/MSA

Friday, October 17 | Full Day Sessions

8:00 am - 4:00 pm
State Fire Marshal: So, You Want to Deploy

8:00 am - 4:00 pm
State Fire Marshal: Your Department is Upgrading to NERIS
Angie Contreras, MN State Fire Marshal Data and Education Supervisor; Craig Milani, MN State Fire Marshal Data Administrator; Joel Paylor, MN State Fire Marshal Date and Education Team; Craig Weinschenk, Fire Safety Research Institute Principal Investigator

Saturday, October 18

8:00 am - 10:30 am
Closing Symposium: The Unspoken Realities: The Unknown Impacts of Navigating a Line of Duty Death.
Chief BJ Jungmann, Burnsville

JOIN US!

148th Annual MSFDA Conference & Fire School

MINNESOTA STATE FIRE DEPARTMENT ASSOCIATION
ORGANIZED
1873

SEPTEMBER 18-20, 2025
BREEZY POINT, MN

Minnesota State Fire Department Association
148th Annual Conference and Fire School
Breezy Point, MN   September 18-20, 2025

CONFERENCE SCHEDULE

Thursday, September 18	
12 pm – 4 pm	MSFDA Board Meeting – *Governor's Room*
6 pm – 8 pm	Registration – *Front Desk Lobby*
7 pm – 10 pm	Welcome Reception/Bonfire – *Canopy and Wizbang Decks*
Friday, September 19	
[illegible]m – 7:45 am	Breakfast for Conference Attendees – *Marina II*
[illegible]am – 1 pm	Registration – *Front Desk Lobby*
8 am – 12 pm	Educational Classes – *Breakout Rooms*
9 am – 11 am	Vendor Set Up – *Minnesota & White Birch Rooms*
11 am – 7 pm	Vendor Show – *Minnesota & White Birch Rooms*
12 pm – 1 pm	Lunch for Conference Attendees in Vendor Show Area – *Minnesota & White Birch Rooms*
1 pm – 5 pm	Educational Classes - *Breakout Rooms*
5 pm – 5:30 pm	NFSA Side-by-Side Live Fire Sprinkler Demonstration – *Parking Lot*
5:30 pm – 7 pm	Vendor Reception – *Minnesota & White Birch Rooms*
7 pm – 10 pm	Social Gathering – *Dockside Lounge*
Saturday, September 20	
7 am – 7:45 am	Breakfast for Conference Attendees – *Marina II*
8 am – 12 pm	Educational Classes – *Breakout Rooms*
11:30 am – 2 pm	Lunch and Guest Activity - Cookie Decorating by Biddy Bakehouse - *Lakeside Ballroom*
12:15 pm – 2 pm	Lunch for Conference Attendees/MSFDA General Meeting – *Minnesota Room*
4 pm – 5 pm	Memorial Service – *White Birch Room*
5:30 pm – 6 pm	Social – *Minnesota Room*
6 pm – 8 pm	Conference Banquet – *Minnesota Room*
[illegible]m – 11:30 pm	Entertainment by **"Deuces Wild, Dueling Pianos"** – *White Birch Room*

Minnesota State Fire Department Association 148th Annual Conference and Fire School

Breezy Point, MN September 18-20, 2025

Registration Form

Please complete this form and mail with payment to:

MSFDA
28711 Holly Drive NW
Isanti, MN 55040
Make checks payable to MSFDA.

Registration fees: Early Bird - $250 per firefighter *($275 if after August 1, 2025)*

Guests - $35

*****Firefighter Registration Fee is eligible for MBFTE reimbursement*****

Registration Deadline: August 15, 2025

Registration Information

Fire Department Name: ____________________

Contact Person: ____________________ Title: ____________________

Address: ____________________ City: ____________ State: ______ ZIP: ________

Phone: ____________________ Email: ____________________

Attendee Information – SELECT CLASS #'S FROM "CLASS DESCRIPTIONS" SECTION ON BACK

Attendee #1 Name: ____________________ Attendee #1 Email: ____________________

Attending Guest Name: ____________________ Guest Attending Luncheon/Activity: Yes No

Friday AM Selection ________ Friday PM Selection ________ Saturday AM Selection ________ Banquet #________

Attendee #2 Name: ____________________ Attendee #2 Email: ____________________

Attending Guest Name: ____________________ Guest Attending Luncheon/Activity: Yes No

Friday AM Selection ________ Friday PM Selection ________ Saturday AM Selection ________ Banquet #________

Attendee #3 Name: ____________________ Attendee #3 Email: ____________________

Attending Guest Name: ____________________ Guest Attending Luncheon/Activity: Yes No

Friday AM Selection ________ Friday PM Selection ________ Saturday AM Selection ________ Banquet #________

Attendee #4 Name: ____________________ Attendee #4 Email: ____________________

Attending Guest Name: ____________________ Guest Attending Luncheon/Activity: Yes No

Friday AM Selection ________ Friday PM Selection ________ Saturday AM Selection ________ Banquet #________

Friday, September 19, 2025 - Morning Class Descriptions - 8 am – 12 pm

Classes #1-5 (Pick 1)

1 - [illegible]n Water Rescue Operations (Dan Bernardy) - 8 Hours – CLASSROOM AND HANDS ON – Classroom and practical hands-on training includes: PP[illegible]cue equipment, identification and evaluation of potential and existing hazards, hydrology, scene management, emergency action plan development and implementation, rescue vs. recovery considerations, medical considerations, self-rescue through multiple victim rescue, shore-based and watercraft-based rescue techniques. Students must demonstrate competency in both the classroom and outdoor practical sessions. Students must demonstrate competency in both the classroom and outdoor practical sessions. Taught to NFPA 1670 standards. This course does NOT provide certification or licensure.

2 - Fire Dynamics & Flow Paths: Mastering the Invisible Forces that Drive the Fire Ground (FIRE, Inc. - Mike Schwankl) - 4 Hours – CLASSROOM - When seconds count and conditions change in an instant, understanding what you can't see saves lives. This high-impact class dives into the core principles of fire dynamics and flow path behavior – two critical, often misunderstood elements that shape every fireground decision. With a better understanding of fuels, compartment geometry, ambient factors, and flows you will gain a deeper understanding of how heat, air, and structure interact under fire conditions. Discover how simple actions-like opening a door or breaking a window-can drastically alter fire behavior and fireground survivability. With this session you will be armed with the science-backed knowledge to anticipate conditions, make smarter tactical choices, and stay a step ahead of the fire.

3 - Hazmat Realities – What You Need to Know to Stay Alive (FIRE, Inc. - Chuck McKusick) - 4 Hours – CLASSROOM – Hazmat isn't just for the tech teams — it's every firefighter's responsibility. Hazmat Realities is a no-fluff, fast-paced refresher built specifically for paid-on-call firefighters who need clear, actionable knowledge to stay alive and make smart decisions on the scene. This class strips away the textbook overload and focuses on what matters most: recognition, survival, and staying in your lane. You'll review the critical signs, tools, and tactics that can mean the difference between a close call and a catastrophe. From common hazards and first-arriving responsibilities to hot zone awareness and protective gear essentials, this is the "street knowledge" you need when seconds count and the unknown is leaking from a drum, truck, or railcar. If you've ever rolled up to a strange odor, a placard you barely remember, or a spill that didn't look right — this class is for you. No scare tactics. Just solid, life-saving intel for firefighters who want to stay sharp and stay safe. Because in hazmat, what you don't know can kill you.

4 - Your Department is Upgrading to NERIS (SFM) - 4 Hours – CLASSROOM - Where did the '111 – Building Fire' or '300 – Rescue, EMS, Other' incident type go? Who deleted the '419 – 1 or 2 family dwelling' property use type we've chosen for the past 40 years? I still can't remember my FDID; why are we changing to a NERISID? The Minnesota State Fire Marshal division will be discussing Minnesota's final months of NFIRS, the rollout of NERIS, and what your fire department should know. Learn how the fire incident report has changed, get hands on experience with the new modules within NERIS, and walk through scenarios to ensure you have understood the fire incident reporting changes and expectations. All fire personnel who work with a fire incident reporting system are encouraged to attend this session. Tablets or laptops are encouraged, but not required to attend.

5 [illegible]ering Investment & Financial Planning for Fire Relief Associations (Parr McKnight Wealth Management Group) - 4 Hours – CLASSROOM - With ove[illegible]0 years of experience serving the unique needs of more than 100 fire relief associations across Minnesota, the Parr McKnight Wealth Management Group understands the challenges and responsibilities trustees face. This session will equip both new and experienced trustees with the knowledge and tools to confidently manage their relief association's investments while also improving their personal financial well-being. Topics will include investment fundamentals, understanding fiduciary responsibilities, developing and implementing an effective investment policy statement, and navigating investing psychology. The class will also provide a first-hand analysis of benefit levels and strategies for working with your city to consistently and responsibly increase them over time. To conclude, Parr McKnight will offer expert guidance on personal retirement planning, including how to prepare for retirement, funding strategies, and maximizing pension benefits. Attendees will leave with actionable insights to strengthen their relief association's financial future and take control of their own retirement planning.

Friday, September 19, 2025 - Afternoon Class Descriptions - 1 pm – 5 pm

Classes #6-11 (Pick 1)

6 - Through the Fire – Survival, Entry, and Escape (Customized Fire Rescue Training – Scott Carriveau/FIRE, Inc. – Mike Schwankl) - 4 Hours – HANDS ON - Step into the heat with Through the Fire — a high-intensity, hands-on training experience designed to push your skills, mindset, and teamwork to the edge. This HOT (Hands-On Training) class is built for firefighters who are ready to sharpen their edge in the most critical areas of fireground performance: forcible entry, SCBA mastery, coordinated team movement, RIT, and self-rescue under pressure. You'll breach doors, make the tough pushes, and operate in zero visibility while managing your air and your mind. Instructors will guide you through fast-paced scenarios emphasizing communication and trust — the backbone of effective firefighting. Then, you'll face the ultimate test in our Confidence Trailer, a brutal labyrinth designed to simulate tight quarters, entrapment, and total blackout conditions. It's a place where panic is your enemy and composure is your weapon. Whether you're a seasoned firefighter or sharpening your fundamentals, Through the Fire will test your limits, reinforce critical skills, and send you back to the firehouse tougher, smarter, and more prepared. Are you ready to earn your exit?

Continued on next page

7 - How Not to Get Sued: Legalities of Fire Investigation (SFM) - 4 Hours – CLASSROOM - This class is a "must-have" for Fire Chiefs, Fire Marshals, and Chief Officers. Do a deep dive into the legal issues surrounding fire investigation, the basics of "getting it right," and insight into the case law that led to these rul[illegible]we have to follow. This class will help you understand fire statute interpretation, Fourth Amendment issues, legal interpretations, and when to seek advice o[illegible]tance. Full of real-life examples that actually occurred in this state, and a list of where we commonly "get it wrong", this class may potentially save you from lawsuits and/or protect your arson case from unraveling over technicalities.

8 - Office of the State Auditor Relief Association Training (OSA) - 4 Hours – CLASSROOM - The Office of the State Auditor's training will cover important topics to help relief association trustees be successful in administering their pension plans. The topics will include how to avoid common compliance issues that could result in a delay of your fire state aid and learn about new laws that affect your relief association that were passed in recent legislative sessions. There will also be an opportunity for a Q and A with the OSA's Pension Division staff, who will be ready to answer your questions about how municipal contributions are determined, how to change benefit levels, and questions about your bylaws.

9 – LivingWorks safeTALK Suicide Prevention (MnFIRE – Rochelle Hawthorne & Sara Nelson) - 4 Hours – CLASSROOM - The statistics are well-known: first responders are at a higher risk of dying by suicide than the average citizen. LivingWorks suicide prevention training adds a layer of support, within workplace and social networks, which can help first responders with practice and appropriate action plans to help keep their peers and the community safer from suicide. LivingWorks safeTALK is a four-hour training that equips firefighters to be more alert to someone thinking of suicide and better able to connect them with further help.

10 - Wildland Urban Interface –(DNR) – 4 Hours - CLASSROOM - This class will cover how fire departments and wildland fire agencies can work together in the wildland-urban interface (WUI). Topics include communication, jurisdictions, and how the Incident Command System (ICS) works. We'll also talk about safety concerns, basic strategies and tactics, and the tools and aircraft used to fight fires in these areas.

11 - Shock Factor – Electric Vehicle Fires and Crashes (FIRE, Inc. – Jory Danielson) - 4 Hours – CLASSROOM - The future is electric — and it's already showing up on your scene. Shock Factor dives into the rapidly evolving world of electric vehicles (EVs) and the unique challenges they bring to fire and crash incidents. High-voltage systems, hidden energy storage, thermal runaway, and delayed ignition are just the beginning. This class will break down the critical information every firefighter needs when responding to EV crashes and fires. Learn how to identify EVs quickly, assess risk zones, disable power safely, and navigate the unpredictable behavior of lithium-ion batteries. You'll also get real-world case studies, tactical considerations, and the latest best practices for suppression, extrication, and overhaul — all tailored to frontline responders. Whether it's a Tesla wrapped around a pole or a burning battery pack reigniting hours later, Shock Factor will arm you with the knowledge and tactics to stay ahead of the curve — and out of the kill zone. Technology is changing. Are you ready to respond?

Saturday, September 20, 2025 - Class Descriptions - 8 am – 12 pm

Classes #12-16 (Pick 1)

12 - Auto Extrication (Alex Air – Al Ebbinga) – 4 Hours – HANDS ON - "They don't build 'em like they used to." Advanced steels, modern modular assembly procedures and higher crash test ratings have contributed significantly to increase the crash worthiness of modern vehicles, this can also lead to difficulty when patient extrication is needed. This course will focus on techniques needed for patient access and disentanglement on modern vehicles.

13 - Traffic Incident Management (Chief Judy Thill) – 4 Hours – CLASSROOM - Many firefighters feel more unsafe working along a roadway than they do going into a burning building! All public safety personnel, not just firefighters, as well as their vehicles, continue to get struck at scenes at an alarming rate. In addition to being hit at the scene, first responders have also been killed traveling to emergency calls. Learn what to look out for when responding to and working at scenes, along with how to best communicate, coordinate and cooperate with other responders. The goal is to make sure everyone, including the traveling public, has the opportunity to go home when the call is done. *LEO can earn 3 POST credits for this class.

14 - Relief Trustee Basics (MSFDA – Ed Hoffman/PERA – Doug Anderson) – 4 Hours – CLASSROOM - This class is for the new Relief Trustee or an existing Trustee who wants to learn more about Relief Associations. The topics covered will include: what is a relief association, the responsibilities of the association and its trustees, the different types of relief associations in MN, an overview of the laws that apply to reliefs, investment options and bylaws. A representative from PERA will be available to discuss the Statewide Volunteer Firefighters (SVF) Plan. *Bring your Association Bylaws and Records

15 – Don't Get Burned: Fire Code for the First Truck (SFM) – 4 Hours – CLASSROOM - Code inspections occur in many occupancy types behind the scenes, and locals may not even realize it. With so many different occupancies and license types, it can be challenging for the first due engine staff to understand specific requirements. This session will go over the state agencies that are out completing inspections in your backyard and help identify the best contacts to raise concerns to when found. State Fire Marshal division staff will guide you through the basics of a company-level inspection, so you have the tools to identify hazards when out on a run. Instructors will help you understand what you can and shouldn't mess with on a sprinkler system riser during those 2 am water flow calls. Code can be a lot to digest, but we are here to help!

16 – Leadership & Resiliency in the Fire Service (MnFIRE - Becki Rowan) – 4 Hours – CLASSROOM - This session equips fire service professionals with strategies to lead resilient, healthy teams by promoting mental, physical, and emotional well-being across all ranks. From peer support and fitness to generational mentorship and self-care, participants will explore practical tools and leadership approaches that build a strong, adaptive workforce ready to meet the challenges of the job and thrive throughout their careers.

If you have any questions or concerns regarding the conference, please contact DeeDee at 763.221.9329 or deedee@msfda.org

CITY OF EMILY
COUNTY OF CROW WING
STATE OF MINNESOTA
RESOLUTION NO. 25-25

RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

Name of Donor	Amount
Mary Ullom	$ 500.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
25-25	First Response Unit Equipment Fund

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

1. The following donations are accepted and shall be used as follows: $ 500.00 to the First Response Unit equipment fund.

2. The city clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of Emily, Minnesota this 12th day of August 2025.

____

Tracy Jones, Mayor

ATTEST:

____

Cari Johnson, City Clerk/Treasurer

RECEIVED
AUG 12 2025
BY:

GREAT PLAINS FIRE

...when quality of service counts

To:

Emily Fire Department

Tele: Fax:

Date	11-Aug-25
Terms	due upon delivery
Price Quoted are F.O.B.	factory
Delivery	per MFG

Quantity	Description	Price	Amount
1	InnoTex Bunker Gear as per previouc spec	$ 3,562.00	$ 3,562.00
			$ -
			$ -
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			$ -
			$ -
			$ -
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Quotation Prepared By: Philip Isaacson

.....When Quality Of Service Counts

INNOTEX

Tél.: 819-826-5971
Fax: 819-826-5195

www.innotexprotection.com

Quote

Quote : QUO-107148-P7C8B

To		Ship To	
Company	GREAT PLAINS FIRE INC.	Company	EMILY FIRE DEPT.
Name of the Quote	Emily Fire Dept GREAT PLAINS SPEC 2023/MASTER QUOTE USE FOR COPYING ONLY - Copy - Copy	Address	39811 STATE HIGHWAY 6
		City	EMILY
		Zip/Provine	56447 / MN
Contact	Phil Isaacson	Country	USA
Phone	(888) 993-9889 x0000		
Fax			

#PO	Ship Date

COMPOSITE PERFORMANCE

Zone	Composite Coat THL	Composite Coat TPP	Composite Pants THL	Composite Pants TPP
Zone 1	239.10	38.40	239.10	38.40
Zone 2	0.00	0.00	0.00	0.00

COAT ENERGY - INNOTEX ENERGY™	QTY
NFPA 1971-2018	
32" STYLE - DUAL COLOR OUTER SHELL - WITH SINGLE METABOLIC ZONE (THERMAL BARRIER)	1
Armor AP™, 80% Nomex®/Kevlar® spun yarns with 20% 400 denier Kevlar® filament 6.5 osy - Gold	
Armor AP™, 80% Nomex®/Kevlar® spun yarns with 20% 400 denier Kevlar® filament 6.5 osy - Black	
GORE-TEX CROSSTECH® black – Type 2F, 4.7 osy	
Glide Ice™ Pure, 7.6 osy	
3M Scotchlite® 3" SEGMENTED (triple trim) - Yellow Grey	
Trim Pattern: Combo Project / New York Style	1
Zipper closure system (VISLON®)	1
Zippered combo pockets - (pair) - built-in hand-warmer	1
Radio pocket (unit) - Regular	1
Standard flap with Grabber™	1
POSITION: Radio Pocket: H: 8 x L: 4 x D: 2 (dimensions in inches) - POSITION B -	
Inside pocket (8" x 7.5") with hook & loop closure (unit) - Regular	1
Napoleon pocket (6" opening on right side) (under storm flap) - made in moisture barrier (unit)barrier (unit)	1

Nomex®Spandex handguard with thumbhole	1
Eyelets at the end of the sleeves	1
Vented back protection Airflow™	1
Vented shoulders protection Airflow™	1
Mic loop / P.A.S.S. loop / QTY: 1 UNITS / Left chest	1
Flashlight Holder - Clip with Hook & Loop Fastener (SL-90) / QTY: 1 UNITS / Right chest	1
Removable utility gloves strap QRS system	1
PERSO: Left sleeve (F) - Nomex® Embroidered American flag / Sewn on shell / Color Outer Shell	1
PERSO: Back under neck (H) - Lettering - For all units (EFD) / Scotchlite® 3" - Lime yellow / Straight / Sewn on shell	1
PERSO: Hem of coat (M) - Lettering - Different for each unit ([2]-Name - see list) / Average 10 letters / Scotchlite® 3" - Lime yellow / Straight / Sewn on removable patch / 4" X 17" / Color Outer Shell	1
Polymer coated aramid Color: BLACK	
Velcro Color: BLACK	
POSITION: Inside pocket: Left side	
Limited 2-year Warranty - Note: Our 2-year and 5-year warranties cover defects in material and workmanship but are subject to the moisture barrier material manufacturer's warranty limitations.	1

PANTS ENERGY - INNOTEX ENERGY™	QTY
NFPA 1971-2018	
Big boot leg - Regular waist - DUAL COLOR OUTER SHELL - WITH SINGLE METABOLIC ZONE (THERMAL BARRIER)	1
Armor AP™, 80% Nomex®/Kevlar® spun yarns with 20% 400 denier Kevlar® filament 6.5 osy - Gold	
Armor AP™, 80% Nomex®/Kevlar® spun yarns with 20% 400 denier Kevlar® filament 6.5 osy - Black	
GORE-TEX CROSSTECH® black – Type 2F, 4.7 osy	
Glide Ice™ Pure, 7.6 osy	
3M Scotchlite® 3" SEGMENTED (triple trim) - Yellow Grey	
Trim Pattern: Standard NFPA	1
Zipper closure system (VISLON®)	1
Full bellows pockets (pair) - (10" X 10" X 2") - Regular	1
Inseam Guard In Polymer Coated Aramid (BLACK REINFORCEMENT)	1
EMK™ (Enhanced Mobility Knee) in Polymer coated aramid - With closed cell FR blend sponge foam (BLACK REINFORCEMENT)	1
DELUXE Cotton suspenders ("H style")	1
Nomex belt (2-sides adjustment)	1
Belt loops (6 units) (included)-(3" x 2") / 6 UNITS	1
Polymer coated aramid Color: BLACK	
Velcro Color: BLACK	
Limited 2-year Warranty - Note: Our 2-year and 5-year warranties cover defects in material and workmanship but are subject to the moisture barrier material manufacturer's warranty limitations.	1

Because of our ongoing commitment to product quality and development, we reserve the right to change, cancel, discontinue or alter any specification, price, design or feature without prior notice and without incurring any obligation.

PeopleService INC.
Water & Wastewater Professionals

Date: July 11, 2025

To: City of Emily

From: Leland Bundy, Operator

O & M Report: June 2025

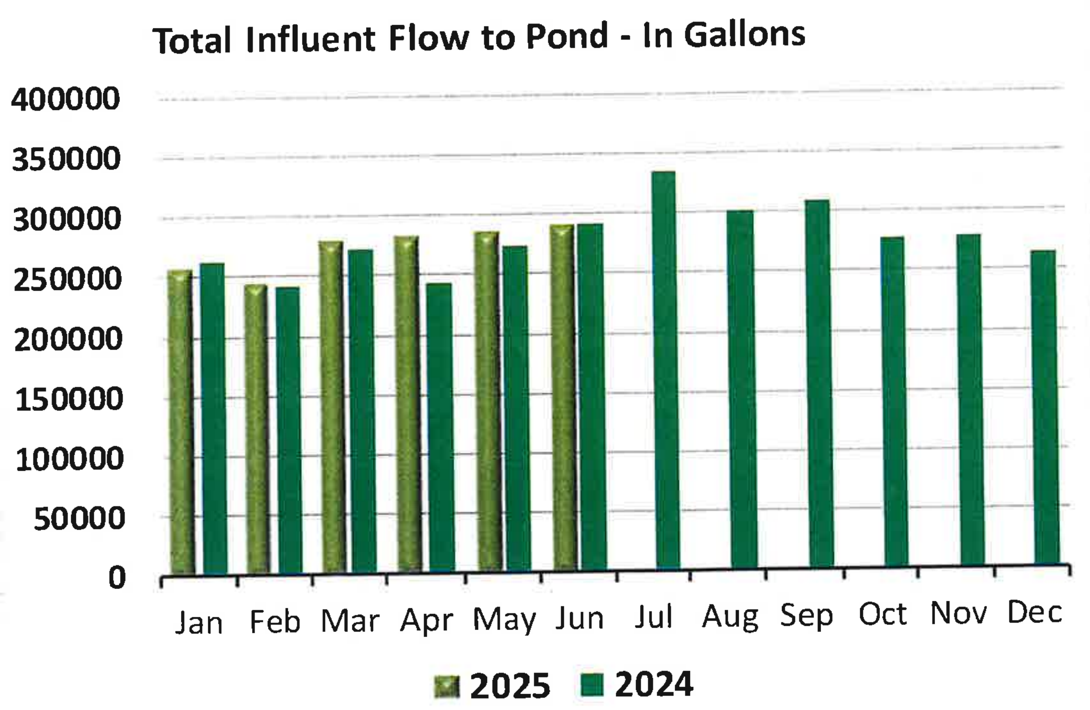
Wastewater Operation & Maintenance

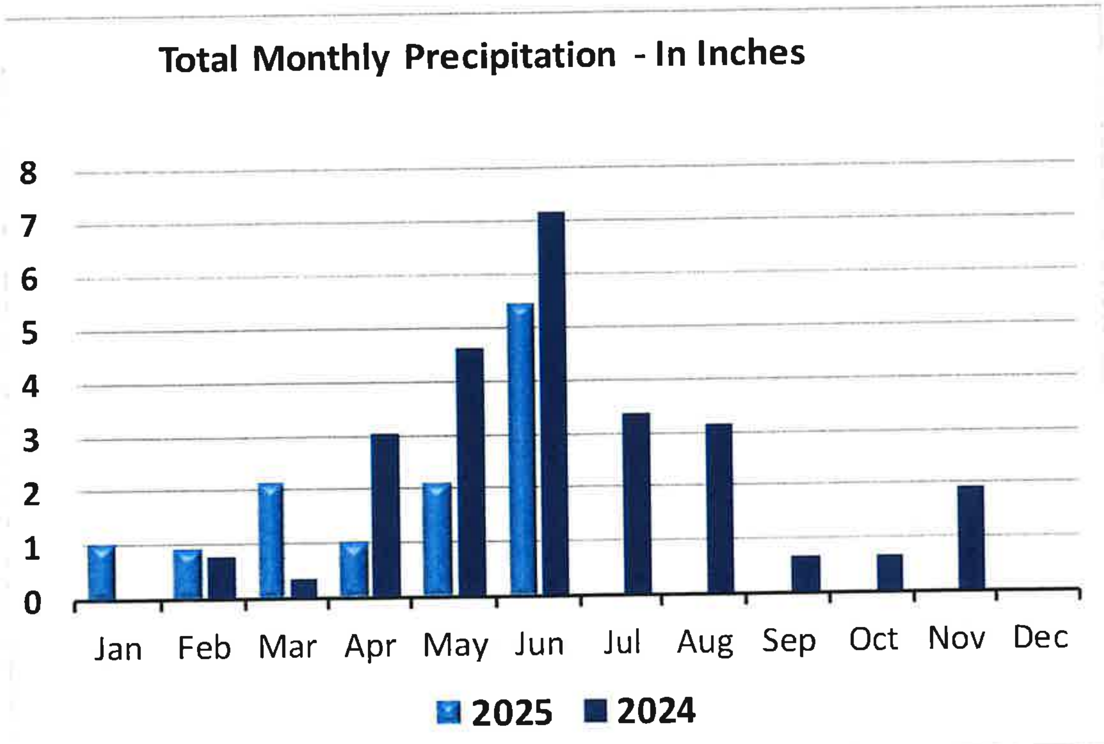
- Lift Station maintenance checks were preformed weekly on-site, and daily via the internet. Daily flow numbers are recorded and used for MPCA monthly operations reports.
- Lift station run time meters are recorded onsite weekly to verify pump efficiency.
- Pond discharges of zero gallons this month.
- All monthly reports to the MPCA have been submitted on time. The facility is operating as designed or better.
- June Quarterly Influent sample was collected and brought into the lab in Brainerd.
- 40249 Eagle Court called with an alarm active. Replaced the pump, it is the last spare pump we have for the individual grinder stations.
- Brian has requested we discharge the secondary pond to keep weeds from growing in the rip rap. We will start the discharge in July after the holiday to keep from having to sample twice and having the discharge running through two months.

PeopleService INC.
Water & Wastewater Professionals

		June-25	May-25	June-24
Wastewater				
CBOD				
CBOD Influent	mg/L	67	0	193
CBOD Effluent	mg/L	0	0	0
TSS				
TSS Influent	mg/L	101	0	79
TSS Effluent	mg/L	0	0	0
pH				
pH Influent Maximum	SU	7	0	7
pH Effluent Maximum	SU	7	0	0
pH Effluent Minimum	SU	7	0	0
Nitrogen Ammonia				
Nitrite Plus Nitrate, Total Effluent	mg/L	0.00	0.00	0.00
Nitrogen, Ammonia, Total Effluent	mg/L	0	0	0
Nitrogen, Kjeldahl, Total Effluent	mg/L	0.00	0.00	0.00
Chloride				
Chloride, Total Effluent	mg/L	0	0	382
Influent Flow				
Influent Flow Monthly Average	gallons	9,715	9,217	9,683
Influent Flow Monthly Maximum	gallons	11,220	12,412	12,550
Influent Flow Monthly Total	gallons	291,478	285,746	290,518
Precipitation Monthly Total	invches	5	2	7
Effluent Flow				
Effluent Flow Average Total	gallons	0	0	0
Effluent Flow Monthly Total	gallons	0	0	0
Effluent Flow Year to Date Total	gallons	0	0	0

PeopleService INC.
Water & Wastewater Professionals





Datecompleted	Equipment	Location	Notes	Task	Taskdesc
6/13/2025	East Side Lift Station	30200 WW Emily, MN	N/A	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
6/13/2025	White Pine Lift Station	30200 WW Emily, MN	N/A	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
6/13/2025	West Side Lift Station	30200 WW Emily, MN	N/A	LS Monthly PM	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.

SERVICE INFORMATION

Service ID:
510107

Service Type:	Submit DMR
Created On:	07/03/2025

Summary

Minnesota Pollution Control Agency

Discharge Monitoring Report Form

Agency Interest	Permit Number	Monitoring Period
83904 - Emily WWTP	MN0067628	06/01/2025 - 06/30/2025

Station Information: MON10000000003 - WS 001 (Waste Stream)

No Discharge/No Flow for Monitoring Period

Parameter		Quantity			Quality				Frequency of Analysis	Sample Type	Exception
		Average	Maximum	Units	Minimum	Average	Maximum	Units			
BOD, Carbonaceous 05 Day (20 Deg C) 80082 Modification # 0	**Result**	*****	*****	******	*****	*****	67	mg/L	once per quarter	4-Hour Flow Composite	
	Limit	******	******	******	******	******	REPORT calendar quarter maximum	mg/L	once per quarter	4-Hour Flow Composite	
Flow 50050 Modification # 0	**Result**	*****	.292	Mgal	*****	.01	.012	mgd	once per day	Measurement, Continuous	
	Limit	******	REPORT calendar month total	Mgal	******	REPORT calendar month average	REPORT calendar month maximum	mgd	once per day	Measurement, Continuous	
pH 00400 Modification # 0	**Result**	*****	*****	******	*****	*****	7.3	SU	once per quarter	Grab	
	Limit	******	******	******	******	******	REPORT calendar quarter maximum	SU	once per quarter	Grab	
Precipitation 00193 Modification # 0	**Result**	*****	5.44	in	*****	*****	*****	******	once per day	Measurement	
	Limit	******	REPORT calendar month total	in	******	******	******	******	once per day	Measurement	
Solids, Total Suspended (TSS) 00530 Modification # 0	**Result**	*****	*****	******	*****	*****	101	mg/L	once per quarter	4-Hour Flow Composite	
	Limit	******	******	******	******	******	REPORT calendar quarter maximum	mg/L	once per quarter	4-Hour Flow Composite	

Comment :

Station Information: MON10000000004 - WS 002 (Waste Stream)

No Discharge/No Flow for Monitoring Period

Parameter		Quantity Average	Quantity Maximum	Quantity Units	Minimum	Average	Maximum	Units	Frequency of Analysis	Sample Type	Exception
Chloride, Total 00940 Modification # 0	Result	*****	*****	******	*****		*****	mg/L	once per month	4-Hour Flow Composite	
	Limit	******	******	******	******	REPORT calendar month average	******	mg/L	once per month	4-Hour Flow Composite	
Flow 50050 Modification # 0	Result	*****		Mgal	*****	*****	*****	******	once per month	Calculation	
	Limit	******	<=15.184 calendar year to date total	Mgal	******	******	******	******	once per month	Calculation	
Flow 50050 Modification # 0	Result	*****		Mgal	*****			mgd	once per day	Measurement, Continuous	
	Limit	******	REPORT calendar month total	Mgal	******	REPORT calendar month average	REPORT calendar month maximum	mgd	once per day	Measurement, Continuous	
Nitrite Plus Nitrate, Total (as N) 00630 Modification # 0	Result	*****	*****	******	*****		*****	mg/L	once per month	4-Hour Flow Composite	
	Limit	******	******	******	******	REPORT calendar month average	******	mg/L	once per month	4-Hour Flow Composite	
Nitrogen, Ammonia, Total (as N) 00610 Modification # 0	Result	*****	*****	******	*****		*****	mg/L	once per month	4-Hour Flow Composite	
	Limit	******	******	******	******	REPORT calendar month average	******	mg/L	once per month	4-Hour Flow Composite	
Nitrogen, Kjeldahl, Total 00625 Modification # 0	Result	*****	*****	******	*****		*****	mg/L	once per month	4-Hour Flow Composite	
	Limit	******	******	******	******	REPORT calendar month average	******	mg/L	once per month	4-Hour Flow Composite	
pH 00400 Modification # 0	Result	*****	*****	******		*****		SU	once per month	Grab	
	Limit	******	******	******	REPORT calendar month minimum	******	REPORT calendar month maximum	SU	once per month	Grab	
Solids, Total Suspended (TSS) 00530 Modification # 0	Result	*****	*****	******	*****		*****	mg/L	once per month	4-Hour Flow Composite	
	Limit	******	******	******	******	REPORT calendar month average	******	mg/L	once per month	4-Hour Flow Composite	

Comment :

Attachment Upload

Attachment Type	Uploaded Filename
Pond Observations	Pond Observations 6-25.xls
Supplemental Report General	Emily pond Flow Calcs 6-25.xlsx

Electronic Signature

Signator: Leland Bundy
Signator ID: LBOPERATIONSPECIALTIES2
Challenge/Response Question: In what city were you married?
Challenge/Response Answer: ******
eSignature PIN: ******
Date/Time of eSignature: 07/03/2025 09:25

The Minnesota Pollution Control Agency (MPCA) has electronic filing standards for reports or other data submittal. In order to file electronically, I certify and acknowledge that:

- I am the e-Services account holder;
- I am the authorized representative for the entity associated with my electronic signature credential;
- I submitted a signed original Subscriber Agreement to the MPCA and received authorization for electronic document submittal;
- I am in compliance with all terms in my Subscriber Agreement;
- This attestation is true to the best of my knowledge;
- I may be subject to civil or administrative enforcement and penalties for noncompliance with regulatory reporting requirements for the entity I represent; and
- I may be subject to criminal liability for falsification of the data submitted for that entity.

DMR Signatory: Leland Bundy
Date: 07/03/2025

Submission

Date/Time of Submission: 07-03-2025 09:25:51 AM

FACILITY NAME/ADDRESS:
Emily WWTP
Yost Rd
Emily, MN 56447

WASTEWATER TREATMENT
DISCHARGE MONITORING REPORT

PERMIT #	LIMIT STATUS	FORMER #
MN0067628		

PERMITEE NAME/ADDRESS:
Emily city of
21236 2nd St
Emily, MN 56447

STATION INFORMATION:
WS 001 (Influent Waste Stream)
Waste Stream

	MONITORING PERIOD		
	YEAR|MO|DAY		YEAR|MO|DAY
FROM:	2025-06-01	TO:	2025-06-30

No Discharge/No Flow
(Enter 'x' if no discharge/no flow occured for this station):

PARAMETER		QUANTITY		UNITS	CONCENTRATION			UNITS	FREQUENCY OF ANALYSIS	SAMPLE TYPE	Exception
BOD, Carbonaceous 05 Day (20 Deg C) 80082	SAMPLE VALUE	*****	*****		*****	*****	67	mg/L	once per quarter	4-Hour Flow Composite	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar quarter maximum		once per quarter	4-Hour Flow Composite	
Flow 50050	SAMPLE VALUE	*****	.292	Mgal	*****	.01	.012	mgd	once per day	Measurement, Continuous	
	PERMIT REQ	*****	REPORT calendar month total		*****	REPORT calendar month average	REPORT calendar month maximum		once per day	Measurement, Continuous	
pH 00400	SAMPLE VALUE	*****	*****		*****	*****	7.3	SU	once per quarter	Grab	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar quarter maximum		once per quarter	Grab	
Precipitation 00193	SAMPLE VALUE	*****	5.44	in	*****	*****	*****		once per day	Measurement	
	PERMIT REQ	*****	REPORT calendar month total		*****	*****	*****		once per day	Measurement	
Solids, Total Suspended (TSS) 00530	SAMPLE VALUE	*****	*****		*****	*****	101	mg/L	once per quarter	4-Hour Flow Composite	
	PERMIT REQ	*****	*****		*****	*****	REPORT calendar quarter maximum		once per quarter	4-Hour Flow Composite	

COMMENTS:

FACILITY NAME/ADDRESS:
Emily WWTP
Yost Rd
Emily, MN 56447

STATION INFORMATION:
WS 002 (Effluent to RIBs)
Waste Stream

No Discharge/No Flow
(Enter 'x' if no discharge/no flow occured for this station): X

WASTEWATER TREATMENT
DISCHARGE MONITORING REPORT

PERMIT #	LIMIT STATUS	FORMER #
MN0067628		

MONITORING PERIOD			
	YEAR|MO|DAY		YEAR|MO|DAY
FROM:	2025-06-01	TO:	2025-06-30

PERMITEE
NAME/ADDRESS:
Emily city of
21236 2nd St
Emily, MN 56447

PARAMETER		QUANTITY		UNITS	CONCENTRATION			UNITS	FREQUENCY OF ANALYSIS	SAMPLE TYPE	Exception
Chloride, Total 00940	SAMPLE VALUE	*****	*****		*****		*****	mg/L	once per month	4-Hour Flow Composite	
	PERMIT REQ	*****	*****		*****	REPORT calendar month average	*****		once per month	4-Hour Flow Composite	
Flow 50050	SAMPLE VALUE	*****		Mgal	*****	*****	*****		once per month	Calculation	
	PERMIT REQ	*****	15.184 calendar year to date total		*****	*****	*****		once per month	Calculation	
Flow 50050	SAMPLE VALUE	*****		Mgal	*****			mgd	once per day	Measurement, Continuous	
	PERMIT REQ	*****	REPORT calendar month total		*****	REPORT calendar month average	REPORT calendar month maximum		once per day	Measurement, Continuous	
Nitrite Plus Nitrate, Total (as N) 00630	SAMPLE VALUE	*****	*****		*****		*****	mg/L	once per month	4-Hour Flow Composite	
	PERMIT REQ	*****	*****		*****	REPORT calendar month average	*****		once per month	4-Hour Flow Composite	
Nitrogen, Ammonia, Total (as N) 00610	SAMPLE VALUE	*****	*****		*****		*****	mg/L	once per month	4-Hour Flow Composite	
	PERMIT REQ	*****	*****		*****	REPORT calendar month average	*****		once per month	4-Hour Flow Composite	
Nitrogen, Kjeldahl, Total 00625	SAMPLE VALUE	*****	*****		*****		*****	mg/L	once per month	4-Hour Flow Composite	
	PERMIT REQ	*****	*****		*****	REPORT calendar month average	*****		once per month	4-Hour Flow Composite	
pH 00400	SAMPLE VALUE	*****	*****			*****		SU	once per month	Grab	
	PERMIT REQ	*****	*****		REPORT calendar month minimum	*****	REPORT calendar month maximum		once per month	Grab	
Solids, Total Suspended (TSS) 00530	SAMPLE VALUE	*****	*****		*****		*****	mg/L	once per month	4-Hour Flow Composite	
	PERMIT REQ	*****	*****		*****	REPORT calendar month average	*****		once per month	4-Hour Flow Composite	

COMMENTS:

EMILY - OPERATION CHECKS

Date										LAB DATA		
last day of prev month	Flow	Primary Pond A	Primary Pond B	Final Pond		North RIBS	West RIBS		Rain	Date: 6/4/2025		
1	10944					0	0		0	Inf:	Ph:	7.3
2	9671					0	0		0.15	Eff:	Ph:	
3	8588	40	40	59		0	0		0			
4	8619					0	0		0	Date:		
5	8786					0	0		0.08	Inf:	Ph:	
6	9696					0	0		0.38	Eff:	Ph:	
7	10302					0	0		0.42	Sample Results	**INF**	
8	10192					0	0		0.05	Date:	Sample	Result
9	10899					0	0		0.03			
10	11057	40	40	59		0	0		0	6/4/2025	BOD	67.3
11	8695					0	0		0		BOD	
12	9720					0	0		0.07		TSS	
13	10837					0	0		0.3	6/4/2025	TSS	101
14	11215	40.5	40.5	58		0	0		0			
15	11220					0	0		0	Total Flow:		
16	11215					0	0		1.06	Avg/GPD:		
17	9570					0	0		0.11	Avg/MGD:		
18	8091					0	0		0			
19	10243					0	0		0	Sample Results EFF		
20	9954					0	0		0.07	Date:	Sample	Result
21	11435					0	0		0.07		BOD	
22	11010					0	0		0		BOD	
23	11593					0	0		0.75		TSS	
24	9468	41	41	58		0	0		0		TSS	
25	8543					0	0		0.72		Chloride	
26	8597					0	0		0.35		Chloride	
27	10160					0	0		0		TKN	
28	1141					0	0		0.77		TKN	
29	9261					0	0		0		NO2 + NO3	
30	10756					0	0		0.06		NO2 + NO3	
31	0					0	0		0			
	291478	**Totals**				**0**	**0**		5.44			

Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194

Pond Weekly Observations Form

Wastewater Program

Doc Type Discharge Monitoring Reports

Instructions: This form must be filled out and submitted electronically with the Discharge Monitoring Reports.

Facility name: Emily Wastewater treatment Facilty **Permit number:** MN0067628

Month: June **Year:** 2025

Type of Pond (Aerated, Primary, Secondary, etc.)	Pond: Primary 1			Acres:	2.23	Pond: Primary 2			Acres:	2.23	Pond: Secondary 1			Acres:	2.23
Week of the month	1st	2nd	3rd	4th	5th	1st	2nd	3rd	4th	5th	1st	2nd	3rd	4th	5th
1. Date of observation (mm/dd/yyyy):	6/3/2025	6/10/2025	6/14/2025	6/24/2025		6/3/2025	6/10/2025	6/14/2025	6/24/2025		6/3/2025	6/10/2025	6/14/2025	6/24/2025	
2. Odor (Yes or No):	no	no	no	no		no	no	no	no		no	no	no	no	
3. Aquatic plants (% of coverage, type):	0%	0%	0%	0		10%	5%	10%	50		75%	25%	20%	25	
4. Floating mats (% of coverage, type):	no	no	no	no		no	no	no	no		no	no	no	no	
5. Water depth (inches):	40	40	40.5	41		40	40	40.5	41		59	59	58	58	
6. Muskrats, rodents, etc. (Yes or No):	no	no	no	no		no	no	no	no		no	no	no	no	
7. Dike condition (Erosion, etc.):	ok	ok	ok	ok		ok	ok	ok	ok		ok	ok	ok	ok	
8. Ice cover (% of coverage):	0%	0%	0%	0%		0%	0%	0%	0%		0%	0%	0%	0%	

Comments:

clerk@emily.net

om:	Scott Austin <SAustin@wwgoetsch.com>
Sent:	Tuesday, July 29, 2025 11:52 AM
To:	'clerk@emily.net'
Cc:	'Leland Bundy'; Deb Stoe
Subject:	E1 Retrofit Pkg. VRS10A-21

Lee Bundy, asked me to send a Price on the E1 Retrofit Pkg.

The E1 Retrofit Pkg would run the City of Emily .... $4349 per package.

Lead time 4-6 weeks.

Prices are good for 30 days.

Tax and Freight have not been included.

If you have any questions please feel free to call.

WWGOETSCH
ASSOCIATES, INC

Scott Austin
Baxter Shop Foreman
7674 College Road Ste 105
Baxter, MN 56425
saustin@wwgoetsch.com
612-802-6706 cell phone
218-829-6890 office * 218-829-6972 fax

39811 State Highway 6
PO Box 68
Emily, MN 56447
218-763-2480
zoning@emily.net

August 6, 2025

Mayor and City Council
City of Emily

RE: City of Emily Planning and Zoning Report August 5, 2025

Mayor and City Council:

Here is a recap of the Planning Commission meeting & Land Use Ordinance Subcommittee Meetings on August 5,2025.

- Land Use Ordinance Subcommittee met prior to the Planning Commission meeting to discuss a Communication Tower ordinance regarding Ham Radio Towers within the City of Emily. The committee reviewed the proposed ordinance, made changes, and will hopefully present it to the Planning Commission for review at the September meeting. Possible public hearing for a Communication Towner ordinance will be in October 2025.
- Planning Commission reviewed Landscaping and Shoreline Repair information sheets as an additional informational tool for property owners seeing guidelines within the shoreline residential area.
- Next topic in September for the Ordinance Subcommittee will be a Mobile Food Truck ordinance.

The summer started out slowly, but has ramped up in July. The Zoning office has seen an increase in foot traffic along with phone calls, emails and general building questions.
To date 46 permits have been issued; 4 new dwellings; 5 new septic systems and 20 Land Use permits for sheds/dwelling additions. The remainder of the permits issues were for fences, campers, outdoor market, and misc. landscaping, etc.

Sincerely,
Steve Jones
Senior Community Development Administrator, Sourcewell

Landscaping & Shoreline Repair Emily, MN (Short Version)

Introduction: The City of Emily, Minnesota has specific regulations for any work along lake shores, especially around existing boathouses and shoreline areas. Permits are generally required.

Allowed vs. Prohibited Activities: An existing boathouse is typically a **grandfathered (non-conforming) structure,** new boathouses are not permitted under current lake setback rules. You **may landscape around an existing boathouse**:

- **Soft Landscaping:** Planting grass, flowers, or shrubs is generally allowed and does not require a building permit.
- **Hard Landscaping:** Adding structural features (patios, walkways, retaining walls) near the boathouse is limited. No new **structures** are allowed within the lake setback area in Emily. Substantial earthwork (grading, filling) or construction is regulated as a **shoreline alteration** requiring approval.
- **Height and Visibility:** Fences or privacy screens are generally not allowed.
- **Shore Impact Zone:** Be aware that the area immediately adjacent to the water is considered the **shore impact zone**. Minimal disturbance is allowed here.

Permit Requirements for Boathouse Landscaping

City Land Use Permit: In Emily, **land use permits are required for most exterior projects**, including *"dirt moving (grading)/shoreline alterations"*.

- **No Permit Needed:** Planting or seeding, installing a small garden border, or other minor changes that don't alter the grade.
- **Permit Needed:** Any excavation, filling, terracing, or construction.

Special Cases – Beach Sand and Ice Ridge Repair

- Adding sand to create a beach **requires a permit** and is regulated. Typically only a small area (up to 50 cubic yards of clean sand above OHWL) might be allowed, and it must not cover existing aquatic vegetation.
- Repairing an **ice ridge** is allowed with proper permits if the ridge occurred in the last year. **Historic Ice Ridges are protected**.

Regulations for Repairs Along the Lake Edge

"Repairs along the lake edge" typically means stabilizing or fixing an eroding shoreline, repairing an existing retaining wall at the water, or adding riprap (rock) to protect the bank. In Emily, these activities are considered **shoreline alterations** and are regulated:

- **Maintaining an Existing Structure:** If you have an old rock retaining wall or timber seawall at the water's edge, you are allowed to repair or replace it *as long as you do not enlarge it beyond its original dimensions*.
- **New Shoreline Structures:** Installing a brand new retaining wall where none existed, or other substantial changes, is not allowed or requires special approval.
- **Extent of Work:** You must keep all repair work above the **Ordinary High Water Level (OHWL)**, essentially at or above the waterline.
- **Riprap and Slope Guidelines:** Any new riprap should follow Minnesota DNR guidelines.
- **Vegetation and Shoreline Buffer:** Outside of structural repair, Emily's code emphasizes preserving a buffer of vegetation along the shore.

Permit Requirements for Shoreline Repairs

City Land Use Permit: A **land use permit from the City of Emily** is required.
State Permits (DNR): The City **cannot permit work below the waterline.** Any activity *in the water or on the lakebed* falls under Minnesota DNR and possibly Army Corps of Engineers jurisdiction.

Clearing a Path to the Lake in Shoreland Residential

Emily, MN (Short Version)

Introduction

In the City of Emily, Minnesota, shoreland areas are regulated to protect water quality and maintain natural beauty. **Clearing a path from a cabin to the lake is allowed, but only under strict guidelines and with a permit**.

Regulations for Clearing a Path to the Lake

Shoreland Vegetation Rules: Emily's ordinances classify the area near the water as a **shore impact zone**, where vegetation removal is tightly controlled. **Intensive clearing (clear-cutting) in this zone is prohibited**. However, **limited clearing to establish an access path** or small recreational use area is allowed **by permit**. Key points include:

- **One Path per Lot:**
- **Width Limit:** The path should be narrow. Emily's code for lake access alterations (e.g. through an ice ridge) specifies a maximum cleared **bottom width of 15 ft.**
- **Maintain Screening: Don't clear-cut all vegetation in the path area.**
- **Tree Removal Restrictions: No removal of trees larger than 4 inches in trunk diameter.**
- **Allowed Clearing Activities:** Permitted clearing might involve trimming lower branches, removing brush or invasive plants, and cutting select small trees. **Clear-cutting a wide swath** or completely denuding the ground is not allowed.
- **Associated Structures:** Simple, unroofed structures for access are allowed: for example, **a 4-foot-wide stairway** on a steep slope, with up to **32 sq. ft. landings**, is permitted without a variance if it meets city standards.

Shoreline Recreation Area: Along with the path, you may clear a small area at the water's edge for recreation (a sitting area, dock landing, or beach area). This is often considered part of the one allowed alteration site. Such an area should be modest in size (for instance, a 10-15 foot wide opening at the shore). It must meet the same screening and tree removal limits described above.

Permit Requirements for Path Clearing

Because shoreland vegetation is protected, **obtaining a Land Use Permit from the City of Emily is mandatory before clearing a path**

. Here's what to know about the permit process:

Environmental Considerations and Best Practices

Here are best practices to protect your land and the lake:

- **Erosion Control:** Whenever you disturb soil near water, erosion is a concern. **Plan your path to minimize erosion**:
  - Follow the natural contour of the land. A winding path that gradually descends is better than a straight, steep cut.
  - **Retain a vegetated strip on either side** of the path. These plants will act as a buffer to catch runoff.
  - f the path is steeper than 10%, consider installing simple water bars or steps to slow runoff.
  - Use a **mulch or gravel cover** on the path. A layer of wood chips, mulch, or crushed rock will protect soil from eroding.
  - As required by city code, **expose the smallest area of bare ground for the shortest time possible**.
- **Protect What You Don't Need to Remove:** Clearly mark the path route before cutting. Also, **don't drive heavy equipment** down to the lake; a path should typically be cut by hand tools or a walk-behind brush mower.
- **Timing:** Perform clearing during a stable weather period.
- **Replant and Naturalize:** After your path is cleared, **monitor for any unintended bare spots or erosion.**
- **Path Surface:** For a simple walking path, a dirt or mulch surface is fine. If you desire a more firm walking surface, **choose permeable options**: natural stepping stones, crushed gravel, or permeable pavers. Do **not** put down concrete or asphalt.
- **Stairways:** If your lot has a steep bank, a staircase might be the safest, least erosive way to traverse the slope. The city allows a 4-foot-wide stair in the setback without a variance, but it still requires a permit.
- **Wetland Considerations:** If the area between your cabin and the lake includes wet or marshy ground, trampling through it can damage sensitive plants and release sediment.
- **No Chemicals or Fill:** Do not use herbicides to clear your path (e.g., don't go spraying vegetation to kill it off).

2025 Permits--Emily Planning and Zoning

NUMBER	Recd	Appvrd	RE CODE	LAST	FIRST	ADDRESS	TYPE	DESCRIPTION	FEE	DISTRICT	Project Completed Y/N
25-01	12/27/2024	2/4/2025	21260571	Ronayne	Brian	40107 E Emily Dr	SSTS	After-the-Fact Permit for Septic Installation	$260.00- ATF Permit fee per city council 5X	SR	Yes-GK 12-16-2024
25-02	1/13/2025	2/4/2025	21250540	Wes Hanson Builders	Jason Quilling	22984 S Shore Dr	Land Use	Construct New Dwelling-2,719 SqFt	$550.00	SR	
25-03	1/13/2025	2/4/2025	21250540	Wes Hanson Builders	Jason Quilling	22984 S Shore Dr	SSTS	Install New Septic-Winter Agreement	$260.00	SR	Winter Agreement
25-04	1/13/2025	1/14/2025	21260550	Frodesen	Fred	21843 Whitetail Dr	Camper Permit	Annual Camper Permit	$25.00	NR	NA
25-05	2/10/2025	2/10/2025	21260571	Ronayne	Brian	40107 E Emily Dr	Camper Permit	Annual Camper Permit	$25.00	SR	NA
25-06	2/5/2025	2/18/2025	21270501	Emily Food Shelf		20948 County Rd 1	Land Use	Enclose drive through for cold storage and install new sign	NA-waived by city council	DMU	YES-SF/SJ 5/13/2025
25-07	2/24/2025	2/25/2025	21170535	Doberstein	Timothy	19227 Blue Lane E	Land Use	Construct a new 18'X24' (432 SqFt) Accessory Structure	$150.00	NE	
25-08	3/19/2025	3/19/2025	21020500	Cass County Construction	Dan Hardel	91 S Lake Lawrence Rd NE	SSTS	Septic Upgrade to Drainfield. Mound system Type 1, 450 GPD, Existing 2250- 2 compartment tank	$260.00	SR	Yes 5/25/2025 GK
25-09	4/1/2025	4/8/2025	21220569	Radzevicius	Stanley	41756 State Highway 6	Land Use Permit	Land Use Permit for Accessory Structure. Replacing existing garage with smaller new garage 30'X24' (720 SqFt)	$250.00	SR	
NUMBER	Recd	Appvrd	RE CODE	LAST	FIRST	ADDRESS	TYPE	DESCRIPTION	FEE	DISTRICT	Project Completed Y/N
25-10	4/3/2025	4/8/2025	21330618	Hagemann	Mark	20203 County Road 1	Land Use Permit	Install a 4 foot high metal cattle fence	$60.00	NR	
25-11	4/14/2025	4/15/2025	21080530	Somers	Robert	19411 Blue Lake Road	Land Use Permit	Construct a 36'X56' (2,016 SqFt) Accessory Structure	$400.00	SR	

25-12	4/24/2025	4/29/2025	21170616	Hughes	Faye	18914 Usherwood Lane	Land Use Permit	Construct a 2nd story addition (58' X 36')to existing lower level of dwelling. Construct a 28'X36' Detached garage. Construct a 10'X30' Addition to existing barn. Construct 2 decks (30'X4' & 10'X10')	$400.00	NR	
25-13	4/29/2025	4/29/2025	21330536	Resch	Diane	39563 Trout Ave	Land Use Permit	Construct an addition to existing dwelling 3' X 3.5' (10.5 SqFt)	$75.00	SR	
25-14	4/29/2025	4/29/2025	21040514	Mann	Joe	44513 Roosevelt Dr	Land Use Permit	Annual Camper Permit	$25.00	NR	
25-15	4/29/2025	4/29/2025	21040514	Mann	Joe	44513 Roosevelt Dr	Land Use Permit	Accessory Structure 12'X16' (192 SqFt)	$75.00	NR	
25-16	5/5/2025	5/6/2025	21270656	Emily Wesleyan Church	Paster Jason Gressman	40141 State HWY 6	Outdoor Market Permit	Outdoor Market	$75.00	DMU	
NUMBER	**Recd**	**Appvrd**	**RE CODE**	**LAST**	**FIRST**	**ADDRESS**	**TYPE**	**DESCRIPTION**	**FEE**	**DISTRICT**	**Project Completed Y/N**
25-17	05/05/25	5/6/2025	21190585	Plummer	John & Cindie	18426 Jermark Rd	Land Use Permit	New Dwellling 28'X56' (1,652 SqFt) with attached 16'X6' Deck	$550.00	FR	
25-18	5/12/2025	5/13/2025	21190585	Plummer	John & Cindie	18426 Jermark Rd	SSTS Permit	Install a New Type 1 Trench/Pressure Bed System; 1,500 Gallon Tank	$260.00	FR	
25-19	5/12/2025	5/13/2025	21170524	Joslin	Jim	43133 Minnie Lake Dr	Land Use Permit	Construct a 20'X32' (640 SqFt) Accessory Structure	$250.00	SR	
25-20	5/12/2025	5/13/2025	21340892	Stepien/Schultz	Michele & Randy	21193 3rd St.	Land Use Permit	Install a 48" Chain Link Fence	$60.00	SR	Yes 7/9/2025
25-21	5/13/2025	5/13/2025	21180501	Benson	Mark	17788 Jermark Rd	Land Use Permit	Construct a 40'X72' (2,880 SqFt) accessory stucture Pole Shed	$400.00	NR	
25-22	5/16/2025	5/20/2025	21340845	Kading Enterprises		21351 County Rd 1	Land Use Permit-Trailer	Temporary Trailer Permit up to 30 days	$60.00	DMU	
25-23	5/20/2025	5/20/2025	21250522	Larsen	David & Ann	23310 S Shore Dr	Land Use Permit	Construct a 12'X16' (192 SqFt) Addition to Existing Dwelling	$75.00	NR	
25-24	5/2[illegible]25	5/27/2025	21260623	Cass County Construction	Chris Isrealson	40972 Yellow Birch Ln	SSTS Permit	Install a Trench Seepage Bed Design System Type 1; 450 GPD; 2250 Gallon 2 Compartment Tank	$260.00	SR	Yes 7/21/2025 GK

25-25	5/28/2025	6/3/2025	21270689	Redding	Pat	20996 County Rd 1	Land Use Permit	Construct a 20'X12' (240 SqFt) Accessory Structure	$150.00	DMU	
25-26	6/3/2025	6/3/2025	21030518	Hall	Rodney	21428 Evening Star Lane	SSTS	Install a Type 1 Pressure Bed/Trench Septic Design, 600 GPD, 1,500 Gallon tank	$260.00	RP	Yes 6/16/25 GK
25-27	6/3/2025	6/3/2025	21030518	Hall	Rodney	21428 Evening Star Lane	Camper Permit	Annual Camper Permit	$25.00	RP	
25-28	6/3/2025	6/3/2025	21030518	Hall	Rodney	21428 Evening Star Lane	Land Use Permit	Construct a New Dwelling with Attached Garage (3,152 SqFt)	$550.00	RP	
NUMBER	**Recd**	**Appvrd**	**RE CODE**	**LAST**	**FIRST**	**ADDRESS**	**TYPE**	**DESCRIPTION**	**FEE**	**DISTRICT**	**Project Completed Y/N**
25-29	6/16/2025	6/16/2025	21280505	Rode Inn LLC	Pam Roden	40025 Evergreen Dr	Land Use Permit	Annual Camper Permit	$25.00	NR	Yes
25-30	6/17/2025	6/17/2025	21260511	Ring	Michael	22046 Shadow Point	Land Use Permit	Construct a 40'X60' Pole Shed and allow for 2 storage sheds & Garden Pavillion	$400.00	NR	
25-31	6/23/2025	6/24/2025	21060572	Oihus	James	18048 Wood Lake Blvd	Land Use Permit	Construct a 24'X40' (960 SqFt) Addition to existing house	$250.00	SR	
25-32	6/23/2025	6/24/2025	21260571	Ronayne	Brian & Lori	40107 E Emily Dr	Land Use Permit	Construct a 30'X40' (1,200 SqFt) Accessory Structure	$250.00	SR	
25-33	6/24/2025	6/24/2025	21170587	Case	Denise	42945 Blue Lane W	Land Use Permit	Construct a 26'X28' (728 SqFt) Accessory Structure	$250.00	NR	
25-34	6/30/2025	7/1/2025	21330553	Erickson	Ryan	20342 Dahler Ave	Land Uses Permit	Construct patio & stairs to lake	$210.00	SR	
25-35	7/2/2025	7/8/2025	21040564	McCutcheon/Joe Mann	Laura	XXXX Roosevelt Drive	Land Use Permit	Construct path to lake	$75.00	SR	
25-36	7/9/2025	7/16/2025	21250507	ABRA Landscaping	Tim Phenow	23642 S Shore Dr	Land Use Permit	Rip Rap on shoreline; Patio	$75.00	SR	
25-37	7/11/2025	7/16/2025	21060605	Doerr	Todd	18283 Wood Lake Blvd	Land Use Permit	Home Addition	$250.00	NR	
25-38	7/15/2025	7/22/2025	21030557	Schmidt	Warren	44906 S Smokey Hollow Rd	Land Use Permit	Land Use Permit-Home Addition	$75.00	SR	
25-39	7/22/2025	7/22/2025	21090587	Gallagher	Paul & Carolyn	20484 Clearwater Dr	Land Use Permit	Grade & Fill Landscaping	$100.00	SR	
25-40	7/22/2025		21060517	Rygwalski	Michael	18722 Wood Lake Blvd	Land Use Permit	Construct a 12'X12' (144 SqFt) Accessory Structure	$75.00	SR	

25-41	7/28/2025	7/29/2025	21260607	Swanson	Tod	22820 S Shore Drive	Land Use Permit	Construct a 36'X56 (2,016 SqFt) Accessory Structure	$400.00	SR	
25-42	7/28/2025		21060502	Sundstrom	Kari & Eava	44865 Preserve Pt	Land Use Permit	Construct 29'X10' (290 SqFt) & 20'X5' (100 SqFt) Deck with stairs	$210.00	SR	
25-43	7/23/2025	7/29/2025	21260552	Frodesen	Fred	40463 Bemis Ct	Land Use Permit	Construct 14'X18' (252 SqFt) Deck	$150.00	NR	
25-44	7/28/2025	7/29/2025	21170564	Field	Jim	19478 Blue Ln E	Land Use Permit	Grade & Fill Landscaping and 12X8 Shed	$175.00	SR	
NUMBER	**Recd**	**Appvrd**	**RE CODE**	**LAST**	**FIRST**	**ADDRESS**	**TYPE**	**DESCRIPTION**	**FEE**	**DISTRICT**	**Project Completed Y/N**
25-45	7/29/2025	7/29/2025	21270615	Petersen	Susan	40203 Bloomquist Dr	Land Use Permit	Construct a 12' X 36' (432 SqFt) Accessory Structure	$150.00	DMU	
25-46	7/29/2025	7/29/2025	21170597	Ahlstrom	Al & Cheryl	19745 Blue Lane E	Land Use Permit	Construct a 12' X 16' (192 SqFt) Accessory Structure	$75.00	SR	

CITY OF EMILY
RESOLUTION NO. 25-29

RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute gifts of public surplus property as set forth below to the city:

Name of Donor	Gift
Sourcewell	Desk Conference Table

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
25-29	Maintenance personnel must pick up items from Sourcewell, Staples.

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

1. The gifts described above are accepted for the benefit of the City Planning and Zoning Office and City Hall, as allowed by law.
2. The city clerk is hereby directed to issue receipts to Sourcewell acknowledging the city's receipt of the donor's public surplus property.

Passed by the City Council of Emily, Minnesota this 12th day of August, 2025.

____
Tracy Jones, Mayor

Attested:

____
Cari Johnson, City Clerk/Treasurer

From: Lexi McDonald <Lexi.McDonald@sourcewell-mn.gov>
Sent: Monday, July 28, 2025 11:14 AM
Cc: Lexi McDonald <Lexi.McDonald@sourcewell-mn.gov>
Subject: AVAILABLE! Conference Room Tables & Desks

Good morning,

I am excited to share that Sourcewell is offering 33 conference room tables and 3 wooden office desks, all free of charge to our members. If you are interested in any of these items, please let me know how many you would like to claim.
All tables measure 30” x 96” and the desks are 72” x 36” (note that the back cabinet & equipment is not included). Attached, you will find images of both items for your reference.

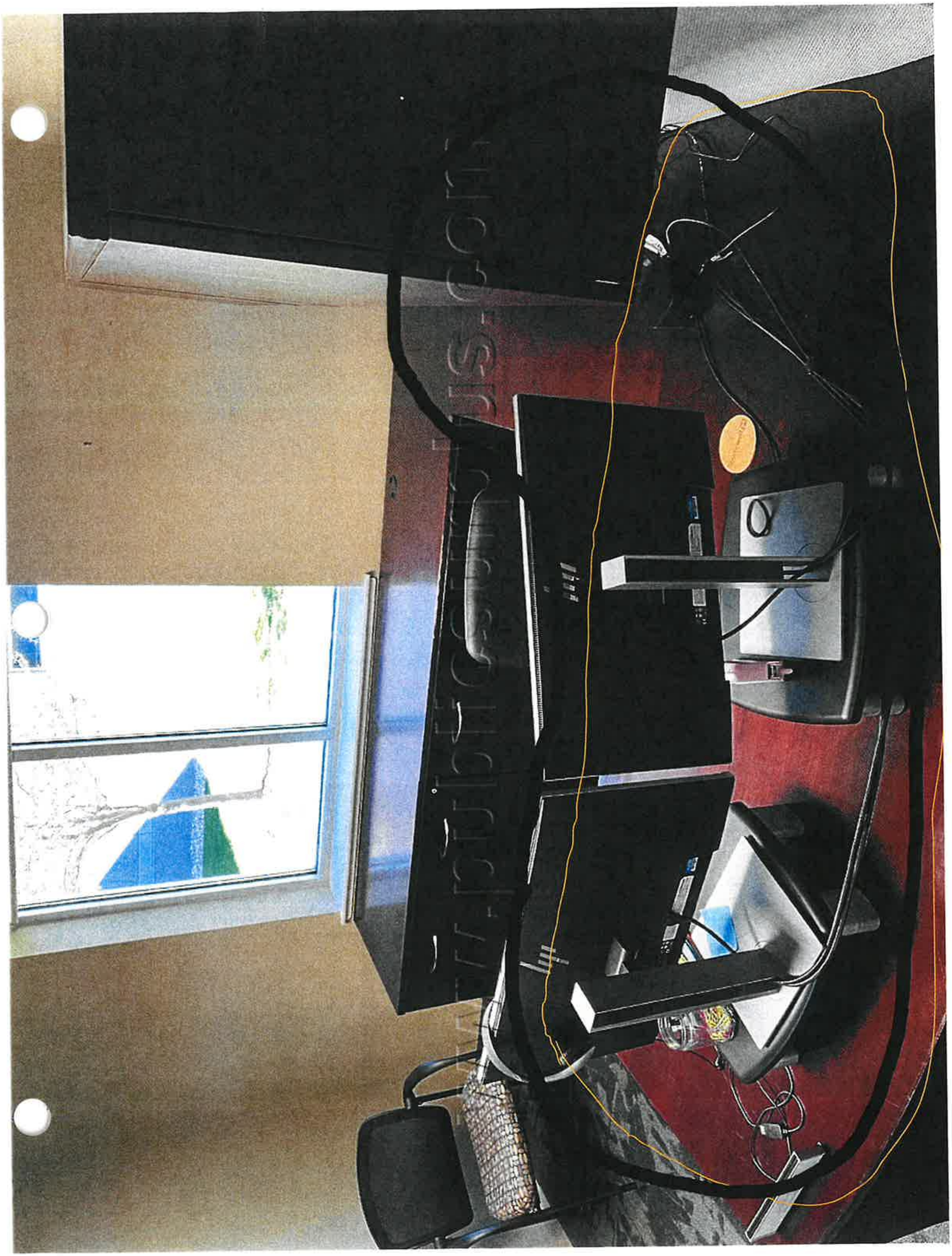
Pick-up dates available will be 8/13-8/15 during the hours of 8:00-4:30.

If you have any questions or need further information, please do not hesitate to reach out. I look forward to hearing from you soon!

Lexi McDonald | Administrative Specialist – Central Services

Office: 218-541-5322 | Cell: 218-296-0637
Website: www.sourcewell-mn.gov

Sourcewell



clerk@emily.net

From: Lexi McDonald <Lexi.McDonald@sourcewell-mn.gov>
Sent: Monday, July 28, 2025 2:02 PM
To: clerk@emily.net
Subject: RE: AVAILABLE! Conference Room Tables & Desks
Attachments: 20250728_131615.jpg; 20250728_131431.jpg

Hi Cari,

You would get the attached two pieces for the desk. We do only have 3 conference room tables left available and they fold similar to this:

Lexi McDonald | Administrative Specialist – Central Services

Office: 218-541-5322 | Cell: 218-296-0637
Website: www.sourcewell-mn.gov

Sourcewell

Fiscal Year 2025 Transportation Advancement Account

27% Small Cities Assistance REVISED Actual Distribution

174.49 TRANSPORTATION ADVANCEMENT ACCOUNT.

Subd. 3. Distribution. The commissioner must distribute or transfer the funds in the transporation advancement funds in the transportation advancement account as follows:

(4) 27 percent to the small cities assistance account under section 162.145, subdivision 2

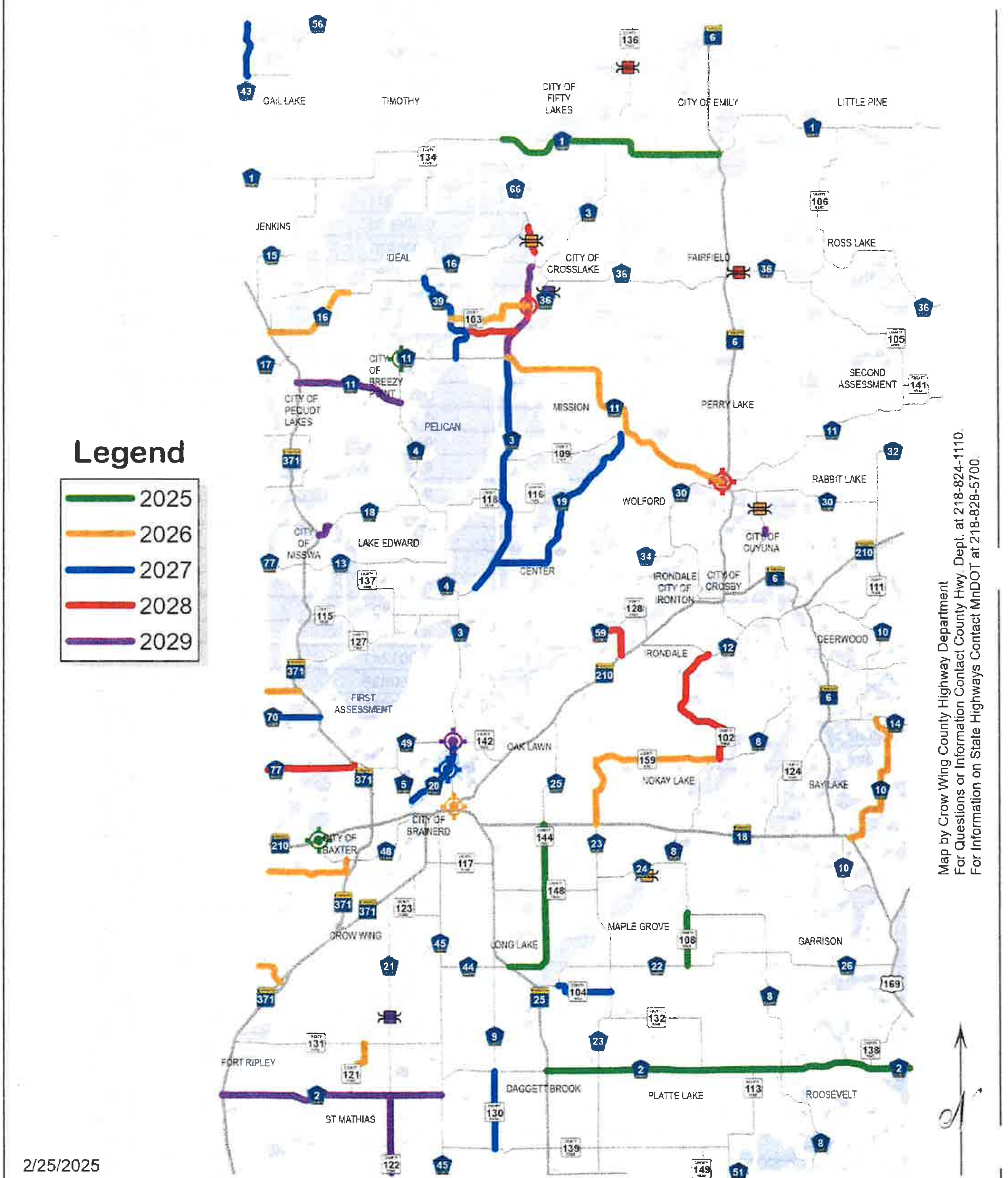
Total Amount Appropriated $8,948,469

Formula Items	Distribution %	Amount
Equal aid	5%	$447,423
Population	35%	$3,131,964
City Street Lane Miles	35%	$3,131,964
CSAH Lane Miles	25%	$2,237,117
Total	100%	$8,948,469

City	Disribution %	Total TAA Funds $
Ada city	0.002180	19,512
Adams city	0.001174	10,509
Adrian city	0.001666	14,908
Afton	0.004846	43,363
Aitkin city	0.002447	21,894
Akeley city	0.000950	8,503
Albany city	0.002830	25,325
Alberta city	0.000670	5,991
Alden city	0.001059	9,480
Aldrich city	0.000597	5,338
Alpha city	0.000700	6,267
Altura city	0.000832	7,446
Alvarado city	0.000894	7,998
Amboy city	0.000977	8,744
Annandale city	0.003421	30,614
Appleton city	0.002233	19,980
Arco city	0.000632	5,655
Argyle city	0.001311	11,727
Arlington city	0.002457	21,987
Ashby city	0.000847	7,576
Askov city	0.000792	7,086
Atwater city	0.001603	14,340
Audubon city	0.001046	9,356
Aurora city	0.001997	17,871
Avoca city	0.000734	6,570
Avon city	0.001893	16,942
Babbitt city	0.001942	17,378
Backus city	0.000955	8,546
Badger city	0.000950	8,497
Bagley city	0.001687	15,098
Balaton city	0.001198	10,721
Barnesville city	0.003168	28,350

City	Disribution %	TAA Funds $
Ellsworth city	0.001128	10,093
Elmdale city	0.000723	6,469
Elmore city	0.001166	10,438
Elrosa city	0.000736	6,589
Ely city	0.003477	31,113
Elysian city	0.001266	11,330
Emily city	0.002971	26,587
Emmons city	0.000860	7,696
Empire	0.004478	40,069
Erhard city	0.000653	5,845
Erskine city	0.000941	8,424
Evan city	0.000693	6,204
Evansville city	0.001037	9,284
Eveleth city	0.003189	28,538
Excelsior	0.002304	20,619
Eyota city	0.002262	20,237
Fairfax city	0.001754	15,696
Farwell city	0.000601	5,377
Federal Dam city	0.000965	8,631
Felton city	0.000688	6,156
Fertile city	0.001410	12,617
Fifty Lakes city	0.002235	20,000
Finlayson city	0.000931	8,332
Fisher city	0.000846	7,566
Flensburg city	0.001244	11,128
Floodwood city	0.001092	9,775
Florence city	0.000596	5,334
Foley city	0.002637	23,597
Forada city	0.000732	6,550
Foreston city	0.001241	11,102
Fort Ripley city	0.000826	7,387
Fosston city	0.002021	18,082
Fountain city	0.000798	7,137
Foxhome city	0.000784	7,013
Franklin city	0.001038	9,285
Frazee city	0.001634	14,624
Freeborn city	0.000790	7,073
Freeport city	0.001137	10,177
Frost city	0.000689	6,164
Fulda city	0.001961	17,548
Funkley city	0.000599	5,357
Garfield city	0.000757	6,773
Garrison city	0.000990	8,856
Garvin city	0.000687	6,145
Gary city	0.000753	6,739
Gaylord city	0.002624	23,477
Gem Lake	0.000866	7,753
Geneva city	0.000946	8,461
Genola city	0.000626	5,598
Georgetown city	0.000697	6,240
Ghent city	0.000847	7,581
Gibbon city	0.001307	11,693
Gilbert city	0.002189	19,584

CROW WING COUNTY
2025 - 2029 HIGHWAY IMPROVEMENT PLAN



PROPOSED 2026 PROGRAM

2026 FUNDING COMMITMENTS FOR FUTURE PROJECTS

CSAH 3	018-003-000	★	Mill Avenue Bridge Planning and Design

2026 RECONSTRUCTION

CR 170	18-170-03	★	Reconstruction from Cass Co. to Mountain Ash

2026 RESURFACING

CSAH 10	018-610-011		TH 18 to CSAH 14
CSAH 11	018-611-030	★	CSAH 3 to TH 6
CSAH 16	018-616-020		CR 145 to Peoria Road
CSAH 27	018-627-004		TH 371 to 1.3 Miles West
CR 103	18-103-04	★	CSAH 39 to CSAH 3
CR 121	18-121-06		1.3 Mi. North of CSAH 2 to CR 131
CR 126	18-126-04		West County Line to TH 371
CR 159	18-159-03	★	TH 18 to CSAH 8
CR 170	18-170-03	★	Segments between Mountain Ash and CSAH 48

2026 BRIDGE IMPROVEMENTS

CSAH 31	018-631-007		Replace Bridge 18506 over Rabbit Lake Narrows
CSAH 66	018-666-003		Rehabilitation of Bridge 18510
Leisure Ln.	018-000-000		Replace Maple Grove Twp. Bridge L5862

2026 SPOT IMPROVEMENTS

CSAH 11	018-011-017	★	Buschmann Road Intersection Improvements
CSAH 26	018-626-000	★	Intersection Lighting at TH 169 with MnDOT Project
CSAH 48	018-648-000	★	Reimburse Baxter for 2023 Roundabout at Cypress
CSAH 48	018-070-024	★	Trail Connection from Knollwood to Isle - Baxter Project

2026 OTHER PROJECTS

Co. Wide	18-200-145	★	Annual Pavement Marking Project
Co. Wide	18-200-140	★	Preventative Maintenance Surface Treatments
Co. Wide	18-200-142	★	Culvert Lining Project
Co. Wide	18-200-000	★	Tree Clearing Contract for 2026 Projects
Various	TBD	★	TH 210 (Washington St.) Cost Share
Co. Wide	Various	★	Potential Contract Incentives

2026 ENGINEERING

Co. Wide	Various	★	Engineering
CSAH 3	018-603-000		Intersection Control Evaluation at CSAH 3/CSAH 49
CSAH 11	018-011-000	★	Eagle View Elementary Engineering Study

2026 RIGHT OF WAY

			None

201 ROAD AND BRIDGE FUNDS

Small Cities Assistance for Streets 7/19/2021 and 12/22/2021				$51,322.00
				Total
Date	**Contractor**	**Purpose**	**Amount**	**Remaining**
4/26/2023	S.E.H.	Feasibility Study for 2024 Road Improvement	$480.00	$50,842.00
5/24/2023	S.E.H.	Feasibility Study for 2024 Road Improvement	$480.00	$50,362.00
6/28/2023	S.E.H.	Feasibility Study for 2024 Road Improvement	$1,200.00	$49,162.00
8/8/2023	S.E.H.	Feasibility Study/Dam Repair Project	$720.00	$48,442.00
8/23/2023	S.E.H.	Feasibility Study/Dam Repair Project	$1,920.00	$46,522.00
9/27/2023	S.E.H.	Feasibility Study/Dam Repair Project	$1,200.00	$45,322.00
11/1/2023	S.E.H.	Feasibility Study/Dam Repair Project	$1,440.00	$43,882.00
11/22/2023	S.E.H.	Feasibility Study for 2024 Road Improvement	$6,720.00	$37,162.00
12/20/2023	S.E.H.	Feasibility Study for 2024 Road Improvement	$6,000.00	$31,162.00
1/24/2024	S.E.H.	Feasibility Study for 2024 Road Improvement	$3,840.00	$27,322.00
10/9/2024	Emily Sand & Gravel	1,000 yards Class 5 Gravel ($11,200 total)	$4,700.00	$22,622.00

Small Cities Assistance for Streets 7/18/24	$37,510.50
Small Cities Assistance for Streets 12/26/24	$3,765.50
Small Cities Assistance for Streets 7/18/25	$13,293.50
Anticipated 2nd 1/2 Small Cities Assistance for Streets 2025	$13,293.50
Estimated Small Cities Assistance for Streets in 2026	$44,159.00
Total Remaining from 2021, Received and Anticipated in 2024/2025, and Estimated in 2026	$134,644.00

Possible 2026 Budget Fund 100	$120,000.00
Resolution 23-52 budgeted transfer for Road Project	$33,374.80
POSSIBLE 2026 ROAD PROJECT TOTAL	**$288,018.80**

2025 Road Improvements Project Funding/Estimated Cost

2024	$65,689.88	2024 Budgeted Transfer (Res. 24-55) (Fund 415)
2025	$118,518.71	2025 Budget for Street Improvements (Fund 100)
Total	$184,208.59	
	$158,203.41	CWC Cost Share Estimate of 2025 Project
	$26,005.18	Possible Remaining Total

MAINTENANCE REPORT

8/12/2025

- Storm clean up
- Fixing washouts
- Mowing ditches
- General maintenance

Brian Foster
Maintenance Supervisor

Traffic Logix Corporation
3 Harriett Lane
Spring Valley, NY 10977 USA
Tel: (866) 915-6449
Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-48790-V4F2R3
Created Date 8/7/2025
Expiration Date 9/7/2025
Prepared by Scarlett Nash

QUOTATION

Contact: Amy Prokott
Phone: 218.763.2480
Email: deputyclerk@emily.net

City of Emily, MN

RECEIVED
AUG 07 2025
BY:

Shipping Address:
39811 State Highway 6
Emily, Minnesota 56447
United States

Standard Features (Included) – Evolution Signs

- The Evolution radar feedback signs come with 1 year* of unlimited SafePace Cloud access. SafePace Cloud is renewable annually with bundling and multi-year term discounts available.
- Sign powers down when no traffic present
- Programmable Speed Violator Flashing Strobe Light
- Ambient Light Sensor and Automatic Brightness adjustment
- Banding Mount Bracket
- Bluetooth

** The 12-month trial period for SafePace Cloud begins upon shipment of the product(s) and is reserved for new Traffic Logix customers or for Traffic Logix customers who are renewing the Cloud service.*

Special Notes

- 2x EV11 Radar Signs, Yellow faceplate, Solar power
- Sourcewell Pricing, Sourcewell Member ID 50069

Quote Line Items – All Prices shown are in $ US Dollar

Product	Product Code	Quantity	Sales Price	Total Price
Web Director "GSM/GPS Combo"- Global	SPGSMGPS-4G	2.00000	$0.00	$0.00
First Year Cloud Access-Radar Signs-LVL1-1Y	WD-RFS-L1-1Y	2.00000	$0.00	$0.00
Evolution 11 English Yellow Solar w/Lead Acid Bat	EV11EYL-SOLLA	2.00000	$2,550.60	$5,101.20

Totals

Subtotal:	$5,101.20
Freight:	$323.00
Sales Tax (if applicable):	$0.00
Grand Total:	**$5,424.20**

Traffic Logix Corporation
3 Harriett Lane
Spring Valley, NY 10977 USA
Tel: (866) 915-6449
Fax: (844) 405-6449
www.trafficlogix.com

Quote Number QUO-48790-V4F2R3
Created Date 8/7/2025
Expiration Date 9/7/2025
Prepared by Scarlett Nash

Terms: 1% - 10 days – Net 30
Payment: MC, VISA, AMEX. Credit card payments over $10K will include an additional 2% fee.
Tax: **IF TAX EXEMPT,** Please Provide Tax Exempt Certificate with Order.
Freight: Freight quotation is valid for a period of 21 days after it is issued. Beyond that, freight quotations will require confirmation or adjustment.
Changes/Returns: 30% for standard orders and 50% on custom orders.

Delivery Requirements

Please Indicate the availability of the following as this determines the freight costs:

1. Do You have a Loading Dock? - Yes/No
2. Do you have a Fork Lift and Pallet Jack to unload? - Yes/No
3. Can access be gained by a 53 foot truck for delivery? - Yes/No
4. Is the delivery address a Construction site? - Yes/No
5. Is the delivery address a Military site? - Yes/No
6. If shipping to Military site, is a U.S. Driver required? - Yes/No

Quote Acceptance Information

Signature ______________________________

Name ______________________________

Title ______________________________

Date ______________________________

Thank you for choosing Traffic Logix. Please sign and return to:

snash@trafficlogix.com
Scarlett Nash
Account Manager

Please complete to set up new account: https://trafficlogix.com/business-application-form/

clerk@emily.net

om:	Blake Thelen <blake@thelenheating.com>
Sent:	Wednesday, July 9, 2025 3:22 PM
To:	clerk@emily.net
Subject:	RE: Exhaust Fan

Cari, see attached picture below of the circled fan. This fan is for the bathrooms in that area. Currently this fan has a bad blower motor and damper motor. Included in my quote was a price to repair. Please let me know if you have any other questions!

om: clerk@emily.net <clerk@emily.net>
Sent: Wednesday, July 9, 2025 3:11 PM
To: Blake Thelen <blake@thelenheating.com>
Subject: RE: Exhaust Fan

Blake,

The Emily City Council would like more information on the exhaust fan that needs to be replaced before approvii the proposal. Please ask your technician the location of the exhaust fan and why it needs to be replaced.

Thank you for your assistance and have a great day!

Cari Johnson, MCMC
City Clerk/Treasurer

City of Emily

39811 State Highway 6
PO Box 68
Emily, MN 56447
218-763-2480
clerk@emily.net

City Hall Hours M-W 8am-430pm, Th-F 8am-noon
www.cityofemily.com
Fax 218.763.2481
Pop. 877

Effecting Positive Change

From: Blake Thelen <blake@thelenheating.com>
Sent: Monday, June 30, 2025 11:17 AM
To: clerk@emily.net
Subject: Exhaust Fan

See attached proposal to repair or replace your existing exhaust fan, please let me know if you have any questions or if you would like to proceed.

Thanks,

Blake Thelen
THELEN
HEATING & ROOFING, INC.
218-829-1491 Main
218-454-4688 Direct

RECEIVED
JUN 30 2025
BY: ....

THELEN HEATING AND ROOFING, INC.

1717 13TH STREET SE
BRAINERD MN 56401
Office = 218-829-1491, FAX = 218-829-2059

Date = 06-30-2025

To: City of Emily
PO Box 68
Emily, MN 56447

Site: Emily City Hall
39811 State Highway 6
Emily, MN 56447

Amy: 218-763-2480
clerk@emily.net

Option 1.) Replace blower motor and damper motor on exhaust fan.

1.) Blower motor # AO812B2789.
2.) Backdraft damper motor.
3.) Freight
4.) Labor.

Total: $1,345.00

Option 2.) Remove and dispose of existing fan, install new Greenheck fan.

1.) Greenheck G90 fan with WD100 backdraft damper.
2.) Labor.

Total: $1,785.00

We hereby propose to furnish labor and materials, complete in accordance with the above specifications, for the sum of Dollars, with payment to be made as follows: **NET 20 DAYS – INTEREST RATE ON DELINQUENT INVOICES 1.5% PER MONTH – 20 DAYS** All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control unless otherwise specifically set out above, owner agrees to procure and maintain his own fire and extended coverage, vandalism and malicious mischief insurance in an amount equal to present value of the premises plus the completed value of the contemplated improvements. Owner and contractor each hereby release the other from all liability for loss or damage to his property or property in which he may have an interest, where such loss is caused by fire or any of the extended coverage hazards and arises out of or is connected with the premises above described.

Authorized Signature ______________________
Blake Thelen

Note: This proposal may be withdrawn by us if not accepted within 30 days.

YOU ARE NOTIFIED THAT:
Persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved land if they are not paid for their contributions, even if the parties have no direct contractual relationship with the owner: Minnesota law permits the owner to withhold from his contractor as much of the contract price as may be necessary to meet the demands of all other lien claimants, pay directly the liens and deduct the cost of them from the contract price, or withhold amounts from his contractor until the expiration of 120 days from the completion of the improvement unless the contractor furnishes to the owner waivers of claims for mechanics' lien signed by the persons who furnished any labor or material for the improvement and who provided the owner with timely notice.

ACCEPTANCE OF PROPOSAL

The above price, specifications and conditions are satisfactory, and hereby accepted. You are authorized to do the work as specified.

Date Accepted: ______________ Signature: ______________________

RECEIVED
AUG 04 2025
BY: ....

The Office Shop Inc.
•Supplies • Furniture • Equipment • Service•
Is Now A Division of:
advanced business methods
employee owned
abmnow.com

John Jourdan
Furniture Sales Manager
Office: 218-828-9000
john.jourdan@abmnow.com | www.theofficeshopinc.com

8/4/25

CITY OF EMILY
ATTN: SUE

FIRE KING # 4-3822-CPA
4dr Lateral FIRE PROOF
TO Match EXISTING File:

LIST PRICE
$ 10,695.00

Your Cost
$ 7999.00

USED VERTICAL Files Available
See attached PICTURES.

Delivery is NO charge.

Thank You!

Jh

John Jourdan

From: johnjourdan
Sent: Monday, August 4, 2025 11:28 AM
To: John Jourdan

21 W
31.5 D
53H

1- Available

Sent from my iPhone

John Jourdan

From: johnjourdan
Sent: Monday, August 4, 2025 11:27 AM
To: John Jourdan

19.5 W
31 D
54 H
MANY available

Sent from my iPhone

John Jourdan

From:	johnjourdan
Sent:	Monday, August 4, 2025 11:27 AM
To:	John Jourdan

19.5 W
31 D
54 H

1 Available

Sent from my iPhone

CITY OF EMILY
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION NO. 25-31

RESOLUTION REVISING THE 2025 ADOPTED BUDGET

WHEREAS, the City Council of the City of Emily did formally adopt a 2025 Budget on December 18, 2024 in accordance with State Statute 412.711; and

WHEREAS, the annual 2025 Budget may be amended by the City Council due to omissions, corrections, or unanticipated expenditures or revenues; and

WHEREAS, the 2025 Budget has been reviewed by staff and certain accounts require amendments; and

WHEREAS, the Emily City Council desires to revise the adopted 2025 Budget to more accurately depict expected expenditures for the current year.

NOW, THEREFORE BE IT RESOLVED, that the Emily City Council authorizes the City Clerk/Treasurer to amend the amounts in designated accounts in the 2025 Budget as identified in the list below:

Account	Account Description	Purpose	Amount
100-41410-101	Wages and Salaries: FT	Head Election Judge Wages	$1,175.00
100-41410-118	Election Judge Pay	Election Judge Wages	$1,110.00
100-41410-121	Employer Cont.: PERA	PERA Contributions	$135.00
100-41410-122	Employer Cont.: FICA	FICA Contributions	$160.00
100-41410-135	Employer Pd: Medicare	Medicare Contributions	$40.00
100-41410-151	Work Comp: Ins. Prem.	WC Insurance Premiums	$350.00
100-41410-171	Employee Pd: Fed. Inc.	Federal Income Tax	$160.00
100-41410-172	Employee Pd: State Inc.	State Income Tax	$50.00
100-41410-331	Transportation: Travel	Travel Expense	$320.00
100-41425-104	Wages: Temporary Emps.	Intern Wages	($5,550.00)
100-41425-321	Comm.: Telephone	Telephone	$1,550.00
100-41425-331	Transportation: Travel	Travel Expense	$500

All other aspects of the previously approved 2025 Budget shall remain in full force and effect.

Passed by the City Council of Emily, Minnesota this 12th day of August, 2025.

Attested:

Tracy Jones
Mayor

Cari Johnson, MCMC
City Clerk/Treasurer

	2023 Budget (As Revised 8-3-23)	2023 Actual	Revised 2024 Final Budget 11.12.24	2024 Spent to Date (9.11.2024)	Estimated 2024 Year End (X1.304%)	2024 Spent to Date (12.13.24)	Estimated 2024 Year End (X1.049%)	2025 Final Budget	Percent Change from 2024	Union wage increase
100: General Fund										
City Clerk - Elections										
Wages and Salaries: Full-time Employees-Regular	$0.00	$0.17	$1,850.00	$1,391.40	$1,814.39	$2,118.95	$2,222.78	$1,175.00	-36%	3 Elections in 2024
Election Judge Pay	$0.00	$0.00	$4,320.00	$1,914.76	$2,496.85	$2,961.89	$3,107.02	$1,110.00	-74%	Special Primary and General Elections 2025
Employer Contributions for Retirement: PERA Contributions	$0.00	$0.20	$215.00	$163.09	$212.67	$254.27	$266.73	$135.00	-37%	
Employer Contributions for Retirement: FICA Contributions	$0.00	$0.00	$382.00	$198.10	$258.32	$310.75	$325.98	$160.00	-58%	
Employer Paid Insurance: Medicare	$0.00	$0.00	$95.00	$46.32	$60.40	$72.68	$76.24	$40.00	-58%	
Worker's Compensation: Insurance Premiums	$100.00	$0.34	$325.00	$0.00	$0.00	$360.04	$377.68	$350.00	8%	
Employee Paid: Federal Income Tax	$0.00	$0.00	$185.00	$161.95	$211.18	$264.05	$276.99	$160.00	-14%	
Employee Paid: State Income Tax	$0.00	$0.00	$90.00	$54.78	$71.43	$82.38	$86.42	$50.00	-44%	
Office Supplies: Accessories (staplers, pencil sharpeners, etc.)	$0.00	$0.00	$240.00	$13.41	$17.49	$13.41	$14.07	$0.00	-100%	
Transportation: Travel Expense	$0.00	$0.00	$1,300.00	$652.51	$850.87	$852.91	$894.70	$320.00	-75%	
Printing and Binding: Legal Notices Publishing	$0.00	$0.00	$450.00	$96.08	$125.29	$96.08	$100.79	$0.00	-100%	
City Clerk/Treasurer										
Wages and Salaries: Full-time Employees-Regular	$96,500.00	$94,504.26	$99,000.00	$68,289.12	$89,049.01	$90,553.94	$94,991.08	$100,000.00	1%	
Wages and Salaries: Part-time Employees	$7,000.00	$6,524.52	$7,250.00	$3,744.67	$4,883.05	$4,306.01	$4,517.00	$5,600.00	-23%	Office Asst 5/wk and Intermittent Offc Asst
Wages and Salaried: Temporary Employees	$5,400.00	$2,959.63	$0.00	$0.00	$0.00	$0.00	$0.00	$1,470.00	100%	(-$5550) Marketing/Event Coordinator Intern for 125th Cele
Employer Contributions for Retirement: PERA Contributions	$8,100.00	$8,453.77	$8,500.00	$5,245.95	$6,840.72	$7,625.46	$7,999.11	$8,900.00	5%	Intern - $18/hr w/$3/hr City (mid May-mid Aug)
Employer Contributions for Retirement: FICA Contributions	$6,565.00	$6,547.86	$6,950.00	$4,250.29	$5,542.38	$5,815.31	$6,100.26	$7,100.00	2%	
Employer Paid Insurance: Health	$26,000.00	$26,885.00	$28,140.00	$20,950.00	$27,318.80	$27,962.50	$29,332.66	$33,270.00	18%	
Employer Paid Insurance: Life	$145.00	$119.00	$145.00	$119.00	$155.18	$154.70	$162.28	$155.00	7%	
Employer Paid Insurance: Medicare	$1,550.00	$1,531.33	$1,600.00	$994.01	$1,296.19	$1,360.02	$1,426.66	$1,690.00	6%	
Worker's Compensation: Insurance Premiums	$6,900.00	$7,448.30	$7,800.00	$0.00	$0.00	$7,001.90	$7,344.99	$7,100.00	-9%	
Employee Paid: Federal Income Tax	$6,275.00	$5,616.05	$6,550.00	$3,562.33	$4,645.28	$5,072.88	$5,321.45	$6,085.00	-7%	
Employee Paid: State Income Tax	$3,765.00	$3,655.01	$3,900.00	$2,180.32	$2,843.14	$3,144.01	$3,298.07	$3,945.00	1%	
Office Supplies: Accessories (staplers, pencil sharpeners, etc.)	$2,500.00	$1,897.97	$2,500.00	$1,396.16	$1,820.59	$1,654.57	$1,735.64	$2,500.00	0%	
Operating Supplies: Cleaning Supplies	$0.00	$41.12	$50.00	$0.00	$0.00	$0.00	$0.00	$50.00	0%	
Repair and Maintenance Supplies	$50.00	$0.00	$50.00	$0.00	$0.00	$0.00	$0.00	$50.00	0%	
Small Tools and Minor Equipment	$150.00	$149.58	$2,250.00	$960.83	$1,252.92	$960.83	$1,007.91	$4,250.00	89%	Sourcewell:CIP - Rotational computer replacement+$250
Professional Services: Legal Fees (Retainer and Clerk)	$8,500.00	$3,107.00	$8,000.00	$5,128.50	$6,687.56	$7,312.75	$7,671.07	$8,000.00	0%	
Professional Services: Personnel Testing and Recruitment	$0.00	$95.00	$0.00	$0.00	$0.00	$0.00	$0.00	$100.00	100%	
Professional Services: Instructors' Fees	$3,500.00	$1,000.00	$2,000.00	$775.00	$1,010.60	$775.00	$812.98	$2,000.00	0%	25:MMCI Dep Clerk+
Professional Services: EDP, Software and Design	$1,100.00	$730.75	$1,200.00	$609.41	$794.67	$992.27	$1,040.89	$1,100.00	-8%	
Professional Services: Administrative	$0.00	$0.00	$0.00	$46.00	$59.98	$112.00	$117.49	$46.00	100%	Recording Fee
Communications: Telephone	$5,700.00	$5,635.15	$5,900.00	$4,182.29	$5,453.71	$5,671.56	$5,949.47	$7,500.00	27%	(+$1550) - AV System Management Fee $145/month
Communications: Postage	$900.00	$786.18	$1,000.00	$737.00	$961.05	$794.60	$833.54	$1,200.00	20%	
Transportation: Travel Expense	$3,500.00	$2,402.54	$2,000.00	$1,298.21	$1,692.87	$1,653.44	$1,734.46	$2,500.00	25%	(+$500)
Printing and Binding: Legal Notices Publishing	$500.00	$182.43	$400.00	$0.00	$0.00	$0.00	$0.00	$400.00	0%	
Printing and Binding: General Notices and Public Information	$150.00	$123.50	$250.00	$23.10	$30.12	$23.10	$24.23	$250.00	0%	
Insurance: General Liability	$500.00	$485.28	$525.00	$438.70	$572.06	$844.42	$885.80	$450.00	-14%	X2 in 2024
Insurance: Property	$675.00	$635.50	$675.00	$633.00	$825.43	$1,670.50	$1,752.35	$840.00	24%	X2 in 2024
Repairs and Maintenance - Contractual (404)	$0.00	$70.00	$100.00	$0.00	$0.00	$0.00	$0.00	$100.00	0%	
Rentals: Office Equipment	$4,200.00	$3,767.46	$4,300.00	$3,318.85	$4,327.78	$4,369.28	$4,583.37	$5,000.00	16%	Canon copier lease & ink: 25 new lease
Rentals: Other Equipment (PO Box)	$130.00	$146.00	$150.00	$154.00	$200.82	$154.00	$161.55	$154.00	3%	Safety Dep Box under 41940 415
Miscellaneous: Uncollectible Checks	$0.00	$25.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	100%	
Miscellaneous: Dues and Subscriptions	$1,810.00	$1,688.49	$1,850.00	$410.00	$534.64	$878.00	$921.02	$1,850.00	0%	
Refunds and Reimbursements	$0.00	$485.00	$0.00	$127.50	$166.26	$143.85	$150.90	$150.00	100%	
CLERK TOTAL	$202,165.00	$187,699.39	$212,487.00	$134,266.64	$175,083.70	$188,394.31	$197,625.63	$217,305.00	2%	

CEMETERY LOTS SOLD AND BURIAL 2025

LOTS SOLD/staking/permission

DATE	NAME	# OF L	LOT	AMOUNT
5/8/2025	James Johnson		staking fee for James Wright	$50.00
5/12/2025	William T. Walker	4		$3,000.00
5/19/2025	Cuyuna Range Monument		staking fee for Ronald Dick	$50.00
5/19/2025	Cuyuna Range Monument		staking fee for Ed Atwater	$50.00
5/28/2025	Monumental Sales		staking fee for Cassandra Stange/Barrell	$50.00
5/28/2025	Monumental Sales		staking fee for Barry & Roberta Hite	$50.00
7/14/2025	Paula Cludray Engelke	4		$3,000.00
7/30/2025	lynn Schlagel	1	Blk 23, Lot 7, N1/4 of S1/2	$750.00
7/30/2025	Monumental Sales		staking fee for Della Steininger	$50.00
8/8/2025	Duane Gullickson		staking fee	$50.00

BURIAL

DATE	NAME	VET	DATE OF BU	LOT	AMOUNT
1/3/2025	Ronald Dick ©	Y	1/3/2025	Blk 22, Lot 18, S 1/4 of S 1/2	$450.00
2/21/2025	Ruby Iverson ©	N	2/21/2025	Blk 24, Lot 6, N 1/4 of N 1/2	$450.00
3/20/2025	Ronald Saba	N	3/20/2025	Blk 19, Lot 27, S 1/4 of N 1/2	$600.00
5/13/2025	Alice Elaine Gordon ©				$150.00
6/25/2025	John & Patricia Sandquist © (in one urn)			Blk 24, Lot 2, S1/4 of N 1/2	$150.00
6/25/2025	Dale Rodell ©			Blk 21, Lot 16, N 1/4 of N 1/2	$150.00
7/9/2025	Ed Atwater ©				$300.00
710/2025	Jesse Nix ©				$150.00

CITY OF EMILY
COUNTY OF CROW WING
STATE OF MINNESOTA
RESOLUTION NO. 25-26

RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

Name of Donor	Amount
Frank Gazda	$ 80.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
25-26	Fund 407 for Pine Ridge Cemetery

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

1. The following donations are accepted and shall be used as follows: $ 80.00 to Fund 407 for Pine Ridge Cemetery.

2. The city clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of Emily, Minnesota this 12th day of August 2025.

____
Tracy Jones, Mayor

ATTEST:

____
Cari Johnson, City Clerk/Treasurer

Minnesota Association of Cemeteries Conference Registration

To sign up, please click on the following link

Reminder to book your hotel for $149 a night at Holiday Inn and Suites St. Cloud while supplies last, and until August 18th.

Click Here to Open in a New Tab

Early Bird Registration rates ends August 15th!!

Join us for the 101st anniversary of the Minnesota Association of Cemeteries Annual Conference.

September 16th through the 18th at Holiday Inn and Suites St. Cloud MN!

Tuesday, September 16th - 1 Day Management Course

Legislative & Regulatory Update

- Overview: Learn about the latest cemetery-related legislative changes in Minnesota.
- Why It Matters: Stay compliant and understand how recent and upcoming laws could impact your operations, funding, and future planning.

Natural Organic Reduction: The Future of Disposition

- Overview: A deep dive into Natural Organic Reduction (NOR), also known as human composting, and its implications for cemetery professionals.
- Why It Matters: Explore how this emerging disposition method may shift consumer behavior, regulatory expectations, and cemetery land use planning.

Minnesota Cemetery Statutes Refresher

- Overview: A guided review of Minnesota state statutes governing cemetery operations.
- Why It Matters: Clarify complex legal requirements, reinforce best practices, and avoid common compliance pitfalls.

Embracing the Customer Experience

- Overview: Training focused on improving interactions with grieving families and pre-need customers.
- Why It Matters: Learn practical strategies to increase customer satisfaction, build trust, and reinforce your cemetery's reputation in the community.

Evening of Tuesday, September 16th - 101st Annual MAC Convention begins with a welcome reception

Wednesday September 17th and Thursday the 18th - 101st Annual MAC Convention!

- Two Legal Experts, Two Powerful Sessions
- Featured at the Minnesota Association of Cemeteries Annual Conference
- Gain exclusive insight from top legal professionals in the cemetery industry with two back-to-back days of expert-led legal sessions.
- Day One: National Perspective on Legal Risk
- Overview: A renowned cemetery law attorney from California will present strategies for mitigating legal risks and liability issues.

MAC Convention Signup

What events would you like to register for?

MAC Cemetery Management Course Only? $175.00 early bird/per person
includes Tuesday. Sept. 16th Cemetery Management Course, and Lunch

MAC Cemetery Conference Only - $350.00 early bird/Per Person
includes Wed. and Thurs. Sessions, Cocktail Hour, Banquet, and Meals

MAC Conference PLUS Cemetery Management Course - $475.00 early bird
includes MAC Cemetery Management Course, and MAC Cemetery Conference

Banquet Only - $150.00 early bird

*** Early Bird Pricing Expires on 8/15/2025

- [x] MAC Cemetery Management Course Only
- [ ] MAC Cemetery Conference Only
- [ ] MAC Cemetery Management Course And Conference
- [ ] Banquet Only

clerk@emily.net

From: Becka Magnan CWP Member Service <magnan@cwpower.com>
Sent: Monday, July 14, 2025 8:46 AM
To: clerk@emily.net
Subject: Security light quotes

Hello,

Our field Engineer visited your sited and determined the following:

First option is to install a security light and a new pole next to the existing pole (Old Bungalow pole that the city of Emily owns) that would be a cost of $4,000.
Second option would be to put a pole on the south side of 2nd St next to the junction box and that cost would be $2,000.
Third option would be to hire an Electrician and use the existing Bungalow pole and wire in a light that the city would own and maintain.

Please reach out to me directly if you would like to go with the first two options or have any further questions.

Have a great week!

Thank you,

Crow Wing Power
Your Touchstone Energy Cooperative
www.cwpower.com

Becka Magnan
Member Service

17330 State Hwy 371 N
Brainerd, MN 56401
P: 218-825-2681

CITY OF EMILY
COUNTY OF CROW WING
STATE OF MINNESOTA
RESOLUTION NO. 25-27

RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

Name of Donor	Amount
Multiple Anonymous Donors at 7/18/2025 and 7/19/2025 Book Sale	$789.55

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
25-27	City of Emily Public Library

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

1. The following donations are accepted and shall be used as follows: $789.55 to Fund 211 Library for use by the City of Emily Public Library.

2. The city clerk is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

Adopted by the City Council of Emily, Minnesota this 12th day of August, 2025.

____
Tracy Jones, Mayor

ATTEST:________________________________
City Clerk/Treasurer Cari Johnson, MCMC

COMMUNITY FOCUS:
CROW WING COUNTY HOUSING SOLUTIONS

Join Us for the Housing Solutions Summit

Regional Deep Dive into Crow Wing County's Housing Challenges & Opportunities

August 6, 2025

8:00am - 12:00pm

Guest Speakers:

Ben Winchester University of Minnesota Extension
David Arbit: Director of Research, Minnesota REALTORS
DeeDee LeMier - University of Minnesota Extension
Eric Charpentier, Brainerd HRA
Additional Guest speakers to be announced

Location: Greater Lakes Association of REALTORS
15344 Pearl Drive Baxter, MN 56425
218-828-4567

REALTORS
GREATER LAKES ASSOCIATION

The housing crisis hits home. Join us as we tackle the topic of Housing Challenges and Solutions in Crow Wing County

Date: **Wednesday August 6, 2025**
Time: 8:00 AM – 12:00 PM
Location: Greater Lakes Association of REALTORS®
15344 Pearl Drive Baxter, MN 56401 218-828-4567
Your Host: Greater Lakes Association of REALTORS®

Keynote Address:
"The Public Cost of Private Inaction – The Future of Rural Housing Supply"
Speaker: Ben Winchester – University of Minnesota Extension

- Rural housing trends and demographic shifts
- The public cost of dilapidation and underinvestment
- The private benefit of public action in housing
- Strategies for local resilience and long-term vitality

Crow Wing County Housing Market Trends
Speaker: David Arbit – Director of Research, Minnesota REALTORS®

Seasonal Economies and Regional Housing
Speaker: DeeDee LeMier – University of Minnesota Extension

Local Innovation: HRA Tools & Strategies
Speaker: Eric Charpentier – Brainerd HRA

Developer Panel: Creative Financing & Collaboration in Action
Featuring developers partnered with City Staff and HRA

- Real-world examples of projects made possible through local partnerships
- Lessons learned and repeatable models for success

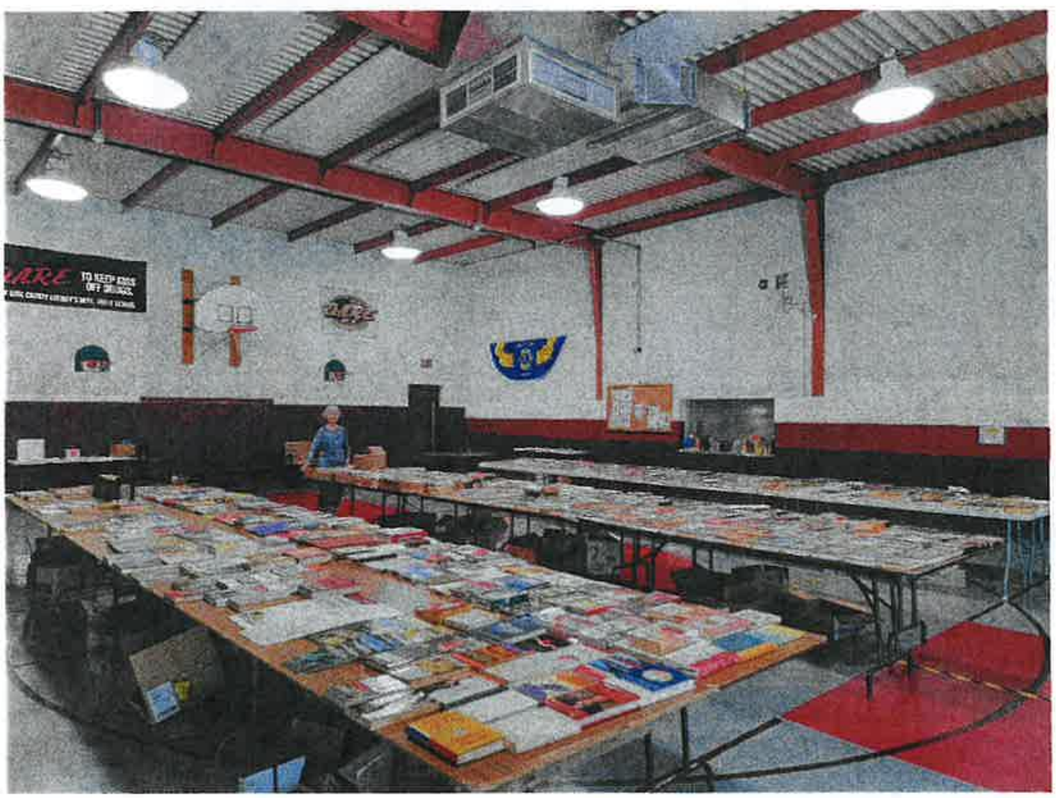
Spotlight: "Transforming Neighborhoods" Study (2023) & Crow Wing County Housing Study

Downtown Improvements Project, including map and historic photos

Outdoor Movie Night (with Mileski Family)

Volunteers Jan Mosman, Anna Cerelia Battistini, and Mark Mosman

Library Book Sale (with Librarian Jane Davis)



Pickleball Tournament

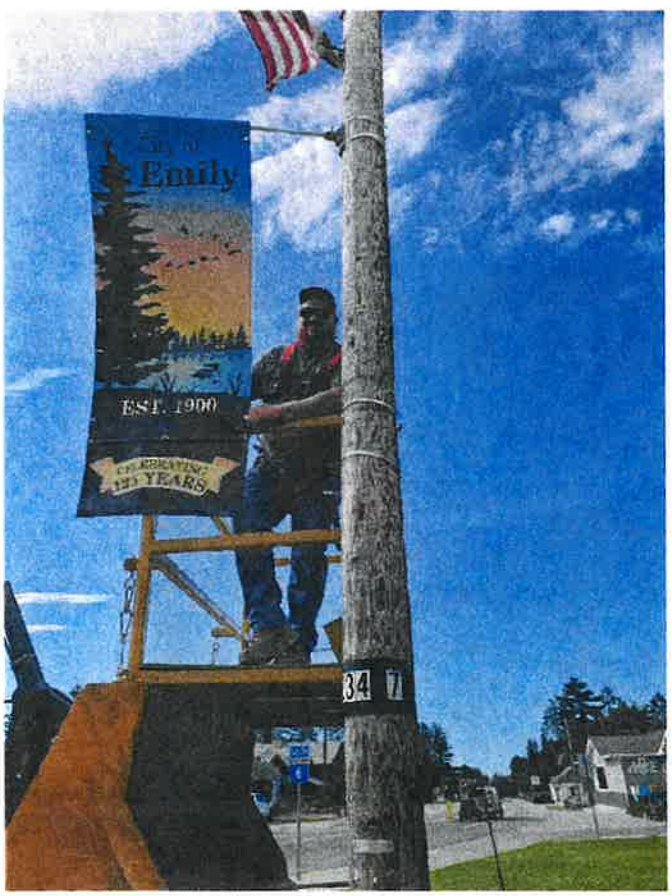
Steve Zabka 4th, Greg Greer 2nd, Karen Schwartz 1st, Roger Iskierka 4th (tie), Mike Daust 3rd

Emily City Park Sign

Car Show

The Time Machine Band

125th Anniversary Banners (with Calen Spindler, Maintenance)



Emily 125th Anniversary Budget/Expenses

Total Budget **$50,000**

Planned Expenses - Total of Projects			
ResPyro	Fireworks ($20,000 Total)	$10,000.00	$5,000 Fire Relief/$5,000 Outing Chamber
Time Music Agency/Time Machine/ Circus Productions	Time Machine Band	$6,750.00	
Up North Electric	Electrical for band	$520.00	
Holiday Outdoor Décor	Streetlight Banners	$1,666.10	
Outdoor Movie at the Ballfield	*(See Below Breakdown)*	$3,448.49	$5120 approved
Pickleball Tournament	*(See Below Breakdown)*	$624.43	$700 approved
Emily City Park Sign	*(See Below Breakdown)*	$4,492.48	$4420 approved/$700 budgeted
Downtown Intersection Improvements	*(See Below Breakdown)*	$7,149.51	$9600 approved
Al's Sewer	Portable Toilets - Hall and BB Field	$500.00	
Dallman Signs	Car Show Banner	$257.70	
Silent Partner Productions	2 Stages	$2,000.00	
IRRRB Culture/Tourism Grant Match	Pickleball Pavilion, Picnic Tables, etc.	$12,000.00	Pending

Remaining Budget **$591.29**

Additional Details Below:

Outdoor Movie		$5,120.00	
Criterion Pictures USA	Movie license-The Sandlot	$850.00	
Best Buy	Projector, DVD player, speakers, cable	$992.95	
Best Buy	Speaker	$305.34	
VistaPrint	Outdoor Movie Night signs	$103.46	
Target	19' Inflatable screen	$0.50	After return
Menards	Extension cord/splitter, Water Coolers, Napkins, S'more forks	$219.60	After returns
WalMart	16' inflatable screen	$135.28	After return
Menards	Games and prizes	$90.53	After returns
Costco	S'more ingredients and popcorn	$39.96	After returns
WalMart	Movie and prizes	$54.82	After returns
Target	Prizes and game	$87.22	
Emily Ace Hardware	DIY movie screen (tarp, paint, bungees)	$136.78	
Emily Ace Hardware	Batteries	$13.01	
Menards	Games	$10.77	
SuperOne	S'more ingredients, water, cups, ice	$41.57	After returns
Amazon	Totes for projector and supplies	$130.31	
Amazon	Solar lights for downtown pavilion X2	$42.92	
Amazon	Projector screen with stand and bluetooth transmitter receiver	$193.47	
Movie Night Total		**$3,448.49**	
Amount Remaining		$1,671.51	

Pickleball Tournament		$700.00	
Elan Financial Services (credit card)	White board, banners, canopies/weights, tags, balls	$535.64	
Target	Pickle prizes, water, gatorade, granola bars	$72.92	After returns
SuperOne	Pickle prize and ice	$15.87	
Tournament Total		**$624.43**	
Amount Remaining		$75.57	

Emily City Park Sign		$4,420.00	
Quality Fabricating	Metal sign	$4,420.00	Remaining $700 budgeted
Emily Ace Hardware	Concrete and posts	$72.48	
Sign Total		**$4,492.48**	
Amount Remaining		-$72.48	

Downtown Intersection Improvements		$9,600.00
Menards	Pergola	$4,570.65
Backyard Greenhouse	Plants	$77.94
Emily Ace Hardware	Soil, landscape fabric, fasteners	$373.59
Elan Financial Services (credit card)	Solar lights	**$129.39**
Upland Advertising & Design	City map and historic photos	$1,450.00
Amazon	3 Planters	$547.94
Downtown Improvements Total		**$7,149.51**
Amount Remaining		$2,450.49

Special Thanks to:

Emily Day Committee volunteers, including:

Tracy Jones, Suzy Brannan, Kathy Breault, Karen Stern, Cindy Nordvall, Bob Bussler, Mike Nordvall, Jared Stern, and Jess Stern

Downtown Improvements Project volunteers, including:

GoNorthMn members Jan Mosman, Kathy Hachey, Anna Cerelia Battistini, Mark Mosman, and Russ Philstrom

Kale Jones, George Hachey, Jasmine Franke, Lucas Franke, Easton Wake, Tracy Jones, and Tyson Kinkaid

Russ Philstrom, Wounded Warriors-Minnesota, organized the veterans bench portion of the project. The bench was built by Troy Risdal, Sara Peterson, and members of Guardians 4 Heroes from Sauk Centre and they then donated the bench. Sweets N Such provided refreshments to the volunteers.

Outdoor Movie Night volunteers, including:

Anna Cerelia Battistini, Bethany Ahiers, Adam Bylund, Cassandra Ahiers, Pamala Ahiers, Larry Zdenek-Outing Outdoor Games, Chris Dunmire-Dunmire's Momma D's food truck, Blair Mileske, Jan Mosman, Kathy Hachey

Car Show volunteers, including Jodi Ciskovsky, Dan Ciskovsky, and Bryce Butcher

Pickleball Tournament volunteers, including:

Gary Burmaster, Dale Myer, Jadin Bragg, and Greg Koch

Emily Maintenance Department, including Brian Foster, Calen Spindler, and Kylind Gressman for all the preparation for the event. Brian Foster and Calen Spindler for assisting with the event.

Sheriff Eric Klang and the Crow Wing County Sheriff's Office and deputies.

Lori LaBorde, Crosby-Ironton Courier, for development and publication of the History of Emily newspaper supplement.

Emily Map designer, Anna Cerelia Battistini.

125th Anniversary Banner designer, Sienna-Rae Johnson.

CITY OF EMILY
RESOLUTION NO. 25-30

RESOLUTION ACCEPTING DONATION TO THE CITY

WHEREAS, the City of Emily is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute a gift as set forth below to the city:

Name of Donor	Gift
Guardians 4 Heroes	Veterans Bench

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
25-30	Veterans bench installed in downtown improvements pergola

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMILY, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted for public use in the downtown improvements pergola, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Emily, Minnesota this 12th day of August, 2025.

____

Tracy Jones, Mayor

Attested:

____

Cari Johnson, City Clerk/Treasurer

Winners Trophy and Engraving

5353 Cederdale Lane
Baxter, MN 56425
218-838-3779
idtags@winnersengraving.com

RECEIVED
AUG 04 2025
BY: ....

Estimate

Date	Estimate #
8/4/2025	229

Name / Address
CITY OF EMILY JAN MOSMAN

Project

Description	Qty	Rate	Total
4" X 9" ANTIQUE GOLD METALGRAPH PLATE	1	24.95	24.95T
SET UP FEE	1	10.00	10.00
ENGRAVING ON PLATE WITH ENGRAVING FILLED (IN HONOR OF ALL WHO SERVE DONATED BY GUARDIANS 4 HEROES)	1	30.00	30.00T

YOUR BUSINESS IS APPRECIATED! THANK YOU!

Subtotal	$64.95
Sales Tax (7.875%)	$4.32
Total	$69.27

Emily City Council
ATTN: Mayor Jones
PO Box 68
Emily, MN 56447

August 11, 2025

RE: Emily Manganese Project Update – July 2025

In July, the Company continued its work on engineering and process optimization to advance towards a Scoping Study / Preliminary Economic Assessment (PEA), being conducted by Forte Dynamics, Inc. (Forte), a United States-based mining and engineering consulting firm.

Work on the PEA will continue into mid-2025 and results will be reported in Electric Metals' Press releases.

After the PEA is completed, Electric Metals / North Star Manganese will arrange a presentation of the study's results and the proposed next steps to the City of Emily.

Also in July, the Department of Natural Resources conducted its final inspection associated with the 2023 drilling program and has stated that the boring seals and site reclamation undertaken by North Star is completed. No additional follow-up is required.

Technical visits and mineral core sample assessments are planned for this Summer and will continue into the Fall.

North Star is continuing its discussions with the Minnesota Department of Natural Resources on its mineral lease applications on certain State mineral lands in the Emily area. This activity will be on-going in 2025.

Information on the Emily Project is reported periodically by North Star's parent, Electric Metals (USA) Limited, and can be found on the internet at: www. electricmetals.com.

North Star Manganese, Inc
121 Washington Ave. N, 2nd Floor
Minneapolis, Minnesota 55401
Cell 1-651-788-3775
hs@electricmetals.com

NSMn

North Star is committed to work with the City of Emily and the Emily City Council on the Emily Manganese Project and North Star will keep the Emily City Council appraised of developments of the Project.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Rick Sandri

Henry (Rick) Sandri, Ph.D., Director
North Star Manganese Inc

North Star Manganese, Inc
121 Washington Ave. N, 2nd Floor
Minneapolis, Minnesota 55401
Cell 1-651-788-3775
hs@electricmetals.com

City of Emily & City of Fifty Lakes

Clean Up Day

When:	**Saturday, September 20, 2025 from 9 AM to 12 PM OR until dumpsters are full – NO dumping after Clean Up Day is closed***
Where:	**Entrance at 20823 County Rd 1 (Emily Maintenance Shop)**
Price:	**$5 per vehicle load - Cash/Check ONLY**

Additional charges will be added for the following materials:

ELECTRONICS		**TIRES**	
Computers (monitors, towers), VCRs, DVD players, stereos, desk top copiers, printers, scanners	**$6.00 EACH**	Car Tire (up to 15" without rim)	**$4.00 EACH**
TVs 27" or smaller	**$11.00 EACH**	Car Tire (up to 15" with rim)	**$6.00 EACH**
TVs 28" or larger	**$16.00 EACH**	Truck Tire (16" & over w/o rim)	**$5.00 EACH**
		Truck Tire (16" & over w/rim)	**$8.00 EACH**
		Tractor Tire (Without rim)	**$11.00 EACH**
FURNITURE		**MATTRESSES & BOX SPRINGS**	
Couches, chairs, tables, and other large furniture items	**$11.00 EACH**	Mattress	**$31.00 EACH**
Sofa sleepers	**$16.00 EACH**	Box spring	**$31.00 EACH**
APPLIANCES		**UNCOVERED LOADS**	
Refrigerators, freezers, washers, dryers, dishwashers, water heaters, stoves, microwaves, humidifiers, dehumidifiers, air conditioners, and other appliances	**$6.00 EACH**	All vehicles will be checked. *Once dumpsters are full you will need to proceed to CWC Landfill. **If loads are sent to the landfill, ALL loads must be covered per State Law 169.81, Subd. 5 or a $5.00 charge will occur directly to the vehicle operator at the landfill.**	

ITEMS NOT ACCEPTED: paints, oils, chemicals, yard waste, fluorescent light bulbs, heavy duty equipment tires or regular household garbage.

Residential Only - Proof of property ownership or residency within City limits of Emily or Fifty Lakes required.

clerk@emily.net

From:	Scale <scale@crowwingrecycling.com>
Sent:	Thursday, August 7, 2025 4:02 PM
To:	clerk@emily.net
Cc:	'Andy Hemphill'
Subject:	RE: City of Emily Clean Up Day

We can certainly help you with that. We will need the address of where the box needs to be brought to. A contact person for box placement. Also, the address for payment to be sent to. There is a pull charge for the box which is $4 per mile there and back. Typically for Saturday clean ups we like to drop the box Friday afternoon and pick up Monday morning (if able). Let us know if you have any more questions.

From: clerk@emily.net <clerk@emily.net>
Sent: Thursday, August 7, 2025 3:50 PM
To: Scale <scale@crowwingrecycling.com>
Cc: 'Andy Hemphill' <andy.hemphill@hotmail.com>
Subject: City of Emily Clean Up Day

IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender clerk @emily.net

Hello,

The Cities of Emily and Fifty Lakes are holding a Clean Up Day on Saturday, September 20th from 9am to noon. Would Crow Wing Recycling be interested in providing a 40 yard dumpster for all metal collected? Please let me know if this is a service you provide and any details on the process.

Thank you and have a great day!

Cari Johnson, MCMC
City Clerk/Treasurer

39811 State Highway 6
PO Box 68
Emily, MN 56447
218-763-2480
clerk@emily.net

City Hall Hours M-W 8am-430pm, Th-F 8am-noon
www.cityofemily.com
Fax 218.763.2481
Pop. 869

Effecting Positive Change

RECEIVED
AUG 0 7 2025
BY: ....

Nisswa Rolloff Services

P.O. Box 843
Nisswa, MN 56468

Estimate

Date	Estimate #
8/7/2025	2

Name / Address
City of Emily Cari Johnson

Project

Description	Qty	Rate	Total
30 Yard Dumpster	3	695.00	2,085.00
20 Yard Dumpster	2	570.00	1,140.00
10 Yard Dumpster	1	410.00	410.00
SWM - Residential		9.75%	354.41

Total $3,989.41

NISSWA ROLLOFF SERVICE
218.963.0014

WHAT'S ACCEPTED

All building demolition and materials, most household goods (furniture, clothing etc.)

WHAT'S NOT ACCEPTED

Any hazardous materials such as cleaning chemicals, paints – (anything liquid) engine oils etc.

***Additional fees may apply for materials such as electronics, appliances, beds etc.

Additional Fees:

Mattress or Box Spring.. $30.00 each unit

Furniture.. $7.00 each item

Couch..$10.00 each item

Sofa Sleeper/Futon. (no mattress)............................ $15.00 per item

Tire (16").. $10.00 per item

Tire (17-20")... $20.00 per item

Electronics**... $5.00 per item

Appliance...$10.00 per item

if you place electronics on top of the load you will not be charged.

clerk@emily.net

From: Nisswa Rolloff <nisswarolloff@gmail.com>
Sent: Thursday, August 7, 2025 12:07 PM
To: clerk@emily.net
Subject: Estimate and Additional Disposal fees
Attachments: Rolloff Disposal Nisswa EXTRA FEE 2025.docx; City of Emily estimate.pdf

Thank you for the call today, I have emailed over an estimate for City Wide Cleanup Dumpster rental. As we discussed there are additional fees for disposal of certain items, please see attached sheet for your reference. Please let me know if you have any further questions or concerns, I will be happy to assist you.

--

Have a great day.
Stacy, Natasha
and Team at:

PO Box 843
Nisswa, MN 56468
218-963-0014

clerk@emily.net

From: Emily Rolloff <emilyrolloff@gmail.com>
Sent: Friday, August 8, 2025 10:46 AM
To: clerk@emily.net
Subject: Re: Emily Rolloff Pricing as of 8/8/2025

A standard 10 yard box is $350 + tax.

A standard 15 yard box is $450 + tax.

On Fri, Aug 8, 2025 at 10:40 AM Emily Rolloff <emilyrolloff@gmail.com> wrote:

Cari,

Our dumpster rental prices differ due to factors, such as size, location, and material.

A standard 20 yard box is $550 + tax.

A standard 30 yard box is $650 + tax.

Thanks,

Chad Genz
Emily Rolloff

Cities to Lakes Inspection Services
Scott Sadusky
State Licensed Building Official
21802 Tall Timbers Trail
Nisswa, MN, 56468
(612) 986-7644
ssadusky@hotmail.com

Date: July 28, 2025

To: City of Emily

From: Scott Sadusky, Cities to Lakes Inspection Services

Reason: Per hour fee increase for Rental and Code Enforcement Inspections

Cities to Lakes Inspection Services has been in contract with the City of Emily to do code enforcement and rental inspections since 2018. Due to rising fuel & labor costs, insurance, car replacement and other inflation we have had to increase our per hour rates. Cities to Lakes Inspection Services new rates starting October 1, 2025 will be $52.50/hr for all rental and code enforcement inspections. We are currently at a rate of $50.00/hr for all inspections. Our rates have been the same since 2018. Cities to Lakes is mindful that this is a service that we provide and would like to let the council know that this is as minimum cost we can do. We appreciate the long business arrangement with the City of Emily and look forward to continuing this relationship in the future!

If you have any questions, please contact me at 612-986-7644.

Thank you,

Scott Sadusky
Minnesota Certified Building Official #2952

AMENDMENT TO

HOUSING INSPECTION SERVICES AGREEMENT

CITY OF EMILY AND SADUSKY RENOVATIONS, INC.

WHEREAS, the parties entered into a Housing Inspection Services Agreement effective December 1, 2018 (Original Agreement);

WHEREAS, the parties wish to enter into an amendment to increase the rate schedule.

NOW THEREFORE, the parties agree as follows:

1. The Original Agreement is incorporated into this amendment by reference.

2. By this Amendment the rate schedule for Housing Inspector's services shall increase from $50 per hour for all rental and code enforcement inspections to $52.50 per hour for all rental and code enforcement inspections effective October 1, 2025.

IN WITNESS WHEREOF, the parties have executed this Agreement.

CITY

____

Tracy Jones, Mayor

ATTESTED BY

____

Cari Johnson, City Clerk/Treasurer

HOUSING INSPECTOR

____

Scott Sadusky, President
Sadusky Renovations, Inc.

HOUSING INSPECTION SERVICES AGREEMENT

CITY OF EMILY AND SADUSKY RENOVATIONS, INC.

This agreement, made and entered in this 1st day of December, 2018, by and between the City of Emily, a municipal corporation and political subdivision of the State of Minnesota (the "City"), and Sadusky Renovations, Inc.("Housing Inspector").

RECITALS

WHEREAS, Scott Sadusky is a *Certified Building Official/Housing Inspector* (hereinafter "Housing Inspector"), licensed by the State of Minnesota's Department of Labor and Industry and has declared his desire to perform housing inspections for the City, working with third parties where necessary to comply with licensure requirements;

WHEREAS, Housing Inspector wishes to enter into a contract with the City, as an independent contractor, to provide his service, labor and expertise as the City's Housing Inspector;

WHEREAS, Housing Inspector is authorized to and is capable of working elsewhere, and is free to carry on any other activity he sees fit, within his own discretion, provided that he performs the services contemplated herein; and,

WHEREAS, the City and Housing Inspector believe it to be in their respective best interests to enter into this agreement according to the terms and conditions hereinafter set forth.

WITNESSETH

NOW, THEREFORE, in consideration of the mutual promises herein, the sufficiency of which are hereby acknowledged, it is agreed between the parties hereto as follows:

STATUS AS INDEPENDENT CONTRACTOR

1. **Designation of Housing Inspector.** As used in this Agreement, the term "Housing Inspector" shall also refer individually to Scott Sadusky or to his designee. It is recognized that Housing Inspector shall rely on the assistance of others to perform the service addressed by this Agreement, but that Sadusky Renovations, Inc. shall ultimately be accountable for the performance of the firm.
2. **Independent contractor.** Housing Inspector is an independent contractor and is not an employee of the City.
3. **No benefits.** The City shall not provide benefits of any sort typically the responsibility of an employer to an employee, including, by way of illustration, but not necessarily limited to, paid vacations, sick days, holidays and overtime.
4. **No withholdings.** The City shall not withhold monies for payment of federal or state income taxes, social security benefits, or other employee related benefits for Housing Inspector. Housing Inspector shall be responsible for all of his tax, unemployment and related estimates, if any.
5. **Employment insurances.** The City shall not be responsible for and shall not carry worker's compensation insurance or unemployment compensation insurance, nor shall it incur other typical employee expenditures, for the benefit of Housing Inspector. If Housing Inspector has employees at this time or, in the event he obtains employees, Housing Inspector shall promptly provide to the City evidence of

compliance with workers' compensation insurance coverage required by Minnesota Statutes, 176.182, and shall thereafter maintain such coverage in full force and effect during the term of this Agreement.

6. **Vehicle and insurance.** Housing Inspector shall provide a satisfactory motor vehicle to perform inspections. Said motor vehicle shall have motor vehicle liability insurance coverage for bodily injury in an amount not less than $100,000.00 per person, $300,000.00 per accident. Proof of such insurance shall be furnished to the City.
7. **Method of Services.** Housing Inspector shall perform his services using his independent judgment in the execution of his duties as such duties may be assigned to him from time to time by the City.

SERVICES RENDERED AND RESPONSIBILITIES

8. **Meeting attendance.** Housing Inspector shall attend City Council and other meetings, upon request of the City Council, and will be compensated $50/hour excluding travel time but shall be reimbursed for mileage to and from such meetings. Housing Inspector shall not regularly be required to attend City Council meetings.
9. **Testifying.** In the event the Housing Inspector is called upon to testify on behalf of the City at a court appearance or otherwise, the City shall compensate Housing Inspector at $50/hour excluding travel time to and from the site of said testimony, and shall be reimbursed for mileage to and from such endeavors.
10. **Professional appearance.** Housing Inspector shall conduct his services for the City in a courteous and professional manner and shall maintain a professional appearance at all times when performing services on behalf of the City. An identification card will be provided by the City.
11. **Reporting.** Housing Inspector shall provide the following information:
    a.) Inspection reports. Housing Inspector shall keep records of each inspection performed for each individual housing inspection. The records are vital in the event that there is a dispute after the fact. An inspection shall be deemed completed only if there is a record of the date and time of such inspection. These records will be stored at City Hall.
12. **Mileage, training, lodging, and meals not paid.** The City shall provide no additional compensation to Housing Inspector for mileage for travel, training, or meals relating to performance of services to the City.
13. **System of charges.** The following method shall be employed in determining the compensation that shall be provided to Housing Inspector:
    a.) Rate Schedule. The established system of charges for Housing Inspector's services shall be $50/hour. This system would go in effect starting December of 2018. There shall be no minimum or maximum hours per month.
    b.) Miscellaneous. If compensation for an activity of the Housing Inspector is not expressly established by this Agreement, then it is agreed that it is the intent of this Agreement that both the City and Housing Inspector mutually determine, first, whether compensation shall be provided for that specific service, then the extent of such compensation, if any. Any such compensation must be reasonable and may be a verbal understanding, but shall be in writing if requested by either party.
14. **Billing format.** Housing Inspector shall submit statements for payment no more frequently than once per month, and no less frequently than once per quarter. An invoice shall contain at least the following information: 1) the date 2) description of work 3) hours 4) rate 5) total hours 6) balance due.
15. **Minor responsibilities.**
    i. The City should provide the following:
        a. The City shall serve as a clearinghouse for housing inspections;
        b. Use of photocopy machine for projects;
        c. Application forms, inspection forms, and postage;
        d. Area for storage and display of documents related to housing inspections;

e. A place at City Hall to review and process applications;
f. Necessary code books and other code publications.

ii. Housing Inspector shall furnish the following:
a. A constant supply of business cards for distribution by City staff;
b. Necessary communication with outside entities with respect to the City's nuisance program.

16. **Errors.** In the event that an error is made by Housing Inspector, he shall inform the City promptly and remedy the matter, if practical, after consultation with the City.

17. **Termination and departure.** This agreement shall terminate only upon delivery of written notice by one party to the other, and only in accordance with the procedure provided herein.

i. If by Housing Inspector. Housing Inspector may terminate this Agreement by providing ninety (90) days written notice to the City.

ii. If by City. Recognizing the potential adverse impacts upon services to customers, the City may terminate this agreement with 45 days written notice. All records pertaining to incomplete projects shall promptly be delivered to the City. City shall be entitled to the Housing Inspector's full cooperation in receiving old records in Housing Inspector's control and Housing Inspector shall cooperate at any and all times with respect to dealings of any sort, upon the request of the City, to be compensated as described in Paragraph 13.

GENERAL

18. **Legal compliance.** Housing Inspector shall comply with all laws, ordinances, rules and regulations of the State of Minnesota, The United States of America, the City and all other duly constituted public agencies.

19. **Assignments.** Housing Inspector shall not assign his obligations hereunder without express written agreement previously obtained from the City.

20. **Notices.** Delivery of notices shall be deemed sufficient if delivered personally, or by regular U.S. mail, to the following addresses:

City of Emily
C/O City Clerk & Treasurer
39811 St Hwy 6
PO Box 68
Emily, MN 56447

Sadusky Renovations, Inc.
C/O Scott Sadusky
26121 Old Mill Rd
Merrifield, MN 56465

21. **Amendment, modification, and waiver.** No amendment, modification or waiver of any condition, provision or term shall be valid or of any effect unless made in writing, signed by the party or parties to be bound or a duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification or waiver. Any waiver by any party of any default of another party shall not affect or impair any right arising from any subsequent default.

22. **Discrimination.** Housing Inspector shall not, by reason of race, creed or color, in hiring, discriminate against a person or persons who are citizens of the United States or who are resident aliens and who are qualified and available to perform the work to which this employment relates, or in any manner discriminate against or intimidate or prevent the employment of such persons or, on being hired, prevent or conspire to prevent such person or persons from the performance of work as described herein on account of race, creed or color.

23. **Indemnification and hold harmless.** Housing Inspector shall hold harmless and indemnify the City from and against any and all expenses, costs, damages and liabilities, including attorney's fees and costs, incurred or sustained by the City as a result of Housing Inspector's alleged or real acts or omissions in performance of this Agreement, or in the event that the Housing Inspector's status as independent contractor is questioned and determined to be otherwise.

24. **No other warranties.** Other than those expressly stated herein, the City has made no other warranties or representations and Housing Inspector has not relied on any such warranties or representations, express or implied, relative to this Agreement.
25. **Binding effect.** This agreement shall be binding on and shall insure to the benefits of the benefit of the parties hereto and to the assigns, executors, personal representatives, heirs, and successors of the parties.
26. **Minnesota law.** This agreement shall be construed and enforced in accordance with the laws of the state of Minnesota. Any dispute between the parties shall be venue in the District Court and for the County of Crow Wing, State of Minnesota.

In the witness whereof, the parties have caused this agreement to be executed to be effective the date and year first set forth above.

CITY

Roger Lund

Roger Lund, Mayor

HOUSING INSPECTOR

Scott Sadusky

Scott Sadusky, President of Sadusky Renovations, Inc.

ATTESTED BY

Cari Johnson

Cari Johnson, City Clerk & Treasurer

Policy for Rental of Audiovisual Equipment or Canopy Tents for Events on City Property

Guidelines, Procedures, and Terms for Use of Audiovisual Equipment and Canopy Tents on Municipal Premises

Introduction

The City of Emily recognizes the importance of supporting community events, meetings, and activities with access to audiovisual resources and shelter. City audiovisual (AV) equipment, including projector, screen, and DVD player, and canopy tents are available for rental to enhance the experience of events held exclusively on city property. This policy outlines the rules, procedures, responsibilities, and expectations for the rental and use of this equipment, ensuring safety, accountability, and the preservation of city assets.

Purpose

This policy provides a structured framework for:

- Permitting the rental of AV equipment and canopy tents for events taking place on city property.
- Ensuring equipment remains on city premises or property to minimize loss, damage, or misuse.
- Clarifying eligibility, application, approval, use, care, and return procedures for the equipment.
- Protecting the interests of both the city and the event organizers.

Scope

This policy applies to all individuals, community groups, organizations, and entities requesting to rent AV equipment or canopy tents for events, presentations, or programs occurring on city-owned or city-maintained properties.

Eligibility

- Rental is available to recognized community organizations, registered non-profits, local businesses, and private individuals planning events on city property.
- Applicants must be at least 18 years of age and possess the legal authority to enter into a rental agreement on behalf of their group or organization.
- The event must be scheduled and approved through the City Clerk's Office, with confirmation of city property reservation.

Equipment Availability and Use

- AV equipment and canopy tents are available on a first-come, first-served basis, subject to availability.
- Equipment must remain on the designated city property for the duration of the event. Removal from city premises is strictly prohibited.
- Rental is limited to the duration of the event plus a reasonable setup and breakdown window, as determined by city staff.
- Use is permitted solely for the approved event and location. Equipment may not be sublet, transferred, or used for any other purpose or at any other site.
- All equipment must be used in a manner consistent with manufacturer instructions and city guidelines.

Application Process

- Applicants must submit a Rental Request Form to the City Clerk's Office at least 14 days prior to the event.
- The form requires detailed information about the event, including date, time, location, purpose, expected attendance, and technical requirements.
- Applicants will receive written confirmation of approval or denial within seven business days of submission.
- Applicants may be required to meet with city staff for a site check and equipment orientation or setup instructions prior to event day.

Fees and Payment

- Rental fees for AV equipment and canopy tents are included in the Fee Schedule Ordinance.
- A refundable security deposit is required for all rentals. The deposit covers potential loss, theft, or damage to the equipment.
- All payments, including fees and deposits, must be made in full before equipment is released for use.

Setup, Operation, and Supervision

- The city will provide setup instructions.
- AV equipment must be placed on stable, level surfaces away from hazards such as liquids, excessive heat, or high-traffic areas.
- Cables and electrical connections must be safely secured to prevent tripping or damage.
- Event organizers are responsible for the security and supervision of the equipment throughout the event duration.

Care, Maintenance, and Restrictions

- Equipment must not be altered, marked, or modified in any way.
- Food and beverages must be kept away from all AV equipment.
- In the event of malfunction or accidental damage, organizers must immediately notify city staff. Do not attempt repairs.
- Equipment may not be used for illegal purposes, or to display content that violates city code, public decency standards, or copyright law.
- Certain city properties may have limitations around sound levels, power supply, or outdoor use; these must be observed at all times.

Return and Inspection

- Equipment must be returned in clean, working condition immediately following the event, as per the schedule agreed upon during permit approval.
- City staff will inspect all equipment upon return. The security deposit will be refunded if no damage or loss is detected and all terms have been met.
- Additional fees may be assessed for late return, excessive cleaning, loss, or damage.

Prohibited Uses and Penalties

- Equipment may not leave city property at any time for any reason.
- Failure to adhere to the rental policy may result in forfeiture of the security deposit, denial of future rental privileges, and, where appropriate, legal action.
- Repeated or egregious violations may result in a ban from using city equipment or facilities.

Liability and Insurance

- The city is not responsible for accidents or injuries resulting from improper use or supervision of the equipment.
- Event organizers assume full responsibility for the care, custody, and control of the rented equipment during the rental period.
- Depending on the nature or size of the event, organizers may be required to provide proof of insurance naming the city as an additional insured party.

Accessibility and Special Accommodations

- The city strives to make all facilities and services accessible to persons with disabilities.

Contact and Additional Information

- For questions, clarifications, or to obtain a Rental Request Form, contact the City Clerk's Office by phone, email, or in person during regular business hours.
- Policy updates, Fee Schedule Ordinance, and forms are available at the city website and at City Hall.

Conclusion

The AV equipment and canopy tents rental program is designed to enhance the quality of events on city property, while safeguarding city assets and ensuring fair access for all. Adherence to these policies ensures that the equipment remains available, functional, and beneficial for the entire community. Event organizers are encouraged to plan ahead, familiarize themselves with these guidelines, and work closely with city staff to ensure a successful event experience.

Approved by the Emily City Council on the 12th day of August, 2025.

____

Tracy Jones, Mayor

____

Cari Johnson, City Clerk/Treasurer

LMC
LEAGUE MINNESOTA CITIES

Welcome (/Renewal_WC/LMCWC/0000490533/WC/welcome)

Contact Information (/Renewal_WC/LMCWC/0000490533/WC/contact)

Employee of Separate Administrative Boards and Commissions

Elected and Appointed Officials of the City and Board Members of Separate Administrative Boards and Commisions* (/Renewal_WC/LMCWC/0000490533/WC/officials)

Workers' Compensation Payroll Rating Information (/Renewal_WC/LMCWC/0000490533/WC/rating)

Workers' Compensation Premium Options (/Renewal_WC/LMCWC/0000490533/WC/premium)

Renewal Notes (/Renewal_WC/LMCWC/0000490533/WC/RenewalNote)

All sections must be marked as complete before submitting your renewal.

Employee of Separate Administrative Boards and Commissions

EMILY, CITY OF - WC

Save

Unless specifically named in the Information Page or by endorsement, the following entities and their employees are not covered entities. Indicate any of the following types of entities you want included as cov under this coverage.

- [ ] Utility or utility commision
- [ ] Port authority
- [ ] Housing and redevelopment authority
- [ ] Hospital or nursing home board or commission
- [ ] Joint powers board
- [ ] Economic Development Authority
- [ ] Welfare or public relief agency
- [ ] School board

Submit Renewal **(/Reports/PrintWCRenewalMasterinProgramNbr=LMCWC&cityID=0000490533&inLOB=WC&inFormID=12366)**

I have completed this section

LMC
LEAGUE
MINNESOTA
CITIES

Welcome (/Renewal_WC/LMCWC/0000490533/WC/welcome)

Contact Information
(/Renewal_WC/LMCWC/0000490533/WC/contact)

Employee of Separate Administrative Boards and Commissions
(/Renewal_WC/LMCWC/0000490533/WC/employee)

Elected and Appointed Officials of the City and Board Members of Separate Administrative Boards and Commisions*

Workers' Compensation Payroll Rating Information
(/Renewal_WC/LMCWC/0000490533/WC/rating)

Workers' Compensation Premium Options
(/Renewal_WC/LMCWC/0000490533/WC/premium)

Renewal Notes (/Renewal_WC/LMCWC/0000490533/WC/RenewalNote)

All sections must be marked as complete before submitting your renewal.

ected and Appointed Officials of the City and Board Members of Separate Administrative Boards and Commisions*

MILY, CITY OF - WC

Save

Elected and appointed officials and board members of covered entities will be considered "employees" for the purposes of this coverage, unless you direct LMCIT to **exclude** coverage for the elected and appo
Please Check the box below if you wish to exclude workers' comp coverage for elected and appointed officials.

We would like to EXCLUDE coverage for elected and appointed officials. ☐

The types of appointed officials governed by the statute that allows workers' comp for elected and appointed officials include members of planning commissions, park boards, utility commissions, and similar er generally not members of organizations such as a city celebration committee. The Minnesota Supreme Court has defined public officers as individuals who have "independent authority under law, either alone of equal authority, to determine public policy or to make a final decision not subject to the supervisory approval or disapproval." Note, however, limited medical, disability, impairment and death benefits are ava members of purely advisory (those without independent decision-making authority) city boards and committees under the ancillary LMCIT Volunteer Accident Coverage.22

Submit Renewal (/Reports/PrintWCRenewalMaster?inProgramNbr=LMCWC&cityID=0000490533&inLOB=WC&inFormID=12366)

I have completed this section

LEAGUE MINNESOTA CITIES

LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than $500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.

- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to $2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is $2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to $2,000,000, regardless of the number of claimants.

- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name:

Check one:

☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting:

Signature:____________________________ Position:

Auto Schedule For: EMILY, CITY OF

Old #	New #	Year	Make	Model	Body Type	Value	VIN	Phys. Damage	APD+	Opt. Use
1	1	1999	GMC	FIRE TRUCK	HF	$150,000	4973	Y	N	
2	2	1997	CHEV 1TON	PICKUP	MF	$10,000	5322	Y	N	
3	3	2000	CHEV	PICKUP	LPUBLIC	$20,008	4749	Y	N	
4	4	2002	FORD TAYLOR	MADE TP II	AMB	$38,000	2193	Y	N	
5	5	1994	FORD L8000	SNOW PLOW	HPUBLIC	$34,900	0707	Y	N	
6	6	2006	CHEV	K1500	LPARK	$17,942	1569	Y	N	
7	7	2009	STERLING	FIRE TNKR	HF	$173,406	3276	Y	N	
8	8	2008	FORD	EXPLORER	PO	$24,455	3786	Y	N	
9	9	2016	FORD	EXPLORER	PO	$26,529	4173	Y	Y	
10	10	2009	FELLING	TRAILER	TRLR	$5,000	4022	Y	N	
11	11	2016	FREIGHTLINE R	FIRETRUCK	HF	$383,500	0460	Y	Y	
12	12	2019	FORCE	DUMP BOX	TRLR	$8,379	7191	Y	Y	

13	13	2018	INTERNATIONAL	PLOW	HPUBLIC	$192,500	7222	Y	Y	
14	14	2020	TROPH	UTILITY TRAILER	TRLR	$3,768	5HBTU1620L1031862	Y	Y	FIRE DEPT
NEW	15	2022	FORD	F350	LPUBLIC	$34,591	1FTRF3BN5NEE92454	Y	Y	SNOW PLOWING, ROAD MAINTENANCE, ETC

Property Schedule For:EMILY, CITY OF

Old #	New #	Address	City	ST	Description	Bldg. Lmt.	Cont. Lmt.	PIO Lmt.	Const.	Spkr.	Fld. Cd.	Opt. Use
1	1	39987 LAKE ST	EMILY	Minnesota	PICNIC SHELTER	$33,500	$0	$0	Frame	N	C	USE FLOOD CODE A
2	2	220751 CO RD 1	Emily	Minnesota	MAINTENANCE BLDG	$112,800	$20,000	$0	Non-Combustible	N	C	
3	3	20751 CO RD 1	Emily	Minnesota	MAINTENANCE BLDG	$7,500	$3,000	$0	Frame	N	C	
4	4	HWY #1 WEST	Emily	Minnesota	PARK	$0	$0	$3,784	Modified Fire Resistive	N	C	
5	5	20837 CO RD 1	Emily	Minnesota	FIRE HALL	$749,500	$101,000	$0	Frame	N	C	
6	6	20837 CO RD 1	Emily	Minnesota	PAVILION	$62,000	$0	$0	Frame	N	C	
7	7	20837 CO RD 1	Emily	Minnesota	DUGOUTS	$32,300	$0	$0	Frame	N	C	
8	8	West Cr #1	Emily	Minnesota	West Park	$0	$0	$16,391	Modified Fire Resistive	N	C	
9	9	20837 CO RD 1	Emily	Minnesota	MAINTENENCE SHOP	$98,900	$24,000	$0	Frame	N	C	
10	10	YOST ROAD	Emily	Minnesota	SEWER POND	$0	$0	$29,686	Modified Fire Resistive	N	C	
11	11	39877 WHITE PINE ST	Emily	Minnesota	LIFT STATION	$116,700	$37,300	$0	Fire Resistive	N	C	
12	12	21318 CO RD 1	Emily	Minnesota	LIFT STATION	$116,700	$37,300	$0	Fire Resistive	N	C	

13	13	20505 CO RD 1	Emily	Minnesota	LIFT STATION	$189,000	$81,000	$0	Fire Resistive	N	C	
14	14	EAST EVERGREEN DRIVE	Emily	Minnesota	CEMETERY	$0	$0	$12,001	Modified Fire Resistive	N	C	
15	15	WEST EVERGREEN DRIVE	Emily	Minnesota	CEMETERY	$0	$0	$12,001	Modified Fire Resistive	N	C	
16	16	SEC. 27/34-138-26	Emily	Minnesota	Park	$0	$0	$61,290	Modified Fire Resistive	N	C	
17	17	39811 STATE HWY 6	Emily	Minnesota	CITY HALL	$2,785,800	$382,900	$0	Non-Combustible	N	C	
18	18	39811 State HWY 6	Emily	Minnesota	GARAGE	$29,600	$7,000	$0	Frame	N	C	
19	19	20948 COUNTY ROAD 1	Emily	Minnesota	LEASED TO FOOD SHELF	$245,400	$0	$0	Frame	N	C	
20	20	39819 BROADWAY	Emily	Minnesota	MAINTENANCE BUILDING	$759,400	$42,500	$0	Frame	N	C	
21	21	20751 CO RD 1	EMILY	Minnesota	SALT & SAND STORAGE	$36,700	$0	$0	Frame	N	C	USE FLOOD CODE A

Underwriting Liability Survey

L ility Contracts: Additional Insured Endorsements

Liability: Additional Coverage

Description	Response		Comments
Does the city have any of the following boards, commissions, authorities or agencies? Damages from their activities are excluded unless they are named in the Declarations. Does the city want additional coverage?	Indicate if the city has any of the following and if additional coverage is needed Additional Coverage Needed		LMCIT Liability Coverage Guide
Gas Utilities Commission	Yes	No ✔	
Electric Utilities Commission	Yes	No ✔	
Steam Utilities Commission	Yes	No ✔	
Port Authority	Yes	No ✔	
Housing and Redevelopment Authority	Yes	No ✔	
Economic Development Authority	Yes ✔	No	
Area or Municipal Redevelopment A thority	Yes	No ✔	
M icipal Power Agency	Yes	No ✔	
Municipal Gas Agency	Yes	No ✔	

Liability Coverage : Coverage is excluded for these events

Does the city own, operate, or sponsor any of the following special event/risks? LMCIT does not provide coverage. City will need to purchase coverage elsewhere.

LMCIT Liability Coverage Guide

Description	Response		Comments
Automobile, mobile equipment, snowmobile or motor cycle in any racing, pulling, speeding or demolition contest or stunting event.	Yes	No ✔	
Amusement devices with a power motor greater than 5 H.P.	Yes	No ✔	

Liability Coverage : Coverage is excluded on dams. Optional Coverage is available

scription	Response	Comments

Liability: Medical Payments

Does the city want to exclude medical payments?	Yes	No ✓

Liability: Special Exposures

Description	Response		Comments
Does the city have any of the following exposures?			
Does the city own, operate or maintain a licensed child care program that is not a drop-in child care program as defined by MN Statute 245A.02?	Yes	No ✓	
Marina	Yes	No ✓	
Fireworks (loss control requirements will be necessary) Please contact your LMCIT underwriter for application.	Yes	No ✓	
If Yes, Please complete the following application:			Fireworks questionnaire

Liability: Staff Attorneys

Does the city have staff attorneys?	Yes	No ✓
Does the city want coverage on their staff attorneys?	Yes	No ✓

LMC LEAGUE MINNESOTA CITIES

2025 Premium Rates

The LMCIT Board of Trustees evaluates claim projections every year to ensure premium rates are adequate. The following provides information about premium rates going into effect for property/casualty and workers' compensation coverages renewing on or after Jan. 1, 2025.

Property/casualty rates

In addition to the various rate changes, there will be adjustments to LMCIT's deductible pricing schedule in 2025 and an increase to the minimum deductible option from $250 to $500 in 2026. More information is included in this section.

What are property/casualty rate changes for 2025?

Rates will decrease by an average of 6.5%, which consists of the following:

- Liability rates will decrease 8%.
- Property rates will decrease 8%.
- First party cyber rates will decrease 8%.
- Equipment breakdown (optional coverage) rates will decrease 8%.
- No rate changes for all other lines of coverage.

Will my premiums decrease by these amounts?

No. Rates are only one piece of the puzzle for premium calculations. Changes in exposure — such as property values, auto and employee counts, and annual expenditures — as well as changes in experience rating will also impact a member's renewal premium.

Contact LMCIT's underwriting staff for questions about member-specific premium calculations.

Why are rates changing?

A combination of factors are allowing LMCIT to decrease rates:

- Claim cost projections for 2025 are lower than for 2024 due to members' improving loss patterns.
- Favorable renewal pricing from LMCIT's reinsurance partners.
- An increase in investment revenue expectations due to changes in market conditions as well as changes in how LMCIT's investment portfolio is structured.

Because of these positive results, LMCIT will also be returning a dividend to members of the property/casualty program. Learn more about the $3 million dividend.

What's happening with LMCIT's deductible options and pricing schedule?

Members have the flexibility to decide the amount of risk they want to retain when property, liability, and auto claims happen. This comes in the form of a per occurrence deductible. After a thorough actuarial study, deductible options will change as follows:

1. For coverages renewing on or after Jan. 1, 2026, the minimum deductible option will increase from $250 to $500.
2. Based on the deductible level chosen by the member, LMCIT applies a credit that's intended to be offset by the resulting reduction in claim costs for which LMCIT will be responsible. The deductible credit schedule will be adjusted for coverages renewing on or after Jan. 1, 2025, by separating the schedule for liability/property and auto liability/auto physical damage. The change is not projected to impact any individual members' total premium by more than 3%.

Table: Comparison by deductible level of old deductible credit and new deductible credit for auto and property/liability coverage

Deductible Level	Old Deductible Credit	New Deductible Credit — Auto	New Deductible Credit — Property/Liability
500	3.5%	2.2%	0.5%
1,000	6.0%	6.2%	1.4%
2,500	11.5%	15.9%	7.1%
5,000	17.0%	21.2%	12.9%
10,000	24.5%	28.3%	20.7%
15,000	30.0%	33.5%	26.5%
20,000	34.0%	37.3%	30.7%
25,000	37.5%	40.6%	34.4%
50,000	48.0%	50.6%	45.4%
75,000	54.0%	56.3%	51.7%

100,000	57.0%	59.2%	54.9%
200,000	64.5%	66.3%	62.7%
300,000	68.0%	69.6%	66.4%
150,000	60.7%	62.7%	58.7%

Workers' compensation rates

In addition to the rate changes, the nonsmoking credit for police and fire job classes will be eliminated for 2025. LMCIT began phasing out the credit in 2024, when it decreased from 10% to 5%.

What are the rate changes for 2025?

Rates will decrease by an average of 20%. That consists of the rate adjustments by job class, shown in the table below. LMCIT performs a detailed analysis every three years to verify rates are properly aligned with loss cost expectations for each job class.

For a member with a typical mix of payrolls, class increases and decreases will largely offset each other and result in a rate change that is close to the average 20% rate decrease. However, a special purpose entity with most of its payroll in one or two classes could see a bigger effect. Rates for individual classes are capped at an increase of no more than 25% and a decrease of no more than 45%.

Members and agents can contact their underwriter for member-specific details.

Table: Job class rate relativity adjustments effective Jan. 1, 2025

The following table details 2025 job class rate changes for the bulk of city payrolls.

- Most job class rates are shown per $100 of payroll.
- Rates for volunteer firefighters are shown per 100 of population.

Job Class Code	Job Class	2024 Rates	2025 Rates	Rate Change
5506	STREET CONSTRUCTION	8.21	4.51	-45.0%
7380	DRIVERS & HELPERS	5.63	4.60	-18.4%
7381	VOLUNTEER AMBULANCE SERVICE	9.48	5.58	-41.2%
7502	GAS COMPANY	7.07	3.89	-45.0%

7520	WATERWORKS	3.45	2.57	-25.7%
7539	ELECTRIC & STEAM PLANT	2.99	1.85	-38.0%
7580	SEWAGE DISPOSAL PLANT	4.14	2.28	-45.0%
7706	FIREFIGHTERS (NOT VOL)	8.87	7.61	-14.2%
7708	FIREFIGHTERS (VOL)	225.19	202.98	-9.9%
7716	FIREFIGHTERS (NOT VOL) NON-SMOKING	8.48	7.61	-10.2%
7718	FIREFIGHTERS (VOL) NON-SMOKING	215.34	202.98	-5.7%
7720	POLICE	8.86	7.72	-12.9%
7721	POLICE NON-SMOKING	8.48	7.72	-8.9%
7722	POLICE RESERVES	3.10	3.88	25.0%
8017	OFF SALE LIQUOR STORE	3.60	1.98	-45.0%
8227	CITY SHOP & YARD	3.86	4.12	6.7%
8810	CLERICAL OFFICE EMPLOYEES	0.64	0.41	-36.0%
9015	BUILDINGS-OPER BY OWNER	6.41	3.53	-45.0%
9033	HOUSING AUTHORITY-ALL EMPLOYEES	3.49	3.00	-14.0%
9060	CLUB-COUNTRY/GOLF	1.53	1.91	25.0%
9063	COMM. CENTERS-ALL EMPLOYEES	2.26	1.43	-36.6%
9084	ON SALE LIQUOR STORE	3.68	2.17	-41.0%

9102	PARKS	6.72	5.50	-18.2%
9182	CITY ARENA-OPERATIONS	3.72	3.57	-4.1%
9403	GARBAGE OR REFUSE COLLECTION	7.84	5.99	-23.7%
9410	MUNICIPAL EMPLOYEES	0.81	0.76	-5.9%
9411	ELECTED OR APPOINTED OFFICIALS	0.44	0.55	25.0%

Will my premium decrease by this amount?

No. Rates are only one piece of the puzzle for premium calculations. Changes in payroll exposure by job class as well as changes in experience rating will also impact a member's renewal premium.

Why are rates changing?

The primary reason for the average 20% rate decrease is because of favorable claim development, both on new claims received by LMCIT in 2023 and 2024, and on case reserves for older claims. The favorable claim development was especially pronounced for Post Traumatic Stress Disorder (PTSD) claims and medical costs for other claims.

In recent years LMCIT has communicated with members about a legislative change in 2019 that made PTSD presumptively work-related for public safety personnel. Premium rate increases were necessary because these claims became a significant portion of LMCIT's costs. Recent favorable development on both PTSD and non-PTSD claims have changed the trend assumptions used to project future claim costs, allowing for an overall reduction in many job classes. In addition, these improved trends have enabled LMCIT to return a dividend to members of the workers' compensation program. Learn more about the $5 million dividend.

Your LMC Resource

Underwriters are available to assist with questions about coverages and more.

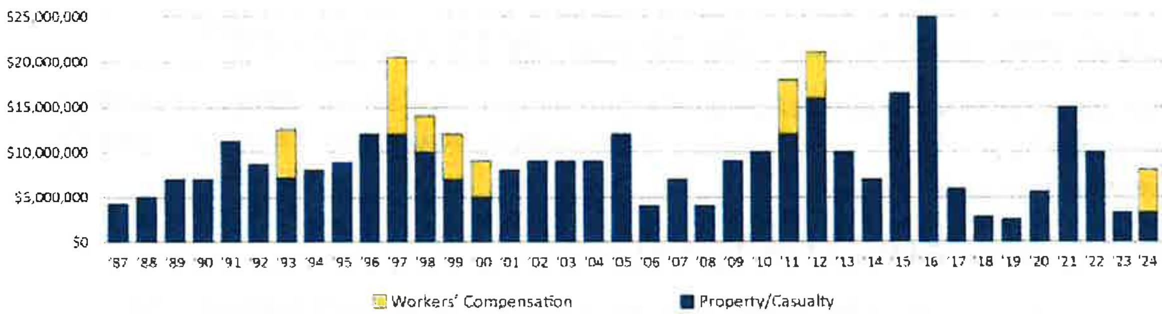
Connect with Underwriters
choose "Underwriting" under "Department"

LMC LEAGUE MINNESOTA CITIES

2024 Dividend

For 2024, members of the property/casualty program will share in a $3 million dividend and members in the workers' compensation program will share in a $5 million dividend. Checks will be mailed in December to cities and other entities that are members of LMCIT as of Dec. 1.

League of Minnesota Cities Insurance Trust Dividends
$374 Million Since 1987



LMCIT's workers' compensation and property/casualty programs are owned by the members of each program. If the LMCIT Board of Trustees determines the programs have more funds than necessary to pay operational costs and current and projected claims, they may return some or all of those funds to members in the form of a dividend. For 2024, the Trustees decided a dividend from both programs was appropriate.

While rate stability is a primary goal of LMCIT, unexpected outside factors can sometimes make that challenging. That was the case with legislative changes that made post-traumatic stress disorder (PTSD) a presumptive workers' compensation condition for public safety workers. The best actuarial and claims handling information available at the time led to significant increases in workers' compensation rates over the past five years to ensure sufficient funding for them. Fortunately, those claims have developed more positively than originally projected, leading to this year's rate decreases and dividends.

That experience has highlighted the need to find new ways to provide rate stability even in times of uncertainty. One example is the recent development of an internal reinsurance fund that allows LMCIT to retain more risk in the face of an expensive property reinsurance market, much like a homeowner with a healthy savings account might raise their deductible in exchange for a lower premium.

The Trustees will continue to review the best uses of excess funds, returning a dividend when that makes sense and investing in other alternatives when those are most beneficial for members, all with the ultimate goal of providing broad, affordable, and stable coverage.

Your LMC Resource

Laura Honeck

LMCIT Operations Manager

(651) 281-1280 or (800) 925-1122

lhoneck@lmc.org

CROW WING COUNTY MINNESOTA

Please review and complete the following attached forms:

- Preliminary City Taxes Levied
- Bond Levy Certification, if applicable
- Meeting & Contact Information

There is no requirement for a separate Truth in Taxation Public Hearing, however, all taxing districts are required to hold a public meeting at which the budget and levy are discussed and the public is allowed to speak. Your meeting must be held between November 25th and December 30th and must not occur before 6:00 pm. There is no law that requires scheduling to avoid conflicting meeting dates of overlapping taxing authorities. Cities with populations less than 500 are not required to hold a meeting.

Please return the above mentioned documents to our office no later than **September 30, 2025**.

Please include a copy of your meeting minutes or a resolution that shows your 2026 levy data.

If you have any questions, please feel free to contact me.

Sincerely,

Melonie Flaws

Melonie Flaws
Assessment Specialist

Gary Griffin, Director
Land Services Departmen
322 Laurel Street, Suite 15
Brainerd, MN 56401
Office: (218) 824-1010
Fax: (218) 824-1126
www.crowwing.us

INSTRUCTIONS - PAYABLE 2026 PRELIMINARY LEVY CERTIFICATION

PRELIMINARY CITY TAXES LEVIED FORM:

1) Fill in the date the levy was adopted by the City Council.

2) Levies that were certified the prior year are pre-printed on the form and only the dollar amounts for Payable 2026 need to be filled in.

3) **To add a net tax capacity levy:** Write the name of the new levy on a blank line under net tax capacity based levies and fill in the dollar amount requested for payable 2026.

4) **To add a general obligation bond debt levy:** Write the name of the new levy on a blank line under general obligation bonds and fill in the dollar amount requested for payable 2026. (General obligation bonds must be reported separately from net tax capacity levies for state reporting purposes.)

5) **To delete a levy:** Write remove on the dollar amount line, or paid on the dollar amount line if the levy is a bond that has been paid off.

Note: The levy numbers are assigned by the county tax system and are for county data entry purposes only.

BOND LEVY CERTIFICATION FORM:

This is a list of all bonds for your city currently registered in the Crow Wing County Bond Registry. Please provide an explanation if you are not levying the 2026 amount required for the bond payment.

MEETING INFORMATION FORM:

Provide the date and time of your Truth in Taxation meeting, the meeting location, contact person, contact address and phone number. This data will be used to mail parcel specific notices to each taxpayer. Website Addresses are now required. Write N/A if there isn't one.

(For Cities with less than 500 population, only the contact information is necessary. The meeting date, time and location are not required.)

PRELIMINARY CITY TAXES LEVIED

DUE DATE: SEPTEMBER 30, 2025	CITY OF: EMILY
STATE OF MINNESOTA COUNTY OF CROW WING	I HEREBY CERTIFY the following sums are the preliminary levy adopted by the City Council at their meeting held on ______________________, 2025 (Enter meeting date) for taxes payable in 2026 for the following purposes to wit:

Levy No.	PURPOSE/FUND NET TAX CAPACITY BASED LEVIES	PRELIMINARY LEVY BY FUND
10	CITY REVENUE	$ ______________
		$ ______________
	______________	$ ______________
	______________	$ ______________
	______________	$ ______________
	______________	$ ______________
	______________	$ ______________
	______________	$ ______________
	______________	$ ______________
	______________	$ ______________
	GENERAL OBLIGATION BONDS	
323	CIP & IMPROVEMENT REF BONDS 2012A	$ ______________
326	G.O. SEWER REVENUE REF BONDS 2013A	$ ______________
336	G.O. PERM IMP REV FUND BONDS 2014A	$ ______________
	______________	$ ______________
	______________	$ ______________
	______________	$ ______________
	______________	$ ______________
	______________	$ ______________
	______________	$ ______________
	______________	$ ______________
	FINAL CERTIFIED LEVY TOTAL	$ ______________

Dated this _____ day of ___________________, 2025. City Clerk:_______________________________

Forms for Final levy certification will be mailed to you in November 2025 to be certified by December 30, 2025.

Even if you do not change your levy from the Preliminary, you must submit the Final Levy Form.

Bond Levy Certification

DISTRICT	Yr Levied	Yr Collected	Levy Amount	If you are not levying this amout, please explain:
EMILY				
File: 2012:05 GO CAPITAL IMPROVEMENT PLAN & IMPROVEMENT REFUNDING BONDS, SERIES 2012A	2025	2026	$49,848.75	
File: 2012:19 GO SEWER REVENUE REFUNDING BONDS SERIES 2013A	2025	2026	$61,452.38	
File: 2014:04 GO PERM IMP REV FUND BONDS SERIES 2014A	2025	2026	$19,179.61	

Signature: ______________________ **Date:** ______________________

Meeting and Contact Information for Truth in Taxation Notices

Provide the date and time of your public Truth in Taxation meeting. Review the information below and note any changes if needed. This form must be returned, even if your city is not required to hold a public Truth in Taxation meeting.

Meeting Date: ______________________
Meeting Time: ______________________

Meeting Location:
City Hall 39811 State Hwy 6 ______________________

Contact Information:
City of Emily ______________________
Cari Johnson ______________________
PO Box 68 ______________________
Emily, MN 56447 ______________________
www.cityofemily.com ______________________
218-763-2480 ______________________

______________________ ______________________
Signature Date

Emily City Council,

Thank you so much for Allocating funds to Emily DAY + making Emily DAY 2025 A Bigger

..So very thoughtful you!

"Bonus" Celebration because of the 125th!

WE REAlly Appreciated the help With the band, fireworks, ect.

And your Continued Support!

The committee

clerk@emily.net

From: hal@bluehorizonenergy.com
Sent: Monday, August 4, 2025 5:16 PM
To: Tony Stockard
Subject: **New Program - Solar on Public Buildings**

Great news! The Minnesota Department of Commerce has announced an expansion of the popular "Solar on Public Buildings" program to include cities, counties, townships, and other local units of government, even outside of Xcel Energy service areas. Now, any utility in Minnesota is eligible for this program.

What does this mean for you?

You can receive up to 70% of the overall project cost covered through the Minnesota grant program, with a maximum of $112,000 available. The additional 30% can be covered through Federal Direct Pay or "Elective Pay," allowing non-taxpaying entities to secure this funding in lieu of a tax credit. However, please note that the timeline for this program is quick, so timely action is essential.

If you have considered solar in the past, now is the perfect opportunity to explore your options with Minnesota's Best Commercial Solar Energy Provider, as voted in the Minnesota Star Tribune.

Let's chat about how we can help!

Hal Kimball
Vice President, Commercial Sales
Website: bluehorizonenergy.com Email: hal@bluehorizonenergy.com
Office: 952.944.5900 // Cell: 952.698.1705
121 Cheshire Lane, Suite 500, Minnetonka, MN, 55305

MINNESOTA PAID LEAVE

Effective January 1, 2026

Minnesota Paid Leave provides payments and job protections when you need time off to care for yourself or your family.

What can I use Paid Leave for?

Medical Leave:

- To care for your own serious health condition, including care related to pregnancy, childbirth, and recovery

Family Leave:

- **Bonding Leave** – to care for and bond with a new child welcomed through birth, adoption, or foster placement
- **Caring Leave** – to care for a family member with a serious health condition
- **Military Family Leave** – to support a family member called to active duty
- **Safety Leave** – to respond to issues related to domestic violence, sexual assault, or stalking for yourself or a family member

Generally, conditions must last more than seven days and be certified by a healthcare provider or other professional.

Am I covered by Paid Leave?

Most workers in Minnesota are covered by Paid Leave. You are covered no matter the size of your employer, or the hours or days you work. Independent contractors and self-employed individuals are not automatically covered but may opt in. You may qualify for payments if you've been paid a minimum amount for work in Minnesota in the last year ($3,900 for the start of Paid Leave in 2026).

How long can I take leave?

You may qualify to take up to 12 weeks of family or medical leave per benefit year. If you need both family and medical leave in the same benefit year, you may qualify for up to 20 weeks in total.

How much will I get paid?

When you use Paid Leave, the state makes payments to you. Paid Leave will pay up to 90% of your wages, based on your income level, with a maximum weekly amount set at the state's average weekly wage. This amount changes each year, and is $1,423 for the start of Paid Leave in 2026.

Who pays for Paid Leave?

Paid Leave is funded by premiums paid by employees and employers. The initial premium rate is 0.88% of covered wages. Your employer may deduct up to 0.44% of your wages to fund your portion of the premium.

What are my employment protections?

- **Job protections:** Generally, you must be restored to your job or an equivalent position when returning from leave. Job protections take effect 90 days after your date of hire.
- **Health insurance continuation:** Generally, employers must continue to fund their portion of healthcare insurance premiums while you are on leave.
- **No retaliation or interference:** Employers must not interfere with or retaliate against you if you apply for or use Paid Leave. Employers cannot take your Paid Leave payments.

For inquiries related to Paid Leave, please contact Minnesota Paid Leave at 651-556-7777 or visit our website.

If you think your employer is violating employment protections, contact the Labor Standards Division at the Minnesota Department of Labor and Industry.

LEARN MORE: paidleave.mn.gov

This information can be provided in alternative formats to people with disabilities or people needing language assistance by calling the Paid Leave Contact Center at 651-556-7777 or 844-556-0444 (toll-free).

MINNESOTA PAID LEAVE

Minnesota Paid Leave | 180 E 5th St Suite 1200 | Saint Paul, MN 55101

7/2025

clerk@emily.net

From: Joyce Hottinger via LMC - MemberLink <Mail@ConnectedCommunity.org>
Sent: Friday, August 1, 2025 10:52 AM
To: clerk@emily.net
Subject: City Finance Officers-Treasurers : Updated MN Paid Leave FAQs

City Finance Officers-Treasurers

Post New Message

Updated MN Paid Leave FAQs

Reply to Group | Reply to Sender | Reply to Sender via Email

Aug 1, 2025 10:52 AM
Joyce Hottinger

Greetings Everyone,

DEED released several resources relating to MN Paid Leave, including a workplace poster and a benefits calculator tool.

Accordingly, we have updated the following MN Paid Leave FAQs: www.lmc.org/resources/...

FAQ#2 - Includes the state's reported average annual wage threshold for 2025 of $3,900

FAQ #3 - Includes the state's reported average weekly wage for 2026 of $1,423 and a link to the new MN Paid Leave Benefits Calculator tool.

FAQ # 22 - Find a link to the new workplace poster you can download for free.

FAQ #24 - We received written guidance from DEED that the employee's 50% contribution towards the MN Paid Leave premium is indeed a post-tax deduction.

We hope you find this information helpful in your important work for cities.

Have a wonderful weekend.

Joyce Hottinger
Assistant HR Director

Crow Wing Power

PO Box 507
Hwy 371 North
Brainerd, MN 56401
www.cwpower.com
218-829-2827 1-800-648-9401

July 23, 2025

Dear Member,

This letter is to notify Crow Wing Power members in your area that tree and brush clearing work is set to begin soon within Crow Wing Power's right-of-way. This work is very important for continued reliability, and for the safety of our employees, our members and the public. New Age Tree Service of MN, Inc. has been hired to do the clearing, consisting of 3 phases. Phases 1 and 2 may take several months to complete.

Phase One: Involves an herbicide application to right of way areas. The methods could be foliar application, applied directly to the leaves of smaller tree species, or application of a stubble treatment, done shortly after mechanical mowing operations of trees and brush. The herbicides used are chosen to encourage native grasses and flowers to colonize. All herbicide applications are done by professional applicators licensed by the State of Minnesota through the Department of Agriculture. All products are approved for use in the rights-of-way by the U.S. EPA and the Minnesota Department of Agriculture. Special precaution is taken around wetlands, waterways, grazing lands and gardens. Please contact New Age Tree Service at 1-866-248-2661 if you choose not to have Phase One performed on your property.

Phase Two:

Within landscaped areas:

1. Trees will be pruned for up to 7 years of clearance. Required clearance will vary by species.
2. Service wires (between the transformer and meter) will receive 5 feet of pruning clearance.
3. Trees growing close to primary wires may be selected for removal.
4. Dead, diseased, or infested trees may be removed to a safe height with no debris cleanup.
5. Logs and wood will be left on site, while healthy branches will be chipped.
6. Stumps will not be removed.

Outside landscaped areas:

1. Woody vegetation will be cleared back to the mature wooded edge, generally, 20 feet on both sides of the line (conductors).
2. Trees and brush may be cleared mechanically or treated with herbicide.
3. Hazardous trees outside the corridor may be removed or pruned to a safe height.

Phase Three: Follows 3 years after Phases 1 and 2. We will be inspecting the right-of-way in your area for any hazardous trees, or fast-growing trees, underneath the power line. **Non-landscaped** right-of-ways may be mowed again to discourage fast growing trees from growing into the power line within the next 3 years. Fast growing tree species in **landscaped** right-of-ways may be hand cut out. Only members who have hazardous trees to be removed, or mowing to be performed, may be notified.

Our easement allows us to perform this necessary maintenance in order to ensure safe and reliable power to your area. However, if you have any questions, please feel free to contact us at 1-800-648-9401. For more information you may also visit our website www.cwpower.com and click on "Right Of Way Program" under the Programs tab. We appreciate your cooperation as we continue to improve service to your home or business.

Sincerely,

Todd Kozelka
Resource & Planning Coordinator
Crow Wing Power
1-800-648-9401

Todd Olerud
New Age Tree Service
1-866-248-2661

Owen Gluck
Right of Way Supervisor
Crow Wing Power
ISA Certified Arborist WI-1327A
1-800-648-9401

Trees and Power Lines

STANDARD PRACTICES

Crow Wing Power schedules maintenance to provide tree clearance for a period of six or more years. The cost of vegetation management is shared equally by all Crow Wing Power members.

Landscape Trees

- Trees planted under lines, and trees requiring severe pruning, are selected for removal. Stumps are not removed.
- Trees located outside the power line right-of-way are pruned as needed.
- Branches from live trees are chipped, and larger wood is left on site.

Beyond the Home Landscape

- 20-30 foot corridor is cleared of trees and brush.
- Trees located outside the cleared corridor that pose a danger to the lines are cut down.
- Debris from clearing is mulched on site or left at the edge of the corridor. Wood is the property of the landowner.

WHY RIGHT-OF-WAY MAINTENANCE IS IMPORTANT

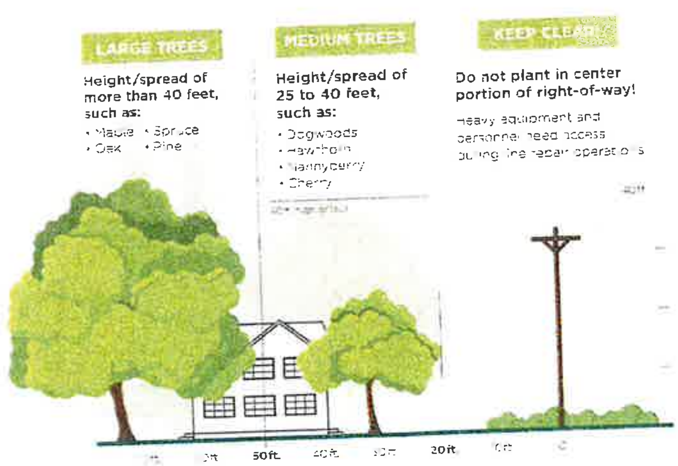
Trees contacting power lines are a primary cause of power outages. When tree limbs grow too close to power lines, they can cause damage or interrupt service.

They may also create a safety hazard. Electrical shock can occur when a person touches a tree that is in contact with a live wire, especially during damp weather. Trees in contact with wires have also caused wildfires.

A clear right-of-way allows access for line personnel and equipment to restore power after a storm.

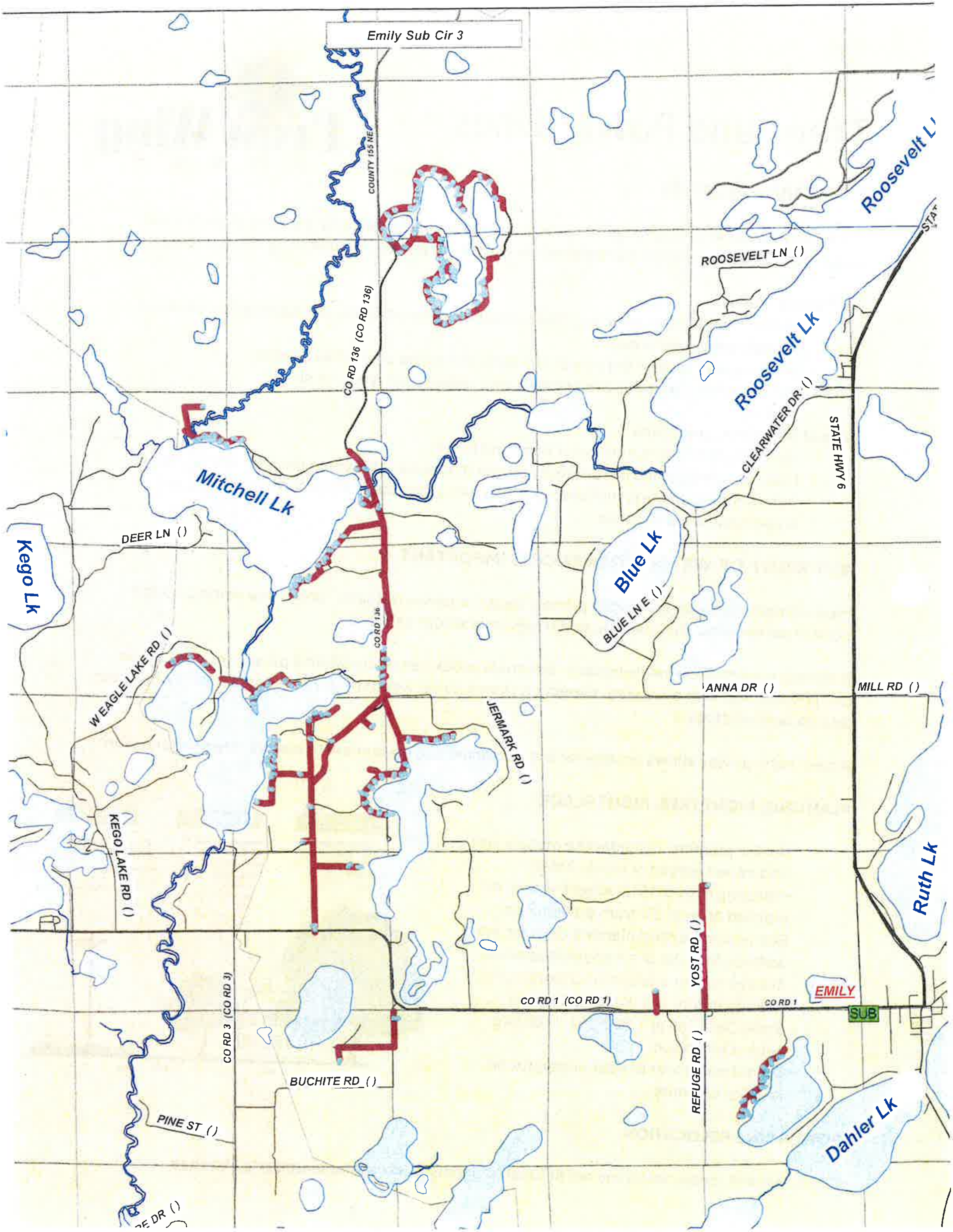
PLANTING: RIGHT TREE, RIGHT PLACE

- Before planting, consider the mature size and crown spread of trees. Trees maturing to over 15' in height should be planted at least 25' from power lines.
- See recommended planting diagram and website for a list of compatible species.
- Always call for a locate of underground utilities before you dig. Call Gopher State One-Call at 1.800.252.1166 two work days ahead.
- Do not plant over or near underground lines or cabinets.



POWER LINE RELOCATION

When feasible, lines can be moved or located underground **at the member's expense.**



Emily Sub Cir 3
COUNTY 155 NE
CO RD 136 (CO RD 136)
ROOSEVELT LN ()
Roosevelt Lk
Roosevelt Lk
CLEARWATER DR ()
STATE HWY 6
Mitchell Lk
DEER LN ()
Kego Lk
Blue Lk
BLUE LN E ()
CO RD 136
W EAGLE LAKE RD ()
ANNA DR ()
MILL RD ()
JERMARK RD ()
KEGO LAKE RD ()
Ruth Lk
YOST RD ()
EMILY
CO RD 1 (CO RD 1)
CO RD 1
SUB
CO RD 3 (CO RD 3)
REFUGE RD ()
BUCHITE RD ()
PINE ST ()
Dahler Lk

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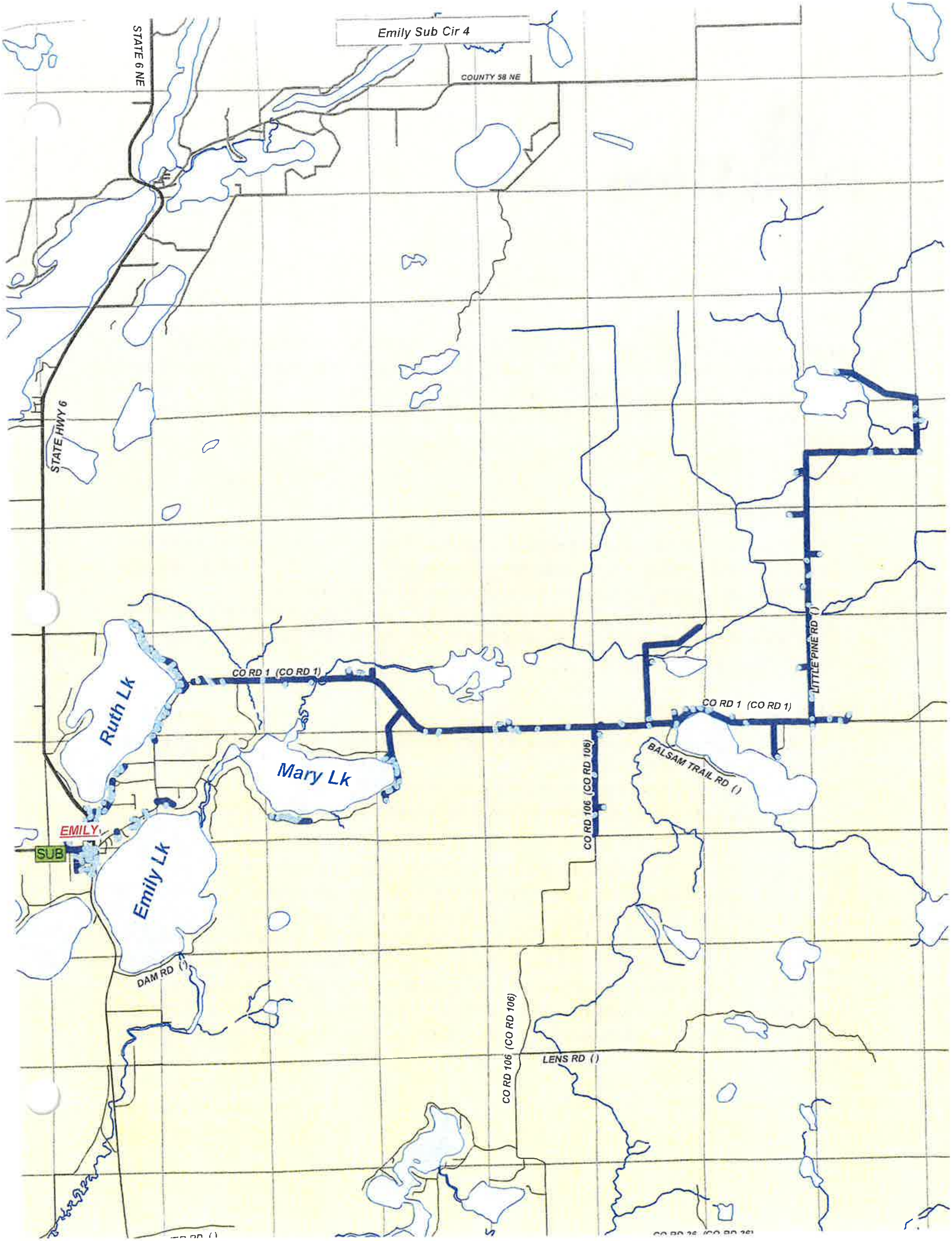
Emily Sub Cir 4
STATE 6 NE
COUNTY 58 NE
STATE HWY 6
CO RD 1 (CO RD 1)
Ruth Lk
Mary Lk
CO RD 106 (CO RD 106)
CO RD 1 (CO RD 1)
BALSAM TRAIL RD ()
LITTLE PINE RD ()
EMILY
SUB
Emily Lk
DAM RD ()
CO RD 106 (CO RD 106)
LENS RD ()

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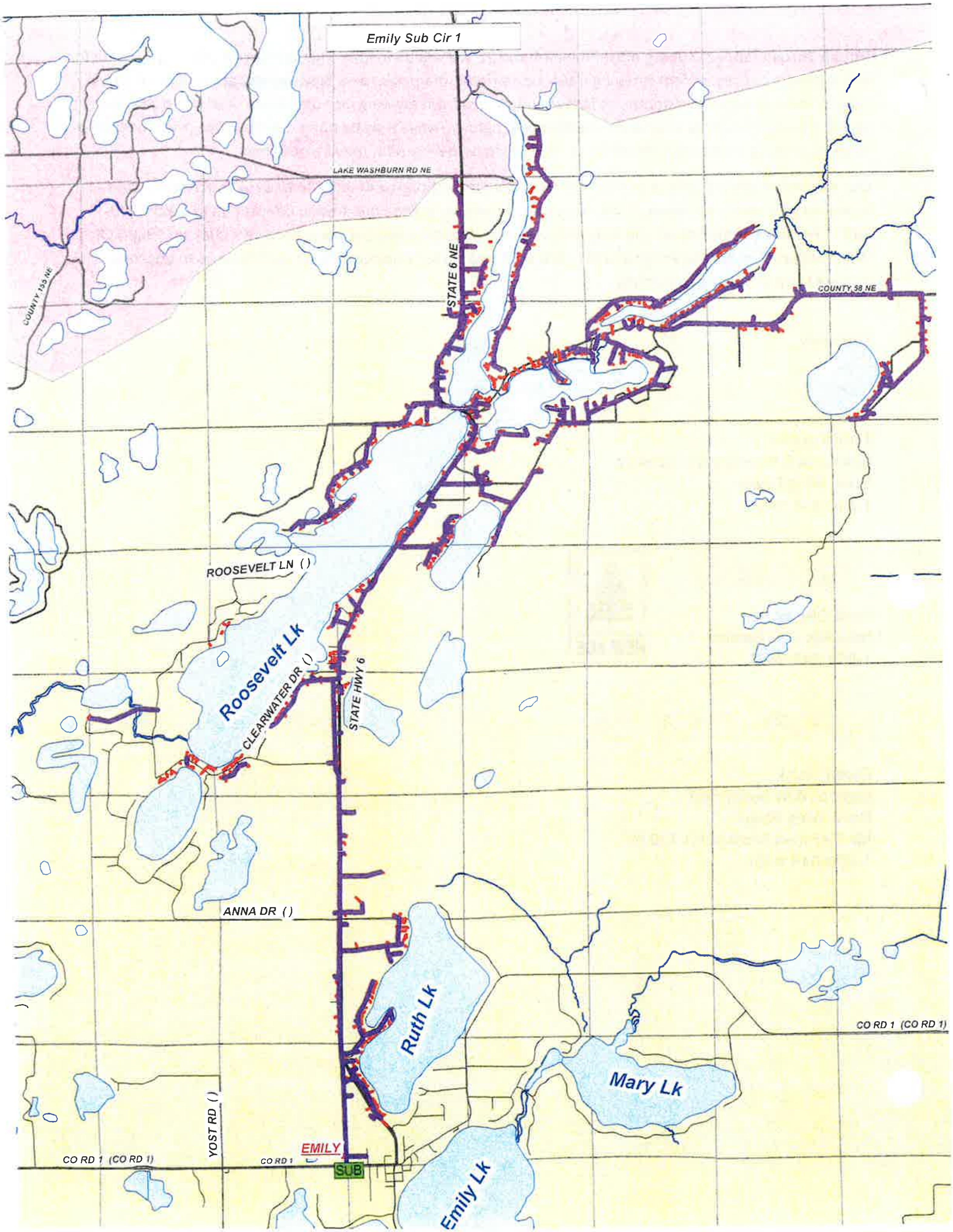

Emily Sub Cir 1
LAKE WASHBURN RD NE
COUNTY 155 NE
STATE 6 NE
COUNTY 58 NE
ROOSEVELT LN ( )
Roosevelt Lk
CLEARWATER DR ( )
STATE HWY 6
ANNA DR ( )
Ruth Lk
Mary Lk
CO RD 1 (CO RD 1)
YOST RD ( )
EMILY
CO RD 1
SUB
Emily Lk

clerk@emily.net

m: Minnesota Small Cities <cap-maosc.org@shared1.ccsend.com>
Sent: Monday, July 21, 2025 9:23 AM
To: clerk@emily.net
Subject: MN Small Cities '25-'26 Membership Invitation

View as Webpage

July 2025 - June 2026
Minnesota Association of Small Cities
MEMBERSHIP INVITATION

2025 was another successful legislative session for small cities! We avoided cuts to key budget areas, got additional funding & policy changes for programs, and stopped several measures that would have hurt small cities. These efforts were only possible due to the ongoing support of small cities like yours, MN Small Cities 2025 Post-Session Review. We advocate EXCLUSIVELY for cities w/pop. -5,000 & invite you to join!

City of: Emily

MAOSC Region: #R04

Population: # 869

BASE Fee: $120.00

+ .50 cents x pop.: $434.50

= $554.50 TOTAL 2025-2026 Dues

Dues are calculated using a two-part population formula, as follows:

Base
pop. 1-1,000 = $120
pop. 1,001-2,000 = $150
pop. 2,001-5,000 = $200

PLUS (+) City Population x 0.50 cents

= Total Membership Dues

Please complete the form and mail it, along with a check in the amount of $554.50 to:
MN Association of Small Cities, 145 University Ave W, Saint Paul, MN 55103

Contact Information for our records (please print or type):

Mayor - Name: ______________________________
Mayor Direct Phone #: ______________________________
Mayor Direct Email: ______________________________
City Clerk/Administrator Name: ______________________________
Staff Title/Position: ______________________________
Staff Phone #: ______________________________

Staff Email: ______________________________
City Hall Address: ______________________________
Mailing Address: ______________________________

Please contact Lynda Barry with renewal questions: lynda@maosc.org / 612-701-9194